

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: October 6, 2020

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: The executed documents received during the months of July and August 2020.

A) Consultant Services Authorization (CSA) No. 1 to the professional services emergency contract with Partner Assessment Corporation d/b/a Partner Engineering & Science, Inc. for the Royal Palm Lakes property in the amount of \$1,450 to collect 10 additional drinking water samples for laboratory analysis of lead;

B) Consultant Services Authorization (CSA) No. 2 to the professional services emergency contract with Partner Assessment Corporation d/b/a Partner Engineering & Science, Inc. for the Royal Palm Lakes property in the amount of \$12,650 to inspect and evaluate the interior of the heating ventilation and air conditioning (HVAC) ductwork in 34 of the 42 units;

C) Change Order No. 1 to the emergency contract with Dean Mitchell Restoration, Inc. for Royal Palm Lakes property Mold Remediation services in the amount of \$261,935.50 and extending the term of the contract by 45 calendars for mold remediation phase III and IV;

D) Change Order No. 2 to the emergency contract with Dean Mitchell Restoration, Inc. for Royal Palm Lakes Property Mold Remediation services in the amount of \$16,801.50 for mold remediation phase I and II;

E) Amendment No. 1 to emergency contract with Robling Architecture Construction, Inc. establishing a guaranteed maximum price for the Royal Palm Lakes Renovation –Reroof and Selective Demolition phase in the amount of \$639,063 for a period of 94 days from notice to proceed; and


F) Amendment No. 2 to emergency contract with Robling Architecture Construction, Inc. establishing a guaranteed maximum price for the Royal Palm Lakes Renovation – Site Work Improvements phase in the amount of \$709,564 to be completed by December 31, 2020.


Summary: On April 6, 2020, the Board of County Commissioners (BCC) received authorization from the Federal Emergency Management Agency (FEMA) to conduct non-congregate sheltering activities under the Public Assistance Program as part of the response to the coronavirus emergency. On June 2, 2020, the BCC authorized the County Administrator or designee, which in this case was the Director of Facilities Development and Operations (FDO), to execute emergency design and construction contracts to renovate the Pahokee and Belle Glade Facilities as part of the County’s Non-Congregate Sheltering Strategy for the Western Communities. These contracts were fully executed on behalf of the BCC by the Director of FDO. In accordance with the County Policy and Procedures Manual (PPM) CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. Pursuant to section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and the County PPM CW-O-043, this project is exempt from the EBO requirements. The funding source for these contracts is from the CARES Act Relief Fund. **(Capital Improvements Division) Countywide/District 6 (LDC)**

Background and Justification: Staff requested the authorization for the County Administrator or designee, which in this case was the Director of FDO, to execute the design and construction contracts in order to maintain the project schedule addressing the growing concerns surrounding non-congregate housing options for high risk and/or positive COVID19 cases within the western communities. The execution of the agreements provides for the renovation of the Pahokee facilities. **Continued on page 3.**

Attachment:

1. CSA No. 1 - Partner Assessment Corporation d/b/a Partner Engineering & Science, Inc.
2. CSA No. 2 - Partner Assessment Corporation d/b/a Partner Engineering & Science, Inc.
3. Change order No. 1 - Dean Mitchell Restoration, Inc.
4. Change order No. 2 - Dean Mitchell Restoration, Inc.
5. Amendment No. 1 - Robling Architecture Construction, Inc. – Contract
6. Amendment No. 2 - Robling Architecture Construction, Inc. - Contract

Recommended by:  9/23/20
 Department Director Date

Approved by:  9/14/2020
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$1,641,464	\$			
Operating Costs		\$	\$	\$	\$
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$1,641,464	\$	\$	\$	\$
# ADDITIONAL FTE POSITIONS (Cumulative)					


Is Item Included in Current Budget: Yes X No
 Does this item include the use of federal funds? Yes X No

Budget Account No: Fund 1160 Dept. 760 Unit CV08 Object 4900

CSA No. 1	\$1,450.00
CSA No. 2	\$12,650
Change Order No. 1	\$261,935.50
Change Order No. 2	\$16,801.50
Amendment No. 1	\$639,063.00
Amendment No. 2	<u>\$709,564.00</u>
	<u>\$1,641,464.00</u>

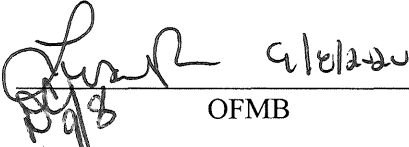
B. Recommended Sources of Funds/Summary of Fiscal Impact:

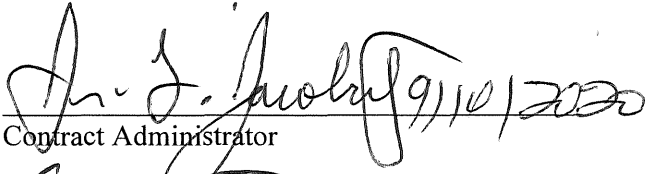
Funding for this project is from the CARES Act. The Board of County Commissioners previously approved an allocation of \$5,000,000 for capital improvements to ready the facility.

C. Departmental Fiscal Review:  _____

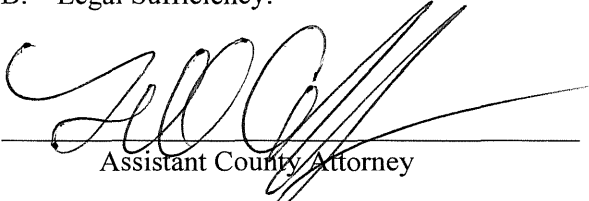
III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 _____
 OFMB 4/18

 _____
 Contract Administrator
 9-10-2020

B. Legal Sufficiency:

 _____
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Background & Justification (Cont.):

On June 2, 2020, the BCC authorized the County Administrator or designee, which in this case was the Director of Facilities Development and Operations (FDO), to execute emergency design and construction contracts to renovate the Pahokee facility in an amount not to exceed \$5,000,000. A summary of expenditures authorized to date is as follows and includes the items on this receive and file in addition to those previously submitted:

Description	Amount	Total
<u>Junk Removal Services</u>		
At Home Turf Services, LLC	\$10,505.00	\$10,505.00
<u>IAQ/Asbestos/Lead Assessment and Remediation</u>		
Partner Engineering & Science, Inc. - Contract	\$13,675.00	
Partner Engineering & Science, Inc. – CSA #1	\$1,450.00	\$339,339.5
Partner Engineering & Science, Inc. – CSA #2	\$12,650.00	
Dean Mitchell Restoration, Inc. – Contract	\$32,827.50	
Dean Mitchell Restoration, Inc. – C.O. #1	\$261,935.50	
Dean Mitchell Restoration, Inc. – C.O. #2	\$16,801.50	
<u>Construction</u>		
Robling Architecture Construction, Inc.- Contract	\$16,650.00	\$1,365,277.00
Robling Architecture Construction, Inc. – Amendment #1	\$639,063.00	
Robling Architecture Construction, Inc. – Amendment #2	\$709,564.00	
<u>Soft Costs (A/E, permits, fees, staff costs)</u>		
Colome & Associates, Inc. – Contract	\$188,617.24	\$188,617.24
<u>FFE</u>		
None executed to date	\$-	\$-
Grant Total		\$1,903,738.74