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Agenda Item #: **3I-1**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	**October 6, 2020**	**[X] Consent** **[ ] Ordinance**	**[ ] Regular** **[ ] Public Hearing**
Department:	**Department of Housing and Economic Sustainability**		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to Receive and File: the following three (3) Agreements for code enforcement services funded under the Fiscal Year 2020-2021 Community Development Block Grant (CDBG) Program:

A) Agreement with the City of Belle Glade for $159,860;
B) Agreement with the City of Pahokee for $44,866; and
C) Agreement with the City of South Bay for $36,572.

Summary: The attached documents have been executed on behalf of the BCC by the Director of the Department of Housing and Economic Sustainability in accordance with Agenda Item 6D-1, as approved by the BCC on July 14, 2020.

The Agreement with the City of Belle Glade provides $159,860 in CDBG funds towards the salary and benefits of three (3) full-time Code Compliance Officers plus vehicle and computer related expenses. The Agreement with the City of Pahokee provides $44,866 in CDBG funds towards the salary and benefits of one (1) full-time Code Compliance Officer. The Agreement with the City of South Bay provides $36,572 in CDBG funds towards the salary of one (1) full-time Code Compliance Officer.

In accordance with County PPM CW-0-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 6 (HJF)

Background and Justification: The City of Belle Glade, the City of Pahokee, and the City of South Bay have each executed an Inter-local Agreement with Palm Beach County to participate in the CDBG Program as funded by the United States Department of Housing and Urban Development.

Attachment(s):
1. Agreement with the City of Belle Glade
2. Agreement with the City of Pahokee
3. Agreement with the City of South Bay

Recommended By: Jonathan Brown — 9/24/2020
Department Director — **Date**

Approved By: Donald A. Mitch — 9/30/2020
Assistant County Administrator — **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	$241,298				
External Revenues	($241,298)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				

Is Item Included In Current Budget? **Yes** X **No** ____
Does this Item include the use of Federal funds? **Yes** X **No** ____

Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object 8201 Program Code/Period various/GY19

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding will be provided by the Community Development Block Grant Program

C. Departmental Fiscal Review: _____
Shairette Major, Fiscal Manager II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

9/28/2020
OFMB 9/29/20 9/29/20 Contract Development and Control 9/29/2020

B. Legal Sufficiency:

9/30/2020
Assistant County Attorney

C. Other Department Review:

_____
Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)