

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date: October 27, 2020**

Consent       Regular  
 Ordinance       Public Hearing

**Department:**

**Submitted By: Office of Financial Management and Budget**

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** a budget transfer of \$5,000,000 within the CARES Act Relief Fund from Operating Reserves to General Government Expenses.

**Summary:** Pursuant to the CARES Act Relief Fund (CRF) program, the County received an automatic payment of \$261,174,823 on April 23, 2020. The County has until December 30, 2020 to expend funds. These funds must only be used to prevent, prepare for, and respond to coronavirus.

The attached budget transfer will recognize the change in fiscal strategy. These funds will be transferred to General Government Expenses to be used for Personal Protection Equipment (PPE) and other COVID-19 Expenses. Countywide (DB).

**Background and Policy Issues:** The County received our allocation of the CARES Act Relief funds from the federal government to offset the impact of COVID-19 to our community. The CARES Act provides for the immediate distribution of \$261,174,823.

**Attachments:**

- 1. Budget Transfer
- 2. CARES Act Expenditure Report

**Recommended By:**       10/26/2020  
Department Director      Date

**Approved By:**       10/26/2020  
County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>    \$0    </u>	_____	_____	_____	_____
#ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?			Yes <u>  X  </u>	No _____	
Does this item include the use of federal funds?			Yes <u>  X  </u>	No _____	

Budget Account No.: Fund: 1160 Dept: VAR. Unit: VAR Object: VAR.

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Source: Federal Grant provided through the Coronavirus Aid Relief and Economic Security (CARES) Act.

There is no fiscal impact since this is a transfer within the fund.

**C. Departmental Fiscal Review:** \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

*Luz Mente* 10/26/2020  
 OFMB AD  
 10/26

*James Sullivan for Aaron Gershtein*  
 Contract Administration  
 10-26-20

**B. Legal Sufficiency:**

*Jean-Adel Williams*  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

21-0144

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

BGEX 420 102320\*197

CARES Act Relief Fund 1160

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 10/23/20	REMAINING BALANCE
<b><u>REVENUES/EXPENDITURES</u></b>								
1160-820-CV00-9902	Operating Reserves	0	9,555,000	0	5,000,000	4,555,000		4,555,000
1160-760-CV01-4900	Disaster Expenses	0	10,086,173	2,000,000	0	12,086,173		12,086,173
1160-410-CV01-4900	Disaster Expenses	0	3,290,421	3,000,000	0	6,290,421		6,290,421
<b>Total Receipts and Balances</b>		<b>0</b>	<b>175,279,213</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>175,279,213</b>		

Signatures & Dates

By Board of County Commissioners  
At Meeting of

Office of Financial Management & Budget  
INITIATING DEPARTMENT/DIVISION

October 27, 2020

Administration/Budget Department Approval

*Alex Master*

10/26/2020

OFMB Department - Posted

Deputy Clerk to the

Board of County Commissioners

CARES ACT EXPENDITURES				As of 10/26/2020
Activity	Description	Budget	Total Expenses	Available
General Government Expenses	PPE's, Staffing, BCC Covid-19 Expenses Infrared Technologies, Teleworking equipment Countywide Signs, public education messaging Other Constitutional officers Covid-19 related Expenses	\$51,674,823	\$39,217,555	\$12,457,268
Emergency Food Distribution	Food Distribution exceeding normal base expenses; community food programs identified in emergency feeding plan	\$32,300,000	\$14,720,146	\$17,579,854
Individual Assistance	Rental and Utility Assistance	\$20,000,000	\$8,608,665	\$11,391,335
Family Housing Assistance	Emergency Mortgage	\$20,000,000	\$6,457,638	\$13,542,362
Human Services Assistance	Unmet needs	\$1,580,000	\$1,383,668	\$196,332
Restart Small Business Grant	Small businesses with 25 or less employees	\$94,000,000	\$62,023,991	\$31,976,009
Business Grants	Businesses with more than 25 employees	\$1,000,000	\$633,760	\$366,240
Countywide Testing	Covid-19 and Antibodies Testing , HCD medical vehicle, staffing	\$11,000,000	\$4,920,576	\$6,079,424
Non-Congregate Sheltering	For individuals: Test Positives for Covid-19 that require isolation Have been exposed to Covid-19 and warrant quarantine	\$6,100,000	\$5,514,796	\$585,204
Broadband Enhancements	Teleworking and long distance learning capabilities	\$13,750,000	\$12,871,931	\$878,069
Childcare	Childcare expenses	\$1,000,000	\$912,509	\$87,491
Cultural Programs	Cultural programs affected by COVID-19	\$1,025,000	\$0	\$1,025,000
Non-Profit Organizations	Eligible NPO's affected by COVID-19	\$4,240,000	\$4,240,000	\$0
Health Department Contact Tracing	COVID-19 contact tracing	\$1,000,000	\$1,000,000	\$0
<b>Total</b>		<b>\$258,669,823</b>		
<b>Reserves</b>		<b>\$4,555,000</b>	<b>\$0</b>	<b>\$4,555,000</b>
<b>Total</b>		<b>\$263,224,823</b>	<b>\$162,505,235</b>	<b>\$100,719,588</b>

\*\*Updated to reflect CARES budget Amendments for 10/27/2020 BCC Meeting