

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 17, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing
Department
Submitted By: Community Services
Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

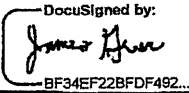
Motion and Title: Staff recommends motion to approve:

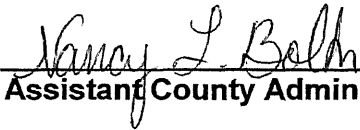
- A) Amendment 002 to Standard Agreement No. IA020-9500 (R2020-0296) for the Older Americans Act (OAA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period January 1, 2020 through December 31, 2020, to revise, amend and replace portions of the standard agreement and increase the overall funding allocations by \$350,000, to provide in-home and community-based services to seniors; and
- B) a Budget Amendment of \$350,000 in FY 2020 in the Division of Senior Services (DOSS) Administration Fund to align the budget to the actual grant award.

Summary: The amendment allows DOSS to provide services to seniors that preserve their independence and defers the need for more costly institutions. There are several OAA programs that serve seniors. One is the congregate meals program which provides transportation to and from congregate meal sites. The budget amendment is necessary to align the County budget with the actual grant award (CFDA 93.044). DOSS is responsible for providing services north of Hypoluxo Rd. The areas of service include all of the districts, excluding District 3, 4, 5 and 7 south of Hypoluxo Rd. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Rd. **There is a required County match of \$38,889.** (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd. (HH)

Background and Justification: OAA provides services that help to maintain older adult's independence. Services include congregate meals and transportation. Grant adjustments are made during the contract year to align services with need.

- Attachments:**
- 1. Amendment 002 to Standard Agreement No. IA020-9500
 - 2. Budget Amendment

Recommended By:  Department Director Date

Approved By:  Assistant County Administrator 11/12/20 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	277,778	111,111			
External Revenue	(250,000)	(100,000)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	27,778	11,111			
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget?

Yes X No

Does this item include the use of federal funds

Yes X No

Budget Account No.:

Fund 1006 Dept 144 Unit 1457 Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is Federal.

Total Funding	1457
<u>Funds</u>	<u>3B</u>
Grant	350,000
Match (10%)	38,889
NSIP	0
Program Income	0
Addnl. County Funds	<u>0</u>
Total	388,889

-DocuSigned by:

Julie Dowe

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C. Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Luxe Mart 11/5/2020
 OFMB *20/11* *AP* *11/5*

Contract Development and Control
11-10-2020

B. Legal Sufficiency:

 11/10/2020
Senior Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

AMENDMENT 002

This AMENDMENT entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. hereinafter referred to as the “Agency”, and Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners hereinafter referred to as the “Provider”, and collectively referred to as “Parties” amends Agreement IA020-9500.

The purpose of this amendment is to increase the overall total funding allocation by \$350,000.00 for the period of January 1, 2020 through December 31, 2020. Additionally, this amendment (1) amends Paragraph 4, of the Standard Agreement; (2) revises and replaces Attachment II – Exhibit 2, Funding Summary; (3) revises and replaces Attachment IX, Budget Summary; and (4) revises and replaces Attachment XIV, 2020 OAA Approved Rates.

(1) Paragraph 4 of the Standard Agreement is hereby amended to read:

4. Agreement Amount

The Agency agrees to pay for contracted services according to the terms and conditions of this Agreement in an amount not to exceed the Total Agreement Amount per funding year outlined below or the rate schedule, with expenditures to be based upon an approved annual budget, subject to adjustment in accordance with Attachment IV and subject to the availability of funds. Any costs or services paid for under any other contract or agreement or from any other source are not eligible for payment under this agreement.

These funds are allocated for the period January 1, 2020 – December 31, 2020.

Funding Allocation				
Program Title	Year	Funding Sources	CFDA	Amount
Older Americans Act Title IIIB Support Services	2020	U.S. Dept. of Health and Human Services	93.044	\$854,574.00
Older Americans Act Title IIIB Transportation	2020	U.S. Dept. of Health and Human Services	93.044	\$350,000.00
Older Americans Act Title IIIC1 Congregate Meals	2020	U.S. Dept. of Health and Human Services	93.045	\$581,051.00
Older Americans Act Title IIIC2 Home Delivered Meals	2020	U.S. Dept. of Health and Human Services	93.045	\$562,604.00
Older Americans Act Title IIIE Caregiver Support Services	2020	U.S. Dept. of Health and Human Services	93.052	\$129,169.00
Older Americans Act Title IIIES Caregiver Supplemental Services	2020	U.S. Dept. of Health and Human Services	93.052	\$26,000.00
Older Americans Act Title IIIEG Grandparent or Non-Parent Relative Support Services	2020	U.S. Dept. of Health and Human Services	93.052	\$0.00
Older Americans Act Nutrition Services Incentive Program (NSIP)	2020	U.S. Dept. of Health and Human Services	93.053	\$188,643.00
Family First Act COVID-19 Congregate Meals	2020	U.S. Dept. of Health and Human Services	93.045	\$226,149.00
Family First Act COVID-19 Home Delivered Meals	2020	U.S. Dept. of Health and Human Services	93.045	\$298,706.00
TOTAL FUNDS CONTAINED IN THIS AGREEMENT:				\$3,216,896.00

(2) ATTACHMENT II – Exhibit 2, Funding Summary, of the Standard Agreement is hereby replaced with the following ATTACHMENT II.

ATTACHMENT II

EXHIBIT 2 FUNDING SUMMARY

1. FEDERAL RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

PROGRAM TITLE	YEAR	FUNDING SOURCE	CFDA	AMOUNT
Older Americans Act Program Title III	2020	U.S. Health and Human Services	93.044 93.045 93.052 93.053	\$3,216,896.00

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

FEDERAL FUNDS:
2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards.
OMB Circular A-133 – Audits of States, Local Governments, and Non-Profit Organizations

2. STATE RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:
MATCHING RESOURCES FOR FEDERAL PROGRAMS

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
TOTAL STATE AWARD			

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
TOTAL AWARD			

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

STATE FINANCIAL ASSISTANCE
Section 215.97 and 215.971, F.S., Chapter 69I-5, F.A.C., State Projects Compliance Supplement
Reference Guide for State Expenditures

AMENDMENT 002
Other fiscal requirements set forth in program laws, rules, and regulations

IA020-9500

(3) ATTACHMENT IX of the Standard Agreement, Budget Summary, is hereby replaced with the following ATTACHMENT IX.

ATTACHMENT IX

BUDGET SUMMARY 2020

PSA: 2

Provider: Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners

1.	IIIB Support Services	\$854,574.00
2.	IIIB Transportation	\$350,000.00
2.	IIIC1 Congregate Meals	\$581,051.00
3.	IIIC2 Home Delivered Meals	\$562,604.00
4.	IIIE Caregiver Support Services	\$129,169.00
5.	IIIES Caregiver Supplemental Services	\$26,000.00
6.	IIIEG Grandparent or Non-Parent Relative Support Services	\$0.00
7.	Nutrition Services Incentive Program	\$188,643.00
8.	COVID-19 C1	\$226,149.00
9.	COVID-19 C2	\$298,706.00
10.	Total	\$3,216,896.00

AMENDMENT 002

IA020-9500

(4) ATTACHMENT XIV of the Standard Agreement, 2020 OAA Approved Rates, is hereby replaced with the following ATTACHMENT XIV.

ATTACHMENT XIV

2020 OAA APPROVED RATES

DIVISION OF SENIOR SERVICES OAA 2020 APPROVED RATES			
COUNTY	PROGRAM	SERVICE	REIMBURSABLE UNIT RATE
PALM BEACH	OA3B	ADULT DAY CARE	\$10.27
		CHORE	\$17.12
		CHORE (ENHANCED)	\$20.46
		COMPANIONSHIP	\$16.63
		HOMEMAKER	\$16.63
		PERSONAL CARE	\$16.63
		RESPIRE IN-HOME	\$16.63
		TRANSPORTATION	\$20.00
		TRANSPORTATION MANAGED CARE	\$20.00
		SCREENING & ASSESSMENT	\$45.81
		CASE AIDE	\$26.68
		CASE MANAGEMENT	\$45.97
		TELEPHONE REASSURANCE **	\$37.00
		SHOPPING ASSISTANCE **	\$24.72
	O3C1	CONGREGATE HOLIDAY/EMERGENCY	\$4.54
		CONGREGATE MEALS	\$4.54
		CONGREGATE MEALS (SCREENING)	\$26.08
		CONGREGATE MEALS BREAKFAST	\$4.54
		CONGREGATE MEALS MANAGED CARE	\$4.54
		CONGREGATE MEALS GUEST	\$4.54
		CONGREGATE MEALS VOLUNTEERS	\$4.54
		EMERGENCY HOME DELIVERED SHELF MEALS	\$4.54
NUTRITION COUNSELING		\$75.77	
NUTRITION EDUCATION		\$0.24	
O3C2	OUTREACH	\$6.23	
	TELEPHONE REASSURANCE **	\$37.00	
	SHOPPING ASSISTANCE **	\$24.72	
	O3C2	HOME DELIVERED MEAL GUEST	\$4.46
HOME DELIVERED MEALS		\$4.46	
HOME DELIVERED MEALS - FORZEN		\$4.46	
HOME DELIVERED MEALS - HOT		\$4.46	
EMERGENCY HOME DELIVERED SHELF MEALS		\$4.54	
NUTRITION COUNSELING - INDIVIDUAL		\$75.77	
NUTRITION EDUCATION		\$0.24	
OUTREACH		\$6.23	
SCREENING & ASSESSMENT		\$45.81	
TELEPHONE REASSURANCE **		\$37.00	
SHOPPING ASSISTANCE **		\$24.72	
OA3E	ADULT DAY CARE	\$10.27	
	CAREGIVER TRAIN/SUPPORT (GRP)	\$81.18	
	CAREGIVER TRAIN/SUPPORT (INDV)	\$81.18	
	POWERFUL TOOLS FOR CAREGIVERS	\$1,716.66	
	RESPIRE IN-HOME	\$16.63	
	SCREENING & ASSESSMENT	\$45.81	
	TELEPHONE REASSURANCE **	\$37.00	
	SHOPPING ASSISTANCE **	\$24.72	
OA3ES	CHORE	\$17.12	
	CHORE (ENHANCED)	\$20.46	
	SPECIALIZED MEDICAL EQUIPMENT, SERVICES, AND SUPPLIES	*	
FAMILY FIRST ACT-COVID			
		COVID-19 C1-CONGREGATE MEALS **	\$6.80
		COVID-19 C2-HOME DELIVERED MEALS **	\$7.41
*Reimbursement will be based on actual costs.			
**Effective 3/23/2020			

This amendment shall be effective on the last date that the amendment has been signed by both Parties.

All provisions in the Agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the Agreement.

This amendment and all of its attachments are hereby made a part of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this 6 page amendment to be executed by their officials there unto duly authorized.

Provider:

Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners

SIGNED BY:

Mayor

DATE:

ATTEST: SHARON R. BOCK, Clerk and Comptroller

NAME: _____

BY:

TITLE: _____

DATE:

Deputy Clerk

DATE:

Federal Tax ID: 59-6000785

NAME: _____

Fiscal Year Ending Date:

TITLE: _____

DATE:

Approved as to form and legal sufficiency

DocuSigned by:

Helene C. Hvizd

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Senior Assistant County Attorney

Approved as to terms and conditions

DocuSigned by:

Julie Dowe

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Department Director

Attestation Statement

Agreement/Contract Number IA020-9500

Amendment Number 002

I, _____ Mayor, attest that no changes or revisions have
(Provider Representative)
been made to the content of the above referenced agreement/contract or amendment between the Area Agency on
Aging of Palm Beach/Treasure Coast, Inc. and Palm Beach County, a political subdivision of the State of Florida,
by and through its Board of County Commissioners. The only exception to this statement would be for changes in
page formatting, due to the differences in electronic data processing media, which has no effect on the
agreement/contract content.

Signature of Provider Representative

Date

Approved as to form and legal sufficiency

Attest: Sharon R. Bock
Clerk and Comptroller

By:  _____
Senior Assistant County Attorney

By: _____
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

BGEX - 144 - 090520*1903
BGRV - 144 - 090520*565

FUND (1006) - DOSS - Administration

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 9/5/2020	REMAINING BALANCE
REVENUE								
DOSS-3B								
144 1457 3168	Fed Grant Indirect - Human Services	854,505	1,326,199	350,000		1,676,199		
	Total Revenue	9,923,490	14,220,973	350,000	0	14,570,973		
EXPENDITURE								
DOSS-3B								
144 1457 3401	Other Contractual Services	1,190,119	1,124,623	350,000		1,474,623	858,406	616,217
	Total Expenditures	9,923,490	14,220,973	350,000	0	14,570,973		14,570,973

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION *James Groen*

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting on November 17, 2020

DocuSigned by:
James Groen

10/27/2020

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Deputy Clerk to the

Board of County Commissioners