PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	November 17, 2020	[X] Consent [] Ordinance	[] Regular [] Public Hearing		
Department:	Facilities Development & Operations				
	I. <u>EXE</u>	CUTIVE BRIEF			

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for asphalt, paving and pathway services on an as-needed basis through June 18, 2023.

Contractor	<u>Status</u>	<u>SBE or Non-SBE</u>
All-Dade Driveway Maintenance Co.	Non-Local	Non-SBE
dba Driveway Maintenance, Inc.		

Summary: On June 19, 2018, the Board of County Commissioners approved the annual asphalt, paving and pathway annual contract. The work consists of new or repair services of asphalt, paving and pathway construction. The contractor now joins the list of thirteen (13) already prequalified contractors for a total of fourteen (14) prequalified contractors with a contract expiration date of June 18, 2023. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$1,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently fourteen (14) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The asphalt, paving and pathway annual contract was presented to the Goal Setting Committee on January 2, 2019 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The Small/Minority/Women Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the asphalt, paving and pathway annual contract is 79.63%. (Capital Improvements) <u>Countywide</u> (LDC)

Background and Justification: The pre-qualification for this annual contract was advertised on February 25, 2018. The contractor has met the established criteria and now joins the list of thirteen (13) contractors already pre-qualified for the annual contract. Work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified asphalt, paving and pathway contractors for projects under \$100,000. Additionally projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the asphalt, paving and pathway annual contract at any time throughout the duration of the annual contract.

Attachments:

- 1. Contract for All-Dade Driveway Maintenance Co. dba Driveway Maintenance, Inc.
- 2. Annual Contract-Asphalt, paving and pathway #18410: Control Sheet

Recommended By:	Dami I. ayah Callas Dyparty Dullato Sfor	10/00/20
	Department Director	Date
Approved By:	10 Baker	11/3/2020
	County Administrator	Date

Agenda Item #: 3H-10

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures Operating Costs					
External Revenues In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Bu Does this items include use of fe	0	Yes Yes	<u>x</u> No No	X	
Budget Account No: Fund	Dept	Unit	Object	Progr	am

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners approval will be brought to the Board of County Commissioners and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board of County Commissioners.

Departmental Fiscal Review

III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Development Comments:

slac 12020

Contract Development and Control 0 20 Th

В. Legal Sufficiency 10/30/2020 Assistant County Attorney

C. Other Department Review:

C.

Department Director