

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: November 17, 2020 **Consent** **Regular**
 Ordinance **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to approve:** continuing contracts with three (3) firms to provide mechanical, electrical, plumbing (MEP) engineering services on an as needed basis through November 16, 2025:

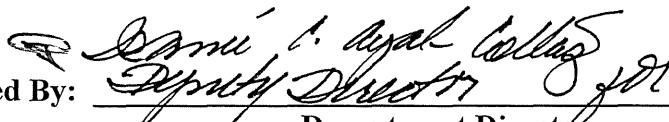
<u>Consultant</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Florida International Consulting Engineers Design, Inc.	Local	S/MBE
B) Gartek Engineering Corporation	Local	S/MBE
C) Johnson, Levinson, Ragan, Davila, Inc.	Local	SBE

SUMMARY: The purpose of these continuing contracts is to pre-select consultants to provide MEP engineering services associated with the design of various capital improvement or renovation projects county wide. The projects to be assigned will have an estimated construction value of \$4,000,000 or less or a study activity \$500,000 or less. Consultant fees will be negotiated on an individual basis for the identified projects. These contracts will be for five (5) years. This continuing contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. This continuing contract was presented to the Goal Setting Committee on February 19, 2020, and the Committee established Affirmative Procurement Initiatives (API) of a small business enterprise (SBE) evaluation preference for the selection and a 20% mandatory SBE subcontracting goal on the contract. Florida International Consulting Engineers Design, Inc. committed to an SBE participation goal of 100%; Gartek Engineering Corporation, Inc. committed to an SBE participation goal of 92%; and Johnson, Levinson, Ragan, Davila, Inc. committed to an SBE participation goal of 20%. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each consultant services authorization (CSA), and will be tracked cumulatively over all CSA issued under the contract. **(Capital Improvements Division) Countywide (LDC)**

Background and Justification: Selection was performed on September 3, 2020 in accordance with Board of County Commissioners adopted procedures, and pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act). Three firms were selected to perform professional consulting services on a continuing contract basis. After selection, each firm provided hourly rates, which will be the basis for the negotiation of the individual CSA. Work will be authorized through individual CSA when required during the term of these contracts. The cumulative value of MEP engineering services authorized under the previous continuing contract over the past five (5) years was \$3,178,144.03.

Attachments:

1. Disclosure of Ownership Interests for Florida International Consulting Engineers Design, Inc.
2. Disclosure of Ownership Interests for Gartek Engineering Corporation
3. Disclosure of Ownership Interests for Johnson, Levinson, Ragan, Davila, Inc.
4. Contract - Florida International Consulting Engineers Design, Inc.
5. Contract - Gartek Engineering Corporation
6. Contract - Johnson, Levinson, Ragan, Davila, Inc.

Recommended By:  10/29/20
 Department Director **Date**

Approved By:  11/10/2020
 County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	* _____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes No
Does this items include use of federal funds? Yes No

Budget Account No: Fund ____ Dept ____ Unit ____ Object ____ Program ____


B. Recommended Sources of Funds/Summary of Fiscal Impact:

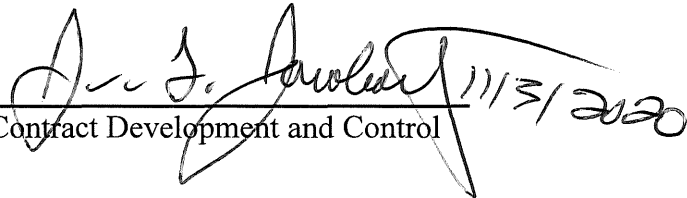
* There is no Fiscal impact associated with this item at this time. Individual consultant services authorizations requiring Board of County Commissioners approval will be brought to the Board of County Commissioners and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board of County Commissioners.

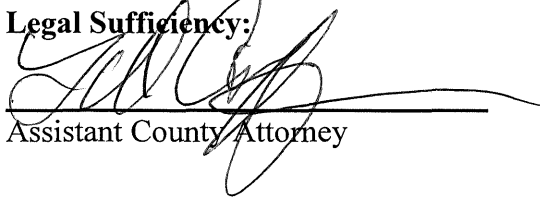
C. Departmental Fiscal Review:  _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 10/26/2020
 OFMB _____ LM 10/26

 11/3/2020
 Contract Development and Control

B. Legal Sufficiency:
 _____
 Assistant County Attorney

C. Other Department Review:

 Department Director