

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 17, 2020

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) **Authorize** the Clerk and Comptroller to assign a unique resolution number to the emergency contract with Hedrick Brothers Construction Co., Inc. for construction management (CM) services for the Main County Detention Center South Tower Video Visitation System (VVS) recognizing the contract as authorized by the Board for implementation of all future work authorizations; and
- B) **Ratify** Emergency Work Order No. 1 to the CM contract with Hedrick Brothers Construction Co., Inc. establishing a Guaranteed Maximum Price in the amount of \$199,996 for the work to be completed by November 30, 2020.

Summary: This project consists of the installation of infrastructure for 20 Video Visitation System (VVS) units that are being supplied by the County. The Construction Manager is providing conduit, cable, and soffi steel for each of the units. Additionally this work includes the installation of mounting plates and setting the VVS units on the plates. This project is as an emergency contract in accordance with Palm Beach County Purchasing Code 2-54 and County PPM CW-L-008. The Director of the Facilities Development and Operations Department (FD&O) executed this emergency CM contract and Work Order No. 1 under its construction authority pursuant to the Purchasing Code Section 2-53(f). Staff is now asking that the Clerk assign the emergency CM contract a unique resolution number and that the Board of County Commissioners ratify Work Order No. 1. Pursuant to section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and the County PPM CW-O-043, this project is exempt from the EBO requirements. The funding source for this project is the CARES Act Relief fund. **(Capital Improvements Division) District 2 (LDC)**

Background and Justification: This project was requested by the Palm Beach County Sheriff's Office (PBSO) and authorized by County Administration to expedite the installation of the VVS units which includes the necessary infrastructure. The CM contract and work order were authorized by the Deputy Director of Facilities Development & Operations Department. This authorization was approved due to the impact of the COVID-19 pandemic on inmate-attorney meetings.

Attachments:

- 1. Contract with Hedrick Brothers Construction Co., Inc.
- 2. Work Order No. 1 to Contract

Recommended by:  11/29/20
 Department Director Date

Approved by:  11/24/2020
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

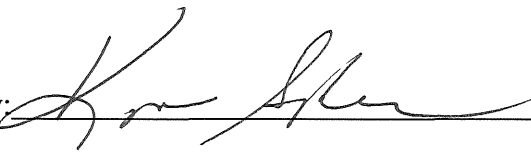
A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	<u>\$199,996</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$199,996</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:	Yes	<u> X </u>	No	_____	_____
Does this items include use of federal funds?	Yes	<u> X </u>	No	_____	_____

Budget Account No: Fund 1160 Dept 410 Unit CV01 Object 6401

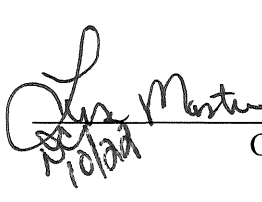
B. Recommended Sources of Funds/Summary of Fiscal Impact:

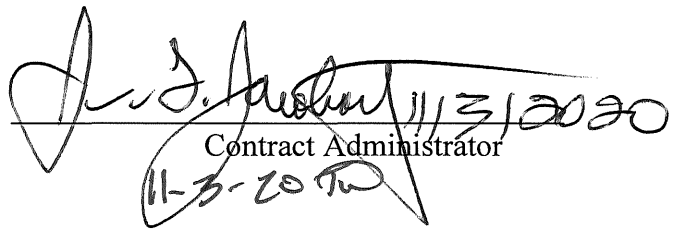
The funding source for this project is the CARES Act Relief funds.

C. Departmental Fiscal Review:  _____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 10/23/2020
 OFMB LM
10/22

 11/3/2020
 Contract Administrator
 11-3-20 TW

B. Legal Sufficiency:

 _____
 Assistant County Attorney

C. Other Department Review:

 Department Director