

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 17, 2020 Consent [X] Regular []
Public Hearing []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contracts for Consulting/Professional Services for three (3) year terms with the following firms:

- A) CDM Smith Inc., (CDM) for the Water Treatment and Water Resources Engineering Services (WTWRES)
- B) Engenuity Group, Inc. (Engenuity) for the Surveying and Mapping Services (Surveying)

Summary: The Contracts will provide professional engineering, surveying and mapping services for Palm Beach County Water Utilities Department (PBCWUD) projects. The Contract with CDM was procured under the requirements of the Equal Business Opportunity (EBO) Ordinance. The WTWRES Contract was presented to the Goal Setting Committee (GSC) on September 18, 2019, and a minimum mandatory 20% SBE subcontracting goal and an evaluation preference for up to 15 points based upon the relative level of dollar participation by certified African American owned firms were the Affirmative Procurement Initiatives (API) applied to the WTWRES Contract. CDM has met the established APIs for this Contract. The Contract with CDM provides for 21.00% SBE participation which includes 19.00% M/WBE participation, 19.00% MBE (B). While CDM is headquartered in Boston, Massachusetts, they maintain an office in Palm Beach County from which the majority of the work under this Contract will be performed.

The Contract with Engenuity was procured under the requirements of the EBO Ordinance. The Surveying Contract was presented to the GSC on October 2, 2019, and an SBE Evaluation for prime bidders was the API applied to the Surveying Contract. Engenuity has met the established API for this Contract. The Contract with Engenuity provides for 100.00% SBE participation. Engenuity is a Palm Beach County based company. (PBCWUD Project Nos. 19-076R and 19-081) Countywide (MJ)

Background and Justification: The consultants were procured under the provisions of Florida Statutes 287.055 (Consultants' Competitive Negotiation Act) and the Countywide PPM CW-O-048. Assignment of tasks to the consultants will be at the sole discretion of the County, and the County may choose to select another firm or use in-house staff to perform any task. Consultant Services Authorizations task scope and fee negotiation will be performed on a task by task basis and issued against these contracts. The ongoing operation, maintenance and administration of the PBCWUD require professional services to supplement staff availability and expertise.

Attachments:

1. Location Map
2. Four (4) Original Contracts with CDM Smith Inc.
3. Certificate of Liability Insurance for CDM Smith Inc.
4. Four (4) Original Contracts with Engenuity Group, Inc.
5. Certificate of Liability Insurance for Engenuity Group, Inc.

Recommended By: Jim Stiles 10-19-2020
Department Director Date

Approved By: Delia J. [Signature] 10/30/2020
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Budget Account No.:	Fund <u>4011</u>	Dept <u>721</u>	Unit <u>Various</u>	Object <u>Various</u>	

Is Item Included in Current Budget? Yes X(*) No

Does this item include the use of federal funds? Yes No X

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

(*)There is no fiscal impact at the time the contract is awarded. Amounts are not encumbered until Consultant Services Authorizations are issued.

C. Department Fiscal Review: _____ GE

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

<p><u>Lisa Muth</u> 10/20/2020 OFMB 10/19 BR 10/20</p>	<p><u>John J. Jaworski</u> 10/23/2020 Contract Development and Control 10-23-20 TW</p>
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B. Legal Sufficiency:

[Signature] 10/30/2020
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.