

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes_____	No_____
Budget Account No.:	Fund_____	Dept._____	Unit_____	Object_____	
				Reporting Category_____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/08/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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<u>EXHIBIT A</u> Jupiter Yacht Charters, Inc. d/b/a Albury Brothers Boats	One-time purchase and delivery of a 23 ft. fiberglass boat, motor and trailer package per Purchase Order #SS111020**7.	\$122,036.00 S/M/WBE: \$0	Facilities Development & Operations Department/Fleet Management Division 5000-410-7250-6401	Scarlett	
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The Facilities Development & Operations Department/Fleet Management Division requests a one-time purchase and delivery of a 23 ft. Albury Brothers fiberglass forward seating boat with a 250 HP four stroke outboard Yamaha motor and an aluminum float-on Pioneer series trailer which is a necessary replacement for existing equipment used by the Parks and Recreation Department. This purchase is pursuant to the additional quantities Term and Condition #17 of Bid #20-078R/SS. Board approval is needed for this one-time purchase as it increases the cumulative value of the purchases made per Bid #20-078R/SS to \$244,072. Awardee is located in Palm Beach County. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

<u>EXHIBIT B</u> Fidelity Information Services, LLC	Ratification of the approval of an increase to an emergency Prepaid Business Suite Services Agreement for the period 08/04/2020 through 08/03/2021 per Master Agreement #F450921.	Increased Amount: \$1,500,000.00 Total with increase: \$6,500,000.00 S/M/WBE: \$0	Community Services Department 1160-140-CV02-3401 1160-140-CV02-8301	Scarlett	
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The Department of Community Services requests ratification of the Director of Purchasing's approval of an increase of \$1,500,000 over the previous authorized amount of \$5,000,000 for the remaining eight and one half (8.5) months of the emergency Prepaid Business Suite Services Agreement ("Agreement"). The County has expended or encumbered \$4,731,400 (\$1,351,829/month) during the previous three and one half (3.5) months of the current twelve (12) month Agreement. Due to the immediate necessity for food for those negatively impacted by the COVID-19 pandemic, the Purchasing Director approved the increase to the Agreement and is seeking the Board's ratification of the Purchasing Director's approval of said increase. This emergency Agreement provides for the implementation of a Purchase Card Program whereby the County issues pre-paid debit cards to approved applicants for the purchase of food products. Although the term for this Agreement is for twelve (12) months, the COVID-19 related Purchase Card Program will be effective through December 30, 2020. The remaining months of the Agreement will be utilized if additional time is provided to CARES ACT grantees for expenditure purposes. Although the term in Fidelity Information Services, LLC's standard Agreement is twelve (12) months with four (4) twelve (12) month renewal periods, the County has no intention of exercising the renewals. Awardee is located outside Palm Beach County in the City of Jacksonville, Florida. This emergency term contract is being funded with CARES Act funds and is exempt from the EBO Ordinance.

EXHIBIT C

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/08/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
Earl W. Colvard, Inc., d/b/a Boulevard Tire Center; Dan Callaghan Enterprise, LLC d/b/a Callaghan Tire	Increase of term contract for tire services (Countywide) for the period 01/27/2020 through 04/26/2021 per Master Agreement #16003D.	Increased Amount: \$ 43,000.00 Total with increase: \$242,999.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$179,103 (\$18,853/month) during the previous nine and one half (9.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. The increase of \$43,000 requested over the previous authorized amount of \$199,999 is requested for the remaining five and one half (5.5) months of the current term contract. This increase is necessary to provide tire services Countywide during the contract extension. This term contract has no renewal options. Awardees are located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project.

EXHIBIT D

1 st Fire & Security, Inc.	Increase of term contract for fire sprinkler protection systems and backflow preventers, inspections, testing, maintenance, and repairs for the period 04/06/2020 through 04/05/2021 per Master Agreement #17054B.	Increased Amount: \$ 83,000.00 Total with increase: \$280,850.00 S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$118,044 (\$16,282/month) during the previous seven and one quarter (7.25) months of the current twelve (12) month term contract. The Facilities Development & Operations Department (FDO) requests an increase of \$83,000 over the previous authorized amount of \$197,850 for the remaining four and three quarter (4.75) months of the current term contract. This increase is necessary for repairs at twelve (12) FDO locations to correct unanticipated fire sprinkler/backflow deficiencies and for additional unanticipated repairs. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Vero Beach, Florida. No S/M/WBE vendor submitted a bid on this project.

EXHIBIT E

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/08/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
IXOM Watercare, Inc.	New term contract for IXOM Watercare Miex DOC resin for the period 12/09/2020 through 12/08/2021 per Master Agreement #SS150985.	\$479,745.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2535-5205	Scarlett	

The County has expended or encumbered \$523,476 (\$39,508/month) during the previous thirteen and one quarter (13.25) months of the current fourteen and one quarter (14.25) month term contract. \$479,745 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located out of State. Awardee is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

EXHIBIT F

Maia Lawn and Landscape Services, Inc.	Renewal of term contract for grounds maintenance at various Water Utilities Department locations for the period 12/01/2020 through 11/30/2021 per Master Agreement #19078A.	\$900,000.00 S/M/WBE: 87.639%	Water Utilities Department 4001-720-2410-4615	Scarlett	
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The County has expended or encumbered \$570,750 (\$49,630/month) during the previous eleven and one half (11.5) months of the current twelve (12) month term contract. Due to an anticipated increase in grounds maintenance, \$900,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of December 1, 2020. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. This item was reviewed and approved for renewal by the OEBO.

EXHIBIT G

Core & Main, LP	Renewal of term contract for Sensus cold water meter products, parts and calibration for the period 12/03/2020 through 12/02/2021 per Master Agreement #SS150886C.	\$6,300,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2310-4615 4001-720-3333-4615	Scarlett	
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The County has expended or encumbered \$4,724,741 (\$429,522/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to the replacement of large meters, 1 ½" and larger, \$6,300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of December 3, 2020. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. Awardee is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

EXHIBIT H

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/08/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
PSI Technologies, Inc.	Renewal of term contract for Wilo USA, LLC repair services and OEM parts for the period 12/18/2020 through 12/17/2021 per Master Agreement #SS150933B.	\$1,800,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2470-4615 4001-720-2554-4615 4001-720-2555-4616 4001-720-7GUA-4615	Scarlett	

The County has expended or encumbered \$680,344 (\$63,288/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Due to the replacement of pumps, pump system parts, and repair services for approximately one thousand (1,000) lift stations, \$1,800,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

EXHIBIT I

Baker & Taylor, LLC	Renewal of term contract for adult and juvenile books cataloged collection for the period 11/07/2020 through 11/06/2021 per Master Agreement #17039C.	\$3,300,000.00 S/M/WBE: \$0	Library Department 1180-320-3200-6601	Scarlett	
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The County has expended or encumbered \$2,159,670 (\$179,973/month) during the previous twelve (12) month term contract. Due to the impact of the COVID-19 pandemic, the need for adult and juvenile books cataloged collection decreased. Now that normal County operations have resumed, the need for adult and juvenile books cataloged collection has increased in order to complete various projects and services for the Library Department. \$3,300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of November 7, 2020. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for S/M/WBE participation. No certified S/M/WBE participation was offered by the recommended awardee. This item was reviewed and approved for renewal by OEBO.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/08/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT J</u> Preferred Governmental Claim Solutions, Inc.	Renewal of term contract for professional claims administration services for the period 10/01/2020 through 09/30/2021 per Master Agreement #18044B.	\$309,480.00 S/M/WBE: \$0	Risk Management Department 5010-700-7130-3401	Scarlett	

The County has expended or encumbered \$309,480 (\$25,790/month) during the previous twelve (12) month term contract. \$309,480 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of October 1, 2020. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Lake Mary, Florida. The original contract was established by a competitive RFP process that allowed up to ten (10) points for S/M/WBE participation. No certified S/M/WBE participation was offered by the recommended awardee. This item was reviewed and approved for renewal by the OEBO.

TOTAL AMOUNT OF CARES ACT AWARDS	\$ 1,500,000.00
TOTAL AMOUNT OF ALL AWARDS	\$14,837,261.00

DECEMBER 8, 2020

CONSENT AGENDA

3.B.3. – CONTINUED

A)

One-time purchase and delivery of a 23 ft. fiberglass boat, motor and trailer package from Jupiter Yacht Charters Inc. d/b/a Albury Brothers Boats for \$122,036.

B)

Ratification of the approval of an increase of \$1,500,000 to an emergency Prepaid Business Suite Services Agreement with Fidelity Information Services LLC for a total of \$6,500,000 from 08/04/2020 through 08/03/2021.

C)

Increase of \$43,000 of term contract with Earl W. Colvard Inc., d/b/a Boulevard Tire Center; Dan Callaghan Enterprise LLC d/b/a Callaghan Tire for a total of \$242,999 for tire services (Countywide) from 01/27/2020 through 04/26/2021.

D)

Increase of \$83,000 of term contract with 1st Fire & Security Inc. for a total of \$280,850 for fire sprinkler protection systems and backflow preventers, inspections, testing, maintenance, and repairs from 04/06/2020 through 04/05/2021.

E)

New term contract with IXOM Watercare Inc. for \$479,745 for IXOM Watercare Miex DOC resin from 12/09/2020 through 12/08/2021.

F)

Renewal of term contract with Maia Lawn and Landscape Services Inc. for \$900,000 for grounds maintenance at various Water Utilities Department locations from 12/01/2020 through 11/30/2021.

G)

Renewal of term contract with Core & Main LP for \$6,300,000 for Sensus cold water meter products, parts and calibration from 12/03/2020 through 12/02/2021.

H)

Renewal of term contract with PSI Technologies Inc. for \$1,800,000 for Wilo USA LLC repair services and OEM parts from 12/18/2020 through 12/17/2021.

I)

Renewal of term contract with Baker & Taylor LLC for \$3,300,000 for adult and juvenile books cataloged collection from 11/07/2020 through 11/06/2021.

J)

Renewal of term contract with Preferred Governmental Claim Solutions Inc. for \$309,480 for professional claims administration services from 10/01/2020 through 09/30/2021.