

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 8, 2020 Consent [X] Regular []
Public Hearing []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 19 to the Consulting/Professional Services Utility Distribution & Collection System Engineering Services Contract (Contract) with Chen Moore and Associates, Inc. (Consultant) for Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park (Project) for a total amount of \$113,594.74.

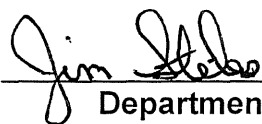
Summary: On June 20, 2017, the Board of County Commissioners approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2017-0816) with the Consultant. CSA No. 19 provides for engineering services related to design and permitting services for the connection into the PBCWUD sewer system of restroom facilities at Okeeheelee Park, Lake Ida Park and Caloosa Park. As part of this Project, a new gravity sanitary sewer service connection will be made from the restrooms to an existing sanitary manhole or to a new lift station and a new sanitary force main connection to the existing PBCWUD wastewater collection system. This project will also include permitting for disconnection and abandonment of the septic system. This Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE goal established under the 2002 Ordinance was 15% overall participation. The Contract provides for 100% SBE participation. CSA No. 19 includes 100% SBE participation. The cumulative SBE participation including CSA No. 19 is 99.64%. Consultant is a Palm Beach County based Company. The Project is included in the PBCWUD FY21 Budget. (PBCWUD Project No. 20-045) **This project is funded through the infrastructure sales tax. Districts 2 and 4 (MJ)**

Background and Justification: The Palm Beach County Parks & Recreation Department (PBC Parks) owns and maintains the septic systems that currently service the Caretaker's residence at Okeeheelee Park and the existing restrooms in Lake Ida Park and Caloosa Park. Connection to PBCWUD's sewer system will eliminate the septic maintenance cost from PBC Parks as well as eliminate the risk of the septic system failure.

Attachments:

1. Four (4) Originals of Consultant Services Authorization No. 19
2. Location Map
3. Certificate of Liability Insurance
4. Budget Availability Statements (3)

Recommended By:



Department Director

11-10-2020

Date

Approved By:



Assistant County Administrator

11/24/2020

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$113,595	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u>\$113,595</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Budget Account No.:	<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>
	3950	581	T045	6505
	3950	581	T058	6505
	3950	581	T113	6505

Is Item Included in Current Budget? Yes X No

Does this item include the use of federal funds? Yes No X

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Parks Department operating budget.

C. Department Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa Martin 11/10/2020
 OFMB Control 11/11/20 BR 11/14

[Signature] 11/19/2020
 Contract Development and 11-18-20 TC

B. Legal Sufficiency:

[Signature] 11/24/2020
 Assistant County Attorney

C. Other Department Review:

 Department Director