

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: December 8, 2020 [x] Consent [] Regular
[] Public Hearing [] Workshop

Department: Information Systems Services
Submitted by: Information Systems Services
Submitted for: Information Systems Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) rescind Interlocal Agreement R2019-0347;
- B) approve the replacement Interlocal Agreement providing updated contract terms, upgrading bandwidth at three (3) locations, and the addition of basic telephone services with the City of Greenacres;
- C) approve a budget amendment of \$19,143 in the General Fund to allocate funds and recognize revenue related to one-time installation costs; and
- D) authorize the County Administrator or designee to approve and execute Task Orders for additional IT services, up to a maximum dollar value of \$50,000 per Task Order.

Summary: The City of Greenacres has an existing Interlocal Agreement with Palm Beach County (R2019-0347) for network services and has requested the upgrade of increased bandwidth at three (3) building locations and the addition of basic telephone services. Staff recommends rescinding the existing Agreement and replacing it with a new Agreement for a period of one (1) year with four (4) automatic one-year renewals unless notice is given by either party. This new Interlocal Agreement which includes updated contract terms to provide network and basic telephone services to the City of Greenacres, will generate an increase in annual income of \$15,720 to the County from \$5,400 to \$21,120 and will fully reimburse the County for one-time installation costs to provide upgraded cabling required for the new telephone service estimated at \$19,143. The Florida LambdaRail, LLC has approved connection of the City of Greenacres to the Florida LambdaRail network. District 2 (DB)

Background and Justification: This Interlocal Agreement provides the City of Greenacres with continuing network services, new telephone services and updated contract terms for IT services.

Attachments:

- 1. Interlocal Agreement with the City of Greenacres (3 originals)
- 2. Copy of Interlocal Agreement R2019-0347, dated March 12, 2019
- 3. Budget Amendment
- 4. Agreement letter with Florida LambdaRail LLC for the connection of the City of Greenacres to the Florida LambdaRail network

Recommended by:  11/4/2020
Department Director Date

Approved by:  11/17/2020
Deputy County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	\$19,143	0	0	0	0
Operating Costs	\$0	0	0	0	0
External Revenues	(\$34,983)	(\$21,120)	(\$21,120)	(\$21,120)	(\$21,120)
Program Inc (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	<u>(\$15,840)</u>	<u>(\$21,120)</u>	<u>(\$21,120)</u>	<u>(\$21,120)</u>	<u>(\$21,120)</u>

Additional FTE Positions (Cumulative) 0 0 0 0 0

Is Item Included in Current Budget Yes X No

Does this item include the use of federal funds? Yes No X

Expenditure Budget Number: Fund 0001 Dept 490 Unit 1322 RevSrc 4674

Revenue Budget Number:

- One time installation Fund 0001 Dept 490 Unit 1322 RevSrc 6943
- Ongoing service Fund 0001 Dept 490 Unit 1300 RevSrc 4900

* Assumes a January 1, 2021 start date for the Interlocal Agreement.

B. Recommended Sources of Funds / Summary of Fiscal Impact

FY 2021 revenue of \$34,983 is calculated as 9 months of network services @ \$750 per month plus 9 months of telephone services @ \$1,010 per month plus the one-time reimbursable estimate of \$19,143.

C. Department Fiscal Review: aguel 11/4/20

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

Lisa Meste 11/5/2020
OFMB AP 11/5

D. S. Jacobson 11/17/2020
Contract Administration

B. Legal Sufficiency:

[Signature] 11/17/2020

Assistant County Attorney

C. Other Department Review:

Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.