Agenda Item Over 50 Pages
Can Be Viewed in Minutes

Agenda Item No. 3AA-3

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

==========

Meeting Date: December 15, 2020 **[X] Consent** **[ ] Regular**
[ ] Ordinance **[ ] Public Hearing**

Department: Palm Tran, Inc.

==========

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: A Resolution of the Board of County Commissioners of Palm Beach County, Florida, approving the Federal Transit Administration (FTA) mandated Public Transit Agency Safety Plan (PTASP) for Palm Tran, Inc.

Summary: Pursuant to FTA's Final Rule on the Public Transportation Safety Program, as published on the Federal Register on August 11, 2016, operators of public transportation systems that receive Federal financial assistance must establish a safety program that meets the requirements detailed in 49 CFR Part 673. The plan was developed to establish processes and procedures to support the implementation of Safety Management Systems (SMS), a comprehensive, collaborative approach to managing safety.

The rule requires each operator to certify compliance with these requirements through its annual Certifications and Assurances. FTA will use its existing Certifications and Assurances process for this effort. FTA intends to use its triennial oversight review programs to assess compliance with the requirements of the rule.

The document outlines the programs, policies, and/or procedures as it relates to the overall safe operation of Palm Tran, Inc.:

A) Implementing a realistic and effective Safety Communication Plan (trainings, committees, reporting protocols, electronic messaging, etc.).

B) Developing and implementing a program that communicates the outcomes of Key Performance Indicators. (Palm Tran PTSTAT program meets this requirement.)

C) Palm Tran, Inc. has the commitment from its Executive Director that safety is the cornerstone of the organization. This is achieved by Palm Tran initiating programs that include: 1) Safety Promotion; 2) Safety Risk Management (Safety Risk Identification, Assessment, Mitigation); and 3) Safety Assurance. Countywide (MM)

Background and Justification: FTA is committed to helping the transit industry comply with this rule and will continue its extensive outreach, including providing webinars, guidance and technical assistance. Transit operators must certify compliance with the PTASP rule requirements by December 31, 2020 to be eligible to receive federal transit funds. Failure to comply with a requirement of the rule subjects a grantee to a range of FTA enforcement options depending upon the circumstances, including a transit operator being ineligible to receive FTA grant funds until the operator satisfies the requirements of the rule.

Attachments:
1. Resolution
2. Public Transit Agency Safety Plan (PTASP)

==========

Recommended By: _____ 11/6/2020
Executive Director **Date**

Approved By: _____ 12/1/2020
Assistant County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County					
NET FISCAL IMPACT	*				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE					

Is Item Included in Proposed Budget? Yes_ No **X**
Does this item include the use of federal funds? Yes No **X**

Budget Account No:
Fund Dept. Unit Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*There is no fiscal impact associated with this item.

C. Departmental Fiscal Review: _____
Jeremy Baker, Director Administrative Services

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

11/13/2020
11/13 **OFMB**

11/24/2020
Contract Dev. & Control
11-24-20 TW

B. Legal Sufficiency

Jean-Adel Williams
Assistant County Attorney

C. Other Department Review

_____
Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)