

Agenda Item is over 50 pages; may be viewed in the Minutes Department

Agenda Item #: 3-C-3

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	January 12, 2021	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering & Public Works Department				
Submitted By:	Engineering & Public Works Department				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a contract with Propel Engineering, Inc. (PEI) in the amount of \$402,959.86 for professional engineering services for the Melaleuca Lane and Jog Road Intersection Improvements (Project).

SUMMARY: Approval of this contract will provide the professional services necessary for preparation of design plans and construction bid documents for improvements to the Project. The Affirmative Procurement Initiatives selected for this contract on March 6, 2019 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE Evaluation Preference. PEI agreed to 88% SBE participation during selection for the contract. PEI is a Palm Beach County based company and a certified SBE company. **This Project is included in the Five-Year Road Program. District 2 (YBH)**

Background and Justification: On April 2, 2020, the Consultant's Competitive Negotiations Act Selection Committee selected PEI and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on April 7, 2020. The County is now contracting with PEI to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$287,173.32	(Master Plan, Geometry, Roadway, Drainage, Signal Analysis and Plans, Utility Coordination, Survey, Permitting, Signing and Pavement Marking)
Reimbursable Services (Not to Exceed)	\$66,087.68	(Permit Fees, Prints)
Optional Services (Not to Exceed)	<u>\$49,698.86</u>	(Post Design)
Total:	\$402,959.86	

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

1. Location Map
2. Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)

Recommended by: <i>[Signature]</i> YBH/TEL	<i>[Signature]</i> County Engineer	<i>[Date]</i> Date
Approved By: <i>[Signature]</i>	<i>[Signature]</i> Assistant County Administrator	<i>[Date]</i> Date

