Agenda Item #: 3-C-3

Agenda Item is over 50 pages; may be viewed in the Minutes Department

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	January 12, 2021	[X] []	Consent Workshop	[]	Regular Public Hearing	
Department:	Engineering & Public Works Department					
Submitted By:	Engineering & Public Works Department					
Submitted For:	Roadway Production Division					

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a contract with Propel Engineering, Inc. (PEI) in the amount of \$402,959.86 for professional engineering services for the Melaleuca Lane and Jog Road Intersection Improvements (Project).

SUMMARY: Approval of this contract will provide the professional services necessary for preparation of design plans and construction bid documents for improvements to the Project. The Affirmative Procurement Initiatives selected for this contract on March 6, 2019 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE Evaluation Preference. PEI agreed to 88% SBE participation during selection for the contract. PEI is a Palm Beach County based company and a certified SBE company. **This Project is included in the Five-Year Road Program.** District 2 (YBH)

Background and Justification: On April 2, 2020, the Consultant's Competitive Negotiations Act Selection Committee selected PEI and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on April 7, 2020. The County is now contracting with PEI to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$287,173.32	(Master Plan, Geometry, Roadway, Drainage, Signal Analysis and Plans, Utility Coordination, Survey, Permitting, Signing and Pavement Marking)		
Reimbursable Services (Not to Exceed)	\$66,087.68	(Permit Fees, Prints)		
Optional Services (Not to Exceed)	<u>\$49,698.86</u>	(Post Design)		
Total:	\$402,959.86			

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments: 1. Location Map 2. Contract with Exhibits	A, B, C, D & Ebix Insurance Compliance (2)	
TWR HUN Recommended by Y <u>BH/TE</u>	L Savel Z Tuck County Engineer	12/11/2020 Date
Approved By: Ma	<u>Assistant County Administrator</u>	12/23/200 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)	2021 <u>\$564,144</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>\$564,144</u>	2022 0- 0- 0- 0- 0- 0- 0-	2023 0- 0- 0- 0- 0- 0-	2024 -0- -0- -0- -0- -0- -0-	2025 0- 0- 0- 0- 0- 0-	
Is Item Included in Cu Does this item include		-	al funds?	Yes X Yes	No No X	
Budget Account No: Fund 3504 Dept 361	Unit 1918	Object	6505			
Recommended Sources of Funds/Summary of Fiscal Impact: Road Impact Zone Fee 4 Fund Melaleuca Lane and Jog Road Intersection Improvements						
New Task Authoriza Basic Service Reimbursables Optional Serv Total Task Authori Staff Charges Roadway Prod Right of Way Survey Traffic Fiscal Impact	es s vices .zation uction	\$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$	287,173.32 66,087.68 49,698.86 402,959.86 80,591.97 20,147.99 20,147.99 40,295.99 564,143.80			
C Departmental Fiscal Revi	AXX /•	Ahan	elli-t.			

C. Departmental Fiscal Review: ______

III. <u>REVIEW COMMENTS</u>

OFMB Fiscal and/or Contract Dev. and Control Comments: A. 12122/2020 12/16/2020 NTS Contract Dev/and Control **OFMB** 12-21-2000

B. Approved as to Form Approved as to Form Legal Sufficiency: <u>Assistant County Attorney</u>

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment. 2 F:\ADM_SER\FISCAL\AGENDAPAGE2\FY 2021\21.023.CSA.DOC

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