PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

	<u> </u>		<u> </u>			
Meeting Date: Janua	ry 12, 2021	[X] []	Consent Ordinance	[]		r Hearing
	nmunity Services sion of Human and	l Veterar	<u> Services</u>			
	<u>l. E</u>	XECUTI	/E BRIEF	====		
Motion and Title: St	aff recommends n	notion to	o:			
A) receive and file Continuum of Care 14.267), for the peri \$168,918, to provide	(CoC) Planning o od October 1, 202	Grant A 20 throug	greement No. gh September	FL0 30,	0822L4D05 2021, in a	51900 (CDFA # an amount up to
B) receive and file Implementation Gran October 1, 2020 thro coordination of activit	it Agreement No. Jugh September 30	FL08231 D, 2021,	_4D051900 (C	DFA	# 14.267), for the period
C) approve a budg Development Fund, t				530 ii	n the Hou	ısing and Urban
Summary: On Nove Mayor's signature or Palm Beach County activities related to the of monthly CoC meet implementation, proj funding. A 25% cash the FY2021 budget. A will be provided through the regular a	n the 2019 HMIS HMIS Implementance HMIS and ending ings and sub-commect performance match of \$42,230 A 25% in-kind match ugh staff salaries as utilized because	Implemention Grang homelomittee menus and evaluate of \$70 and incless there were strong to the strong to the strong transport of \$70 and incless transport of \$70 and included transport of \$70 and incl	entation Grant nt will provide essness. Thest ectings, data qualion to er ired for FL082 ,383 for is requed in the F vas insufficien	Appl functions f	lication (R: ding for the divities involve, reporting e compliar 2051900 a for FL0823	2019-1719). The coordination of olve coordination training, project nee with federal nd is included in 3L4D051900 and The emergency
Background and Juserved as the lead a Assistance and Rapplanning projects to County is known as t	gency for the local oid Transition to H provide funds for	I CoC. I lousing the coll	As a result of Act (HEARTH aboration of t	the 2 I) Ac	2009 Home t, HUD in	eless Emergency oplemented CoC
Attachment: 1. HUD 2019 COC Memo 2. HUD 2019 HMIS 3. Budget Amendme	Grant Agreement N					_
Recommended By:	Department Direct	-DocuSigned by -BESMEEDSBED	v: ~ ~ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		12/22/20 Date)20
Approved By:	May Assistant County	Admini	Soll Strator		///) / Dáte /	2021

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

_	5	2021	2022	2023	2024	2025
Capital Expe	nditures					
Operating Co	osts	563,061				
External Rev	enue	(450,448)				
Program Inc	ome					
In-Kind Matc	h (County)	(70,383)				
NET FISCAL	. IMPACT	42,230				
# ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included In Current Budget? Yes No Does this item include the use of federal funds? YesX No Budget Account No.: Fund 1001 Dept. 142 Unit 1435 Object Var. Program Code Var. Program Period Var. Fund 1001 Dept. 142 Unit 1438 Object Var. Program Code Var. Program Period Var.						
 B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is HUD, County Match and Ad Valorem C. Departmental Fiscal Review: 						

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Selene Colly Attorney
Other Department Review:
Department Director

Legal Sufficiency:

B.

C.

This summary is not to be used as a basis for payment.

TO:

FROM:



Department of Community Services

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 FAX: (561) 355-3863 www.pbcsov.com

100

Palm Beach County **Board of County** Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker

'An Equal Opportunity rmative Action Employer

MEMORANDUM

Verdenia C. Baker, County Administrator

Board of County Commissioners

THRU: Nancy L. Bolton, Assistant County Administrator

Board of County Commissioners

Community Services Department Director

DATE: October 27, 2020 RES

2019 U.S. Department of Housing and Urban Development Continuum of Care Planning Program Grant Agreement and HMIS Implementation CoC Grant Agreement

In accordance with BCC approval granting signature authority to the County Administrator, or designee, on November 5, 2019 (Agenda Item 3E-2), your signature is needed on both the 2019 U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Planning Program Grant Agreement No. FL0822L4D051900, and the 2019 HUD Homeless Management Information System (HMIS) Implementation CoC Grant Agreement No. FL0823L4D051900.

The 2019 CoC Planning Grant is for the grant period October 1, 2020 through September 30, 2021, for an amount not-to-exceed \$168,918. A 25% cash match of \$42,230 is required and was requested in the FY 2021 budget. This grant agreement provides funding for the coordination and evaluation of activities related to ending homelessness. These activities involve coordination of monthly CoC meetings and sub-committee meetings, administration of the Homeless Management Information System (HMIS), meetings, administration of the HUD CoC grant application, and technical assistance and monitoring of local grant recipients. The 2019 HMIS Implementation Grant is for the grant period October 1, 2020 through September 30, 2021, for an amount not-to-exceed \$281,530. A 25% in-kind match of \$70,383 is required and will be provided in staff salaries. The funding was requested in the FY 2021 budget. This grant agreement increases HMIS capacity, enhances training, improves data quality monitoring and analyzes data to improve the CoC system service delivery.

Since 2006, the Division of Human and Veteran Services has served as the lead agency for the Palm Beach County Homeless CoC. Staff will submit the grant agreements at the next available BCC meeting to allow the Clerk and Comptroller's Office to receive and file the documents in accordance with PPM CW-0-051.

If additional information is needed, please contact Wendy Tippett (561) 355-4772.

Approved by: Lauren Magierowski Tanua Mallotra C894E57E5134470.. Assistant Department Director **OFMB** Naucy Bolton Halane C. Hvist Assistant County Administrator Helene Hvizd

Attachments:

Assistant County Attorney

- Agenda Item Summary No. 3E-2, dated November 5, 2019 HUD CoC Program Grant Agreement HUD CoC HMI8 implementation Grant Agreement

AGENDA ITEM OVER 50 PAGES CAN BE VIEWED IN MINUTES

Agenda Item#: 3E-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS MM MB 7-2

AGENDA ITEM SUMMARY

R-2019-1719

Meeting Date: November 5, 2019 [X] Consent [] Regular Thru
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services
Submitted For: Division of Human ar

Division of Human and Veteran Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) ratify the signature of the Mayor on the 2019 U.S. Department of Housing and Urban Development (HUD) Palm Beach County Continuum of Care (CoC)Planning Project Grant Application, for the period October 1, 2020 through September 30, 2021, in the amount of \$168,918, for the coordination of planning activities related to ending homelessness;

- B) ratify the signature of the Mayor on the Certification of Consistency with Consolidated Plan Form 2991;
- C) ratify the signature of the Mayor on the 2019 Homeless Management Information System (HMIS) Implementation Grant Application, for the period October 1, 2020 through September 30, 2021, in the amount of \$281,530, to increase HMIS capacity, enhance training, improve data quality monitoring, and analyze data to improve the CoC system service delivery; and
- **D) delegate** to the County Administrator, or designee, signatory authority on additional forms and any other necessary documents related to the 2019 HUD CoC Planning Project Grant Application and the 2019 HMIS Implementation Grant Application.

Summary: The Palm Beach County CoC Planning Project Grant will provide funding for the coordination and evaluation of activities related to ending homelessness. These activities involve coordination of monthly CoC meetings and sub-committee meetings, administration of HMIS, annual preparation of HUD CoC grant application, and technical assistance and monitoring of local grant recipients. A 25% cash match of \$42,230 is required and is included in the FY 2020 budget. The 2019 HMIS Implementation Grant will increase capacity, integrate data management systems in order to improve delivery of medical and housing services, coordinate service delivery and quality management systems through improved data infrastructure for homeless HIV-positive clients to improve health outcomes. A 25% In-kind match of \$70,383 is required and will be provided through staff salaries. The emergency signature process was utilized because there was insufficient time to submit this application through the regular agenda process. (The Division of Human and Veteran Services) Countywide (HH)

Background and Justification: Since 2006, the DHS has acted as the lead agency for the local Continuum of Care. As a result of the 2009 HEARTH Act, HUD implemented CoC Planning projects to provide funds for the collaboration of the Continuum of Care which in Palm Beach County is known as the Homeless and Housing Alliance.

Attachments:

- 1. 2019 HUD Palm Beach County CoC Planning Project Grant Application with Walkthrough Memo
- 2. Certification of Consistency with Consolidated Plan HUD Form-2991 with Walkthrough
- 3. 2019 HMIS Implementation Grant Application with Walkthrough Memo

Recommended By: Mure 10/21/19
Department Director Date

Approved By: May Administrator Date

Assistant County Administrator Date



U.S. Department of Housing and Urban Development Office of Community Planning and Development 909 SE First Avenue Miami, FL 33131

Grant Number: FL0822L4D051900 Tax ID Number: 59-6000785 DUNS Number: 078470481

CONTINUUM OF CARE PROGRAM (CDFA# 14.267) GRANT AGREEMENT

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and Palm Beach County Board of County Commissioners (the "Recipient").

This Agreement is governed by title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act"); the Continuum of Care Program rule (the "Rule"), as amended from time to time; and the Notice of Funds Availability for the fiscal year competition in which the funds

The terms "Grant" or "Grant Funds" mean the funds that are provided under this Agreement. The term "Application" means the application submissions on the basis of which the Grant was approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition. All other terms shall have the meanings given in the Rule.

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control.

HUD's total funding obligation for this grant is \$168,918, allocated between the projects listed below and, within those projects, between budget line items, as shown below.

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Page :

Project No.	Grant Term	Performance Period	Total Amount
FL0822L4D051900			\$168,918
a. Continuum of Care planni	ing activities		\$168,918
b. Acquisition			\$0
c. Rehabilitation			\$0
d. New construction			\$0
e. Leasing			\$0
f. Rental assistance			\$0
g. Supportive services			\$0
h. Operating costs			\$0
i. Homeless Management In	ıformation Syste	m	\$0
j. Administrative costs			\$0
k. Relocation Costs			\$0
l. HPC homelessness prever	ntion activities:		
Housing relocation and sta	abilization servic	ces	\$0
Short-term and medium-te	erm rental assista	ance	\$ 0

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If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The performance period of renewal projects funded by this Agreement will begin immediately at the end of the performance period under the grant agreement being renewed. Eligible costs incurred between the end of Recipient's final operating year under the grant agreement being renewed and the date of this Agreement is executed by both parties may be reimbursed with funds from the first operating year of this Agreement. No funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.

For any transition project funded under this Agreement the performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being renewed and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the performance periods for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Application, unless the Recipient changes the address and key contacts in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

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The Agreement constitutes the entire agreement between the parties, and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

UNITED STATES OF AMERICA, Secretary of Housing and Urban Development

By: (Signature)	l o			
Ann D. Chavis, Dire (Typed Name and T. September 1, 2020				
(Date) RECIPIENT				
Palm Beach County (Name of Organizati By:	Board of County Common)	dssioners		
(Signature of Author	rized Official)			
	County Administrator of Authorized Official)			
(Date) Approved As to Form and Legal Sufficiency By: Assistant County Atte	Downelgrand try: Helene C. Hwizd BESDE208222413_ DMEY	Approved As To Terms And Conditions By: Department Directo	Docusigned by: Taruna Malluotra	
	www.hud.gov	espanol.hud.gov		Page 4

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).

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TO:



Department of Community Services

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 FAX: (561) 355-3863

Palm Beach County **Board of County** Commissioners

Dave Kerner, Mayor Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker

'An Equal Opportunity rmative Action Employer

MEMORANDUM

Verdenia C. Baker, County Administrator

Board of County Commissioners

THRU: Nancy L. Bolton, Assistant County Administrator

Board of County Commissioners

FROM: Community Services Department Director

DATE: October 27, 2020 RE:

2019 U.S. Department of Housing and Urban Development Continuum of Care Planning Program Grant Agreement and HMIS Implementation CoC Grant Agreement

MB

In accordance with BCC approval granting signature authority to the County Administrator, or designee, on November 5, 2019 (Agenda Item 3E-2), your signature is needed on both the 2019 U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Planning Program Grant Agreement No. FL0822L4D051900, and the 2019 HUD Homeless Management Information System (HMIS) Implementation CoC Grant Agreement No. FL0823L4D051900.

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If additional information is needed, please contact Wendy Tippett (561) 355-4772.

Approved by: Lauren Magierowski Tanua Mallestra +C894E57E5134470.. Assistant Department Director **OFMB** Nancy Bolton Helene C. Hvizd Assistant County Administrator

Helene Hvizd Assistant County Attorney

- Agenda Item Summary No. 3E-2, dated November 5, 2019 HUD CoC Program Grant Agreement HUD CoC HMIS Implementation Grant Agreement

AGENDA ITEM OVER 50 PAGES CAN BE VIEWED IN MINUTES

Agenda Item#: 3E-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS MM MB 7

AGENDA ITEM SUMMARY

R-2019-1719

Meeting Date: November 5, 2019 [X] Consent [] Regular Thru
[] Ordinance [] Public Hearing

Department

Submitted By: Submitted For: Community Services

Division of Human and Veteran Services

R-2019-1721

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) ratify the signature of the Mayor on the 2019 U.S. Department of Housing and Urban Development (HUD) Palm Beach County Continuum of Care (CoC)Planning Project Grant Application, for the period October 1, 2020 through September 30, 2021, in the amount of \$168,918, for the coordination of planning activities related to ending homelessness;
- **B)** ratify the signature of the Mayor on the Certification of Consistency with Consolidated Plan Form 2991;
- C) ratify the signature of the Mayor on the 2019 Homeless Management Information System (HMIS) Implementation Grant Application, for the period October 1, 2020 through September 30, 2021, in the amount of \$281,530, to increase HMIS capacity, enhance training, improve data quality monitoring, and analyze data to improve the CoC system service delivery; and
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Attachments:

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- 3, 2019 HMIS Implementation Grant Application with Walkthrough Memo



U.S. Department of Housing and Urban Development Office of Community Planning and Development 909 SE First Avenue Miami, FL 33131

Grant Number: FL0823L4D051900 Tax ID Number: 59-6000785 DUNS Number: 078470481

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P	roject No.	Grant Term	Performance Period	Total Amount
F	L0823L4D051900			\$281,530
a.	Continuum of Care planni	ng activities		\$0
Ъ.	Acquisition			\$0
c.	Rehabilitation			\$0
d.	New construction			\$0
e.	Leasing			\$0
f.	Rental assistance			\$0
g.	Supportive services			\$0
h.	Operating costs			\$0
i.	Homeless Management In	formation System	m	\$281,530
j.	Administrative costs			\$0
k.	Relocation Costs			\$0
1.	HPC homelessness preven	ntion activities:		
	Housing relocation and sta	abilization servic	ces	\$0
	Short-term and medium-te	erm rental assista	ance	\$ 0

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By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

UNITED STATES OF AMERICA, Secretary of Housing and Urban Development

Many harm		
(Signature)		
Ann D. Chavis, Director		
(Typed Name and Title)	was relative to company year and their makes have	
October 14, 2020		
(Date)		
RECIPIENT		
Palm Beach County Board of County Commissioners		
(Name of Organization)		
Ву:		
Verbale-		
(Signature of Authorized Official)		
Verdenia C. Baker, County Administrator		
(Typed Name and Title of Authorized Official)	- Anna Anna Anna Anna Anna Anna Anna Ann	
11/30/2020		
(Date)		
	Approved As to Te And Conditions	
Approved As to Form And Legal Sufficiency By:	By:	Taruna Malliotra,
Assistant County Attorney www.hud.gov espanol.hud.	gov	Page 4

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base	

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

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21 -	

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 142 - 120920000000000000439 BGRV - 142 - 12092000000000000118

FUND (1001) - HUD - Housing and Urban Development

Use this form to provide budget for items not anticipated in the budget.

						EXPENDED/	
ACCT.NUMBER ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED AS OF 12/09/2020	REMAINING BALANCE
REVENUE			more de	DCONE, IOC	333321	7.00 01 12/00/2020	5.12 (1/02
142 1438 3169 Fed Grnt Indirect-Human Services	0	0	281,530		281,530		
Total Revenue	359,118	359,118	281,530	0	640,648		
EXPENDITURE							
142 1438 3401 Other Contractual Services	0	0	281,530		281,530	0	
Total Expenditures	359,118	359,118	281,530	0	640,648	0	640,648
	Signatures		Date	·	•	nty Commissioners	
COMMUNITY SERVICES INITIATING DEPARTMENT/DIVISION James Green	Docusigned by:		12/18/2020	A	t Meeting on	January 12, 2021	
Administration/Budget Department Approval	GI JAET MEDI DI 402.			D	eputy Clerk to t	he	
OFMB Department - Posted				В	oard of County	Commissioners	