

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 12, 2021

Consent
 Workshop

Regular
 Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a contract with Musco Sports Lighting, LLC (Musco) to furnish the following: a) Light-Emitting Diode (LED) sports field lighting systems for 103 sports fields and courts (facilities) at eight (8) parks managed by the Parks and Recreation Department (Parks) in the amount of \$2,134,566 (Base Scope of Work) for a period of five (5) years or until the project is complete; b) LED sports field lighting systems for additional fields as requested and as identified by Parks in an amount not to exceed \$500,000 and c) additional LED sports field lighting systems as requested and as identified by Parks for the Base Statement of Work in an amount not to exceed \$100,000.

Summary: In order to achieve the County’s energy reduction objectives, reduce replacement/maintenance costs, and standardize equipment across all facilities, a request for proposals was issued to furnish new LED lighting systems at eight (8) parks managed by the Parks and Recreation Department. The existing lighting systems at these facilities are older inefficient metal halide-type lighting systems that are in need of replacement. The Base Scope of Work includes the procurement and delivery of all materials, equipment and fixtures to re-lamp the existing poles and wall-mounted lighting systems, including the cross arms and mounting/support brackets for 103 sports fields and courts identified at eight (8) parks. Additionally, Musco will provide light level compositions, grid and illumination layouts, training, long-term monitoring and warranty services. As part of its price proposal, Musco submitted unit prices for additional fixtures, equipment and components, which will serve as the basis for calculating the cost of adding facilities or equipment to the Base Scope of Work. Under this contract, the County reserves the right to include additional LED lighting systems at the eight (8) parks referenced in the Base Scope of Work not to exceed a cumulative total of \$100,000 over the base contract price. At the option of the County, lighting for additional parks may be added to the project scope not to exceed \$500,000. The installation of the LED lighting systems furnished under this contract will be authorized under the County’s annual sports field lighting installation contract by work orders issued to the prequalified contractor that submits the lowest responsive and responsible bid for each installation project. This contract is for a term of (5) years and shall continue until the completion of all phases of the project. All new lighting systems will include a 25-year warranty. Musco is a national business. The contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. On July 1, 2020, the Goal Setting Committee applied an Affirmative Procurement Initiative (API) of Small Business Enterprise (SBE) evaluation preference for subcontracting participation. The contractor is not an SBE. The contractor committed to 4.40% SBE participation. **Funding for this contract is from Infrastructure Sales Tax fund. (Capital Improvements Division) Countywide (LDC)**

Background and Justification: Parks manages one of the largest county park systems within the State of Florida and as a result, is tasked with the operation and maintenance of multiple sports fields and courts. This contract will provide for the County to acquire the lighting systems required to re-lamp a total of (103) fields and courts at eight (8) parks as approved under the Infrastructure Sales Tax project. Selection of the equipment vendor was done pursuant to a competitive request for proposals and the selection committee met on November 5, 2020. The work consists of eight (8) lighting replacement projects. Parks may include additional parks and facilities to the existing project lists when funding is available during the 5-year contract term. The new lighting systems will aid in maintaining a safe environment for recreational activities. The installation of the LED lighting systems furnished under this contract will be authorized under the County’s annual sports field lighting installation contract by work orders issued to the prequalified contractor that submits the lowest responsive and responsible bid for each installation project.

Attachments:

- | | |
|----------------------------------|-------------------------------------|
| 1. Location Maps | 3. Contract |
| 2. Budget Availability Statement | 4. Disclosure of ownership interest |

Recommended by: *James C. Neal* 12/04/20
Department Director Date

Approved by: *W. Baker* 12/22/2020
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	<u>\$2,134,566</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*2,134,566</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

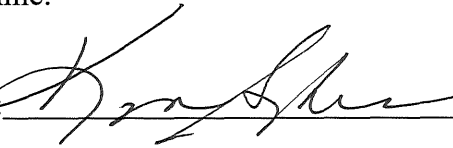
Budget Account No:

Fund 3950	Dept 581	Unit T011-23	Object 6504	Amount \$545,856.00
Fund 3950	Dept 581	Unit T011-26	Object 6504	Amount \$74,836.00
Fund 3950	Dept 581	Unit T011-28	Object 6504	Amount \$38,335.00
Fund 3950	Dept 581	Unit T010-20	Object 6504	Amount \$72,962.00
Fund 3950	Dept 581	Unit T010-19	Object 6504	Amount \$255,794.00
Fund 3950	Dept 581	Unit T011-24	Object 6504	Amount \$940,312.00
Fund 3950	Dept 581	Unit T010-21	Object 6504	Amount \$10,324.00
Fund 3950	Dept 581	Unit T010-25	Object 6504	Amount \$92,912.00
Fund 3950	Dept 581	Unit T011-27	Object 6504	Amount \$103,235.00

B. Recommended Sources of Funds/Summary of Fiscal Impact:

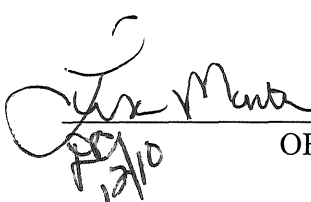
*\$2,134,566 for the Base Scope of Work from Infrastructure Sales Tax Funds. The purchase of additional equipment authorized under this contract requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time.

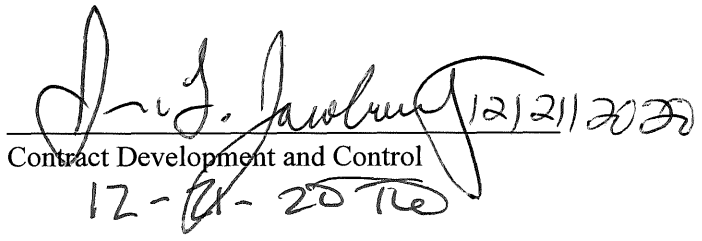
C. Departmental Fiscal Review:



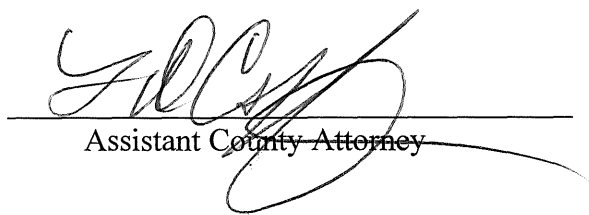
III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 12/15/2020
 OFMB BR 12/10 LM 12/10

 12/21/2020
 Contract Development and Control
 12-21-20 TLO

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director