

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: February 2, 2021	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Facilities Development & Operations

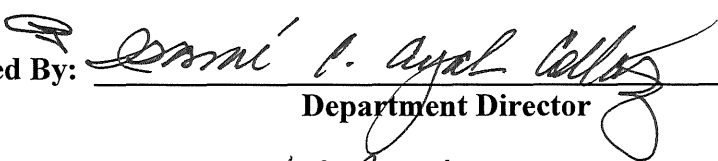

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 1 with Currie Sowards Aguila Architects, Inc. (R2020-1045) (Consultant) to provide architectural and engineering services for phase 1 of the Fire Rescue Comprehensive Fire Station Capital Improvements Program in the amount of \$234,919.

Summary: On August 25, 2020, the Board of County Commissioners (Board) approved the design contract with the Consultant to develop and implement a comprehensive capital improvements program for County-owned and managed fire stations. CSA No. 1 authorizes Phase 1 of this project which consists of a program evaluation to review and assess the following fourteen (14) fire stations No. 28, 51, 15, 25, 55, 42, 21, 54, 33, 34, 29, 26, 41 and 73. Under Phase 1 of the project, fire stations are to be evaluated in decreasing order of age. This effort seeks to have older fire stations conform to the same standards as the recently built ones. The design team will evaluate each station in order to determine compliance with new design, safety and staffing standards. Subsequently, the design team will develop the conceptual scope of work to ensure that each station is in compliance. The solicitation for design professionals was advertised on December 15, 2019 according to the Equal Business Opportunity (EBO) Program, with the final selection taking place on June 26, 2020. The project was presented to the Goal Setting Committee on December 4, 2019 which established an affirmative procurement initiative (API) requiring a minimum mandatory goal of 25% Small Business Enterprise (SBE) participation and awarded 15 points evaluation preference for SBE participation. The prime consultant has committed to 59.85% S/W/MBE participation for this CSA. The consultant is a local firm and a SBE. This project will be funded from the Fire Rescue Improvement Fund. **(Capital Improvements Division) Countywide (LDC)**

Background and Justification: Selection was performed on June 26, 2020 in accordance with Board adopted procedures pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act). Professional services will include the evaluation of life safety, structural, civil, mechanical, electrical, plumbing (MEP) systems required to develop the Fire Rescue Comprehensive Plan.

- Attachments:**
- 1. Location Map
 - 2. Budget Availability Statement
 - 3. CSA No. 1 with Currie Sowards Aguila Architects, Inc.
 - 4. CSA History Sheet

Recommended By:		1-7-21
	Department Director	Date
Approved By:		1/25/21
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$239,919				
Operating Costs					
External Revenues					
In-Kind Match (County					
NET FISCAL IMPACT	\$ 239,919				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes X No
Does this item include use of federal funds? Yes No X

Budget Account No: Fund 1300 Dept 440 Unit 4214 Object 3101

Professional Services \$234,919.00
Staff Cost \$ 5,000.00
Total \$239,919.00

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This project will be funded through the Fire Rescue Improvement fund

C. Departmental Fiscal Review: [Signature]

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 11/12/21
OFMB [Signature] 11/16/21
[Signature] 11/19/21
Contract Development and Control
1-15-21 TW

B. Legal Sufficiency: [Signature]
Assistant County Attorney

C. Other Department Review:

Department Director

LOCATION MAP

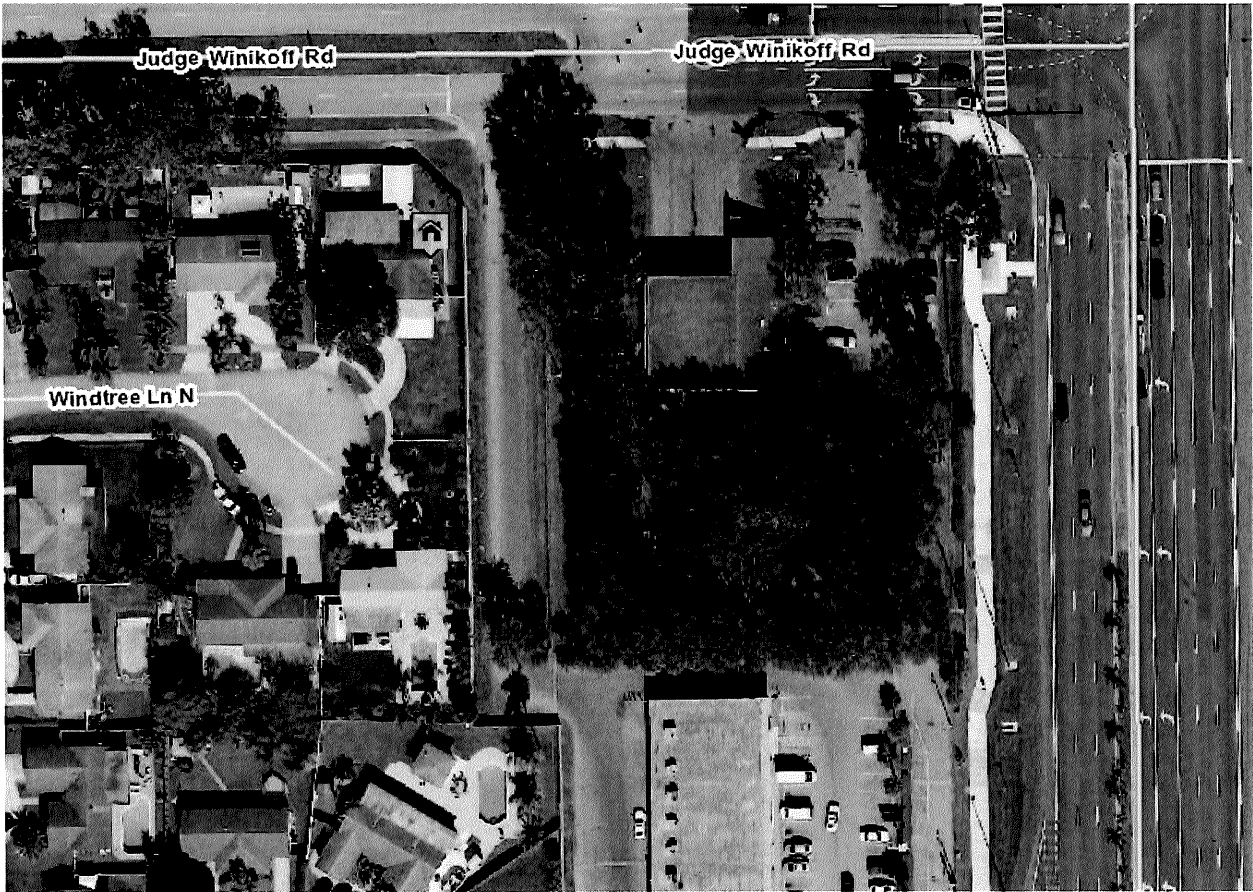
Project No.: 20111

Project Name: Comprehensive Fire Station Capital Improvements Program

Location: 1040 Royal Palm Beach Blvd, Royal Palm Beach, FL 33411



Location: 10050 Judge Winikoff Rd, Boca Raton, FL 33428



Location: 12870 US Highway 1, Juno Beach, FL 33408



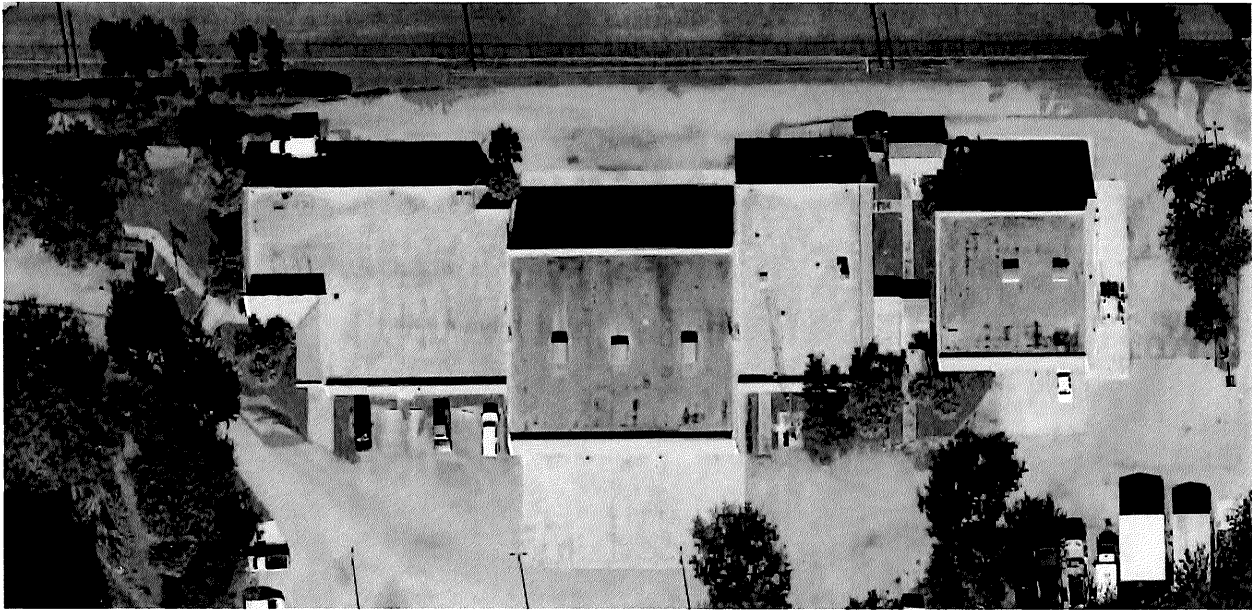
Location: 1060 Wellington Trace, Wellington, FL 33414



Location: 6787 Palmetto Cir N, Boca Raton, FL 33433



Location: 14276 Hagen Ranch Rd, Delray Beach, FL 33446



Location: 14200 Okeechobee Blvd, Loxahatchee Groves, FL 33470



Location: 18501 FL-7, Boca Raton, FL 33498



Location: 830 Kirk Rd, West Palm Beach, FL 33406



Location: 231 Benoist Farms Rd S, West Palm Beach, FL 33411



Location: 10055 Belvedere Rd, Royal Palm Beach, FL 33411



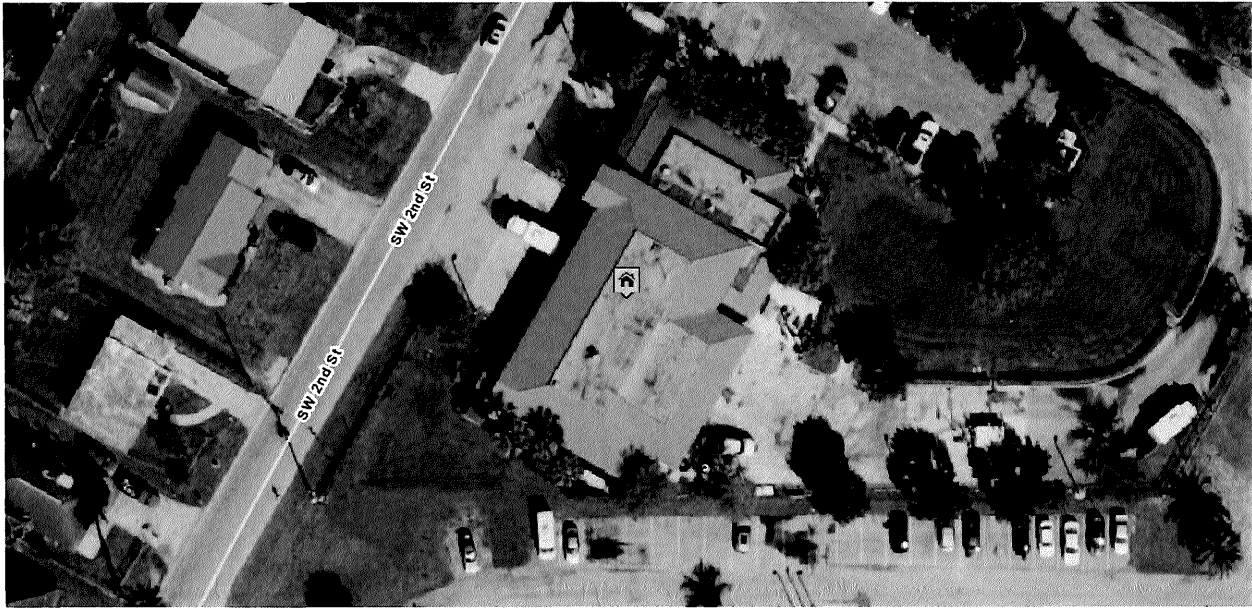
Location: 6085 Avocado Blvd, West Palm Beach, FL 33412



Location: 5105 Woolbright Rd, Boynton Beach, FL 33437



Location: 525 SW 2nd St, Belle Glade, FL 33430



BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 11/19/2020 REQUESTED BY: Sunil (Bobby) Jagoo PHONE: 233-0271

PROJECT TITLE: Fire Rescue Comprehensive Fire Station Capital Improvement Program
(Same as CIP or IST, if applicable)

ORIGINAL CONTRACT AMOUNT: \$0.00 IST PLANNING NO.:
EFDO #N/A
REQUESTED AMOUNT: \$239,919.00 BCC RESOLUTION #: R2020-1045
DATE: 08/25/2020
CSA or CHANGE ORDER NUMBER: CSA #1

LOCATION: Various BUILDING NUMBER:
DESCRIPTION OF WORK/SERVICE LOCATION: FS #28, 51, 15, 25, 55, 42, 21, 54, 33, 34, 29, 26, 41 & 73
PROJECT/W.O. NUMBER: 20111
CONSULTANT/CONTRACTOR: Currie Sowards Aguila Architects, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Professional services shall include Phase 1 review and assessment of fourteen selected fire stations 28, 51, 15, 25, 55, 42, 21, 54, 33, 34, 29, 26, 41 and 73.

CONSTRUCTION	\$234,919.00
PROFESSIONAL SERVICES	\$
STAFF COSTS*	\$ 5,000.00
EQUIP/SUPPLIES/ADVERTISING/PERMITTING	\$
CONTINGENCY	\$
TOTAL	\$239,919.00

** By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.*

BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):

FUND: 1300 DEPT: 440 UNIT: 4214 OBJ: 3101

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

- ☒ Ad Valorem (Amount \$ _____) ☐ Infrastructure Sales Tax (Amount \$ _____)
☐ State (source/type: _____ Amount \$ _____) ☐ Federal (source/type: _____ Amount \$ _____)
☐ Grant (source/type: _____ Amount \$ _____) ☐ Impact Fees: (Amount \$ _____)
☐ Other (source/type: _____ Amount \$ _____)

Department: Fire Rescue

BAS APPROVED BY: [Signature]

DATE 12-15-2020

ENCUMBRANCE NUMBER: _____

**SUMMARY SHEET
CONSULTANT SERVICES AUTHORIZATION #1**

CURRIE SOWARDS AGUILA ARCHITECTS, INC.

**FIRE RESCUE COMPREHENSIVE FIRE STATION
CAPITAL IMPROVEMENTS PROGRAM
PROJECT NO. 20111**

This consultant services authorization #1 is for professional architectural and engineering services for the Fire Rescue Comprehensive Fire Station Capital Improvements Program for various fire stations throughout Palm Beach County.

Professional services shall include Phase 1 review and assessment of fourteen selected fire stations (Fire Stations No. 28, 51, 15, 25, 55, 42, 21, 54, 33, 34, 29, 26, 41 and 73).

This is a phased project to development and implement a comprehensive capital improvement program for all County owned and managed fire stations. Phase 1 includes a Program Evaluation for each of the above noted stations in order to determine compliance with new design, safety and staffing standards and to develop a conceptual scope of work that provides for bringing each station into compliance. The list developed by Fire Rescue starts with the oldest and/or most problematic fire stations. The evaluation will include review of life safety, structural, civil and M.E.P. systems.

EBO Program

The API established for this contract is a mandatory minimum of 25% SBE participation. Currie Sowards Aquila Architects, Inc. has committed to a 52% S/W/MBE participation. SBE participation for this CSA is 59.85%. When added to the Consultant's participation to date, the resulting SBE participation is 59.85%.

CONSULTANT SERVICES AUTHORIZATION #1
CURRIE SOWARDS AGUILA ARCHITECTS, INC.
FIRE RESCUE COMPREHENSIVE FIRE STATION
CAPITAL IMPROVEMENTS PROGRAM
PROJECT NO. 20111
DISTRICT NO. COUNTYWIDE

THIS AUTHORIZATION NO. 1 to the Contract dated 08/25/20 (R2020-1045) (the “Contract”) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 4 of this Authorization.

- 1. CONSULTANT:** CURRIE SOWARDS AGUILA ARCHITECTS, INC.
- 2. History:** Not applicable. This authorization is for a new project.
- 3. Services completed to date:** Not applicable. This authorization is for a new project.
- 4. Description of Services to be provided by Consultant:** Professional services shall include Phase 1 review and assessment of fourteen selected fire stations (Fire Stations No. 28, 51, 15, 25, 55, 42, 21, 54, 33, 34, 29, 26, 41 and 73), as detailed on the attached revised proposal dated November 4, 2020.
- 5. Compensation:** The compensation to be paid to the Consultant for the requested services shall be: Lump Sum charge of **\$234,919.00**.
- 6. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

- 7.** If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.
- 8.** All terms, conditions, and obligations of the original Contract shall remain in full force and effect, unless specifically noted as follows:

E-VERIFY - EMPLOYMENT ELIGIBILITY

CONSULTANT warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended. No later than January 1, 2021, CONSULTANT shall: (1) register with and use the E-Verify System (E-Verify.gov), to electronically verify the employment eligibility of all newly hired workers; and (2) verify that all of the CONSULTANT’s subconsultants performing any duties and obligations under this Contract are registered

Project Name: Fire Rescue Comprehensive Fire Station Capital Improvement Program
Project Number: 20111

with and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

CONSULTANT shall obtain from each of its subconsultants an affidavit stating that the subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in section 448.095(1)(k), Florida Statutes, as may be amended. CONSULTANT shall maintain a copy of any such affidavit from a subconsultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Contract which requires a longer retention period.

COUNTY shall terminate this Contract if it has a good faith belief that CONSULTANT has knowingly violated Section 448.09(1), Florida Statutes as may be amended.

If COUNTY has a good faith belief that CONSULTANT's subconsultant has knowingly violated Section 448.09(1), Florida Statutes, as may be amended, COUNTY shall notify CONSULTANT to terminate its contract with the subconsultant and CONSULTANT shall immediately terminate its contract with the subconsultant.

If COUNTY terminates this Contract pursuant to the above, CONSULTANT shall be barred from being awarded a future contract by COUNTY for a period of one (1) year from the date on which this Contract was terminated. In the event of such contract termination, CONSULTANT shall also be liable for any additional costs incurred by COUNTY as a result of the termination.

9. Time of Commencement: Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".

10. EBO Program: The API established for this contract is a mandatory minimum of 25% SBE participation. Currie Sowards Aquila Architects, Inc. has committed to a 52% S/W/MBE participation. SBE participation for this CSA is 59.85%. When added to the Consultant's participation to date, the resulting SBE participation is 59.85%.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the
aforementioned Contract.

ATTEST:
JOSEPH ABRUZZO, CLERK OF THE
CIRCUIT COURT & COMPTROLLER

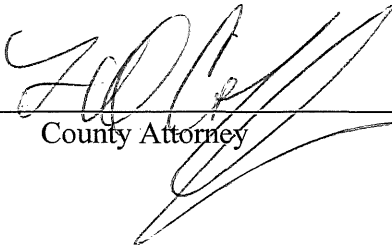
PALM BEACH COUNTY,
A Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS

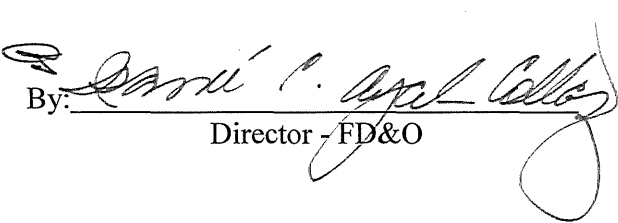
By: _____
Deputy Clerk

By: _____
Dave Kerner, Mayor

APPROVED AS TO
LEGAL SUFFICIENCY

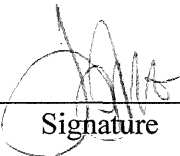
APPROVED AS TO TERMS
AND CONDITIONS

By:  _____
County Attorney

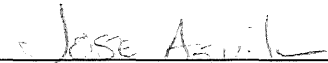
By:  _____
Director - FD&O

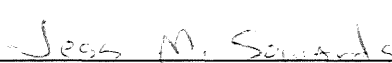
WITNESS:

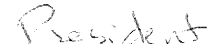
CONSULTANT: CURRIE SOWARDS AGUILA
ARCHITECTS, INC.

 _____
Signature

By:  _____
Signature

 _____
Name (type or print)

 _____
Name (type or print)

 _____
Title

(Corporate Seal)



Jess M. Sowards, AIA, LEED AP
José N. Aguila, AIA, LEED AP

Revised November 4, 2020

Mr. Sunil Jagoo, Project Manager
Facilities Development & Operations Dept.
Capital Improvements Division
2633 Vista Parkway
West Palm Beach, FL 33411

Siagoo@pbcgov.org

Re: PBCFR – Phase I Services
Project No: 200401

Dear Bobby:

This will serve as our description of scope for Phase I services for the individual assessment for selected existing fire stations throughout Palm Beach County. We have made revisions in accordance with your earlier review and comments.

As discussed, we have agreed that we will review and assess fourteen selected or identified as problematic stations to include stations 28, 51, 15, 25, 55, 42, 21, 54, 33, 34, 29, 26, 41, and 73. It is our understanding that the Fire Department is generating a minimum standards report that will be provided to the Design Team, and based on that report additional review of existing conditions is anticipated. Please note that we have not been able to visit these sites before this proposal and agree that some may take more time and some less. We have taken that into account while preparing this schedule and fee proposal. The following general tasks are anticipated at each station:

Civil/Site:

- Site overview with general observations
- Civil analysis to review potable water service, sanitary systems, condition of pavement, conditions of drainage system.
- Utilities provider research
- FEMA Flood Zone research
- Existing SFWMD permits
- Site pervious/Impervious calculations
- Landscaping condition observation. Confirmation of irrigation system.
- Exterior signage, condition.
- Zoning Code review and Development standards
- Review of general traffic patterns

Building Envelope:

- Exterior wall condition/finishes and condition assessment
- Roof condition
- Drainage/scupper system
- Roof penetrations
- Windows, type, impact
- Doors, type, hardware

Architecture, Planning, Interiors, Sustainable Design

185 NE 4th Avenue, Suite 101, Delray Beach, FL 33483 T 561-276-4951 F 561-243-8184 www.csa-architects.com AA26001584

- Leaks

Architectural Review:

- Interior space review to include:
 - Surface finishes
 - Condition of spaces
 - ADA accessibility
- Review spaces for compliance with requirements
- Review kitchen/cooking equipment
- Review of door and window type, impact. Shutters.
- Review visual condition of the roof, on flat areas.
- Confirmation of apparatus bay doors and type.
- Confirm vehicle emission system
- Review of bunker gear system and quantity.
- Review fire protections system.
- Confirm security system.
- Zoning Code review and Development standards

Structural:

- Review and describe general structure of building
- Review for cracks and settlement, spalling
- Review for exposed rebar
- Describe roofing structure
- Review connections
- Review for evidence of floor cracks
- Review condition of exposed steel
- Review for termite damage
- Review dumpster and generator enclosure
- Review site walls, dumpster enclosure, signage

MEP:

- Review HVAC equipment, inside & out
- Review control system
- Review lighting type and condition
- Review site lighting
- Review electrical gear
- Review generator, if available
- Review all plumbing fixtures and consider age for replacement
- Review fire protection system

The design team will visit each site, gain access with the assistance of County and Fire Department personnel, perform all the observations needed, and prepare a detailed report of findings and recommendations necessary to meet current codes and standards.

In reviewing the proposed schedule attached you will see that we will be coordinating with the County in gathering any specific information available or being prepared for these first stations. We will review and address, as necessary. During the same time period we will be looking at the individual station report prepared by the Fire Department which was mentioned at the kickoff meeting to become familiar



with current issues before we start. Also, we will be incorporating the information we received from you regarding the available drawings into Revit for future use. Finally, we will be performing any zoning data collection we can on a station-by-station basis to see where those challenges may be. These activities allow us to hit the road running once we have a signed task specific notice to proceed.

I want to note that the schedule has a hypothetical start date. I used November 1, 2020, as the first field date. We do not really know when we will be able to start, but once we have a purchase order to begin, I will update the schedule with an actual start date.

However, note that we are proposing to start on two station per week with our two teams and anticipate once we begin field work to have it complete in less than three months for all fourteen.

Regarding our proposed fees, we have broken down our work by discipline, including architecture, structural, MEP, and civil/landscape. In cases where we have two teams (architecture, structural & MEP), we have a blended rate, so no matter which discipline performs the work, the fees and rates are within the rates in the Contract. Our fees cover all fourteen initial stations, and include a bit to cover any anticipated reimbursables, like mileage and printing.

Please note that the following qualifications or exclusions.

- Asbestos or other environmental studies or testing
- Preparation of detailed existing drawings for stations where drawings are not available.
- Formal zoning or land development processes
- Site boundary, topographic, or vegetation surveys
- Traffic engineering
- Cost estimating

Assistance required from the County/Fire Department:

- Access to each facility
- Access to every space and room within the building
- Ladder for access to roof and exposed ceiling spaces
- Copies of any drawings that are available
- Copies of any maintenance logs or reports

After a review of your notes in the fee distribution chart, I have provided some responses below and we have reduced the time proposed, and thus cost as follows:

- ✓ We reduced the kick-off meeting man-hours by 13 hours from 61 man-hours to 48 man-hours.
- ✓ We reduced from the original proposed total man-hours of 2,685.5 by 1,151.5 hours to 1,534 man-hours proposed.
- ✓ While we have received a number of drawings of existing stations, a large majority of them are illegible, not on CAD, and almost all will need to be drawn on the computer from scratch. In the interest of time, we have commenced to put these drawings together, and find that on average it is taking around twenty-four to thirty man-hours of CAD time to complete the bases.
- ✓ As to review of the Flood Map Criteria by both the Civil and Structural engineers, the Civil Engineer will review the Flood Map for drainage design issues. The Structural Engineer will review for conformance with Base Floor Elevation and Building Code criteria. I did reduce their respective time as requested.



- ✓ The site lighting will be reviewed by the Electrical Engineer only.
- ✓ Our overall fee request has been reduced from \$390,232.00 to \$234,919.00. A difference of \$155,313.00.
- ✓ Based on the proposed revisions, we have reduced the per station average amount from \$27,857.00 to \$16,779.91. A reduction of \$11,077.09 per station.

Please review these latest comments, and let me know if you agree.

It is our pleasure to submit this information as it relates to scope and fee and are prepared to commence at your request. Please feel free to contact me should you have any questions.

Sincerely,
CURRIE SOWARDS AGUILA ARCHITECTS



José N. Aguila, AIA, LEED AP
Principal



Palm Beach County Fire Rescue Facilities Revised 11/04/2020										
14-Station Assessment		Planning, Architecture, Interiors (CSA/PGAL)							Totals	
Task No.	TASK DESCRIPTION	Principal Architect	Project Manager/Project Architect	Job Captain/PM	Project Designer/Interior Design	Construction Manager	Jr. Tech/Chdd II	Support/Cadd Tech I	Administration/Support	TOTALS
1	Project Initiation									
	- Kick-off meeting	8	8							48
	TOTAL HOURS:	8	8	0	0	0	0	0	0	48
	HOURLY RATE:	\$223.19	\$175.81	\$149.17	\$130.01	\$114.41	\$91.19	\$104.71	\$60.01	
	Extended Totals Task 1	\$1,785	\$1,406	\$0	\$0	\$0	\$0	\$0	\$0	\$9,560
		3,191.96								
2	Documents Assessment									
	- Review previous studies	2	6							22
	- Gather data		6						2	21
	- Review existing plans	4	7							46
	- Review existing maintenance info		4							10
	- Review existing site surveys	2	4							18
	- Analyze flood map criteria									14
	- Review existing insurance data									0
	- Review environmental & hazardous conditions		2							2
	- Review Zoning Data		8							24
	TOTAL HOURS:	8	37	0	0	0	0	0	2	133
	HOURLY RATE:	\$223.19	\$175.81	\$149.17	\$130.01	\$114.41	\$91.19	\$104.71	\$60.01	
	Extended Totals Task 2	\$1,785	\$6,505	\$0	\$0	\$0	\$0	\$0	\$120	\$24,817
		8,410.46								
3	Field Assessment									
	- Site visits	10	28	28						182
	- Building interior assessment	8	14	28						130
	- Building exterior assessment	6	12	14						67
	- Roof evaluation	2	7	7						20
	- Assess existing mechanical systems		7							49
	- Assess existing Plumbing systems									18
	- Review existing Electrical systems									35
	- Review existing Emergency Generator & Fuel		2							22
	- Review existing Fire Protection system									20
	- Review existing Fire Alarm system									18
	- Review existing Security system		2							10
	- Review structural system		4							90
	- Review existing site utilities		2							17
	- Review existing landscaping		4							10
	- Review parking and hardscape		6							13
	- Review site lighting		4							14
	- Create/update base floor plans			7			120	80		284
	- Create/update base site plans			7			40	16		93
	TOTAL HOURS:	26	92	91	0	0	160	96	0	1092
	HOURLY RATE:	\$223.19	\$175.81	\$149.17	\$130.01	\$114.41	\$91.19	\$104.71	\$60.01	
	Extended Totals Task 3	\$5,803	\$16,175	\$13,574	\$0	\$0	\$14,590	\$10,052	\$0	\$161,110
		60,192.63								
4	Assessment Report & Recommendations									
	- Review meeting with FD&O	8	8							36
	- Draft assessment report	12	12	12					12	148
	- Incorporate FD&O comments for final report	6	8	10					8	77
	TOTAL HOURS:	26	28	22	0	0	0	0	20	261
	HOURLY RATE:	\$223.19	\$175.81	\$149.17	\$130.01	\$114.41	\$91.19	\$104.71	\$60.01	
	Extended Totals Task 4	\$5,803	\$4,923	\$3,282	\$0	\$0	\$0	\$0	\$1,200	\$39,432
		15,207.22								
	TOTAL HOURS:	68	165	113	0	0	160	96	22	1534
	HOURLY RATE:	\$223.19	\$175.81	\$149.17	\$130.01	\$114.41	\$91.19	\$104.71	\$60.01	
	Extended Totals 14-Station Assessment	\$15,177	\$29,009	\$16,856	\$0	\$0	\$14,590	\$10,052	\$1,320	\$234,919
	Totals per Discipline	\$7,002.27								\$234,919
	Percentage per Discipline	37.04%								100%

Revised 11/04/2020

14-Station Assessment		Structural (Pennoni/Johnson)									Totals
Task No.	TASK DESCRIPTION	Principal	Licensed PE/Proj. Executive	Project Engineer/Manager	Senior Designer	Programmer	Construction Manager	Job Captain	CADD Support	Administration/Support	TOTALS
1	Project Initiation										
	- Kick-off meeting	4	4	4							48
	TOTAL HOURS:	4	4	4	0	0	0	0	0	0	48
	HOURLY RATE:	\$193.33	\$153.85	\$145.74	\$160.00	\$160.00	\$120.00	\$120.00	\$109.72	\$59.99	
	Extended Totals Task 1	\$773	\$615	\$583	\$0	\$0	\$0	\$0	\$0	\$0	\$9,560
		1,972									
2	Documents Assessment										
	- Review previous studies		6								22
	- Gather data										21
	- Review existing plans	4	4								46
	- Review existing maintenance info										10
	- Review existing site surveys										18
	- Analyze flood map criteria			4							14
	- Review existing insurance data										0
	- Review environmental & hazardous conditions										2
	- Review Zoning Data										24
	TOTAL HOURS:	4	10	4	0	0	0	0	0	0	133
	HOURLY RATE:	\$193.33	\$153.85	\$145.74	\$160.00	\$160.00	\$120.00	\$120.00	\$109.72	\$59.99	
	Extended Totals Task 2	\$773	\$1,538	\$583	\$0	\$0	\$0	\$0	\$0	\$0	\$24,817
		2,895									
3	Field Assessment										
	- Site visits	14	14	14							182
	- Building interior assessment	7	14								130
	- Building exterior assessment	7	14								67
	- Roof evaluation										20
	- Assess existing mechanical systems										49
	- Assess existing Plumbing systems										18
	- Review existing Electrical systems										35
	- Review existing Emergency Generator & Fuel										22
	- Review existing Fire Protection system										20
	- Review existing Fire Alarm system										18
	- Review existing Security system										10
	- Review structural system	16	42	28							90
	- Review existing site utilities										17
	- Review existing landscaping										10
	- Review parking and hardscape										13
	- Review site lighting										14
	- Create/update base floor plans							14	14		284
	- Create/update base site plans										93
	TOTAL HOURS:	44	84	42	0	0	0	14	14	0	1092
	HOURLY RATE:	\$193.33	\$153.85	\$145.74	\$160.00	\$160.00	\$120.00	\$120.00	\$109.72	\$59.99	
	Extended Totals Task 3	\$8,507	\$12,923	\$6,121	\$0	\$0	\$0	\$1,680	\$1,536	\$0	\$161,110
		27,551									
4	Assessment Report & Recommendations										
	- Review meeting with FD&O			8							36
	- Draft assessment report	7	14	7						12	148
	- Incorporate FD&O comments for final report	2		6						2	77
	TOTAL HOURS:	9	14	21	0	0	0	0	0	14	261
	HOURLY RATE:	\$193.33	\$153.85	\$145.74	\$160.00	\$160.00	\$120.00	\$120.00	\$109.72	\$59.99	
	Extended Totals Task 4	\$1,740	\$2,154	\$3,061	\$0	\$0	\$0	\$0	\$0	\$840	\$39,432
		6,954									
	TOTAL HOURS:	61	112	71	0	0	0	14	14	14	1534
	HOURLY RATE:	\$193.33	\$153.85	\$145.74	\$160.00	\$160.00	\$120.00	\$120.00	\$109.72	\$59.99	
	Extended Totals 14-Station Assessment	\$11,793	\$17,231	\$10,348	\$0	\$0	\$0	\$1,680	\$1,536	\$840	\$234,919
	Totals per Discipline	43,428									\$234,919
	Percentage per Discipline	18.49%									100%

Revised 11/04/2020

14-Station Assessment		MEP/FP/IT (TYEC/Hammond/TLC)									Totals
Task No.	TASK DESCRIPTION	Principal	Project Executive	Project Manager	Sr. Designer/Engineer	Programmer/Design Engineer	Construction Administration	Job Captain	CADD Support Staff	Administration/Support	TOTALS
1	Project Initiation										
	- Kick-off meeting	4		8							48
	TOTAL HOURS:	4	0	8	0	0	0	0	0	2	48
	HOURLY RATE:	\$216.67	\$170.00	\$151.67	\$141.67	\$108.33	\$112.50	\$105.00	\$75.00	\$60.00	
	Extended Totals Task 1	\$867	\$0	\$1,213	\$0	\$0	\$0	\$0	\$0	\$120	\$9,560
		2,200									
2	Documents Assessment										
	- Review previous studies			4							22
	- Gather data		6								21
	- Review existing plans	2	6	10							46
	- Review existing maintenance info				6						10
	- Review existing site surveys			4							18
	- Analyze flood map criteria										14
	- Review existing insurance data										0
	- Review environmental & hazardous conditions										2
	- Review Zoning Data										24
	TOTAL HOURS:	2	12	18	6	0	0	0	0	0	133
	HOURLY RATE:	\$216.67	\$170.00	\$151.67	\$141.67	\$108.33	\$112.50	\$105.00	\$75.00	\$60.00	
	Extended Totals Task 2	\$433	\$2,040	\$2,730	\$858	\$0	\$0	\$0	\$0	\$0	\$24,817
		6,053									
3	Field Assessment										
	- Site visits	14	7	14	7						182
	- Building interior assessment	14	14	21	10						130
	- Building exterior assessment	7		7							67
	- Roof evaluation			4							20
	- Assess existing mechanical systems	7	14	7	14						49
	- Assess existing Plumbing systems	4		7	7						18
	- Review existing Electrical systems	7	7	14	7						35
	- Review existing Emergency Generator & Fuel	6	4	6	4						22
	- Review existing Fire Protection system	6	4	4	6						20
	- Review existing Fire Alarm system	6	6	6							18
	- Review existing Security system	4			4						10
	- Review structural system										90
	- Review existing site utilities	4		4							17
	- Review existing landscaping										10
	- Review parking and hardscape										13
	- Review site lighting	2		4	4						14
	- Create/update base floor plans			7				28	14		284
	- Create/update base site plans			7				4	7		93
	TOTAL HOURS:	81	56	112	63	0	0	32	21	0	1092
	HOURLY RATE:	\$216.67	\$170.00	\$151.67	\$141.67	\$108.33	\$112.50	\$105.00	\$75.00	\$60.00	
	Extended Totals Task 3	\$17,550	\$9,520	\$16,987	\$8,925	\$0	\$0	\$3,360	\$1,575	\$0	\$161,110
		57,917									
4	Assessment Report & Recommendations										
	- Review meeting with FD&O			8							36
	- Draft assessment report	8		14						12	148
	- Incorporate FD&O comments for final report	8		8						8	77
	TOTAL HOURS:	16	0	30	0	0	0	0	0	20	261
	HOURLY RATE:	\$216.67	\$170.00	\$151.67	\$141.67	\$108.33	\$112.50	\$105.00	\$75.00	\$60.00	
	Extended Totals Task 4	\$3,467	\$0	\$4,550	\$0	\$0	\$0	\$0	\$0	\$1,200	\$39,432
		9,217									
	TOTAL HOURS:	103	68	168	69	0	0	32	21	22	1534
	HOURLY RATE:	\$216.67	\$170.00	\$151.67	\$141.67	\$108.33	\$112.50	\$105.00	\$75.00	\$60.00	
	Extended Totals 14-Station Assessment	\$22,317	\$11,560	\$25,480	\$9,775	\$0	\$0	\$3,360	\$1,575	\$1,320	\$234,919
	Totals per Discipline	75,387									\$234,919
	Percentage per Discipline	32.09%									100%

Palm Beach County Fire Rescue Facilities Revised 11/04/2020										
14-Station Assessment		Civil/Landscape (KH)								Totals
Task No.	TASK DESCRIPTION	Principal	Senior Professional	Professional	Engineering Intern / Analyst	Designer	Technical Support	Senior Support Staff	Support Staff	TOTALS
1	Project Initiation									
	- Kick-off meeting	4	4							48
	TOTAL HOURS:	4	4	0	0	0	0	0	0	48
	HOURLY RATE:	\$325.00	\$224.00	\$163.00	\$118.00	\$137.00	\$162.00	\$146.00	\$89.00	
	Extended Totals Task 1	\$1,300	\$896	\$0	\$0	\$0	\$0	\$0	\$0	\$9,560
		2,196								
2	Documents Assessment									
	- Review previous studies			4						22
	- Gather data		7							21
	- Review existing plans	2			7					46
	- Review existing maintenance info									10
	- Review existing site surveys			4	4					18
	- Analyze flood map criteria		6		4					14
	- Review existing insurance data									0
	- Review environmental & hazardous conditions									2
	- Review Zoning Data	4		6		6				24
	TOTAL HOURS:	2	13	8	15	6	0	0	0	133
	HOURLY RATE:	\$325.00	\$224.00	\$163.00	\$118.00	\$137.00	\$162.00	\$146.00	\$89.00	
	Extended Totals Task 2	\$650	\$2,912	\$1,304	\$1,770	\$822	\$0	\$0	\$0	\$24,817
		7458								
3	Field Assessment									
	- Site visits	7	14	7	4					182
	- Building interior assessment									130
	- Building exterior assessment									67
	- Roof evaluation									20
	- Assess existing mechanical systems									49
	- Assess existing Plumbing systems									18
	- Review existing Electrical systems									35
	- Review existing Emergency Generator & Fuel									22
	- Review existing Fire Protection system									20
	- Review existing Fire Alarm system									18
	- Review existing Security system									10
	- Review structural system									90
	- Review existing site utilities			7						17
	- Review existing landscaping			6						10
	- Review parking and hardscape			7						13
	- Review site lighting									14
	- Create/update base floor plans									284
	- Create/update base site plans			6			6			93
	TOTAL HOURS:	7	14	33	4	0	6	0	0	1092
	HOURLY RATE:	\$325.00	\$224.00	\$163.00	\$118.00	\$137.00	\$162.00	\$146.00	\$89.00	
	Extended Totals Task 3	\$2,275	\$3,136	\$5,379	\$472	\$0	\$972	\$0	\$0	\$161,110
		12234								
4	Assessment Report & Recommendations									
	- Review meeting with FD&O		4							36
	- Draft assessment report	2	8		8				8	148
	- Incorporate FD&O comments for final report		7	4						77
	TOTAL HOURS:	2	19	4	8	0	0	0	8	261
	HOURLY RATE:	\$325.00	\$224.00	\$163.00	\$118.00	\$137.00	\$162.00	\$146.00	\$89.00	
	Extended Totals Task 4	\$650	\$4,256	\$652	\$944	\$0	\$0	\$0	\$712	\$39,432
		7,214								
	TOTAL HOURS:	15	50	45	27	6	6	0	8	1534
	HOURLY RATE:	\$325.00	\$224.00	\$163.00	\$118.00	\$137.00	\$162.00	\$146.00	\$89.00	
	Extended Totals 14-Station Assessment	\$4,875	\$11,200	\$7,335	\$3,186	\$822	\$972	\$0	\$712	\$234,919
	Totals per Discipline	29,102								\$234,919
	Percentage per Discipline	12.39%								100%

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

NAME OF PRIME RESPONDENT/BIDDER: Currie Sowards Aguila Architects, Inc.

CONTACT PERSON: Jess Sowards or José Aguila, Principals

SOLICITATION OPENING/SUBMITTAL DATE: January 30,2020

SOLICITATION/PROJECT/BID No.: Project No. 20111

ADDRESS: 185 NE 4th. Ave, Suite 101, Delray Beach, Fl 33483

PHONE NO.: 561-276-4951 E-MAIL: jess@csa-architects.com

DEPARTMENT: NA

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT.
PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Black	Hispanic	Women	Caucasian	Other (Please Specify)
		Minority/Women Business	Small Business					
1. Currie Sowards Aguila Architects (Architecture) 185 NE 4th Ave, Suite 101 Delray Beach, Fl 33483 561-276-4951	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				18.52	
2. PGAL (Architecture) 791 Park of Commerce Blvd, Suite 400 Boca Raton, Fl 33487	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				18.52	
3. Hammond & Associates (MEP) 150 NW 70th Ave. Suite 10 Plantation, Fl. 33317	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	16.05				
4. Thompson Youngross Engineering Consultants (MEP) 902 Clint Moore Rd., Suite 142 Boca Raton, Fl 33487	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				16.05	
5. Pennoni (Structural) 601 N. Congress Ave, Suite 106A Delray Beach, Fl 33445	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				9.25	
(Please use additional sheets if necessary)								

Total Bid Price \$ See next page

Total SBE - M/WBE Participation See next page

I hereby certify that the above information is accurate to the best of my knowledge: Jess M. Sowards, AIA [Signature] President

Signature Title

Note:

1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.

2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.

3. Modification of this form is not permitted and will be rejected upon submittal.

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

NAME OF PRIME RESPONDENT/BIDDER: Currie Sowards Aguila Architects, Inc.

CONTACT PERSON: Jess Sowards or José Aguila, Principals

SOLICITATION OPENING/SUBMITTAL DATE: January 30, 2020

SOLICITATION/PROJECT/BID No.: Project No. 20111

ADDRESS: 185 NE 4th Ave, Suite 101, Delray Beach, FL 33483

PHONE NO.: 561-276-4951 E-MAIL: jess@csa-architects.com

DEPARTMENT: NA

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE Minority/Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Johnson Structural Group (Structural) 20423 State Rd. 7, Suite F6215 Boca Raton, Fla. 33498	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			9.25		
2. Kimley Horn & Associates (Civil) 1615 S Congress Ave., Suite 201 Delray Beach, FL 33445	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				12.39	
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
(Please use additional sheets if necessary)				Total	16.05	9.25	74.73	

Total Bid Price \$ 234,919.00

Total SBE - M/WBE Participation 59.87%

I hereby certify that the above information is accurate to the best of my knowledge: Jess M. Sowards, AIA

Signature

President

Title

Note:

- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
- Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
- Modification of this form is not permitted and will be rejected upon submittal.

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20111

SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: PGAL

(Check box(s) that apply)

☐ SBE ☐ WBE ☐ MBE ☐ M/WBE ☒ Non-S/M/WBE

Date of Palm Beach County Certification (if applicable):

The undersigned affirms they are the following (select one from each column if applicable):

Column 1

Column 2

Column 3

☒ Male ☐ Female

☐ African-American/Black ☐ Asian American ☒ Caucasian American

☐ Supplier

☐ Hispanic American ☐ Native American

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	Architecture, Planning & Design	NA	1	NA	\$43,501.13

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$43,501.13

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

CSA Architects

Print Name of Prime

By:

Authorized Signature

Jess M. Sowards, AIA

Print Name

President

Title

Date: 11/24/2020

PGAL

Print Name of Subcontractor/subconsultant

By:

Authorized Signature

Ian A. Nestler

Print Name

Executive VP

Title

Date: 11/24/20

Revised 09/17/2019

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20111
SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: Hammond & Associates

(Check box(s) that apply)

☒ SBE ☐ WBE ☒ MBE ☐ M/WBE ☐ Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 08/11/2020

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input checked="" type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier	
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	Mechanical, Electrical, Plumbing, & Fire Protection	NA	1	NA	\$37,693.50

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$37,693.50

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

CSA Architects

Print Name of Prime

By:

Authorized Signature

Jess M. Sowards, AIA

Print Name

President

Title

Date: 11/24/2020

Hammond & Associates

Print Name of Subcontractor/subconsultant

By:

Authorized Signature

Nathaniel Hammond

Print Name

Vice President

Title

Date: 11/24/2020

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20111
SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: TYEC

(Check box(s) that apply)

☒ SBE ☐ WBE ☐ MBE ☐ M/WBE ☐ Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 10/2018-21

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	Mechanical, Electrical, Plumbing, & Fire Protection	NA	1	NA	\$37,693.50

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$37,693.50

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

CSA Architects

Print Name of Prime

By:

Authorized Signature

Jess M. Sowards, AIA

Print Name

President

Title

Date: 11/24/2020

TYEC

Print Name of Subcontractor/subconsultant

By:

Authorized Signature

Andrew J Youngross

Print Name

Principal

Title

Date: 11-24-2020

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20111

SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: Pennoni

(Check box(s) that apply)

☐ SBE ☐ WBE ☐ MBE ☐ M/WBE ☒ Non-S/M/WBE Date of Palm Beach County Certification (if applicable):

The undersigned affirms they are the following (select one from each column if applicable):

Column 1

Column 2

Column 3

☐ Male ☐ Female

☐ African-American/Black ☐ Asian American ☐ Caucasian American

☐ Supplier

☐ Hispanic American ☐ Native American

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	Structural Engineering & Design	NA	1	NA	\$21,714.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$21,714.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

CSA Architects

Print Name of Prime

By:

Authorized Signature

Jess M. Sowards, AIA

Print Name

President

Title

Date: 11/24/2020

Pennoni

Print Name of Subcontractor

By:

Authorized Signature

E. Michael McCarthy

Print Name

Vice President

Title

Date: 11/24/2020

Digitally signed by

Edward M McCarthy

Date: 2020.11.24

15:12:27-05'00'

Revised 09/17/2019

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20111

SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: Johnson Structural Group

(Check box(s) that apply)

☒ SBE ☐ WBE ☐ MBE ☐ M/WBE ☐ Non-S/M/WBE

Date of Palm Beach County Certification (if applicable): 10-7-2019

The undersigned affirms they are the following (select one from each column if applicable):

Column 1

Column 2

Column 3

☒ Male ☐ Female

☐ African-American/Black ☐ Asian American ☐ Caucasian American
☐ Hispanic American ☐ Native American

☐ Supplier

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Structural Engineering & Design	NA	1	NA	\$21,714.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$21,714.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

N/A

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

CSA Architects

Print Name of Prime

By:

Authorized Signature

Jess M. Sowards, AIA

Print Name

President

Title

Date: 11/24/2020

Johnson Structural Group

Print Name of Subcontractor/subconsultant

By:

Mark Johnson

Authorized Signature

Mark Johnson

Print Name

President

Title

Date: 11-24-2020

Revised 09/17/2019

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20111

SOLICITATION/PROJECT NAME: Palm Beach County Fire Rescue Comprehensive CIP Program

Prime Contractor: Currie Sowards Aguila Architects Subcontractor: Kimley-Horn and Associates, Inc.

(Check box(s) that apply)

☐ SBE ☐ WBE ☐ MBE ☐ M/WBE ☐ Non-S/M/WBE Date of Palm Beach County Certification (if applicable):

The undersigned affirms they are the following (select one from each column if applicable):

Column 1

Column 2

Column 3

☐ Male ☐ Female

☐ African-American/Black ☐ Asian American ☐ Caucasian American

☐ Supplier

☐ Hispanic American ☐ Native American

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
	Civil Engineering & Landscape Design	NA	1	NA	\$29,102.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$29,102.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage:

CSA Architects

Print Name of Prime

By:

Authorized Signature

Jess M. Sowards, AIA

Print Name

President

Title

Date: 11/24/2020

Kimley-Horn and Associates, Inc.

Print Name of Subcontractor/subconsultant

By:

Authorized Signature

Jason Webber, P.E.

Print Name

Vice President

Title

Date: 11/24/2020

Revised 09/17/2019

ATTACHMENT E
CONFLICT OF INTEREST DISCLOSURE FORM
(Must be completed by Proposer and any subconsultants and returned with proposal)

PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

CONSULTANT/SUBCONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

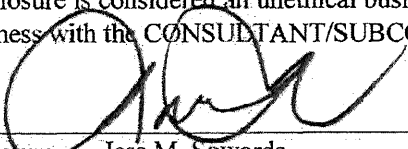
(Attach additional sheets as needed.)

CONSULTANT/SUBCONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/SUBCONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT/SUBCONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT/SUBCONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT/SUBCONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/SUBCONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/SUBCONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/SUBCONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/SUBCONSULTANT shall not enter into said association, interest or circumstance.

This DISCLOSURE is submitted by (Name of Individual:) Jess M. Sowards, as (Title/Position:) President & Treasurer of (Name of Firm:) Currie Sowards Aguila Architects, Inc. who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.



Signature Jess M. Sowards

Date 7/13/2020

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PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

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N/A.

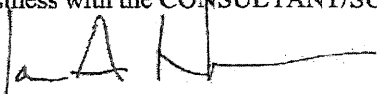
(Attach additional sheets as needed.)

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This DISCLOSURE is submitted by (Name of Individual:) Ian A. Nestler, as
(Title/Position:) Executive Vice President of (Name of Firm:) PGAL, Inc.
who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.



Signature

January 27, 2020

Date

ATTACHMENT E
CONFLICT OF INTEREST DISCLOSURE FORM
(Must be completed by Proposer and any subconsultants and returned with proposal)

PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

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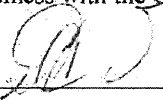
(Attach additional sheets as needed.)

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If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/SUBCONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/SUBCONSULTANT shall not enter into said association, interest or circumstance.

This DISCLOSURE is submitted by (Name of Individual:) Eric Hammond, as
(Title/Position:) President of (Name of Firm:) Hammond & Associates, Inc.
who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.



Signature

1/23/2020

Date

ATTACHMENT E
CONFLICT OF INTEREST DISCLOSURE FORM
(Must be completed by Proposer and any subconsultants and returned with proposal)

PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

CONSULTANT/SUBCONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

N/A

(Attach additional sheets as needed.)

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This DISCLOSURE is submitted by (Name of Individual:) Andrew J Youngross, as (Title/Position:) Principal of (Name of Firm:) Thompson Youngross Engineering who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.

Andrew Youngross
Signature

01-28-2020

Date

ATTACHMENT E
CONFLICT OF INTEREST DISCLOSURE FORM
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PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

CONSULTANT/SUBCONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

None

(Attach additional sheets as needed.)

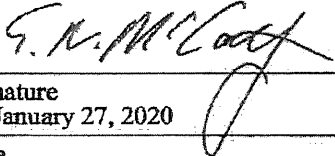
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This DISCLOSURE is submitted by (Name of Individual:) E. Michael McCarthy, as (Title/Position:) Vice President of (Name of Firm:) Pennoni Associates Inc. who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.

Signature
January 27, 2020
Date



ATTACHMENT E
CONFLICT OF INTEREST DISCLOSURE FORM
(Must be completed by Proposer and any subconsultants and returned with proposal)

PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

CONSULTANT/SUBCONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

None

(Attach additional sheets as needed.)

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This DISCLOSURE is submitted by (Name of Individual:) Judy Johnson as (Title/Position) CEO of (Name of Firm) Johnson Structural Group, Inc. who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.

Signature

Date January 24, 2020

ATTACHMENT E
CONFLICT OF INTEREST DISCLOSURE FORM
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PALM BEACH COUNTY CONFLICT OF INTEREST DISCLOSURE FORM

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N/A

(Attach additional sheets as needed.)

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This DISCLOSURE is submitted by (Name of Individual:) Jason Webber, as (Title/Position:) Vice President of (Name of Firm:) Kimley-Horn and Associates, Inc. who hereby certifies that any misrepresentation by the CONSULTANT/SUBCONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/SUBCONSULTANT.

Signature

Date

7/13/2020

CSA History

[illegible]