

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: February 9, 2021 Consent Regular
 Workshop Public Hearing

Department: Engineering & Public Works Department
 Submitted By: Engineering & Public Works Department
 Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) a Work Task Order (WTO) to the Annual Intersection Professional Services Contract (R2020-0542) dated June 2, 2020 (Contract) with Propel Engineering, Inc. (PEI) in the amount of \$209,694.31 for Haverhill Road from south of Ceceile Avenue to north of Century Boulevard (Project); and
- B) a budget transfer of \$267,200 in the Road Impact Fee Fund – Zone 2 from reserves to appropriate developer contribution funding received from Haverhill Commons to the Project.

SUMMARY: Approval of this WTO and budget transfer will provide the professional services necessary to widen Haverhill Road and provide a northbound right turn lane north of the Haverhill Road and Ceceile Avenue intersection. The Affirmative Procurement Initiatives selected for this Contract on May 1, 2019 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE Evaluation Preference. PEI agreed to 89% SBE participation for the Contract and their SBE participation for this WTO met that goal. Their cumulative SBE participation to date including this WTO is 90.51%. PEI is a Palm Beach County (County) based company and a certified SBE company. **This Project is included in the Five-Year Road Program. Districts 2 & 7 (YBH)**

Background and Justification: On June 2, 2020, the Board of County Commissioners (BCC) approved the Contract with PEI to provide intersection improvement professional services throughout the County. The fee, as detailed in **Exhibit B** of the attached WTO, has been negotiated as just and reasonable compensation as follows:


Basic Services (Lump Sum)	\$145,835.76	(Roadway & Drainage Analysis and Plans, Utilities, Environmental Permits, and Signing and Pavement Marking Analysis and Plans)
Reimbursable Services (Not to Exceed)	\$ 32,724.31	(Permit Fees and Prints, Surveying and Geotechnical)
Optional Services (Not to Exceed)	<u>\$ 31,134.24</u>	(Post Design, As-Built Plans, Surveying, Utility Locates, Sketch and Legal Description)
Total:	\$209,694.31	

After reviewing the attached WTO and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:


1. Location Map
2. Work Task Order with Exhibits A, B, C & Elix Insurance Compliance (2)
3. Budget Transfer

Recommended by: 


County Engineer

1/14/2021

Date

Approved By: 

Assistant County Administrator

1/28/21

Date

