

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 9, 2021

Consent

Regular

Ordinance

Public Hearing

Department: Palm Tran

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

(A) Approve the Fiscal Year 2021 Certifications and Assurances (C&A) to the Federal Transit Administration (FTA); and

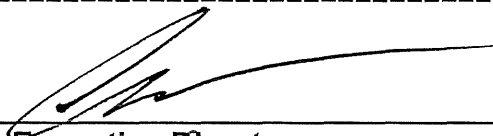
(B) Authorize the County Administrator or designee to electronically execute and file the required Certifications and Assurances on behalf of the Board of County Commissioners (BCC) and to bind the BCC's compliance with the Certifications and Assurances; and

(C) Approve the FTA Master Agreement FTA MA (28) dated February 9, 2021.


**Summary:** On January 15, 2021, the FTA released the FY2021 list of Certifications and Assurances. The annual list covers twenty-one (21) categories; such as Lobbying, Alcohol and Controlled Substances Testing, Seniors and Individuals with Disabilities Programs, Non-Discrimination, DBEs and Hiring Preferences. FTA requires grantees to submit Certifications and Assurances within ninety (90) days of publication to signify the County's commitment to comply with requirements applicable to any award the County pursues during FY2021. The FTA also requires an affirmation from the applicant's attorney that the applicant has authority to make and comply with the Assurances. The FTA Master Agreement (FTA MA (28)) contains the standard terms and conditions that apply to projects financed with funds awarded by the FTA in FY2021. Approval of the FTA MA (28) represents the County's legal affirmation to abide by the applicable terms and conditions identified in FTA MA (28). These documents do not allocate any funding or pledge any county funds. Countywide (MM)

**Background and Justification:** Since 1995, FTA has been consolidating Certifications and Assurances into a single comprehensive document. FTA requires applicants registered in FTA's Transit Award Management System (TrAMS) to submit their Certifications and Assurances electronically. The BCC approved the current Certifications and Assurances on May 5, 2020 (R2020-0493). The FY2021 annual Certifications and Assurances supersedes any previously published in an earlier fiscal year and remains in effect until the applicant's award is closed or the end of the useful life of its federally assisted assets, whichever is later. The Master Agreement MA (28) is incorporated by reference and made part of each FTA grant award, and amendment thereto, and it encompasses all FTA awards issued until a subsequent Master Agreement is enacted or issued. The MA is executed electronically at the time of any FTA grant award. This agreement supersedes the previous FTA MA (26) dated October 1, 2019, approved by the BCC on May 5, 2020 (R2020-0493). Electronic submittal of these documents will be completed in accordance with R-98-545 and under the BCC's delegation of authority to the County Administrator and Palm Tran's Executive Director.

- Attachments:**
1. FTA Fiscal Year 2021 Certifications and Assurances
  2. Master Agreement FTA MA (28) dated February 9, 2021

Recommended By:  \_\_\_\_\_ Date: 2/16/2020

Executive Director

Approved By:  \_\_\_\_\_ Date: 2/17/2021

Assistant County Administrator

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income(County)					
In-Kind Match(County)					
<b>NET FISCAL IMPACT</b>	0				
#ADDITIONAL FTE	0				
POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget?       Yes       No  
 Does this item include the use of federal funds?       Yes       No

Budget Account No:

Fund      Agency      Organization      Object

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

There is no fiscal impact with this item.

**C. Departmental Fiscal Review:**

*Jeremy Baker, Director Administrative Services*

**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Polym Baker 2/15/2021*  
 \_\_\_\_\_  
 OFMB

*J. J. Javlin 2/16/21*  
 \_\_\_\_\_  
 Contract Dev. & Control  
 2-16-21

**B. Legal Sufficiency**

*[Signature] 2/18/2021*  
 \_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review**

\_\_\_\_\_  
 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)