

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: March 9, 2021

Consent Regular
 Ordinance Public Hearing

Department

Submitted By: Community Services

Submitted For: Community Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

A) Amendment No. 1 to an Interlocal Agreement with the Palm Beach County Housing Authority (PBCHA) (R2020-1322), for the period July 20, 2020 through December 30, 2020, to increase funding by \$40,000, for a new total agreement amount not-to-exceed \$110,000, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act);

B) Amendment No. 1 to Contract for Provision of Services with The Lord's Place, Inc. (TLP) (R2020-1327), for the period July 20, 2020 through December 30, 2020, to increase funding by \$60,000, for a new total agreement amount not-to-exceed \$90,000, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the CARES Act; and

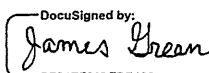
C) Contract for the Provision of Services with TLP for the period July 20, 2020 through December 30, 2020 for an amount not-to-exceed \$149,688 for the provision of food services to individuals and families experiencing homelessness who are transitioning from John Prince Park and are experiencing food insecurities aggregated by the COVID-19 pandemic.

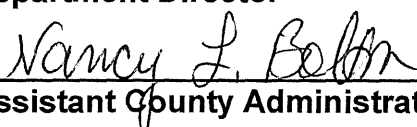
Summary: On May 15, 2020, the Board of County Commissioners (BCC) allocated CARES Act funding to the Community Services Department to provide rental and utility assistance and other human services to Palm Beach County individuals and families experiencing adverse economic impact due to the COVID-19 pandemic. PBCHA and TLP implemented the navigation component of the CARES Act Rental and Utilities Assistance Program to assist up to 1,000 families and individuals with application navigation and review services to ensure clients submit their applications successfully. The CARES Act Rental and Utilities Assistance Program provides one-time rental and utility assistance to eligible Palm Beach County residents who have experienced a loss of income, reduction of hours of employment or unemployment as a result of the COVID-19 pandemic. TLP also implemented the Joshua Catering CARES Act Food Program to assist up to 100 individuals who transitioned from John Prince Park in Palm Beach County to local hotels and were experiencing food insecurities aggregated by the COVID-19 pandemic. Whitney Davis, an employee of TLP, is a member of the Palm Beach County HIV CARE Council (HIV CARE Council), which provides no regulation, oversight, management or policy-setting recommendations regarding the subject contract or transaction. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, Palm Beach County Code of Ethics. The Director of Purchasing has authority to execute these contracts pursuant to Section 2-54(f)(4), Palm Beach County Code. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. **No County funding required** (Community Services) Countywide (HH)

Background and Justification: The County allotted funding to be used to prevent, prepare for, and respond to COVID-19 by providing the resources needed to prevent County residents from becoming homeless. In providing this assistance to Palm Beach County residents, the County is working to prevent homelessness resulting from income loss due to the COVID-19 pandemic and food scarcity within the homeless population. The contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid on a unit cost equal to a unique client assistance and the funds cannot be used to initiate or to pursue litigation against the County.

Attachments:

- 1. Amendment No. 1 with PBCHA
- 2. Amendment No. 1 with TLP
- 3. Contract with TLP

Recommended By:  2/5/2021
Department Director Date

Approved By:  2/22/21
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	\$349,688				
External Revenue	(\$349,688)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes X No _____

Budget Account No.:
 Fund 1160 Dept 140 Unit VAR Object VAR Program Code VAR Program Period GY20

**B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Funding source is Federal CARES Act Program.**

C. Departmental Fiscal Review: 
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Steve March 2/19/21
 OFMB 2/19 AP 2/19

A. J. Jaworski 2/19/21
 Contract Development and Control
 2-18-21 TW

B. Legal Sufficiency:

ALC.R 2/19/21
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.