



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No      
 Does this Item include the use of Federal funds? Yes X No    

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

No Fiscal Impact

**C. Departmental Fiscal Review:**

Shairette Major  
 Shairette Major, Fiscal Manager II

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Laura Monte 2/9/21  
 OFMB AC 2/9

Ann J. Jacobus 2/11/21  
 Contract Development and Control  
 2-10-21 ETW

**B. Legal Sufficiency:**

Anne Delgado 2-11-21  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

**AMENDMENT 1 TO THE CARES ACT PROGRAM AGREEMENT  
WITH  
CREDIT CARD MANAGEMENT SERVICES, INC.**

Amendment 1 entered into on December 8, 2020, by and between **Palm Beach County** and **Credit Card Management Services, Inc.**

**WITNESSETH:**

**WHEREAS**, Palm Beach County entered into an Agreement (R2020-1361) with Credit Card Management Services, Inc. (DebtHelper.com), on June 29, 2020, to provide \$40,000 of CARES ACT Coronavirus Relief Funds for DebtHelper.com to establish a Housing Counseling Program and provide counseling services to those homeowners and tenants impacted by COVID-19; and

**WHEREAS**, the CARES ACT funding for the Housing Counseling Program was established at \$320,000 with eight (8) housing service providers each receiving \$40,000 to provide housing counseling services at \$150 per client; and

**WHEREAS**, DebtHelper.com has provided housing counseling services to a sufficient number clients that will cause them to exceed their \$40,000 allocation; and

**WHEREAS**, DebtHelper.com is interested in continuing to provide the housing counseling services until the Program deadline; and

**WHEREAS**, both parties desire to amend the original Agreement in accordance with the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**A. INCORPORATION OF RECITALS**

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

1. The DebtHelper.com allocation for housing counseling services shall be increased by \$10,000.00 to \$50,000.00.
2. The additional allocation to DebtHelper.com shall be derived from surplus funds available from one of the other housing counseling providers that will go unused.

Except as modified by this Amendment 1, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 1 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, the Director of Purchasing for Palm Beach County, Florida, on behalf of the COUNTY, and the Agency have executed this Amendment 1 on the day and year above written.

Signed, sealed and delivered  
In the presence of:

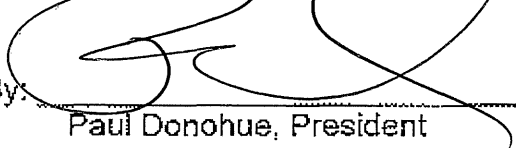
  
\_\_\_\_\_  
Witness Signature

Mohan Calwani  
\_\_\_\_\_  
Print Witness Name

  
\_\_\_\_\_  
Witness Signature

Blair Cender  
\_\_\_\_\_  
Print Witness Name

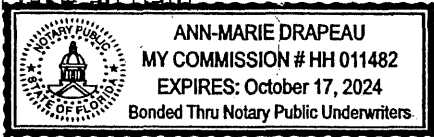
CREDIT CARD MANAGEMENT SERVICES,  
INC.:

  
By: \_\_\_\_\_  
Paul Donohue, President

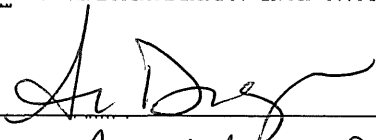
no seal  
(AGENCY SEAL)

STATE OF FLORIDA  
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, on 12-10-2020, by Paul Donohue, as President of Credit Card Management Services, Inc., who is personally known to me, or who has produced \_\_\_\_\_ as identification and who did/did not take an oath.

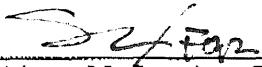


(NOTARY SEAL ABOVE)

Signature: 

Notary Name: Ann-Marie Drapeau  
Notary Public - State of Florida

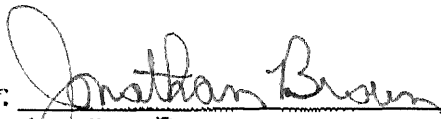
PALM BEACH COUNTY, FLORIDA, a  
Political Subdivision of the State of Florida  
For its BOARD OF COUNTY COMMISSIONERS

By:   
Kathleen M. Scarlett, Director  
PBC Purchasing Department

Approved as to Form and  
Legal Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing & Economic Sustainability

By: Howard J. Falcon III  
Digitally signed by Howard J. Falcon III  
DN: DC=org, DC=pbcgov, OU=Enterprise,  
OU=CATT, OU=Users, CN=Howard J.  
Falcon III, E=HFalcon@pbcgov.org  
Reason: I am the author of this document  
Location: your signing location here  
Date: 2020.12.16 16:53:09-0500  
Foxit Reader Version: 10.1.0  
Howard J. Falcon III  
Assistant County Attorney

By:   
Jonathan Brown  
Department Director

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**AMENDMENT 1 TO THE CARES ACT PROGRAM AGREEMENT  
WITH  
HOUSING FOUNDATION OF AMERICA, INC.**

Amendment 1 entered into on December 9, 2020, by and between **Palm Beach County** and **Housing Foundation of America, Inc.**

**WITNESSETH:**

**WHEREAS**, Palm Beach County entered into an Agreement (R2020-1363) with Housing Foundation of America, Inc. (HFA), on June 29, 2020, to provide \$40,000 of CARES ACT Coronavirus Relief Funds for HFA to establish a Housing Counseling Program and provide counseling services to those homeowners and tenants impacted by COVID-19; and

**WHEREAS**, the CARES ACT funding for the Housing Counseling Program was established at \$320,000 with eight (8) housing service providers each receiving \$40,000 to provide housing counseling services at \$150 per client; and

**WHEREAS**, HFA has provided housing counseling services to a sufficient number clients that will cause them to exceed their \$40,000 allocation; and

**WHEREAS**, HFA is interested in continuing to provide the housing counseling services until the Program deadline; and

**WHEREAS**, the parties desire to amend the original Agreement in accordance with the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**A. INCORPORATION OF RECITALS**

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

1. The HFA allocation for housing counseling services shall be increased by \$10,000.00 to \$50,000.00.
2. The additional allocation to HFA shall be derived from surplus funds available from one of the other housing counseling providers that will go unused.

Except as modified by this Amendment 1, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 1 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, the Director of Purchasing for Palm Beach County, Florida, on behalf of the COUNTY, and the Agency have executed this Amendment 1 on the day and year above written.

Signed, sealed and delivered  
In the presence of:

HOUSING FOUNDATION OF AMERICA, INC.

[Signature]  
Witness Signature

By: [Signature]  
Chester A. Bishop, Chair

Jeremy Mott  
Print Witness Name

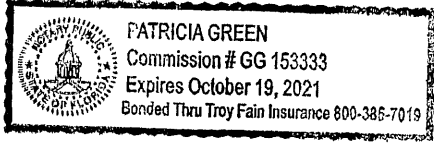
(AGENCY SEAL)

[Signature]  
Witness Signature

Helen C. Copeland  
Print Witness Name

STATE OF FLORIDA  
COUNTY OF Broward

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, on 12/10/20, by Chester A. Bishop, as Chair of Housing Foundation of America, Inc., who is personally known to me, or who has produced Driver's License as identification and who did/did not take an oath.

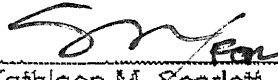


Signature: [Signature]

Notary Name: Patricia Green  
Notary Public - State of Florida


(NOTARY SEAL ABOVE)

PALM BEACH COUNTY, FLORIDA, a  
Political Subdivision of the State of Florida  
For its BOARD OF COUNTY COMMISSIONERS

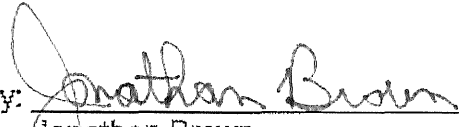
By:   
Kathleen M. Scarlett, Director  
PBC Purchasing Department

Approved as to Form and  
Legal Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing & Economic Sustainability

By:   
Howard J. Falcon III  
Assistant County Attorney

Digitally signed by Howard J. Falcon III  
DN: DC=org, DC=pluggv,  
OU=Enterprise, OU=CATT, OU=Users,  
CN=Howard J. Falcon III,  
E=H.Falcon@pbcgov.org  
Reason: I am the author of this document  
Location: your signing location here  
Date: 2020.12.16 16:02:23-05'07'  
Foxit Reader Version: 10.1.0

By:   
Jonathan Brown  
Department Director

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