

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 9, 2021

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners on April 4, 2017; and

B) Budget Transfer of \$100,000 within the IST Fund from IST Departmental Reserves to the Glades Pioneer Park Asphalt Repair and Expansion Project.

Summary: The purpose of this transfer is to establish funding for a new project entitled Glades Pioneer Park Asphalt Repair and Expansion. The project scope includes 12,920 square yards of new asphalt overlay of the parking areas and service/pedestrian roads servicing the baseball fields and expansion of the east service/pedestrian road. The Department has received Community Development Block Grant (CDBG) funding in the amount of \$140,000 for this project. However, the estimated expenses are expected to exceed the available budgeted amount by \$100,000. This request is to transfer \$100,000 from IST Departmental Reserves to cover the current shortfall. On February 18, 2021, the required type 3 transfer request was presented to the Infrastructure Sales Tax Independent Citizen Oversight Committee ("Committee"), as the Committee's procedures require the approval of type 3 transfers by the Committee prior to presentation to the Board of County Commissioners. Under current law, and notwithstanding the additional challenges resulting from the COVID19 pandemic, the Committee is required to attain a quorum based on in-person attendance. During the February 18, 2021 Committee meeting, there were four (4) Committee members physically present and six (6) Committee members that participated through communications media technology (i.e. virtually). Therefore, the required quorum was not attained and voting on items presented to the Committee could not proceed. A similar challenge was encountered during the November 2020 Committee meeting. All ten (10) Committee members that participated in the February 18, 2021 meeting indicated having no reservations for approval of the transfer request had voting been feasible. Based on what precedes and in consideration of the detrimental impact that further delaying implementation would have on the project schedule, Staff is recommending approval of the transfer without a recommendation from the Committee. This project is funded through the infrastructure sales tax. District 6 (AH)

Background and Justification: On November 8, 2016, the voters of Palm Beach County approved a one-penny infrastructure surtax for collections beginning January 1, 2017, and continuing for the sooner of 10 years or \$2.7 billion in proceeds before September 1 of any year. Also included was the creation of an oversight committee to audit spending for compliance with approved projects, and the following allocations: 50% to the School District, 30% to the County, and 20% to the Municipalities. The proceeds of such tax finance the renewal and replacement of existing capital investments including roadway surfaces, bridges, drainage improvements, canals, park amenities, and government buildings, all of which were deferred during the recent recession and remain outstanding, and projects to maintain levels of service. A detailed project list, Infrastructure Surtax Project Plan, with associated budget was prepared for the projects that are the subject of this item, amongst others, and approved by the Board on April 4, 2017. (Continued on page 3)

Attachments:

- 1. Plan Amendment
- 2. Budget Transfer

Recommended by: 
Department Director

2-19-21
Date

Approved by: 
Assistant County Administrator

2/21/2021
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	_____	No	<u>X</u>
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 395 Department 581 Unit 1201
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:


All funds related to this item are derived from proceeds of the one penny sales surtax.

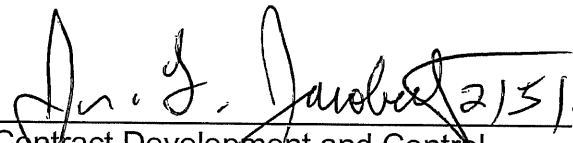
C. Departmental Fiscal Review:



III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 2/1/21
 OFMB PC 1/29 ASD
2/1

 2/5/21
 Contract Development and Control
2-5-21 TW

B. Legal Sufficiency:

 2-8-21
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment

(Background and Justification continued from page 1)

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The proposed amendment and budget transfer will have no net effect on the total IST funding allocated to the Department.

Plan Amendment

BCC APPROVED PLAN						
Category	Park	Unit Name	Commission District	Unit Number	Total Project Amount	FY 2021
Asphalt Paving and Striping	Glades Pioneer Park	Glades Pioneer Park Asphalt Repair and Expansion	6	T201	\$0	\$0
Total Projects					\$0	
PLAN AMENDMENT						
Category	Park	Unit Name	Commission District	Unit Number	Project Amount	FY 2021
Asphalt Paving and Striping	Glades Pioneer Park	Glades Pioneer Park Asphalt Repair and Expansion	6	T201	\$100,000	\$100,000
Total Projects					\$100,000	
Department Reserve Analysis						
					Beginning Balance Department Reserves	\$353,852
					Ending Balance Department Reserves	\$253,852
				9900		

21- 0439

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

BGEX 581 110620-331

FUND 3950 - Infrastructure SurTax

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 11/06/20	REMAINING BALANCE
Reserves								
3950-581-9900-9908	Park Improvements	178,380	353,852		100,000	253,852	0	253,852
Glades Pioneer Park Asphalt Repair and Expansion								
3950-581-T201-6504	IOTB Non-Infrastructure	0	0	99,000		99,000	0	99,000
3950-581-T201-6505	Design, Engineering and Management	0	0	1,000		1,000	0	1,000
TOTAL				<u>100,000</u>	<u>100,000</u>			

Signatures

Date

Parks and Recreation Department
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Eric Call _____ 1-21-21
Lisa Martin _____ 2/1/21

By Board of County Commissioners
At Meeting of
March 9, 2021
Deputy Clerk to the Court