

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 9, 2021

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve:

A) Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners on April 4, 2017; and

B) Budget Transfer of \$210,000 within the IST Fund from IST Departmental Reserves to the Glades Pioneer Park Athletic Field Renovation Project.

**Summary:** The purpose of this transfer is to allow for the design of a synthetic turf field at Glades Pioneer Park to occur concurrently with the design of other active synthetic turf projects identified in the Infrastructure Sales Tax Project Plan. The park currently has two fields; however, the other synthetic turf field was already completed as part of grant funded project through the Orange Bowl. Design and construction of the subject synthetic turf field at Glades Pioneer Park is scheduled to be funded in FY 2023 in the amount of \$2,000,000. The Parks and Recreation Department wishes to transfer sufficient funds from the Departmental Reserves to advance the design portion of the project to FY 2021 to achieve cost savings through use of the consultant and subcontractors that are already in the process of designing the other synthetic turf fields included in the Plan, as well as to retain future consistency in the timing of synthetic field renewals/replacements countywide. The Glades Pioneer Park Athletic Field Renovation was the only synthetic turf project to not have funding established prior to FY 2023. On February 18, 2021, the required type 2 transfer request was presented to the Infrastructure Sales Tax Independent Citizen Oversight Committee ("Committee"), as the Committee's procedures require the approval of type 2 transfers by the Committee prior to presentation to the Board of County Commissioners. Under current law, and notwithstanding the additional challenges resulting from the COVID19 pandemic, the Committee is required to attain a quorum based on in-person attendance. During the February 18, 2021 Committee meeting, there were four (4) Committee members physically present and six (6) Committee members that participated through communications media technology (i.e. virtually). Therefore, the required quorum was not attained and voting on items presented to the Committee could not proceed. A similar challenge was encountered during the November 2020 Committee meeting. All ten (10) Committee members that participated in the February 18, 2021 meeting indicated having no reservations for approval of the transfer request had voting been feasible. Based on what precedes and in consideration of the detrimental impact that further delaying implementation would have on the project schedule, Staff is recommending approval of the transfer without a recommendation from the Committee. **This project is funded through the infrastructure sales tax.** District 6 (AH)

**Background and Justification:** On November 8, 2016, the voters of Palm Beach County approved a one-penny infrastructure surtax for collections beginning January 1, 2017, and continuing for the sooner of 10 years or \$2.7 billion in proceeds before September 1 of any year. Also included was the creation of an oversight committee to audit spending for compliance with approved projects, and the following allocations: 50% to the School District, 30% to the County, and 20% to the Municipalities. The proceeds of such tax finance the renewal and replacement of existing capital investments including roadway surfaces, bridges, drainage improvements, canals, park amenities, and government buildings, all of which were deferred during the recent recession and remain outstanding, and projects to maintain levels of service. (Continued on page 3)

**Attachments:**

1. Plan Amendment
2. Budget Transfer

Recommended by:

*Eric Coel*  
Department Director

2-19-21  
Date

Approved by:

*Donna M. Hill*  
Assistant County Administrator

2/23/2021  
Date

**II. FISCAL IMPACT ANALYSIS**

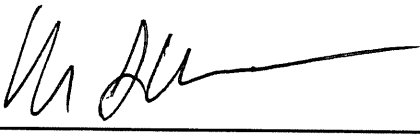
**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	_____	No	<u>X</u>
<b>Does this item include use of federal funds?</b>		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 3950 Department 581 Unit 1175  
 Object \_\_\_\_\_ Program \_\_\_\_\_

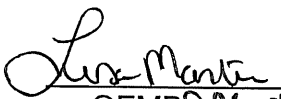
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

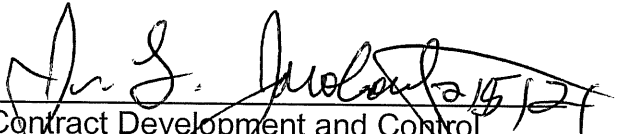
All funds related to this item are derived from proceeds of the one penny sales surtax.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 2/1/21  
 OFMB PC ASD  
 2/1

 2/15/21  
 Contract Development and Control  
 2-5-21 TC

**B. Legal Sufficiency:**

Anne Helgant 2-8-21  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment

(Background and Justification continued from page 1)

A detailed project list, Infrastructure Surtax Project Plan, with associated budget was prepared for the projects that are the subject of this item, amongst others, and approved by the Board on April 4, 2017.

Design and construction of a synthetic turf field at Glades Pioneer Park is scheduled to be funded in FY 2023 in the amount of \$2,000,000. However, the Parks and Recreation Department wishes to transfer funds from the Departmental Reserves in order to incur economies of scale cost savings for this project.

The proposed amendment and budget transfer will have no net effect on the total IST funding allocated to the Department.

**Plan Amendment**

<b>BCC APPROVED PLAN</b>							
<b>Category</b>	<b>Park</b>	<b>Unit Name</b>	<b>Commission District</b>	<b>Unit Number</b>	<b>Total Project Amount</b>	<b>FY 2021</b>	<b>FY 2023</b>
Athletic Field Renovation	Glades Pioneer Park	Glades Pioneer Park Athletic Field Renovation	6	T175	\$2,000,000	\$0	\$2,000,000
					<b>Total Projects</b>	<b>\$2,000,000</b>	
<b>PLAN AMENDMENT</b>							
<b>Category</b>	<b>Park</b>	<b>Unit Name</b>	<b>Commission District</b>	<b>Unit Number</b>	<b>Project Amount</b>	<b>FY 2021</b>	<b>FY 2023</b>
Athletic Field Renovation	Glades Pioneer Park	Glades Pioneer Park Athletic Field Renovation	6	T175	\$2,210,000	\$210,000	\$2,000,000
					<b>Total Projects</b>	<b>\$2,210,000</b>	
<b>Department Reserve Analysis</b>							
						\$253,852	
					<b>9900</b>	<b>\$43,852</b>	

21- **OK**

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

BGEX 581 011921-659


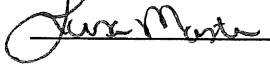
FUND 3950 - Infrastructure SurTax

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 01/19/21	REMAINING BALANCE
<b>Reserves</b>								
3950-581-9900-9908	Park Improvements	178,380	2,53,852		210,000	43,852	0	143,852
<b>Glades Pioneer Park Athletic Field Renovation</b>								
3950-581-T175-6505	Design, Engineering and Management	0	0	210,000		210,000	0	210,000
<b>TOTAL</b>				<u>210,000</u>	<u>210,000</u>			

Parks and Recreation Department  
**INITIATING DEPARTMENT/DIVISION**

Administration/Budget Department Approval

OFMB Department - Posted

Signatures	Date
	1-21-21
	2/1/21

By Board of County Commissioners  
At Meeting of  
March 9, 2021  
Deputy Clerk to the Court