

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 9, 2021

Consent Regular
 Ordinance Public Hearing

Department:

Submitted By: Office of Financial Management and Budget

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file the Emergency Rental Assistance Program (ERA COVID-19) certification, which includes receipt of \$45,195,999.40 received on January 21, 2021.


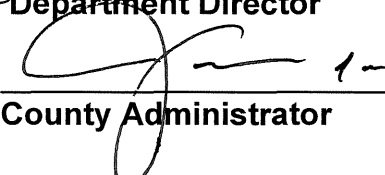
B) approve a budget amendment of \$45,196,000 within the ERA COVID-19 Fund to recognize the Emergency Rental Assistance Program funding, and to establish a budget for the accepted Emergency Rental Assistance Program funding.

Summary: Pursuant to the Emergency Rental Assistance Program, the County received an automatic payment of \$45,196,000 on January 21, 2021. This program was established under the federal COVID-19 relief legislation, signed into law on December 27, 2020. Funds must be obligated by September 30, 2021 and spent by December 31, 2021. Funds not obligated by September 30, 2021 may be deemed "excess funds" and reallocated to other grantees that have obligated at least 65%. Funds can be used for rent and utility assistance for renter households in which at least one or more individuals meet the following criteria: 1) qualifies for unemployment or has experienced a reduction in household income, incurred significant costs, or experienced a financial hardship due to COVID-19; 2) demonstrates a risk of experiencing homelessness or housing instability; and 3) has a household income at or below 80 percent of the area median income. At the time funds were received, staff also received an additional allocation of Coronavirus Relief Funds (CRF) from the Department of Housing and Economic Sustainability in the amount of \$2.25 million. Because the CRF standards were closely aligned with the CARES Act regulations and minimum system enhancements were needed, staff immediately worked to obligate those funds prior to reprogramming the system to operate in compliance with the ERA-COVID-19 program. In addition to system programming, it was also necessary for staff to conduct testing, complete contracts with nonprofit partners, hire dedicated temporary staff, and conduct training to ensure a seamless program roll out. While the program has been in development, rental and utility assistance has continued to be provided to those in need through other assistance programs. The Catalog of Federal Domestic Assistance (CFDA) number is 21.023. Countywide (DB).

Background and Policy Issues: The County received our allocation of Emergency Rental Assistance Program funds from the federal government to separately account for revenue and expenses related to the Emergency Rental Assistance Program.

Attachments:

1. Emergency Rental Assistance Program Certification
2. Budget Amendment

Recommended By:		2/23/21
	Department Director	Date
Approved By:		2/25/21
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	45,196,000	_____	_____	_____	_____
External Revenues	(45,196,000)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$0	_____	_____	_____	_____
#ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?			Yes _____	No <u>X</u>	
Does this item include the use of federal funds?			Yes <u>X</u>	No _____	

Budget Account No.: Fund: 1161 Dept: 142 Unit: 1440 Object: VAR

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Source: Federal Grant provided through the Bureau of Public Debt.

Positions: 14 temporary employees will be used and approximately 10 existing grant-funded positions will be temporarily re-assigned and funds will be allocated to the Emergency Rental Assistance Program Fund. Current positions budgeted will be reduced once the CSBG and LIHEAP grants are received at a later date, and currently budgeted DOSS personnel funding will be reduced and funding from positions will be transferred to meals for seniors.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Steve Martin 2/17/21
 OC 2/17 OFMB

Don J. [Signature] 2/17/21
 Contract Administration
 2-17-21 TW

B. Legal Sufficiency:

Benjamin D. Behar 2/17/21
 Assistant County Attorney

C. Other Department Review:

 Department Director

21-0466

BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET AMENDMENT

1161 Emergency Rental Assistance Program Fund

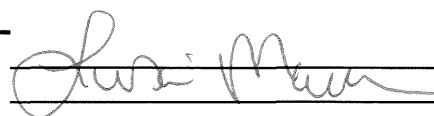
BGRV 012121*247
 BGEX 012121*695

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/21/2021	REMAINING BALANCE
<u>REVENUES</u>								
1161-142-1440-3169	Fed Grnt Other Human Services	0	0	45,196,000	0	45,196,000		
	Total	0	0	45,196,000	0	45,196,000		
<u>EXPENDITURES</u>								
1161-142-1440-1201	Salaries & Wages Regular	0	0	149,860	0	149,860	0	149,860
1161-142-1440-1203	Salaries & Wages Seasonal	0	0	275,061	0	275,061	0	275,061
1161-142-1440-1401	Salaries & Wages Overtime	0	0	85,000	0	85,000	0	85,000
1161-142-1440-2101	Fica-Taxes	0	0	153,103	0	153,103	0	153,103
1161-142-1440-2105	Fica Medicare	0	0	13,372	0	13,372	0	13,372
1161-142-1440-2201	Retirement Contributions-Frs	0	0	78,481	0	78,481	0	78,481
1161-142-1440-2301	Insurance-Life & Health	0	0	114,450	0	114,450	0	114,450
1161-142-1440-3401	Other Contractual Services	0	0	3,555,273	0	3,555,273	0	3,555,273
1161-142-1440-3404	Temp Serv/Contracted Salaries	0	0	60,000	0	60,000	0	60,000
1161-142-1440-5101	Office Supplies	0	0	35,000	0	35,000	0	35,000
1161-142-1440-8301	Contributions For Individuals	0	0	40,676,400	0	40,676,400	0	40,676,400
	Total	0	0	45,196,000	0	45,196,000	0	45,196,000

Signatures & Dates

By Board of County Commissioners

Office of Financial Management & Budget
 INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

 2/9/21

At Meeting of
 March 9, 2021
 Deputy Clerk to the
 Board of County Commissioners

OMB Approved No.: 1505-0266

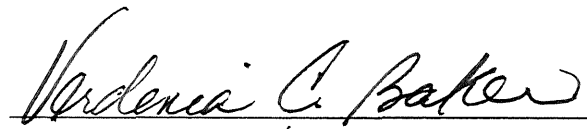
Expiration Date: 7/31/21

U.S. DEPARTMENT OF THE TREASURY
EMERGENCY RENTAL ASSISTANCE

Recipient name and address: Board of County Commissioners Palm Beach County 301 N Olive Ave West Palm Beach, FL 33401-0000	DUNS Number: 07-487-0481 Taxpayer Identification Number: 59-6000785
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Section 501(a) of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec. 27, 2020) authorizes the Department of the Treasury ("Treasury") to make payments to certain recipients to be used to provide emergency rental assistance.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.



Authorized Representative Name: Verdenia C. Baker

Title: County Administrator

Date signed: 1/8/2021