

Agenda Item No. **3CC-4**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 6, 2021 Consent Regular

 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, a contract amendment between the Palm Beach County Sheriff's Office and the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM"), to provide \$50,000 in supplemental funding; and **(B) Approve** a budget amendment of \$50,000 in the Sheriff's Grants Fund.

Summary: The Board of County Commissioners (BOCC) accepted this grant award for \$76,182.33 on November 17, 2020 (R-2020-1767). This contract amendment will provide \$50,000 in supplemental funding, to support the Florida Department of Transportation's Bicycle Pedestrian Focused Initiative. These funds will be used to pay for overtime costs associated with the High Visibility Enforcement (HVE) project. There is **no match requirement** associated with this award. The Catalog of Federal Domestic Assistance (CFDA) number is 20.205, the project number is 433144-1-8404, and the FDOT Contract number is G1B36. Countywide (LDC)

Background and Justification: The Florida Department of Transportation (DOT) awards grants from funds received from the National Highway Traffic Safety Administration for Highway Safety projects. DOT sub-awarded these funds to the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM") to implement Florida's Bicycle Pedestrian Focused Initiative. A component of the plan is to fund law enforcement's effort to conduct high visibility enforcement details throughout high risk intersections

- Attachments:**
1. Contract Amendment
 2. Budget Amendment
 3. R2020-1767

=====

RECOMMENDED BY:  3/9/2021
DEPARTMENT DIRECTOR DATE

APPROVED BY:  3/15/21
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$0				
Operating Costs	\$50,000				
External Revenues	(\$50,000)				
Program Income					
(County)	\$0				
In-Kind Match (County)	\$0				
Net Fiscal Impact	\$0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2388 Object 3129

Does this item include the use of federal funds: Yes _____ No X
Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The Highway Safety grant is funded by the National Highway Traffic and Safety Administration and is administered at the State level by the Florida Department of Transportation. There is no match requirement associated with this award.

UNF High Visibility Enforcement Project-FY20	\$ 76,183
Supplemental Funding	<u>\$ 50,000</u>
Total Program Budget	\$126,183

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Steve Monte 3/12/21
OFMB
BR 3/11/21
3/11

Jim J. Jacobson 3/15/21
Contract Administration
3-12

B. Legal Sufficiency:

[Signature]
Assistant County Attorney

C. Other Department Review:

Department Director



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

February 22, 2021

Mr. Al Roop, Assistant Director
Institute of Police Technology and Management
University of North Florida
12000 Alumni Drive
Jacksonville, FL 32224

RE: Project Name: Florida's Bicycle Pedestrian Focused Initiative:
Communication and High Visibility Enforcement
Project Number: 433144-1-8404
Contract Number: G1B36

Dear Mr. Roop:

We have reviewed the attached draft subcontract amendment for the **Palm Beach County Sheriff's Office** for High Visibility Enforcement increasing the contract amount from **\$76,182.33 to \$126,182.33** and it is hereby approved. The subcontract amendment will be effective the date the last party signs it, and only charges incurred for services provided between the date of execution and May 14, 2021 will be allowable for reimbursement.

Please send us a copy of the executed subcontract after it has been signed. We will not be able to process invoices for the services until we receive a copy of the executed subcontract.

If you have any questions, please feel free to contact me at trenda.mcpherson@dot.state.fl.us or (850) 414-4025.

Sincerely,

Trenda McPherson, FCCM
State Bicycle Pedestrian Safety Program Manager

/tm

cc: Project File

AMENDMENT NO. 1 TO LETTER OF AGREEMENT AND CONTRACT

WHEREAS the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM") and the Palm Beach County Sheriff's Office ("Vendor") have previously entered into an Agreement dated October 2, 2020.

WHEREAS, "IPTM" and "Vendor" agree to the following Amendment to the Original Agreement, such Amendment to be effective once the last party has signed the amendment.

All other provisions of the original agreement and any subsequent Amendments, if any, that are not in conflict with or changed by the Amendment above shall remain unchanged and in effect.

- The University and Vendor agree to increase the contract amount by \$50,000.00, for a new total of \$126,182.33.

IN WITNESS WHEREOF, the parties have executed this instrument for the purposes herein expressed.

DocuSigned by:
Vince Smyth

2/23/2021

SCH Vince Smyth, Associate Vice President
University of North Florida Training and Services Institute, Inc.
d/b/a Institute of Police Technology and Management

Date

Cameron Pucci

2/23/2021

Cameron Pucci, Director

Date

[Signature]

2/23/2021

Vendor's Authorized Agent Signature

Date

Ric L. Bradshaw

Sheriff

Printed Name

Title

ACTUAL SERVICES AGREEMENT
REVIEWED AND APPROVED

[Signature] 22 Feb 2021

STATE BICYCLE PEDESTRIAN
SAFETY PROGRAM MANAGER

FDOT APPROVAL

EXHIBIT "A"

LOCATIONS FOR PALM BEACH COUNTY SHERIFF'S OFFICE
 FLORIDA'S PEDESTRIAN AND BICYCLE FOCUSED INITIATIVE COMMUNICATIONS
 AND HIGH VISIBILITY ENFORCEMENT CAMPAIGN

Map Location	Roadway Name	From	To	Times	Day	Over/Under
2	Lake Worth Road	Jog Rd	Bridgette Blvd	0600 - 1900	Sun, M, F	Under by 8% Location needs to be worked
8	Military Trail	Lake Worth Rd	Okeechobee Blvd	0100 - 000	M, T, W, F	Over by 16.6%
9	Okeechobee Blvd	Florida's Turnpike	Palm Beach Lakes Blvd	1800 - 1200	M, TH, F	Under by 8% Location needs to be worked
10	Forest Hill Blvd	Jog Rd	Sherwood Forest Blvd	1500 - 2200	F, Sat	Under by 1.9% Location needs to be worked
13	Jog Road	Linton Blvd	Atlantic Ave	0500 - 2300	F, Sat	Under by 1.3% Location needs to be worked
15	Lantana Road	Jog Road	Military Trail	0500 - 0000	M, Sat	Over by 15.7%
16	Haverhill Rd N	Stacy Street	Mobilair Drive	1600 - 2000	Sat	Under by 8% Location needs to be worked
20	Forest Hill Blvd	Fairview Villas Dr	Florida Mango Rd	1400 - 2300	Sun, F, Sat	Over by 10.7%
22*	Northlake Blvd	I-95	Southwind Dr	1100 - 2200	TH, Sat	Over by 3.1%
26	Melaleuca Lane	Congress Ave	I-95	0500 - 0000	Sun, Wed	Under by .03% Location needs to be worked
29	Hypoluxo Road	Haverhill Road	Lawrence Road	1600 - 0700	Sat	Under by 8% Location needs to be worked

*Location 22 - PBSO provides services to the Lake Park Police Department. Palm Beach Gardens Police Department's jurisdiction is I-95 to Congress Avenue.

*Location 28 not added as a location due to all of Military Trail between Northlake and Holly being Palm Beach Gardens Police Department's jurisdiction.

Only the highlighted locations are eligible for reimbursement under this contract amendment

APPROVED
Stephenson
 22 Feb 2021

EXHIBIT "A" - continued

LOCATIONS FOR PALM BEACH COUNTY SHERIFF'S OFFICE
SERVICES PROVIDED TO LAKE WORTH POLICE DEPARTMENT

Map Location	Roadway Name	From	To	Times	Day	Over/Under
6	S, Dixie Hwy	Washington Ave	4 th Ave S	0600 – 0200	M	Under by .02% Location needs to be worked
19	Lake Worth Road	Detroit Street	I-95/Lake Worth Tri-Rail Station	0900 – 2000	M, T, W, F	Under by 4.7% Location needs to be worked
21	N Dixie Hwy	7 th Ave N	Wellesley Dr	1900 – 0600	W, Sat	Under by 4.6% Location needs to be worked

Only the highlighted locations are eligible for reimbursement under this contract amendment

APPROVED
Stephena
22 Feb 2021

21-0706

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BLEX: 030421*988
BORV: 030421*443

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
UNF High Visibility Enforcement Grant FY20								
160-2388-3129	Federal Grant - Other Public Safety	0	76,183	50,000	0	126,183		
	TOTAL REVENUES	10,807,823	\$9,848,328	\$50,000	\$0	9,898,328		
Expenditures								
UNF High Visibility Enforcement Grant FY20								
160-2388-9498	Transfer to Sheriff's Fund 1902	0	76,183	50,000	0	126,183		
	TOTAL EXPENDITURES	10,807,823	\$9,848,328	\$50,000	\$0	9,898,328		

Palm Beach County Sheriff's Office

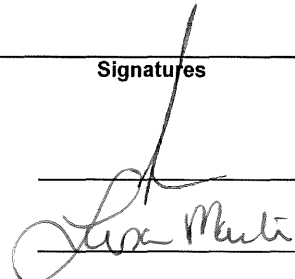
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

 _____

3/9/2021
3/12/21

By Board of County Commissioners
At Meeting of April 6, 2021

Deputy Clerk to the
Board of County Commissioners

Agenda Item No. **300-1**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

*RW/GW 7-0
R-2020-1767*

Meeting Date: November 17, 2020 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, a Letter of Agreement and Contract between the Palm Beach County Sheriff's Office and the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM"), for the Palm Beach County Sheriff's Office's High Visibility Enforcement Project in the amount of \$76,182.33 for the period of October 2, 2020 through May 14, 2021; **(B) Approve** a budget amendment of \$76,183 in the Sheriff's Grants Fund.

Summary: On September 30, 2020, the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM"), awarded a High Visibility Enforcement (HVE) grant to the Palm Beach County Sheriff's Office (PBSO) in the amount of \$76,182.33, to support the Florida Department of Transportation's Bicycle Pedestrian Focused Initiative. These funds will be used to pay for overtime costs associated with the HVE project. There is **no match requirement** associated with this award. Countywide (LDC)

Background and Justification: The Florida Department of Transportation (DOT) awards grants from funds received from the National Highway Traffic Safety Administration for Highway Safety projects. DOT sub-awarded these funds to the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM") to implement Florida's Bicycle Pedestrian Focused Initiative. A component of the plan is to fund law enforcement's effort to conduct high visibility enforcement details throughout high risk intersections. The Catalog of Federal Domestic Assistance (CFDA) number is 20.205, the project number is 433144-1-8404, and the DOT Contract number is G1B36.

Attachments:

- 1. Letter of Agreement & Contract
- 2. Budget Amendment.

RECOMMENDED BY: _____ DATE: 10/26/2020
DEPARTMENT DIRECTOR

APPROVED BY: _____ DATE: 11/2/2020
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$0				
Operating Costs	\$76,183				
External Revenues	(\$76,183)				
Program Income					
(County)	\$0				
In-Kind Match (County)	\$0				
 Net Fiscal Impact	 \$0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org. 2388 Object 3129

Does this item include the use of federal funds: Yes _____ No X
Reporting Category _____

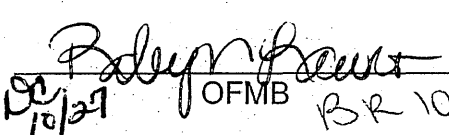
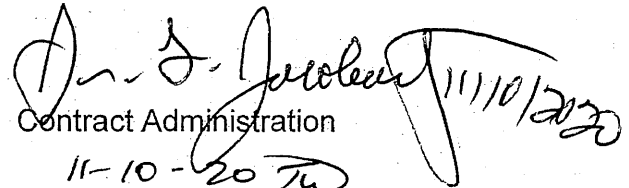
B. Recommended Sources of Funds / Summary of Fiscal Impact:

The Highway Safety grant is funded by the National Highway Traffic and Safety Administration and is administered at the State level by the Florida Department of Transportation. There is no match requirement associated with this award.

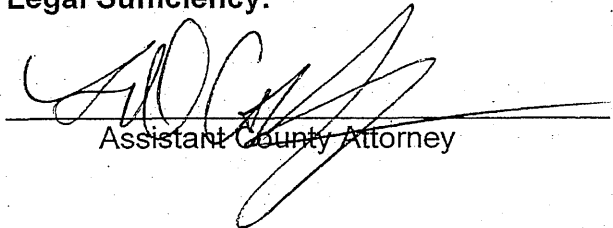
UNF High Visibility Enforcement Project-FY20	\$76,183
Total Program Budget	\$76,183

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 10/30/2020
 OFMB BR 10/29 LM 10/29
 11/10/2020
 Contract Administration
 11-10-20 TW

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

Department Director