

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: April 6, 2021	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Submitted By: Department of Airports

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

**A) Receive and File:** Airport On-Demand Ground Transportation Services Agreement (Agreement) with WHC WPB, LLC, a Florida limited liability company, d/b/a zTrip (WHC), for on-demand ground transportation services at the Palm Beach International Airport (PBI), commencing October 15, 2020, and expiring September 30, 2021, renewable thereafter on a monthly basis at the County's sole option for up to 24 months; providing for payment of \$2.50 per trip by WHC; and payment by County for staffing services in the amount of \$171,400.32 for the initial term.

**B) Approve:** A budget transfer of \$171,400 in the Airports Operating Fund, including a transfer from Reserves, in the amount of \$171,400.

**Summary:** The Agreement provides for on-demand taxi and luxury sedan/SUV service to arriving passengers at PBI. On September 24, 2020 (Agenda Item 4M8), the Board approved the conditional award of the Agreement, subject to entry of a subcontract between WHC and A1A Transportation Group, Inc., and its partner, Metro Taxi, upon terms and conditions mutually acceptable to the parties for the provision of on-demand ground transportation services based on increases in trips (Conditional Award), and authorized the County Administrator or designee, the Director of the Department of Airports, to execute the Agreement on behalf of the Board upon satisfaction of the Conditional Award. The parties entered a subcontract satisfying the requirements of the Conditional Award and the Agreement was fully-executed on October 15, 2020. Countywide (AH)

**Background and Justification:** Agenda Item 4M8 (September 24, 2020) stated that in the event the new Agreement is executed, the agenda item to receive and file the Agreement would include the fiscal impact analysis of the new Agreement. Approval of the budget transfer provides budget for the Agreement.

- Attachments:**
1. Agreement (1 copy)
  2. Budget Transfer

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Recommended By: <u><i>RW Laura Burk</i></u>	<u>2-11-21</u>
Department Director	Date

Approved By: <u><i>W Baker</i></u>	<u>2/22/21</u>
County Administrator	Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>\$171,400</u>	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><u>\$171,400</u></u>	<u><u>\$-0-</u></u>	<u><u>\$-0-</u></u>	<u><u>\$-0-</u></u>	<u><u>\$-0-</u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund 4100 Department 120 Unit 1340 Object 3401  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

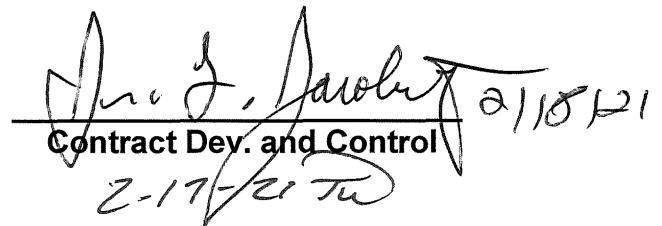
Approval of this item provides budget for the Agreement. The fiscal impact above is for reimbursement to WHC for staffing services under the Agreement in an amount not to exceed \$171,400.32 for the initial term. WHC will remit per-trip fees of \$2.50 per taxi/sedan trip; however, the amount of per-trip fees is uncertain and cannot be reliably estimated, and are therefore not included above. Agenda Item 4M8 (September 24, 2020) stated that in the event the new Agreement is executed, the agenda item to receive and file the Agreement would include the fiscal impact analysis of the new Agreement.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 2/17/21  
 OFMB

 2/18/21  
 Contract Dev. and Control

**B. Legal Sufficiency:**

 2/19/21  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)