

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: April 6, 2021

Consent           Regular  
 Ordinance           Public Hearing

Department: Department of Public Safety  
 Submitted By: Department of Public Safety  
 Submitted For: Division of Emergency Management

**EXECUTIVE BRIEF**

**Motion and Title:** **Staff recommends motion to receive and file:** Emergency Contract for Non-Congregate Shelter Services with Hotel 1 related to Coronavirus (COVID-19) for the period of February 1, 2021 through June 30, 2021.

**Summary:** On March 13, 2020, the President declared the ongoing COVID-19 pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the “Stafford Act”). The Emergency declaration designated “FEMA-4468-DR-FL” for State, territorial, tribal, and local government entities and certain private non-profit organizations that are eligible to apply for Public Assistance (PA). Public Assistance is a federal grant to aid state and local governments in returning a disaster area to pre-disaster conditions. On March 31, 2020, the County requested approval from FEMA through the State of Florida Division of Emergency Management for non-congregate sheltering and support services. On April 6, 2020, the County was granted approval from FEMA to conduct emergency non-congregate sheltering activities under the PA program. As part of the PA program, FEMA would typically fund 75% of the cost. Due to the Declaration of Emergency issued by Palm Beach County, the County Administrator or designee has the ability to enter into these contracts. On February 2, 2021, FEMA was directed to fully reimburse for all emergency costs at 100%. Reimbursement will be requested through the PA program and/or the Coronavirus Aid, Relief, and Economic Security (CARES) Act Relief Fund. **Countywide** (MJ)

**Background and Justification:** The Governor of the State of Florida issued a Public Health Emergency on Sunday, March 1, 2020, and a State of Emergency on Monday, March 9, 2020. Palm Beach County also issued a local state of emergency on Friday, March 13, 2020. The County’s Emergency Operations Center was activated to a Level 2 activation as of 7:00 a.m. on Monday, March 16, 2020.

**Attachments:**

- Emergency Contract for Non-Congregate Shelter Services with Hotel 1  
(exempt from public disclosure pursuant to Section 119.071(3) (a) Fla Stat)

|                 |                                 |                        |
|-----------------|---------------------------------|------------------------|
| Recommended By: | <br>Department Director         | <u>3/11/21</u><br>Date |
| Approved By:    | <br>Deputy County Administrator | <u>3/18/21</u><br>Date |

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

| Fiscal Years                                   | <u>2021</u> | <u>2022</u> | <u>2023</u> | <u>2024</u> | <u>2025</u> |
|--|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures                           | _____       | _____       | _____       | _____       | _____       |
| Operating Costs                                | _____       | _____       | _____       | _____       | _____       |
| External Revenues                              | _____       | _____       | _____       | _____       | _____       |
| Program Income (County)                        | _____       | _____       | _____       | _____       | _____       |
| In-Kind Match (County)                         | _____       | _____       | _____       | _____       | _____       |
| <b>Net Fiscal Impact</b>                       | _____*      | _____       | _____       | _____       | _____       |
| <b># ADDITIONAL FTE POSITIONS (Cumulative)</b> | _____       | _____       | _____       | _____       | _____       |

Is Item Included in Current Budget? Yes \_\_\_ No \_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_ No \_\_\_

Budget Account Exp No:  
 Rev No:

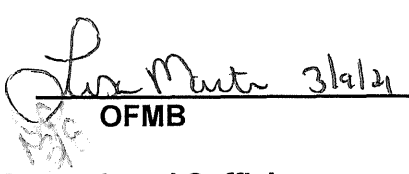
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

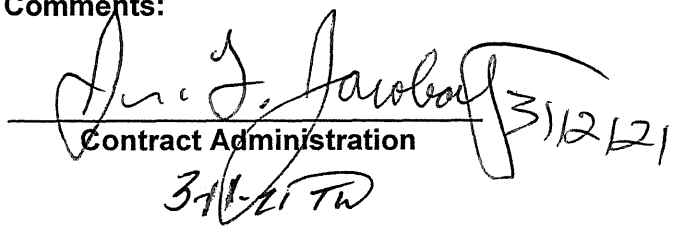
\*Fiscal impact is undeterminable at this time. The County will request reimbursement of actual expenses associated with the Coronavirus through the PA program and or utilize the Coronavirus Aid, Relief, and Economic Security (CARES) Act Relief Fund.

Departmental Fiscal Review:  1/29/21

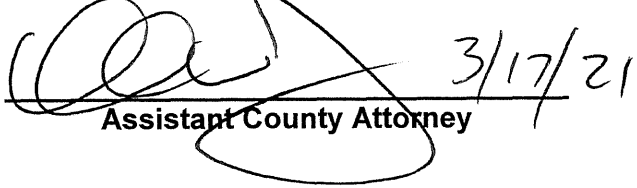
**II. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

 3/11/21  
 OFMB LM  
3/8

 3/12/21  
 Contract Administration  
 3-11-21 TW

**B. Legal Sufficiency:**

 3/17/21  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

**ATTACHMENTS ARE EXEMPT FROM PUBLIC DISCLOSURE**  
(pursuant to Section 119.071(3)(a) Fla Stat)