



**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes_____	No_____
Budget Account No.:	Fund_____	Dept._____	Unit_____	Object_____	
				Reporting Category_____	

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

_____	_____
OFMB	Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

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Department Director

**APRIL 20, 2021**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

Renewal of term contract with Tropic Fence Inc.; Martin Fence Company for \$968,000 for the purchase, installation, and repair of chain link fence from 05/24/2021 through 05/23/2022.

**B)**

Renewal of term contract with Mega Nursing Services Inc. d/b/a Mega Medical Supply; Mar-J Medical Supply Inc. for \$300,000 for incontinence supplies, personal hygiene items, and nutritional supplements (direct delivery to client's homes) from 06/01/2021 through 05/31/2022.

**C)**

Renewal of term contract with Apex Welding Services Inc.; West Palm Machining & Welding Inc. for \$654,500 for welding services from 05/05/2021 through 05/04/2022.

**D)**

New term contract with Konica Minolta Business Solutions U.S.A. Inc.; Xerox Corporation; Ricoh USA Inc.; Toshiba Business Solutions (USA) Inc.; Canon U.S.A. Inc. for \$6,000,000 for copier leases from 04/20/2021 through 12/31/2024.

**E)**

New term contract with Matheson Tri-Gas Inc. for \$208,800 for food grade carbon dioxide gas from 04/20/2021 through 04/19/2022.

**F)**

New term contract with Florida Mechanical LLC d/b/a Florida Mechanical for \$400,000 for air conditioning maintenance and repairs at Fire Rescue locations from 04/20/2021 through 04/19/2022.

**G)**

Extension and increase of term contract amount of \$201,500 with Earl W. Colvard Inc., d/b/a Boulevard Tire Center; Dan Callaghan Enterprises Inc. d/b/a Callaghan Tire for tire services for a total of \$605,527 from 01/27/2020 through 01/26/2022.

**H)**

Approve revisions to Standard Indemnification/ Insurance Requirements in information technology solutions and services with CDW Government LLC; SHI International Corp. from 05/01/2019 through 02/28/2023.

**I)**

Ratification of approval of one-time emergency purchase of various technology related licenses, software, hardware, and accessories from CDW Government LLC for \$342,217.67.

**J)**

Ratification of approval of one-time emergency purchase of nitrile gloves from Gassant Enterprises LLC d/b/a Gassant Enterprises for \$707,585.

**K)**

Ratification of the approval of the emergency purchase of COVID-19 testing services from Access Medical Laboratories Inc. for \$2,649,040 from 12/14/2020 through 03/08/2021.

**L)**

Ratification of the approval of the emergency monthly lease of space with South Florida Fair and Palm Beach County Expositions Inc. for \$201,229.81 for Fire Rescue and the COVID-19 vaccination site.

**M)**

Ratification of the approval for the emergency storage, transportation, delivery, and on-site staffing services with Grace for Life Youth Foundation d/b/a Grace Fellowship Worship Center for \$436,672.

**N)**

Increase of term contract of \$241,000 with Atos IT Solutions and Services Inc. for a total of \$1,677,552.47 for maintenance of Unified Communication System equipment from 06/15/2020 through 06/14/2023.

**O)**

Extension and increase of term contract amount of \$942,838.34 with Intrado Life Safety Solutions Corp. f/k/a West Safety Solutions Corp. for a total of \$20,961,167.66 to purchase and install call receiving and handling software and equipment for the NG 911 system from 07/01/2010 through 03/01/2022.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/20/2021**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Tropic Fence, Inc.; Martin Fence Company	Renewal of term contract for the purchase, installation, and repair of chain link fence for the period 05/24/2021 through 05/23/2022 per Master Agreement #20009A.	\$968,000.00 S/M/WBE: Amount dependent upon usage Original Contract Amount: \$956,500.00	Countywide	Scarlett	

The County has expended or encumbered \$583,966 (\$58,397/month) during the previous ten (10) months of the current twelve (12) month term contract. Due to anticipated repairs and replacements throughout the County, \$968,000 is needed to meet the County's requirements through the expiration of this first twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. OEBE approved contract with SBE price preference.

**EXHIBIT B**

Mega Nursing Services, Inc. d/b/a Mega Medical Supply; Mar-J Medical Supply, Inc.	Renewal of term contract for incontinence supplies, personal hygiene items, and nutritional supplements (direct delivery to clients homes) for the period 06/01/2021 through 05/31/2022 per Master Agreement #18007RC.	\$300,000.00 S/M/WBE: \$0 Original Contract Amount: \$200,000.00	Community Services Department/DOSS 1009-144-1443-3401 1006-144-1461-3401 1006-144-1472-3401 1006-144-1481-3401	Scarlett	
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The County has expended or encumbered \$201,640 (\$20,681/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Due to additional grant funding resulting in an increase in client enrollment, \$300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$200,000, which was increased to \$290,000 with \$266,974 expended; (ii) the first twelve (12) month renewal term was \$300,000 with \$247,833 expended. This term contract has one (1) twelve (12) renewal option remaining. Awardees are locate in Palm Beach County. This is a Federal grant funded project that is exempt from the EBO Ordinance.

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**04/20/2021**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u>					
Apex Welding Services, Inc.; West Palm Machining & Welding, Inc.	Renewal of term contract for welding services for the period 05/05/2021 through 05/04/2022 per Master Agreement #20020A.	\$654,500.00 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$665,000.00	Countywide	Scarlett	

The County has expended or encumbered \$408,274 (\$37,115/month) during the previous eleven (11) months of the initial twelve (12) month term contract. Due to anticipated repairs and replacements throughout the County, \$654,500 000 is needed to meet the County's requirements through the expiration of this first twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Sunrise, Florida. OEBE approved contract with SBE price preference.

<u>EXHIBIT D</u>					
Konica Minolta Business Solutions U.S.A., Inc.; Xerox Corporation; Ricoh USA, Inc.; Toshiba Business Solutions (USA), Inc.; Canon U.S.A., Inc.	New term contract for copier leases for the period 04/20/2021 through 12/31/2024 per Master Agreement #400306.	\$6,000,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The Purchasing Department is requesting a new forty-four and one quarter (44.25) month term contract for copier leases. \$6,000,000 is needed to meet the County's requirements through the expiration of this new forty-four and one quarter (44.25) month term contract. This contract, as set up in the Advantage Financial System, will merge the County's four hundred and forty (440) individual copier contracts into one (1) contract, which includes the five (5) copier manufactures. This term contract has no renewal options; however, it allows for the addition of manufacturers as approved by the originating entity. This purchase is off the State of Florida #44000000 National Association of State Procurement Officials (NASPO) -19-ACS Contract. Two (2) Awardees are located out of State; one (1) Awardee is located in Palm Beach County, and two (2) Awardees are located outside Palm Beach County in the City of Sunrise, Florida. There is no S/M/WBE currently certified for this commodity or service. OEBE approved a waiver of API requirements.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/20/2021**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT E</b>					
Matheson Tri-Gas, Inc.	New term contract for food grade carbon dioxide gas for the period 04/20/2021 through 04/19/2022 per Master Agreement #21032.	\$208,800.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2535-5205 4001-720-3GUA-5205	Scarlett	

The County has expended or encumbered \$115,353 (\$7,690/month) during the previous fifteen (15) month term contract. Due to a rise in customer consumption, an increase of carbon dioxide gas chemical is required to regulate the Ph content number of the water. \$208,800 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located out of State. No S/M/WBE vendor submitted a bid on this project. OEBE approved a waiver of API requirements.

<b>EXHIBIT F</b>					
Florida Mechanical, LLC d/b/a Florida Mechanical	New term contract for air conditioning maintenance and repairs at Fire Rescue locations for the period 04/20/2021 through 04/19/2022 per Master Agreement #21018.	\$400,000.00 S/M/WBE: \$0	Fire Rescue Department 1300-440-4214-4610 1300-440-4231-4610 1300-440-4232-4610 1300-440-4233-4610 1300-440-4234-4610 1300-440-4235-4610 1300-440-4236-4610 1300-440-4237-4610 1300-440-4238-4610	Scarlett	

The County has expended or encumbered \$507,333 (\$39,026/month) during the previous thirteen (13) months of the current thirteen and three quarter (13.75) month term contract. \$400,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project. OEBE approved contract with SBE price preference.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/20/2021**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT G</b>					
Earl W. Colvard, Inc., d/b/a Boulevard Tire Center; Dan Callaghan Enterprises, Inc. d/b/a Callaghan Tire	Extension and increase of amount of term contract for tire services for the period 01/27/2020 through 01/26/2022 per Master Agreement #16003D.	Increased Amount: \$201,500.00 Total with increase: \$605,527.00 S/M/WBE: \$0 Original Contract Amount: \$122,150	Countywide	Scarlett	

The County has expended or encumbered \$344,312 (\$24,594/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Due to the impact of the COVID-19 pandemic, resulting in staff workload reprioritization and periodic non-availability for work, an additional nine (9) month extension to the current term contract is necessary to solicit and award a new term contract. This term contract will be terminated for convenience upon award of a new term contract. In addition, an increase of \$201,500 over the previously authorized amount of \$404,027, inclusive of the Purchasing Director's ten percent (10%) authority, is required in order to continue tire services for County vehicles during the contract extension. This term contract has no renewal options. Awardees are located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project.

<b>EXHIBIT H</b>					
CDW Government LLC; SHI International Corp.	Approve revisions to Standard Indemnification/Insurance Requirements in information technology solutions and services with SHI International Corp for the period 05/01/2019 through 02/28/2023.	Insurance Revisions Only S/M/WBE: \$0	Countywide	Scarlett	

On April 2, 2019, the BCC approved a term contract with SHI International Corp. and CDW Government, LLC in an amount not to exceed \$18,000 to purchase technology solutions, services and related products for the period 05/01/2019 through 02/28/2023. On February 2, 2021, the BCC approved an increase to the term contract in an amount not to exceed \$19,500,000. Approval of a service agreement with PowerDMS is requested. In accordance with PPM CW-O-049, the Department of Risk Management and the County Attorney's Office negotiated language for indemnification and limitation of liability.



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Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u> CDW Government LLC	Ratification of approval of one-time emergency purchase of various technology related licenses, software, hardware, and accessories per EMP Purchase Order #s: RR-2950578, RR-3135404, RR-3369949, RR-4290945, RR-5057956, RR-5240805, RR-6444129, RR-8327563, RR-8532582, and RR8893849.	\$342,217.67 S/M/WBE: \$0	Court Administration 1160-520-CV01-4900  Library Department 1180-320-3258-5121  Information Systems Services 1160-490-CV01-4900 1160-490-CV10-4674  General Government 1160-760-CV15-4900	Scarlett	

Information Systems Services requests the approval of ten (10) Emergency Purchase Orders: RR-2950578, RR-3135404, RR-3369949, RR-4290945, RR-5057956, RR-5240805, RR-6444129, RR-8327563, RR-8532582, and RR8893849 for a collective total of \$342,217.67, for the purchase of various technology related software, licenses, hardware and accessories to enhance cyber security, video conference capabilities and virtual learning capabilities throughout the County. Due to emergency circumstances and the immediate need for these essential services during the COVID-19 pandemic, the Purchasing Director approved the Emergency Purchase Orders and is seeking the Board's ratification of same. Awardee is located out of State. This emergency purchase is being funded with CARES Act funds and is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/20/2021**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT J</u> Gassant Enterprises, LLC d/b/a Gassant Enterprises	Ratification of approval of one-time emergency purchase of nitrile gloves per EMP Purchase Order #s: RR-2848941-1, RR-7956218, and RR-5495872.	\$707,585.00 S/M/WBE: \$0	General Government 1160-760-CV15-4900  Purchasing Department/Purchasing Warehouse 1160-760-CV01-4900	Scarlett	

The Purchasing Department requests the approval of three (3) Emergency Purchase Orders: RR-2848941-1, RR-7956218, and RR-5495872 for a collective total of \$707,585, for the purchase of various size nitrile gloves. Due to emergency circumstances and the immediate need for these essential items during the COVID-19 pandemic, the Purchasing Director approved the Emergency Purchase Orders and is seeking the Board's ratification of same. Awardee is located in Palm Beach County. This emergency purchase is being funded with CARES Act funds and is exempt from the EBO Ordinance.

<u>EXHIBIT K</u> Access Medical Laboratories, Inc.	Ratification of the approval of the emergency purchase of COVID-19 testing services for the period 12/14/2020 through 03/08/2021 per EMP Purchase Order #s: TR-0392387-17, TR-0392387-18, TR-0392387-19, TR-0392387-20, TR-0392387-21, TR-0392387-22, TR-0392387-23, TR-0392387-24, TR-0392387-25, TR-0392387-26, TR-0392387-27, TR-0392387-28, and TR-0392387-29.	\$2,649,040.00 S/M/WBE: \$0	Purchasing Department 1160-CV07-4900	Scarlett	
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The Purchasing Department requests the approval of thirteen (13) Emergency Purchase Orders: TR-0392387-17, TR-0392387-18, TR-0392387-19, TR-0392387-20, TR-0392387-21, TR-0392387-22, TR-0392387-23, TR-0392387-24, TR-0392387-25, TR-0392387-26, TR-0392387-27, TR-0392387-28, and TR-0392387-29 for a collective of \$2,649,040, for COVID-19 RT-Real and DNA swap testing services. Due to emergency circumstances and the immediate necessity for these essential services during the COVID-19 pandemic, the Purchasing Director approved the Emergency Purchase Orders and is seeking the Board's ratification of same. Awardee is located in Palm Beach County. This emergency purchase is being funded with CARES Act funds and is exempt from the EBO Ordinance.

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<b>EXHIBIT L</b>					
South Florida Fair and Palm Beach County Expositions, Inc.	Ratification of the approval of the emergency monthly lease of space for Fire Rescue and the COVID-19 vaccination site per EMP Purchase Order #s: TR-5452374 and TR-7442005.	\$201,229.81 S/M/WBE: \$0	Public Safety Department 1160-760-CV15-4900	Scarlett	

The Public Safety Department requests the ratification of the approval of a two (2) Emergency Purchase Orders: TR-5452374 and TR7442005 for a collective total of \$201,229.81, for use of space for the storage of Fire Rescue's COVID-19 related equipment and for the COVID-19 vaccination site. Due to emergency circumstances and the immediate necessity for these essential services during the COVID-19 pandemic, the Purchasing Director approved the Emergency Purchase Orders and is seeking the Board's ratification of same. Awardee is located in Palm Beach County. This emergency purchase is being funded with CARES Act funds and is exempt from the EBO Ordinance.

<b>EXHIBIT M</b>					
Grace For Life Youth Foundation d/b/a Grace Fellowship Worship Center	Ratification of the approval for the emergency storage, transportation, delivery, and on-site staffing services per EMP Purchase Order #s: TR-3302964-1, TR-3302964-2, TR-3302964-3, TR-3302964-4, TR-3302964-5, TR-3302964-6, TR-3302964-7, TR-3302964-8, TR-3302964-9, TR-3302964-10, TR-3302964-11, TR-3302964-12, TR-3302964-13, TR-3302964-14, TR-3302964-15, and TR-3302964-16.	\$436,672.00 S/M/WBE: \$0	Community Services Department 1160-140-CV02-4900	Scarlett	

The Community Services Department requests the ratification of the approval of sixteen (16) Emergency Purchase Orders: TR-3302964-1, TR-3302964-2, TR-3302964-3, TR-3302964-4, TR-3302964-5, TR-3302964-6, TR-3302964-7, TR-3302964-8, TR-3302964-9, TR-3302964-10, TR-3302964-11, TR-3302964-12, TR-3302964-13, TR-3302964-14, TR-3302964-15, and TR-3302964-16 for a collective total of \$436,672, for the storage, transportation, delivery, and on-site staffing services for food distribution assistance. Due to emergency circumstances and the immediate necessity for these essential services during the COVID-19 pandemic, the Purchasing Director approved the Emergency Purchase Orders and is seeking the Board's ratification of same. Awardee is located in Palm Beach County. This emergency purchase is being funded with CARES Act funds and is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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**04/20/2021**

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<b>EXHIBIT N</b>					
Atos IT Solutions and Services, Inc.	Increase of term contract for maintenance for Unified Communication System equipment for the period 06/15/2020 through 06/14/2023 per Master Agreement #SS600571.	Increased Amount: \$ 241,000.00 Total with increase: \$1,677,552.47 S/M/WBE: \$0 Original Contract Amount: \$1,436,552.27	Information Systems Services 0001-490-1316-4622	Scarlett	

The County has expended or encumbered \$484,332 (\$53,815/month) during the previous ten (10) months of the current thirty-six (36) month term contract. Information Systems Services requests an increase of \$241,000 over the previous authorized amount of \$1,436,552.47 for the remaining twenty-six (26) months of the current term contract. The hardware and software maintenance for the County's Unified Communication System equipment was approved by the Board on 06/16/2020. This request is to approve the purchase of telephone equipment, accessories, supplies, and training. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

<b>EXHIBIT O</b>					
Intrado Life Safety Solutions Corp. f/k/a West Safety Solutions Corp.	Extension and increase of amount of term contract to purchase and install call receiving and handling software and equipment for the NG 911 system for the period 07/01/2010 through 03/01/2022 per Master Agreement #09053-2.	Increased Amount: \$ 942,838.34 Total with increase: \$20,961,167.66 S/M/WBE: \$0 Original Contract Amount: \$13,400,039.37	Public Safety Department 1434-660-9250/9290 (varies)	Scarlett	

The County has expended or encumbered \$18,546,866 (\$144,897/month) during the term of this contract to date. Due to the impact of the COVID-19 pandemic, resulting in staff workload reprioritization, reassignment and/or temporary non-availability for work, as well as an increase in workload, a twelve (12) month extension to the current term contract with a retroactive start date of 03/02/2021 is necessary. In addition, an increase of \$942,838.34 over the previously authorized amount of \$20,018,329.32, is required in order to provide maintenance during the contract extension. The initial contract amount was \$13,400,397.37, which was increased through ten (10) Amendments to \$20,018,329.32. This term contract has no renewal options. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee. Awardee is located out of State. This term contract is funded entirely with state revenue generated from the 911 system.

<b>TOTAL AMOUNT OF CARES ACT AWARDS</b>	<b>\$ 4,336,744.48</b>
<b>TOTAL AMOUNT OF ALL AWARDS</b>	<b>\$14,253,382.82</b>