

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 20, 2021

Consent Regular
 Workshop Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) A contract with Florida Transportation Engineering, Inc. for professional services including professional engineered shop drawings, permitting, and construction administration services for the Sports Field Synthetic Turf Installation project for up to fourteen (14) county owned parks; and

B) Consultant Services Authorization (CSA) No. 1 to the professional services contract with Florida Transportation Engineering, Inc. to provide engineered shop drawings, permitting and construction administration services for phase 1 of the Sports Field Synthetic Turf Installation project at nine (9) County-owned parks in the amount of \$1,520,082.21.

Summary: The project consists of professional consulting services including engineered shop drawings, permitting and construction administration services for the replacement of the existing grass athletic fields with synthetic turf for up to fourteen (14) county-owned parks, which may include up to thirty-four (34) fields. CSA No.1 authorizes the initial phase of the project, including engineered shop drawings, permitting and construction administration services to replace the existing grass at nine (9) County-owned parks with synthetic turf. The project was presented to the Goal Setting Committee on February 5, 2020. The Committee established Affirmative Procurement Initiatives (API) of a Small Business Enterprise (SBE) evaluation preference of up to 15 points for the selection of the consultant and a minimum mandatory contract goal of 25% SBE participation. Florida Transportation Engineering, Inc. is not an SBE, but partners with three (3) SBE and Minority Business Enterprise (MBE) sub-consultants for CSA No. 1. The consultant has committed to 32% SBE participation for this contract. The SBE participation for the initial phase of the project is 25.01%. The overall SBE participation will be tracked on each consultant services authorization. The consultant is not a local business. **Funding for this contract is from the Infrastructure Sales Tax fund. (Capital Improvements Division) Countywide (LDC)**

Background and Justification: Selection of the design professional was performed pursuant to the Consultant Competitive Negotiations Act (CCNA), Florida Statute 287.055 on October 29, 2020. The Parks Department manages one of the largest county park systems within the State of Florida and as a result is tasked with the operation and maintenance of multiple sports fields and courts. This contract will initiate replacement work required for the continuation of operations at sports fields and will provide for reduced long-term maintenance at each field.

Attachments:

1. Location Maps
2. Budget Availability Statement
3. Contract
4. Consultant Services Authorization No. 1
5. Disclosure of ownership interest

Recommended by: *Carrie P. Royal* *3/14/21*
Department Director Date

Approved by: *[Signature]* *3/29/21*
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$1,534,433	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$1,534,433	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X


Budget Account No:

Fund 3950	Dept 581	Unit T003	Object 6505	Amount \$167,376.87
Fund 3950	Dept 581	Unit T100	Object 6505	Amount \$205,285.96
Fund 3950	Dept 581	Unit T103	Object 6505	Amount \$167,017.90
Fund 3950	Dept 581	Unit T099	Object 6505	Amount \$206,812.17
Fund 3950	Dept 581	Unit T175	Object 6505	Amount \$136,737.96
Fund 3950	Dept 581	Unit T101	Object 6505	Amount \$166,967.48
Fund 3950	Dept 581	Unit T102	Object 6505	Amount \$166,629.95
Fund 3950	Dept 581	Unit T002	Object 6505	Amount \$166,399.44
Fund 3950	Dept 581	Unit T110	Object 6505	Amount \$136,854.48
Fund 3950	Dept 581	Unit T175	Object 6505	Amount \$14,350.00 (Staff Cost)

CONSTRUCTION \$1,520,082.21
 STAFF COST \$ 14,350.00
 TOTAL \$1,534,432.21

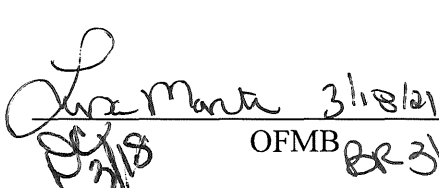
B. Recommended Sources of Funds/Summary of Fiscal Impact:

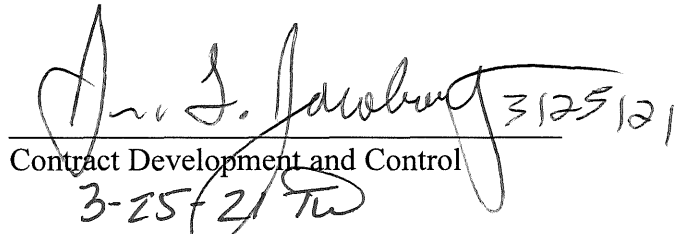
The funding source for this project is from the Infrastructure Sales Tax fund.

C. Departmental Fiscal Review: 

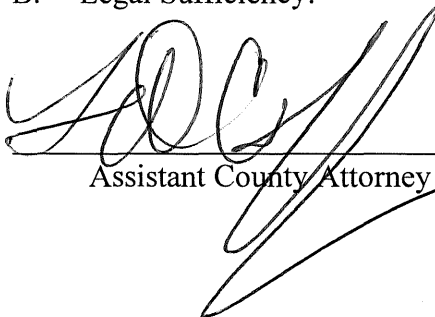
III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 3/18/21
 OFMB BR 3/19 UM 3/18

 3/25/21
 Contract Development and Control
 3-25-21 TW

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.