

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 20, 2021 Consent [X] Regular [ ]  
Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: A) Contracts for Consulting/Professional Services Pressure Pipeline Engineering Services with:

- 1) Keshavarz & Associates, Inc. (K&A) and
- 2) Mock, Roos & Associates, Inc. (MRA);

**B)** Consultant Services Authorization (CSA) No. 1 with K&A for the Golfview Heights of Westgate Water Main Replacement (Westgate) for a not to exceed amount of \$666,053.20; **C)** CSA No. 1 with MRA for the FPL Water Main Redundancy Installation (FPL) for a not to exceed amount of \$428,274.84.

**Summary:** The Contract will provide consulting/professional engineering services for the installation and/or replacement of Palm Beach County Water Utilities Department (PBCWUD) potable, reclaimed and raw water mains. The Contract has a term of five (5) years. The Contract was presented to the Goal Setting Committee on July 1, 2020, and a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal and an evaluation preference for up to 15 points based upon the relative level of dollar participation by certified African American owned firms were the Affirmative Procurement Initiatives (API) applied to the Contract. K&A and MRA have met the established API for this Contract. The Contract with K&A provides for 95.00% SBE Participation, which includes 95.00% M/WBE participation, 20.00% MBE (B), and 75% MBE (A). K&A is a Palm Beach County based company (PBCWUD Project No. 20-044). The Contract with MRA provides for 34.00% SBE participation, which includes 34.00% M/WBE participation, 34.00% MBE (B). MRA is a Palm Beach County based company (PBCWUD Project No. 20-044). Countywide (MJ)

CSA No. 1 with K&A provides for professional engineering services relating to design and permitting of the Westgate Project. These services include survey, geotechnical engineering services, construction plans, permitting and bid support services for the replacement of approximately 23,000 linear feet of water main. CSA No. 1 with K&A provides for 98.03% SBE participation which includes 98.03% MBE, 11.21% MBE (B) and 86.82% MBE (A). The Project is included in the PBCWUD FY21 Budget. (PBCWUD Project No. 21-025) District 7

CSA No. 1 with MRA provides for professional engineering services relating to design and permitting of the FPL Project. These services include survey, geotechnical engineering services construction plans, permitting and bid support services for the installation of approximately 29,000 linear feet of water main. CSA No. 1 with MRA provides for 34.28% SBE participation which includes 34.28% M/WBE participation, 34.28% MBE (B). The Project is included in the PBCWUD FY21 Budget. (PBCWUD Project No. 21-026). District 6

**Background and Justification:** PBCWUD owns and operates approximately 2,575 miles of potable, reclaimed and raw water main; ranging in size from 4-inches to 54-inches with various pipe material throughout its service area. The Contract provides for the installation and/or replacement of approximately 150,000 linear feet of potable, reclaimed and raw water mains. K&A and MRA were procured under the provisions of Florida Statutes 287.055 (Consultants' Competitive Negotiation Act) and the Countywide PPM CW-O-048.

**Attachments:**

- 1. Four (4) Originals of Contract for Keshavarz & Associates, Inc.
- 2. Certificate of Liability Insurance for Keshavarz & Associates, Inc.
- 3. Four (4) Originals of Contract for Mock, Roos & Associates, Inc.
- 4. Certificate of Liability Insurance for Mock, Roos & Associates, Inc.
- 5. Four (4) Originals of CSA No. 1 for Keshavarz & Associates, Inc.
- 6. Location Map
- 7. Four (4) Originals of CSA No. 1 for Mock, Roos & Associates, Inc.
- 8. Location Map

Recommended By: Jim Stiles 3-24-2021  
 Department Director Date

Approved By: [Signature] 4/2/2021  
 Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Capital Expenditures	\$1,094,329	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match County	0	0	0	0	0
<b>NET FISCAL IMPACT</b>	<b>\$1,094,329</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budget Account No.:</b>	<b>Fund 4011</b>	<b>Dept 721</b>	<b>Unit W031</b>	<b>Object 6543</b>	

Is Item Included in Current Budget? Yes   X   No       

Does this item include the use of federal funds? Yes        No   X  

Reporting Category   N/A  

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

One (1) time expenditure from user fees, connection fees and balance brought forward.

**C. Department Fiscal Review:** \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Lucy Monte 3/26/21  
OFMB KP  
3/25

Ann J. Jacobson 3/31/21  
Contract Development and Control  
3-31-21 TW

**B. Legal Sufficiency:**

EA 10 4/2/2021  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.