

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## **AGENDA ITEM SUMMARY**

[] Workshop [] Public Hearing	Meeting Date:			Consent	[ ] Regular [ ] Public Hearing
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Submitted By: Department of Airports

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Amendment No. 3 to the General Consulting Agreement with RS&H, Inc. for Consulting/Professional Services, to exercise the first one (1) year renewal option for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program.

Summary: The Consulting Agreement with RS&H, Inc. for general airport planning and design was approved by the Board on May 7, 2019 (R-2019-0612) in the amount of \$2,004,570.58 in order to carry out the approved Capital Improvement Programs for the County's Airports. Amendment No. 1 was approved by the Board on May 5, 2020 (R-2020-0414) increasing the amount of the contract by \$2,304,608.30. Amendment No. 2 was approved by the Board on October 20, 2020 (R-2020-1607) increasing the amount of the contract by \$3,196,990.03. Approval of Amendment No. 3 will allow the County, at its sole discretion, to exercise the first one-year renewal option for the continuation of services provided under this agreement. RS&H, Inc. is a Jacksonville, Florida based firm; however, the majority of the work to be completed in this agreement will be managed through their Fort Lauderdale, Florida offices in conjunction with several Palm Beach County-based and South Florida-based sub-consultants and firms. A Disadvantaged Business Enterprise (DBE) goal of 18% was set for this contract. RS&H, Inc. committed to 23% DBE participation for this agreement. The anticipated DBE participation based upon the approved tasks is approximately 35.39%. The current paid to date DBE participation is approximately 19.76%. The DBE participation for this Amendment is 0% as no new tasks are being proposed. Countywide (AH)

**Background and Justification:** In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. This agreement is for 2 years with 2 one (1) year renewal options. The base agreement expires on May 6, 2021, thus requiring the renewal option to ensure continuation of the services provided by the Consultant under this agreement. Approval of Amendment No. 3 allows for the continuation of services necessary for the development and operation of the County's airport system.

## Attachments:

1. Amendment No. 3 with RS&H, Inc. - 3 Originals

**2.** DBE Goal Information

Recommended	By: Bul Buna Berke	4-20-21
	Department Director	Date /
Approved By: _	10Bater	4/28/21
	County Administrator	/ Date

## **II. FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	20 <u>21</u>	20 <u>22</u>	20 <u>23</u>	20 <u>24</u>	20 <u>25</u>
Capital Expenditures Operating Costs External Revenues (Grants) Program Income (County) In-Kind Match (County) NET FISCAL IMPACT					
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Bu Does this item include the use	•			No <u>X</u> No <u>X</u>	A
Budget Account No: Fund	Departm	ent	Unit	Object	
Reporting Category					
B. Recommended Sources of	Funds/Summ	ary of Fisca	al Impact:		
* There is no Fiscal Impact C. Departmental Fiscal Review	( )	ehun	eenoon		

**III. REVIEW COMMENTS** 

A. OFMB Fiscal and/or Contract Development and Control Comments:

DEPARENTE 4/21/21 OFMBA421.21 204/21/21

B. Legal Sufficiency:

2(- 4/23/21

**Assistant County Attorney** FOR AH

C. Other Department Review:

**Department Director** 

**REVISED 11/17** 

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

23121

# Евух

#### Palm Beach County Compliance Summary Report

Vendor Number	Vendor Name	AM Best Ratin	g Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00000525	RS&H, Inc.	Modified	Compliant					DOA 18-2A	Consulting/Professional Services
		A+p , XV	Hartford Casualty Insurance Company	21uenhn9665	6/28/2020	6/28/2021	Auto Liability		
		A+p , XV	Hartford Casualty Insurance Company	20xhuoz0019	6/28/2020	6/28/2021	Excess Liability		
		A+p , XV	Hartford Casualty Insurance Company	20uunoz0018	6/28/2020	6/28/2021	General Liability		
		A , XV	Lloyd's	b0146ldusa1904894	6/28/2020	6/28/2021	Professional Liability		
		A+p , XV	Twin City Fire Insurance Company	21wbol6h5a	12/1/2020	12/1/2021	Workers Comp		

Risk Profile : Standard - Professional Services

Required Additional Insured : Palm Beach County Board of County Commissioners

Ownership Entity :



3125 W Commercial Blvd Suite 130 Fort Lauderdale, FL 33309 **O** 954-474-3005**F** 954-474-3006*rsandh.com* 

#### CORPORATE RESOLUTION

### AUTHORIZING SIGNATORY FOR

## PALM BEACH COUNTY CONTRACTS

I, John J. Bottaro, the undersigned Corporate Secretary of RS&H, Inc., a Florida Corporation (the "Corporation"), hereby certify that: The Corporation is duly organized and existing under the laws of the State of Florida and the following is a true, accurate and complete transcript of a resolution contained in the minute book of the Board of Directors of said Corporation duly held on the 30th day of January, 2019, at which meeting there was present and acting throughout a quorum with full power and authority to adopt this resolution and confer the powers granted to the person hereinafter described, and that the proceedings of said meeting were in accordance with the charter and by-laws of said Corporation, and that said resolution has not been amended or revoked and is in full force and effect:

**RESOLVED**, that John W. Carrigan, Vice President of the Corporation, is hereby authorized and empowered to execute in the name of the Corporation all proposals, agreements, supplements, contracts, and other documents he may deem necessary or appropriate, in connection with Palm Beach County, Florida.

IN WITNESS WHEREOF, I have executed my name as Assistant Corporate Secretary, and affixed the seal of the Corporation, this 18th day of April, 2019.

DocuSigned by: John Bottaro -B145939C0B964A5 John J. Bottaro Corporate Secretary DocuSigned by: CORIO

RS&H, Inc. FL Cert. Nos. 5620+AAC001886+IB26000956+LCC000210

## AMENDMENT NO. 3 TO CONTRACT BETWEEN PALM BEACH COUNTY DEPARTMENT OF AIRPORTS AND RS&H, INC. FOR CONSULTING / PROFESSIONAL SERVICES AT PALM BEACH COUNTY AIRPORTS

This Amendment No. 3 to the Contract is made as of the \_\_\_\_\_\_day of \_\_\_\_\_\_, 2021, by and between **Palm Beach County**, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the **COUNTY**, and **RS&H**, **Inc.**, [] an individual, [] partnership, [X] a corporation authorized to do business in the State of Florida, hereinafter referred to as the **CONSULTANT**, whose Federal Tax I.D. number is 59-2986466.

#### WITNESSETH

WHEREAS, on May 7, 2019, the COUNTY entered into an Agreement (R-2019-0612) with the CONSULTANT for the CONSULTANT to provide Consulting / Professional Services for the Palm Beach County Department of Airports at Palm Beach County Airports (PBI, F45, LNA, & PHK); and

WHEREAS, on May 5, 2020, the COUNTY entered into an Amendment No. 1 (R-2020-0414) with the CONSULTANT to provide additional professional services for the Department of Airports, Palm Beach County, in accordance with Article 26 of the original Agreement; and

WHEREAS, on October 20, 2020, the COUNTY entered into an Amendment No. 2 (R-2020-1607) with the CONSULTANT to provide additional professional services for the Department of Airports, Palm Beach County, in accordance with Article 25 of the original Agreement; and

WHEREAS, Article 25 of the Contract requires an amendment when the parties are able to define additional services and the parties have now defined those services; and

WHEREAS, Article 2 of the Contract defines the performance period of the contract as two (2) years, with two (2) one (1) year renewal options, the exercise of which are within COUNTY'S sole control and discretion, and

WHEREAS, it is the COUNTY'S desire to exercise the first one (1) year renewal option for the continuation of services provided by the CONSULTANT under this contract.

NOW THEREFORE, in consideration of the mutual covenants herein contained, and such other good and valuable consideration, the receipt of which the parties hereby acknowledge, the parties agree to the following terms and conditions:

1. The parties agree to amend the Contract to include the first one (1) year renewal option for the continuation of services provided by the CONSULTANT under this Contract.

2. Except as specifically amended herein, all other terms and conditions of the Contract shall remain in full force and effect.

RS&H, INC. APRIL 2021 AMENDMENT 3 TO R-2019-0612 CONTRACT FOR CONSULTING SERVICES

IN WITNESS WHEREOF, the parties have caused the Third Amendment to the Contract to be signed by the Mayor of the Board of County Commissioners and the Seal of said Board to be fixed hereto and attested by the Clerk of said board, and the CONSULTANT, RS&H, Inc., has caused these presents to be signed in its corporate name by its duly authorized officer John Carrigan, Vice President, Aviation, acting on behalf of said CONSULTANT, and the Seal of said CONSULTANT to be affixed hereto and attested by the Secretary of said CONSULTANT, the day and year first written above.

#### ATTEST: **JOSEPH ABRUZZO CLERK OF THE CIRCUIT COURT** & COMPTROLLER

#### PALM BEACH COUNTY, FLORIDA **BOARD OF COUNTY COMMISSIONERS:**

**Deputy Clerk** 

By:

Dave Kerner, Mayor

WITNESS CocuSigned by: Holly Happer

By:

SIGNATURE

Holly Harper

Name (type or print)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Bv:

**County Attorney** FOR: AH

**APPROVED AS TO TERMS** AND CONDITIONS

By:  $\sim a$ 

**Director of Airports** 

**CONSULTANT:** 

RS&H, Inc.

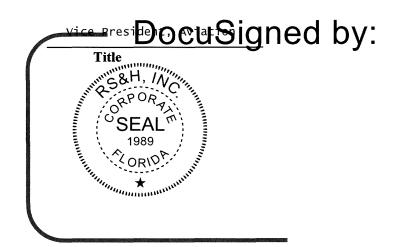
**COMPANY NAME** 

DocuSigned by:

F4F818049232406... Signature

John Carrigan

Name (type of print)



RS&H, INC. APRIL 2021

AMENDMENT 3 TO R-2019-0612 CONTRACT FOR CONSULTING SERVICES

Airport General Consulting					
Professional Services - 2018					
RFP #: DOA-18-2A - Facilities & Systems					
Date: November 29, 2017					
Marketplace: BC, PBC, MDC					
DBE Project Goal: 18% - adjusted for past participation					
NAICS Description	NAICS Code	Estimated Percentage of	Available DBE	Total Available	Weighted Percentage
Engineering Services	541330	30.00%	149	1286	3.48%
Architectural Services	541310	45.00%	40	667	2.70%
Construction Management	236220	10.00%	239	815	2.93%
Testing Services	541380	2.50%	12	92	0.33%
Land Surveying & Mapping	541370	2.50%	24	144	0.42%
Planning Services	541320	10.00%	15	166	0.90%
Other Consulting Services	541690	0.00%	64	571	0.00%
Total		100.00%			10.75%

General Consulting Services Contracts	DBE Participation (to date)
R2006-2418	21%
R2009-1643	31%
R2011-1333	29%
R2014-0031	13%
Median Participation	25%
Adjustment for Past Participation	18%
DBE Project Goal	Percentage
	18%