

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 4, 2021

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for indoor air quality (IAQ) remediation services on an as-needed basis through September 18, 2023.

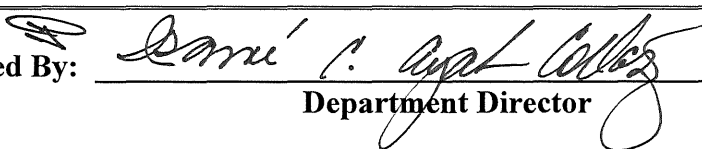
<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) J. Ruderman & Co. LLC DBA Servpro of South Palm Beach	Local	Non-SBE


Summary: On September 19, 2018, the annual IAQ Remediation Services contract was approved under the Facilities Development and Operations (FDO) Director's authority to execute contracts that do not meet or exceed \$200,000. On September 15, 2020, the Board of County Commissioners authorized the Clerk and Comptroller to assign a unique resolution number to the existing annual indoor air quality remediation contracts of the six (6) contractors, and approved an increase of \$1,000,000 to the cumulative dollar value (R2020-1352 thru R2020-1357). The work consists of indoor air quality (IAQ) remediation services on an as needed basis. The contractor now joins the list of six (6) already prequalified contractors for a total of seven (7) prequalified contractors with a contract expiration date of September 18, 2023. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$1,199,999.00 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven (7) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) days before the bid due date. The indoor air quality (IAQ) remediation annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three (3) or more Small Business Enterprises (SBE) are qualified under the annual contract) or a SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the indoor air quality (IAQ) remediation annual is 0%. **(Capital Improvements) Countywide (LDC)**

Background and Justification: The pre-qualification for this contract was advertised on May 20, 2018. The contractor has met the established criteria and now joins the list of six (6) contractors already pre-qualified for the contract for a total of seven (7). For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified indoor air quality (IAQ) remediation contractors. Additionally, projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the indoor air quality (IAQ) remediation contract at any time throughout the duration of the annual contract.

Attachments:

- Contract for J. Ruderman & Co. LLC DBA Servpro of South Palm Beach
- Annual Contract- Indoor air quality (IAQ) remediation 18498: Control Sheet

Recommended By:  4/05/21
Department Director Date

Approved By:  4/13/21
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

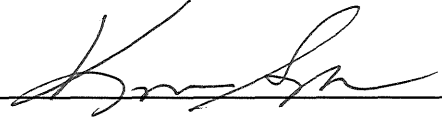
Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No _____
Does this items include use of federal funds? Yes _____ No x

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners approval will be brought to the Board of County Commissioners and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board of County Commissioners.

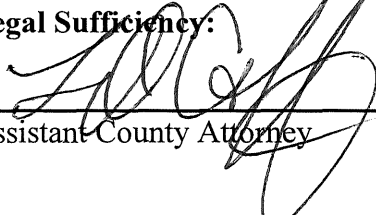
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 4/6/21
OFMB Off 4-6-21 (elw) 4-6-21

 4/12/21
Contract Development and Control 4-9-21

B. Legal Sufficiency: 
Assistant County Attorney

C. Other Department Review: _____
Department Director