

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 4, 2021

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

**A) ratify** the signature of the Mayor on a Waterways Assistance Program (WAP) grant application submitted to the Florida Inland Navigation District (FIND) on March 5, 2021, requesting \$1,500,000 to fund 50% of construction costs associated with the redevelopment of the Ocean Inlet Park Marina, Phase IIB;

**B) adopt** Resolution for Assistance under the FIND WAP for grant funding for construction and renovation of Ocean Inlet Park Marina in the amount of \$1,500,000;

**C) authorize** the County Administrator or designee to execute the Grant Project Agreement, as well as task assignments, certifications, standard forms, or amendments to the Agreement that do not change the scope of work by more than 10% or change the terms and conditions of the Agreement, if funding is approved;

**D) authorize** the Director of the Parks and Recreation Department to serve as the Project Director; and

**E) authorize** the Director of the Parks and Recreation Department to serve as Liaison Agent and the County Administrator's designee with FIND for this project.

**Summary:** The total cost of the project identified in the FIND WAP grant application is \$3,000,000. This grant application requests up to \$1,500,000 (50%) for construction costs associated with Phase IIB renovation and redevelopment of the Ocean Inlet Park Marina. If the FIND grant is approved, the County will provide matching funds using Florida Boating Improvement Program funds and **Infrastructure Sales Tax (IST) funding**. Due to grant-related items requiring timely execution by the County, staff is requesting Board approval for the County Administrator or designee to approve grant documents and for the Parks and Recreation Director to act as the County Administrator's designee and Liaison Agent for this project, if funding is approved. The State's time frame for this application did not allow for prior approval by the Board. To meet the grant application deadline, Mayor Kerner signed the application on behalf of the Board as authorized by the Palm Beach County Administrative Code, Section 309.00. This Code requires that the grant be presented to the Board for ratification at the next available Board meeting after signature by the Mayor. District 4 (AH)

**Background and Justification:** The Ocean Inlet Park Marina will be completed in three phases. The first phase, Phase IIA, includes replacement of the seawall, construction of four fixed docks with high speed lifts for use by public safety vessels and three floating ADA accessible day use docks. Phase IIB consists of demolishing the existing fixed rental docks, constructing 21 floating rental docks with water and electric, and installation of a wave attenuation structure to protect the marina from inlet driven wave action. Phase IIC includes demolition of the existing outdated building servicing the marina and construction of upland new building that will contain restrooms, public safety offices, storage and space for a dock master. If funding is approved, the grant will run from approximately October 1, 2021 until September 30, 2023 with a one year time extension possible.

FIND offers grants to local governments through its WAP for public recreation projects directly related to its waterways. The County is requesting WAP funding to cover 50% of the construction costs associated with the replacement of rental slip and installation of a wave attenuation structure.

The Project Agreement requires the County to dedicate the project site for public use for a minimum of 30 years, erect a permanent acknowledgement sign, and operate, maintain, and manage the project for the life of the project improvements. The Project Agreement also requires that a minimum of 50% of any fee charged for this project be utilized for project maintenance and improvements throughout the anticipated 30 year life of the development project.

**Attachments:**

1. Grant Application
2. Resolution

Recommended by:   
Department Director

3-30-21  
Date

Approved by:   
Assistant County Administrator

4/12/2021  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**


Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	_____	No	<u>X</u>
<b>Does this item include use of federal funds?</b>		Yes	_____	No	<u>X</u>

Budget Account No.:      Fund \_\_\_ Department \_\_\_ Unit \_\_\_  
    Object \_\_\_ Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

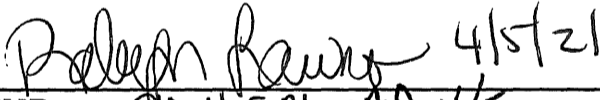

There is no fiscal impact at this time. Should the grant be approved, a budget amendment will be brought before the Board for approval and the respective funding sources would be as follows:

FIND WAP Grant	3600-582-TBD	\$1,500,000
Infrastructure Sales Tax	3950-581-T173	\$700,000
FBIP Improvements	3604-584-P863	<u>\$800,000</u>
Total Grant Project Cost		\$3,000,000


C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

<p><u> 4/5/21</u>                  OFMB      <u>JA 4-5-21</u>      <u>AP 4/5</u></p>	<p><u> 4/10/21</u>                  Contract Development &amp; Control  <u>4-4-21</u></p>
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**B. Legal Sufficiency:**

 4-8-21  
 Assistant County Attorney

**C. Other Departmental Review:**

REVISED 09/2003  
 ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)