

36-4

Agenda Item #: \_\_\_\_\_

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

**Meeting Date:** 5/18/2021  
**Department:** Office of Financial Management and Budget  
**Advisory Board:** Impact Fee Review Committee

I. EXECUTIVE BRIEF

**Motion & Title: Staff recommends motion to approve:** the appointment and reappointment of the following nominees to the Impact Fee Review Committee for a three-year term May 18, 2021 – May 17, 2024.

<u>Nominee</u>	<u>Seat No.</u>	<u>Term</u>	<u>Requirement</u>	<u>Nominated By</u>
Robert Gotlieb	1	3 <sup>rd</sup>	Municipal	PBC League of Cities
Laura Danowski	2	1 <sup>st</sup>	Municipal	PBC League of Cities
Lawrence Gordon	3	1 <sup>st</sup>	Municipal	PBC League of Cities
Robert J. Harvey, Esquire	4	1 <sup>st</sup>	Business	Mayor Kerner Vice Mayor Weinroth Commissioner Marino Commissioner Weiss Commissioner McKinlay Commissioner Bernard
E. L. Ecclestone, III	5	3 <sup>rd</sup>	Business	Mayor Kerner Vice Mayor Weinroth Commissioner Marino Commissioner Weiss Commissioner Sachs Commissioner McKinlay Commissioner Bernard
Scott Worley	6	3 <sup>rd</sup>	Business	Mayor Kerner Vice Mayor Weinroth Commissioner Marino Commissioner Weiss Commissioner Sachs Commissioner McKinlay Commissioner Bernard
Stewart W. Bosley, Jr.	7	1 <sup>st</sup>	At-Large	Mayor Kerner Vice Mayor Weinroth Commissioner Marino Commissioner Weiss Commissioner McKinlay Commissioner Bernard

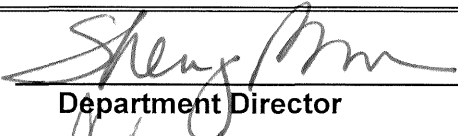
**Summary:** The Impact Fee Review Committee is composed of seven members and three alternate members. The voting membership of the IFRC shall include three representatives from municipalities within PBC, three representatives from the business community, and one member selected at-large. The alternate members shall include one representative from each of the three categories listed above. **Continued on Page 3**


**Background and Justification:** Continued on Page 3

**Attachments:**

- A. Advisory Board Information Forms, Resumes
- B. Current Impact Fee Review Committee Membership List
- C. Article 2 of the ULDC
- D. Notice to Commissioners

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**Recommended by:**  5/4/2021  
**Department Director** **Date**

**Legal Sufficiency:**  5/5/2021  
**Assistant County Attorney** **Date**

II. REVIEW COMMENTS

A. Other Department Review:

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Department Director  
GA 5-4-21 AP 5/4/21

Continued from Page 1

**Summary (Cont'd):** This agenda item provides for the appointment and reappointment of members to a three-year term that will expire May 17, 2024. Each of the nominees has completed the required ethics training. The proposed diversity count will reflect the following makeup: Caucasian: 5 (71.4%), African American: 2 (28.6%). The gender ratio for the nominees (male:female) is 6:1. Countywide (CK)

**Background and Justification:** Article 2 of the ULDC provides for an Impact Fee Review Committee. The Committee has the following powers and duties under the provision of the Code:

1. Submit a report to the BCC whenever PBC conducts a full review or update of the impact fee system.
2. Review amendments to Article 13, Impact Fees.
3. Perform such other duties as the BCC deems appropriate.

This agenda item provides for the reappointment of three of the six current members whose terms have expired, appointment of two new municipal members recommended by the Palm Beach County League of Cities, one new business member, and one new at-large nominee.



Palm Beach County  
LEAGUE of CITIES, Inc.

February 1, 2021

Mr. Derek Moore  
Impact Fee Coordinator  
2300 N. Jog Road  
West Palm Beach, FL 33411-2741

RE: Impact Fee Review Committee

Dear Mr. Moore:

At its January meetings, the Palm Beach County League of Cities recommends the appointment of Vice Mayor Robert Gottlieb of the Town of South Palm Beach and Councilmember Laura Danowski of the Town of Loxahatchee Groves as Municipal (League) regular members on the Impact Fee Review Committee.

Both parties contact information can be found below.

Robert Gottlieb:  
Email: [rgottlieb@southpalmbeach.com](mailto:rgottlieb@southpalmbeach.com)  
Cell: 646-262-7900

Laura Danowski:  
Email: [ldanowski@loxahatcheegrovesfl.gov](mailto:ldanowski@loxahatcheegrovesfl.gov)  
Cell: 561-889-2344

If you have any questions or need further assistance, please contact our office at 355-4484.

Sincerely,

*JeRiise Hansen*

JeRiise Hansen  
Deputy Executive Director

[www.leagueofcities.org](http://www.leagueofcities.org) | [rradcliffe@pbcgov.org](mailto:rradcliffe@pbcgov.org)  
Richard Radcliffe, Executive Director  
(561) 355-4484 | (Fax) 355-6545  
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402  
Office: 301 North Olive Ave., Suite 1002.17 West Palm Beach, FL 33401



Florida League of Cities  
SUPPORTING PARTNER



National League of Cities  
Associate Members



Palm Beach County  
LEAGUE of CITIES, Inc.

March 25, 2021

Mr. Derrek Moore  
Impact Fee Coordinator  
2300 N. Jog Road  
West Palm Beach, FL 33411-2741

RE: Impact Fee Review Committee

Dear Mr. Moore:

At its March meetings, the Palm Beach County League of Cities recommends the appointment of Vice Mayor Lawrence Gordon of the Town of Haverhill as a Municipal (League) regular member on the Impact Fee Review Committee.

His contact information can be found below.

Lawrence Gordon:

Email: [lgordon@townofhaverhill-fl.gov](mailto:lgordon@townofhaverhill-fl.gov)

Cell: 561-371-8584

If you have any questions or need further assistance, please contact our office at 355-4484.

Sincerely,

*JeRiise Hansen*

JeRiise Hansen  
Deputy Executive Director

[www.leagueofcities.org](http://www.leagueofcities.org) | [rradcliffe@pbcgov.org](mailto:rradcliffe@pbcgov.org)  
Richard Radcliffe, Executive Director  
(561) 355-4484 | (Fax) 355-6545  
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402  
Office: 301 North Olive Ave., Suite 1002.17 West Palm Beach, FL 33401



Florida League of Cities  
SUPPORTING PARTNER



National League of Cities  
Associate Members

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Impact Fee Review Committee Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Years. From: 5/18/2021 To: 5/17/2024  
Seat Requirement: \_\_\_\_\_ Seat #: 1  
 Reappointment or  New Appointment  
or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

Section II (Applicant): (Please Print)  
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: GOTTLIEB ROBERT  
Last First Middle  
Occupation/Affiliation: VICE MAYOR TOWN OF SOUTH PALM BEACH  
Owner  Employee  Officer

Business Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 3589 S. OCEAN BLVD L27  
City & State SOUTH PALM BEACH, FL Zip Code: 33480  
Home Phone: 561 582-5769 Business Phone: ( ) Ext. \_\_\_\_\_  
Cell Phone: (646) 262-7900 Fax: ( )  
Email Address: RGOTTLIEB@SOUTH PALM BEACH, COM

Mailing Address Preference:  Business  Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO-XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on FEB 20 21  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Robert Gottlieb Printed Name: ROBERT GOTTLIEB Date: FEB 2021

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Vice-Mayor Robert Gottlieb Biography**

*Vice-Mayor Robert Gottlieb has lived in the Town of South Palm Beach for many years. With his intense interest in helping to preserve the integrity of his community, he decided to run for, and was elected to Council in March of 2005, where he has served ever since.*

*Vice-Mayor Gottlieb was born in New York City, and graduated from the University of Miami.*

*In order to stay in tune with the current events of Palm Beach County and the State of Florida, Vice-Mayor Gottlieb is affiliated with the following organizations:*

*Board Member on the Palm Beach County League of Cities*

*Member of the Palm Beach County Impact Fee Committee*

*Member for the Treasure Coast Regional Planning Council*

*Former Trustee for the South Florida Science Museum*

*Former Board Member on the American Lung Association, Southeast Advisory Board.*

*Vice- Mayor Gottlieb continuously expresses his pleasure in serving our very special Community. Staying “in the know,” affords him the ability to not only serve the Town of South Palm Beach with his working knowledge, but allows him to help ensure the safety and well-being of the Town.*



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Impact Fee Review Committee Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 5/18/2021 To: 5/17/2024

Seat Requirement: Municipal Seat #: 2

\*Reappointment or  New Appointment


or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Danowski Laura J.   
Last First Middle

Occupation/Affiliation: Self-Employed

Owner  Employee  Officer

Business Name: Delta Sands, LLC

Business Address: 1032 E. Road

City & State: Loxahatchee Groves, FL Zip Code: 33470

Residence Address: Same as above

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: ( ) Business Phone: (561) 889-2344 Ext.

Cell Phone: ( ) Fax: ( )

Email Address: Ljdanowski@loxahatcheegrovesfl.gov

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

NONE

(Attach Additional Sheet(s), if necessary)  
OR

NONE

XX

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on March 1, 2021  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *Laura J Danowski* Printed Name: Laura J Danowski Date: March 1, 2021

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Biography in Lieu of Resume: Laura J Danowski**  
1032 E Road, Loxahatchee Groves, FL 33470

561.889.2344  
[ljdanowski@msn.com](mailto:ljdanowski@msn.com)

**PB County League of Cities – Impact Fee Committee, alternate seat**

May 28, 2019

Dear Commissioners: Truly, I giggled at the thought of dusting-off a resume which has been dormant since 2004. That doesn't mean I haven't been working.

The economic down-turn in 2010 forced me from Sullivan Electric and Pump where I was the service dispatcher for six-years. The position included coordination of service calls, repairs and scheduling reinstalls of irrigation pumps and motors. An average day was 50 incoming calls, dispatch of 12 technicians, two crane trucks, two welders, a control panel expert and workflow status in the repair shop.

By mid-2011, I turned my equestrian hobby into a business. I tutored four children on a regular basis. I landed a personal secretary job (and continue to do so) for a former Chef d'equip of the US Equestrian Team Young Riders Program. I also wrote for *Sidelines* magazine and *The Palms West Monthly* newspaper, as well as copy-edited and proof-read for *Horse-n-Style* magazine.

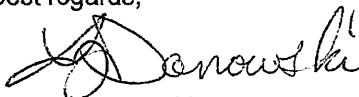
In 2014 I was horn-swaggled into town politics by an appointment to a town committee and in 2015 was elected to the Loxahatchee Groves Water Control District for a three-year term. That was fun!!

Months turned into years; some goals were close to fruition, and then the plan changed. We shared our home with my aging mom and her care needs escalated. I was her primary care giver, transporter, chef, financier, medical liaison and all else that comes with elder care. That was the toughest job I've ever had.

Involvement in local politics resumed in March 2019 with an elected seat to the Loxahatchee Groves Town Council. Why did I run – because the problems, inefficiency and derision from former management was very fixable. Our community deserved better.

And now, why an interest in the Impact Fee Committee – why not? I find governance fascinating – I want to know more. The best part of being an elected official has been to answer people's questions and help them understand what's going on around them. Hopefully I impart digestible information that makes them want to participate in their future and at their own comfort level. If you've made it thus far, thank you for your time and considerations.

Best regards,



Laura J Danowski  
Council Member  
Town of Loxahatchee Groves

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

**Section I (Department):** (Please Print)

Board Name: Lawrence Gordon Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 5/18/2021 To: 5/17/2024

Seat Requirement: \_\_\_\_\_ Seat #: 3

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Gordon, Lawrence  
Last First Middle

Occupation/Affiliation: Vice Mayor Town of Haverhill

Owner  Employee  Officer

**Business Name:** Town of Haverhill

**Business Address:** 4585 Charlotte St.

City & State Haverhill, FL Zip Code: 33417

**Residence Address:** 4823 Berkeley Mews

City & State Haverhill, FL Zip Code: 33415

Home Phone: ( 561) 812-3307 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: ( 561) 371-8584 Fax: ( )

Email Address: Councilmanlawrencegordon@comcast.net

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Native-American     Hispanic-American     Asian-American     African-American

Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/P#O XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

NONE  
LA

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 3/11/21 3/11/21  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature Laurence Gordon Printed Name: LAURENCE GORDON Date: 3/16/21

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to: DERRECK MOORE  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

Lawrence Gordon is President of Phoenix Mediation, LLC. He is both a Florida Supreme Court Certified Circuit Civil Mediator and a Florida Supreme Court Qualified Arbitrator. He is a member of the Florida Academy of Professional Mediators. He currently serves on the Florida Bar Board of Governors Advisory Committee. He is a former multi-term member of the Florida Bar Unauthorized Practice of Law Committee. He recently served on the Florida Bar Fifteenth Judicial Circuit Grievance Committee "D". He previously served on the Board of Directors of the PBC Trial Lawyers Association (now known as the PBC Justice Association). He is currently serving his fifth term as Vice Mayor/Councilman in Haverhill, Florida. He currently serves as President of the PBC Caucus of Black Elected Officials and 2nd Vice President of the PBC League of Cities. He is a member of the Florida Bar and PBC Bar Association and serves on the ADR Committee as Municipal Liaison and on the Wrongful Death and Personal Injury Committees. He was a licensed Florida Adjuster for 35 years. He has 15 years experience representing three major insurance companies at mediation and also negotiating serious injury claims. He has published several articles in the area of Mediation/Alternative Dispute Resolution.



**Lawrence Gordon**



Phone: 561-812-3307

Cell: 561-371-8584

Fax: 561-655-4065

[f](#) [t](#) [G](#) [in](#)

**Rely On 40 Years of Expert and Professional Experience**

Avoid costly litigation. Let us mediate your disputes.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Impact Fee Review Committee Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 5/18/2021 To: 5/17/2024

Seat Requirement: \_\_\_\_\_ Seat #: 4

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Harvey Robert John  
Last First Middle

Occupation/Affiliation: Attorney  
Owner  Employee  Officer

Business Name: Jenks & Harvey LLP

Business Address: 1555 Palm Beach Lakes Blvd., 16<sup>th</sup> Floor

City & State: West Palm Beach FL Zip Code: 33401

Residence Address: 2400 Presidential Way, Apt. 803

City & State: West Palm Beach FL Zip Code: 3401

Home Phone: ( ) Business Phone: (561) 303-2918 Ext. \_\_\_\_\_

Cell Phone: (917)865-7961 Fax: (561) 419-9828

Email Address: rharvey@jenksharveylaw.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>NONE</u>			
(Attach Additional Sheet(s), if necessary) OR			
<u>NONE X</u>		<u>NOT APPLICABLE/</u> <u>(Governmental Entity)</u>	

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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- By attending a live presentation given on \_\_\_\_\_, 20\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Robert John Harvey Printed Name: Robert John Harvey Date: February 4, 2021

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 3-16-21



**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: R. Weneath Date: 3/16/21

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Maura G. Mauk Date: 3/15/2021

**Section II Continued:**

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 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 3/15/21

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

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Commissioner's Signature: Melissa M. Kenly Date: 3/29/2021

**Section II Continued:**

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Mackerson B... Date: \_\_\_\_\_

**Robert J. Harvey**

Partner

Jenks & Harvey LLP

West Palm Beach, Florida

[rharry@jenksharveylaw.com](mailto:rharry@jenksharveylaw.com)

561 303 2918

Robert concentrates his practice in securities litigation, arbitration and regulation. He represents brokerage firms and financial institutions, directors, officers, and financial advisors, in complex litigation in both state and federal courts, and FINRA arbitration. Robert defends financial institutions and individuals in regulatory proceedings before the SEC, FINRA, and state regulatory authorities. Robert also represents individual and institutional investors who have suffered monetary losses as the result of securities fraud.

Robert began his career with the United States Navy, where he served on active duty from 1986-1990 as a Navy Judge Advocate and Special Assistant U.S. Attorney. After leaving active duty, he entered private practice in Chicago, Illinois, specializing in the areas personal injury defense and insurance coverage.

Robert has over 35 years of legal and business experience. In 1992, he joined Meridian VAT Reclaim North America in New York, NY. Meridian, now known as Meridian Global Services, is the worldwide leader in providing corporate international Value Added Tax compliance and consulting services. Mr. Harvey became Meridian North America's Senior Vice President of Operations & General Counsel in 1996. Ireland based Meridian was acquired in 1999 by Profit Recovery Group International (NASDAQ:PRGX), and is now privately held.

After leaving Meridian in 1999, Mr. Harvey became Director of Operations for MBIA MuniServices Company, a subsidiary of MBIA, Inc. (NYSE:MBI) in Philadelphia, Pennsylvania. Mr. Harvey later served as Chief Operating Officer of Imperial Software in Great River, New York.

From 2003-2014 Mr. Harvey was the Managing General Partner of Kensington Capital Fund LP. Kensington specialized in restructuring and growth opportunities for publicly held "Micro-Cap" companies in the areas of information technology, telecommunications and healthcare.

Born and raised in Joliet, Illinois, Robert and his wife Debra reside in West Palm Beach, Florida.

**Practice Areas:**

- Securities Litigation, Arbitration, and Regulation

**Admissions and Certifications:**

- Supreme Court of Illinois (1986)
- Supreme Court of the State of Florida (2009)
- Northern District of Illinois, General and Trial Bar (1990)
- U.S. Court of Appeals for the Armed Forces (1990)
- Southern District of Florida (2010), Middle District of Florida (2018)
- U.S. Court of Appeals, First Circuit (2018)
- Series 7 & 63 General Securities Representative (2003-2005)

**Leadership Positions and Activities**

- Chair, State of Florida 15th Circuit Judicial Nominating Commission (2019-present), Vice-Chair (2015-2019)
- Treasurer, BIZPAC, Palm Beach County (2017-present)
- West Palm Beach Mayor Keith James Transition Team (2019)
- West Palm Beach Federal Courthouse Committee (2018-present)
- Land Development Regulation Advisory Board, Palm Beach County (2017-present)
- Governmental/Public Policy Committee, Florida Bar (2016-present)
- Military Affairs Committee, Florida Bar, (2013-2016)
- Holy Ground PBC Advisory Board
- Equestrian Preserve Committee, Wellington, Florida (2007-2008)
- Planning Board, Town of East Hampton, New York (2003-2005)
- Leadership New York (Class of 1997-98)
- Judge Advocate General's Corps, Lieutenant Commander, USNR (1990-2001)

**Bar Associations and Other Memberships**

- Florida Bar
- Palm Beach County Bar, including North County Section
- Palm Beach County Bar Securities Law Committee, Chair (2015-2016)
- Securities Industry and Financial Markets Association (“SIFMA”), Compliance & Legal Society
- Florida Securities Dealers Association (“FSDA”)
- Arbitrator, Financial Industry Regulatory Authority (“FINRA”)
- Republican National Lawyers Association
- Federalist Society

**Education and Awards**

- Southern Illinois University School of Law, Carbondale, Illinois Juris Doctor (1986), John S. Rendleman Outstanding Senior Law Student
- Eastern Illinois University, Charleston, Illinois B.S. in Business Administration (1983)

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Impact Fee Review Committee Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 5/18/2021 To: 5/17/2024

Seat Requirement: Business Seat #: 5

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Ecclestone III Llwyd  
Last First Middle

Occupation/Affiliation: Developer – Real Estate

Owner  Employee  Officer

Business Name: Four Points Construction, LLC

Business Address: 1555 Palm Beach Lakes Blvd, Ste 300

City & State: West Palm Beach, FL Zip Code: 33401

Residence Address: 2405 S Flagler Drive

City & State: West Palm Beach, FL Zip Code: 33401

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: (561) 718-0810 Fax: ( )

Email Address: lecclestone@pblfl.net

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian



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NOT APPLICABLE/  
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\*Applicant's Signature:  Printed Name: E. Lloyd Eccleston IV Date: 2/16/21

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{Insert Address Here}

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Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature:  Date: 2-16-21

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\*Applicant's Signature: *E. Lloyd Eccleston* Printed Name: E. Lloyd Eccleston Date: 2/16/21

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *R. Weneath* Date: 3/14/21

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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- By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *E. Lloyd Eccleston IV* Printed Name: E. Lloyd Eccleston IV Date: 2/16/21

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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Maria B. Mann* Date: 3/15/21

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NOT APPLICABLE/  
(Governmental Entity)



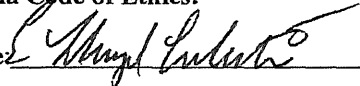
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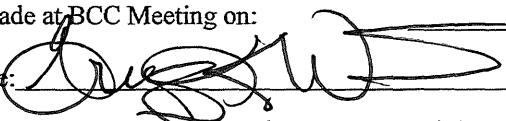
\*Applicant's Signature:  Printed Name: E. Lloyd Eccleston<sup>III</sup> Date: 2/16/21

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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 3/15/21

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

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NOT APPLICABLE/  
(Governmental Entity)



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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature:  Date: 3/23/21

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Revised 02/01/2016

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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Melissa McKinley* Date: 3/29/2021

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Revised 02/01/2016

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**AND**

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{Insert Address Here}

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Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature:  Date: \_\_\_\_\_

**E. LLWYD ECCLESTONE, III**  
2405 S Flagler Drive  
West Palm Beach, FL 33401  
561.718.0810  
Llwyd3@gmail.com

#### **CORE COMPETENCIES**

- Experienced in all aspects of acquisitions and asset management with direct experience in residential properties.
- Skilled in financial analysis and all due diligence activities.
- Skilled in equity, debt and deal structure coordination and origination.
- Skilled in all aspects of development, renovation and construction projects.
- Skilled in selecting and monitoring third-party management and brokerage companies.
- Skilled in working with a variety of personnel at all levels.
- Excellence in residential neighborhood and master plan community/resort marketing.
- Excellence in business development with existing and new clients.
- Extremely adaptable to changing environments and stressful situations.
- Hard working, dependable and financially motivated.
- Competitive mindset but personable and easy going.

#### **EXPERIENCE**

**Four Points Construction, LLC, West Palm Beach, FL – Manager** **2009 to Present**

Directs the operations of a general contracting firm focused on custom new construction and renovation in South Florida. Duties included coordinating between owners and architects the specifications required to complete the projects.

- Renovated a 13,000 square foot residence in the Town of Palm Beach, FL.
- Constructed a 5,500 square foot new construction residence in Windstone, Martin County FL.
- Renovated a 4,500 square foot residence in Lost Tree Village, North Palm Beach, FL.
- Renovated and constructed residences in Palm Beach Shores, FL.
- Developed and sold (8) \$6M Spec homes in the town of Palm Beach.
- Developed and sold 17 homes in the Ironbridge Community, Glenwood Springs, CO
- Designed 5 new models for a 107 homesite gated community in Palm Beach Gardens, FL

**Palm Beach Luxury Homes, LLC, West Palm Beach, FL – Manager** **2009 to Present**

Directs the operations of a real estate brokerage firm that specializes in golf course community sales and marketing.

**Ecclestone Signature Homes, Palm Beach Gardens, FL – CEO/Chairman** **1993-2009**

One of South Florida's most well-respected and awarded residential construction companies. Completed residential neighborhoods located in country club and resort communities including PGA National, Ibis Golf and Country Club, Tesoro Club, The Medalist and PGA Village totaling 924 residences ranging from 1,300 to 3,800 square feet and \$159,000 to \$600,000 and custom homes ranging from 2,000 to 7,000 square feet and \$300,000 to more than \$3,000,000.

Planned, Marketed and Developed at PGA National Resort Community - Eagleton Estates, Eagleton Cove, The Masters, Augusta Pointe, Pinehurst, Grand Cay, Monterey Points, Diamond Head neighborhoods. Responsibilities included site planning, governmental approvals, new product design, debt financing, sales and marketing, construction, and homeowner association management.

- Planned, Marketed and Developed at IBIS Golf and Country Club Quail Meadow, Osprey Creek, Ibis Lakes, Heritage Club, Sandpiper cover and custom homes in the Preserve. Responsibilities included site planning, governmental approvals, new product design, debt financing, sales and marketing, construction, and homeowner association management.



- from local regional and national builders associations and publications 1987 – 1994
- “Builder of the Year” – Gold Coast Builders Association 1993
- “Builder of the Year” – Home Builders Contractors Association 1991

#### **COMMUNITY INVOLVEMENT**

- Member – American Heart Association Annual Heart Walk Committee 2004 - 2006
- Member – Board of Directors – The Benjamin School 2002 - 2009
- Vice Chairman – Board of Directors – The Benjamin School 2004 - 2005
- Chairman - Board Technology Committee – The Benjamin School 2003 - 2009
- Member – Board of Directors, Connor Moran Children’s Cancer Foundation 1996 – 1999
- Member – Florida Atlantic University, Northern Campus University Committee 1995 – 1998
- Member – Northern Palm Beach County Planning Committee 1994 – 1996
- Member – Aspen Rotary Club 2011 – Present
- “Head Duck” – Aspen Rotary Club Ducky Derby 2014 - 2015

#### **EDUCATION and LICENSES**

- Florida State Certified General Contractor
- Florida State Licensed Real Estate Broker
- Colorado State Licensed Real Estate Broker
- Babson College, Wellesley, Massachusetts: 1984 Bachelor of Science Degree, Finance Major

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: IMPACT FEE REVIEW COMMITTEE Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years. From: 5/18/2021 To: 5/17/2024

Seat Requirement: \_\_\_\_\_ Seat #: 6

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: WORLEY SCOTT DAVID  
Last First Middle

Occupation/Affiliation: CHIEF FINANCIAL OFFICER

Owner  Employee  Officer

Business Name: CASTLE WEALTH MANAGEMENT

Business Address: 201 ARKONA COURT

City & State: WEST PALM BEACH, FL Zip Code: 33401

Residence Address: 364 S. COUNTRY CLUB DRIVE

City & State: ATLANTIS, FL Zip Code: 33462

Home Phone: (561) 963-3333 Business Phone: (561) 686-9604 Ext.

Cell Phone: (561) 248-4231 Fax: ( )

Email Address: SWORLEY@CASTLEWM.COM

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

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NOT APPLICABLE/  
(Governmental Entity)

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AND

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\*Applicant's Signature: [Signature] Printed Name: SCOTT WORLEY Date: 2/9/2021

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 3-16-21

Section II Continued:

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Commissioner's Signature: [Signature] <sup>(b)</sup> Date: 3/16/21

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

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- By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *Scott Worley* Printed Name: SCOTT WORLEY Date: 2/9/2021

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Maura B. Mark* Date: 3/15/21

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

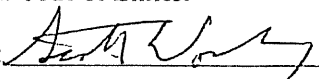
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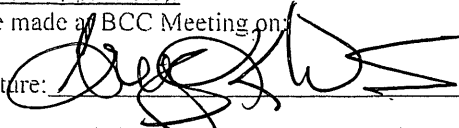
\*Applicant's Signature:  Printed Name: SCOTT WORLEY Date: 2/9/2021

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 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 3/15/21

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Revised 02/01/2016

Section II Continued:

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 {Insert Address Here}

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Commissioner's Signature: [Signature] Date: 3/23/21

Section II Continued:

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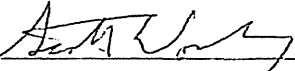
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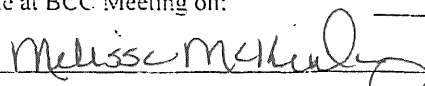
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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature:  Date: 3/29/2021



Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: \_\_\_\_\_

**Scott Worley**  
**364 S. Country Club Drive**  
**Atlantis, FL 33462**  
**561 248-4231**

Scott Worley graduated with a Bachelor of Science degree in accounting from Lehigh University and worked as a CPA for Arthur Young (now Ernst and Young) in New York City before moving into the real estate development business in 1985. He owns NorthStar Building Management, LLC a licensed general contractor (License #CGC150452) which performs financial/construction consulting, home construction and investment in real estate projects. Scott Worley is also a real estate broker and owns NorthStar Homes Realty where he specializes in commercial real estate and lease negotiations. He is also the business development director and CFO for Castle Wealth Management a Palm Beach registered investment advisor which performs financial planning and investment management for high net worth individuals.

Scott Worley started his real estate development career in the mid 1980's in New York City as the Vice President of Timko Contracting where he was involved in the financing, construction, sale, management and leasing of over 6,000 high rise apartments and more than 1 million square feet of commercial space. Mr. Worley was also the President of Franconia Development Corporation, a real estate developer of commercial and residential properties in New Hampshire.

After moving to Palm Beach County in 1993, Scott worked for the South Florida regional residential homebuilder Levitt Homes as a Corporate Vice-President. He was involved in the development, construction and sale of several thousand homes in multiple residential communities for Levitt throughout South Florida.

In the Late 1990's Scott become partners with David Ettinger in the ownership of NorthStar Homes where he acted as Chief Operating Officer and General Contractor. NorthStar homes was a residential community homebuilder that constructed over 2,500 homes in a dozen communities in Palm Beach County. Communities developed during the time that Scott Worley was COO include Avalon Estates, Cascade Lakes, Tuscany Village, Gramercy Square and Cobblestone Creek. In 2010, David Ettinger left NorthStar and Scott Worley continued to build single family homes in communities such as Tivoli Lakes and Delaire Country Club under the name of NorthStar Building Management.

Scott Worley has been devoted to promoting the housing industry in South Florida. He has served as the President of Gold Coast Builders Association three times and named Builder of the Year twice. In 2010 he was inducted into the Gold Coast Builders Association Hall of Fame based on his contributions to the industry.

Scott Worley has been appointed by the Palm Beach County Commissioners to a variety of Advisory Boards and Committees including the Building Code Advisory Board, the Land Development Regulatory Advisory Board, the Impact Review Committee and the Construction Industry Licensing Board. He has served as the builder representative to the search committee to hire the last two Building Officials for Palm Beach County.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Impact Fee Review Committee Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 5/18/2021 To: 5/17/2024

Seat Requirement: \_\_\_\_\_ Seat #: 7

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Bosley, Jr. Stewart W.  
Last First Middle

Occupation/Affiliation: Urban Growers CEDC  
Owner  Employee  Officer

**Business Name:** Urban Growers Community Economic Development Corporation  
401 N. Rosemary Avenue

City & State West Palm Beach, FL Zip Code: 33401

**Residence Address:** 3520 Whitehall Drive, Unit 402

City & State West Palm Beach, FL Zip Code: 33401

Home Phone: \_\_\_\_\_ Business Phone: (561) 248-8068 Ext. \_\_\_\_\_

Cell Phone: (561) 248-8068 Fax: \_\_\_\_\_ ( ) \_\_\_\_\_

Email Address: urbangrowerscedc@gmail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

---

**Minority Identification Code:**     Male                       Female  
    Native-American     Hispanic-American     Asian-American     African-American     Caucasian

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



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**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *Stewart W. Bosley, Jr.* Printed Name: Stewart w. Bosley, Jr. Date: 3/4/2021

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{Insert Address Here}

**Section III (Commissioner, if applicable):**

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Commissioner's Signature: *[Signature]* Date: 3-16-21

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

**Section II Continued:**

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Commissioner's Signature: R. Werneth Date: 3/16/21

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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- x   By watching the training program on the Web, DVD or VHS on December 2020  
     By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Stewart W. Bosley, Jr. Printed Name: Stewart w. Bosley, Jr. Date: 3/4/2021

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Maria G. Maus Date: 3/15/21

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



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 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: \_\_\_\_\_

Date: 3/15/21



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

Section II Continued:

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{Insert Address Here}

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Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Melissa M. K...ly Date: 3/29/2021

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

**Section II Continued:**

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\*Applicant's Signature: *Stewart W. Bosley, Jr.* Printed Name: Stewart w. Bosley, Jr. Date: 3/4/2021

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Mad Ben* Date: \_\_\_\_\_



## Stewart W. Bosley, Jr. - Biography

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Upon returning from Vietnam in 1966, Stewart (Boz) Bosley was honorably discharged from the United States Marine Corps. He attended the University of Pittsburgh and worked full time at the Main Post Office in downtown Pittsburgh.

In 1969, Boz joined Xerox Corporation as a Sales Representative in Pittsburgh. In 1972, he was hired by ABC Network to sell advertising time for KQV Radio. The following year, Boz moved over to Sheridan Broadcasting as Local Sales Manager for WAMO Radio. In 1975, Boz returned to his native New York City and formed Gazebo Productions, a multi-media production company.

Over a period of 30 years, Boz has produced advertising commercials for television and radio, created print advertising utilizing illustration art and photography, managed musicians and promoted musical events. In recent years, utilizing his skills and experience in the advertising, communications and entertainment sectors, Boz has been involved in Executive Recruitment.

Since moving to West Palm Beach 10 years ago, Boz has been involved with various Community Development Projects. He formed Urban Growers Community Economic Development Corporation, a 501c3 Non-Profit Organization which built the only Urban Farm in the City of West Palm Beach: The Henrietta Bridge Farm Project.

The Urban Growers/Henrietta Bridge Farm Project has a mission to reverse the conditions and effects of living in a "Food Desert" and benefits residents living in the communities of Coleman Park, Pleasant City and the Northwest...an area in WPB primarily comprised of low income and minority racial groups. Presently, the nearest availability for fresh produce and fruit is located more than 2 miles away in any direction from the growing center. The Urban Growers/Henrietta Bridge Farm Project offers Outreach Programs that aid in at-risk youth development, provide education programs on nutrition to Students/Seniors and instruction on basic gardening techniques to owners of community gardens in the aforementioned areas. Working to feed our surrounding community is practical...it builds a powerful efficiency into our system, and turns a food desert into an oasis of abundant local produce.

[bosley@urbangrowerscedc.org](mailto:bosley@urbangrowerscedc.org)

1400 Henrietta Avenue | West Palm Beach, FL 33401  
(561) 248-8068

# ATTACHMENT "B"

## Impact Fee Review Committee As of 4/30/2021

	Last	First	Seat	Seat Requirement	Ethnicity	Gender	Term 2021 - 2024	Status	Comments
1	Gotlieb	Robert	1	*Municipal	Caucasian	Male	3rd	Re-appointment	Vice Mayor - Town of South Palm Beach
2	Danowski	Laura J.	2	*Municipal	Caucasian	Female	1st	New	Councilwoman - Loxahatchee Groves
3	Gordon	Lawrence	3	*Municipal	African American	Male	1st	New	Vice Mayor - Haverhill
4	Harvey	Robert J.	4	Business	Caucasian	Male	1st	New	
5	Ecclestone, III	E. Llwyd	5	Business	Caucasian	Male	3rd	Re-appointment	
6	Worley	Scott D.	6	Business	Caucasian	Male	3rd	Re-appointment	
7	Bosley, Jr.	Stewart W.	7	At-Large	African American	Male	1st	New	
8	Vacant		Alternate	Municipal				Open	
9	Vacant		Alternate	Business				Open	
10	Vacant		Alternate	At-Large				Open	

Diversity:		
African American:	2	28.57%
Caucasian:	5	71.43%
Total:	7	100.00%

Gender Ratio:		
Male	6	85.71%
Female	1	14.29%
Total:	7	100.00%

\*The three municipal nominees are being nominated by the Palm Beach County League of Cities.

# ATTACHMENT C

## 3. Board Membership

### a. Qualifications

There shall be nine members of the HRRB. Members of the HRRB shall be residents of PBC, Florida and demonstrate an interest in local history. One member with professional experience shall be appointed from each of the following five professional disciplines: history, architecture, archeology, architectural history and historic architecture. Other historic preservation related disciplines, such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology shall be considered when choosing appointments for these five of the nine members of the HRRB. Each of these five positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines. In addition to the above five positions, there shall be a sixth person with a demonstrated interest, degree or experience in one of the above professional disciplines who is also a resident of the area of PBC West of Twenty Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture or related disciplines: business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing 25 or more structures with potential for historic preservation. Persons seeking appointment to the HRRB shall be willing to invest time to assist staff in site evaluations, establishing priorities, public education efforts, survey and planning activities of the Certified Local Government Program and the other responsibilities of the HRRB. Board members shall attend pertinent educational conferences and seminars.

### b. Appointment

The members of the HRRB shall be appointed at-large by the BCC.

### c. Terms of Office

Each appointment shall be made for a term of three years. Any member may be reappointed upon approval of the BCC as provided for herein. [Ord. 2013-001]

## 4. Secretary and Staff

### a. Secretary

The Planning Director of the PZB shall serve as Secretary to the HRRB.

### b. Staff

The Planning Division shall be the professional staff of the HRRB. The Board shall make every effort to minimize demands on staffing in consideration of budgetary constraints.

## 5. Meetings

### a. General

General meetings of the HRRB shall be held at least four times per year. Special meetings may be called by the Chair of the HRRB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each Board member prior to a special meeting. [Ord. 2020-001]

### b. Quorum

The presence of a majority of the appointed members of the HRRB shall constitute a quorum necessary to take action and transact business. [Ord. 2020-001]

## I. Impact Fee Review Committee

### 1. Establishment

There is hereby created an Impact Fee Review Committee (IFRC).

### 2. Powers and Duties

The IFRC shall have the following powers and duties under the provisions of this Code:

- a. submit a Report to the BCC whenever PBC conducts a full review or update of the impact fee system relating to:
  - 1) the implementation of Art. 13, Impact Fees;
  - 2) actual levels of service for the impact fees exacted in Art. 13, Impact Fees;
  - 3) the collection, encumbrance, and expenditure of all impact fees collected pursuant to Art. 13, Impact Fees;
  - 4) the validity and assumptions in the technical memoranda used to support the impact fee schedules in Art. 13, Impact Fees; and,
  - 5) any recommended amendment to Art. 13, Impact Fees.
- b. review amendments to Art. 13, Impact Fees prior to their consideration by the BCC; and,
- c. perform such other duties as the BCC deems appropriate.

**3. Board Membership**

**a. Qualifications**

The IFRC shall be composed of seven members and three alternate members appointed by the BCC. The membership of the IFRC shall include three representatives from municipalities within PBC, three representatives from the business community, and one member selected at-large. The voting membership of the IFRC shall include three representatives from municipalities within PBC three representatives from the business community, and one member selected at-large. The alternate members shall include one representative from each of the three categories above. An alternate member shall be authorized to vote in place of an absent voting member appointed from the same category and shall count toward a quorum.

**4. Officers**

**a. Secretary**

The Impact Fee Coordinator shall serve as Secretary of the IFRC.

**5. Meetings**

**a. General or Special Meetings**

General meetings of the IFRC shall be held as needed consistent with its powers and duties. Special meetings may be called by the Chair of the IFRC, or in writing by a majority of appointed members of the IFRC. 24-hour written notice shall be given to each IFRC member for a special meeting.

**6. Term Limits**

Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. **[Ord. 2014-001]**

**J. Planning Commission**

**1. Establishment**

There is hereby established a Planning Commission (PLC). **[Ord. 2008-003]**

**2. Powers and Duties**

- a. to serve as the Local Planning Agency (LPA) per F.S. § 163.3174, and to provide recommendations on the preparation of the Plan, or any element or portion thereof, and any text amendments thereto to the BCC;
- b. to initiate, review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, approve with modifications, or deny applications to amend the Plan, including Site Specific (Future Land Use Map) amendments to the Plan; **[Ord. 2018-002] [Ord. 2018-002]**
- c. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal Governments;
- d. to make additional or amended rules of procedure not inconsistent with this Section to govern the PLC's proceedings; **[Ord. 2008-003]**
- e. to make studies of the resources, possibilities and needs of PBC and to report its findings and recommendations, with reference thereto, from time to time, to the BCC;
- f. to submit an Annual Report to the BCC summarizing its annual activities; and,
- g. to review and make recommendations to the BCC on Transportation Concurrency Management Area (TCMA) and Constrained Road at Lower Levels of Service (CRALLS) or a major thoroughfare on which a lower LOS is set pursuant to Art. 12, Traffic Performance Standards.

**3. Board Membership**

**a. BCC Appointed Members**

The PLC shall be comprised of 16 members; 15 BCC appointed members and one representative of the School District of PBC. **[Ord. 2008-003]**

**1) Qualifications**

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to Applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

**2) Appointment**

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to Applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

# ATTACHMENT "D"



## INTEROFFICE COMMUNICATION OFFICE OF FINANCIAL MANAGEMENT & BUDGET PALM BEACH COUNTY

Office of  
Financial Management & Budget

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-2580

FAX: (561) 355-2109

www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Maria Sachs

Melissa McKinlay

Mack Bernard


**County Administrator**

Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

Official Electronic Letterhead

**TO:** Dave Kerner, Mayor  
and Members of the Board of County Commissioners

**FROM:** Derrek Moore, Impact Fee Manager 

**DATE:** March 10, 2021

**Re:** Request For Advisory Board Nominations  
Impact Fee Review Committee (IFRC)

In accordance with Countywide PPM CW-O-023 (Committee Appointments), I am writing to notify you that several current-member appointments to the Impact Fee Review Committee have expired. A copy of the ordinance and a list showing the composition and seat requirements of the IFRC are enclosed. The IFRC usually only meets when a biennial update of the impact fee system is performed.

Background information for Mr. E. Llwyd Ecclestone, III and Mr. Scott Worley is enclosed for your consideration and reappointment to the Impact Fee Review Committee. Mistery Ecclestone, III and Worley met the attendance requirements and neither has missed a scheduled meeting of the Impact Fee Review Committee. Background information is also attached for three new individuals for consideration and appointment. They are Mr. Robert J. Harvey, Mrs. Sylvia Sharps, and Mr. Stewart Bosley, Jr. If you support a nominee for reappointment or new nominee for appointment, please complete Section III and return the enclosed application to me. In addition, you should provide the names and contact information of any other candidate that you would like to nominate.

It is anticipated that this item will be on the April 20th BCC agenda. Your cooperation in returning the signed forms and nominations no later than Tuesday, March 23, 2021 is greatly appreciated.

Should you have questions or need additional information, don't hesitate to give me a call at 233-5014.

cc: Verdenia Baker, County Administrator  
Sherry Brown, OFMB Director  
Richard Iavarone, Financial Management Director  
Willie Swoope, Impact Fee Manager  
Cindy Beaudreau, Agenda Coordinator

**TO:** ALL COUNTY PERSONNEL  
**FROM:** ROBERT WEISMAN  
COUNTY ADMINISTRATOR  
**PREPARED BY:** ADMINISTRATION  
**SUBJECT:** COMMITTEE APPOINTMENTS  
**PPM #:** CW-O-023

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**ISSUE DATE**  
January 28, 2014

**EFFECTIVE DATE**  
January 28, 2014

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**PURPOSE:**

To implement the Board of County Commissioners (BCC) adopted policy regarding Committee appointments.

**UPDATES:**

Future updates to this PPM are the responsibility of the County Administrator.

**AUTHORITY:**

- Palm Beach County Resolution No. R2013-1093, adopted February 5, 2013, as amended
- Palm Beach County Rules of Procedure Resolution No. R2013-019, adopted January 15, 2013, as amended

**POLICY:**

**At-large** appointments to advisory boards, committees, commissions, task forces, and authorities hereinafter referred to as "committee" shall be placed on an official BCC agenda for formal action. At-large appointments are candidates that are approved by the BCC.

District appointments shall be brought to the attention of the BCC for confirmation by the District Commissioner under "Board Appointments/Commission District Appointments". District appointments are candidates that are appointed by a specific District Commissioner and confirmed by the BCC.

The County Administrator's Office shall establish a procedure which will ensure the uniform implementation of this policy in such a manner as to be consistent with existing agenda submittal



Departments shall attach to the Summary Form, the Application(s), candidate(s) résumé or biography, a copy of the current membership listing from the Boards & Commissions Directory, the Statute/Ordinance/Resolution which created the committee, a copy of the written notice to the Commissioners, plus a copy of attendance record, if applicable. In addition, if outside agency made the nomination or recommendation, include a copy of the agency's correspondence. Liaison departments should review each Application for disclosure of contractual relationship and/or felony conviction. Applicants who have disclosed a contractual relationship and/or felony need to be evaluated to determine if the Applicant is eligible to serve. If the Applicant is eligible to serve, include the standard disclosure language the Summary portion of the Summary Form.

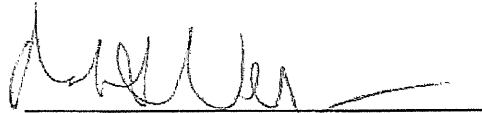
- STEP 5.** The County Administrator's Office places "unopposed" at-large appointments onto the agenda under the section entitled "Consent Agenda" and "opposed" at-large appointments under the section entitled "Board Appointments." The agenda item is then circulated for review along with all other agenda items. The appointment is now part of the Agenda Kit which will be presented to the BCC.
- STEP 6.** After official action by the BCC, the County Administrator's Office mails a congratulatory letter along with the Sunshine Law Overview for Advisory Board Members Guide (Attachment C); and if applicable, the Financial Disclosure forms to appointee, with copy to the liaison department. The County Administrator's Office also inputs the appointee's information into a central database.
- STEP 7.** Liaison departments' follow-up by contacting the appointee and conveying necessary information, such as when and where meetings are held, etc.
- STEP 8.** The County Administrator's Office provides the departments/divisions updates to the Directory of Boards and Commissions. Liaison departments should review the Directory of Boards and Commissions and notify the County Administrator's Office of changes in membership, composition, etc. as soon as possible.

**STEP 6.** Liaison departments' follow-up by contacting the appointee and conveying necessary information, such as when and where meetings are held, etc.

**STEP 7.** The County Administrator's Office provides the departments/divisions updates to the Directory of Boards and Commissions. Liaison departments should review the Directory of Boards and Commissions and notify the County Administrator's Office of changes in membership, composition, etc. as soon as possible.

**ATTACHMENTS:**

- A. Boards/Committees Application (January 2014)
- B. Board Appointment Summary Form
- C. Sunshine Law Overview for Advisory Board Members Guide



**ROBERT WEISMAN**  
**COUNTY ADMINISTRATOR**

**Supersession History:**

- 1. PPM# CW-O-023, dated 2/1/89
- 2. PPM# CW-O-023, dated 9/12/94
- 3. PPM# CW-O-023, dated 06/01/07
- 4. PPM# CW-O-023, dated 05/01/08

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

\_\_\_ By watching the training program on the Web, DVD or VHS on \_\_\_\_\_ 20\_\_\_  
 \_\_\_ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Return this FORM to:**  
 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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**Department Director**