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Agenda Item #:

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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 18, 2021 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractors for flooring services on an as-needed basis through May 17, 2026.

Contractor	Status	SBE or Non-SBE
A) Andrea Construction, Inc.	Local	SBE
B) Brian's Carpet & Commercial Flooring, Inc.	Local	SBE
C) Designers West Interiors, Inc.	Local	Non-SBE
D) Jack Walsh Carpet and Rugs, Inc.	Local	SBE
E) J.I.J. Construction Corp.	Local	S/M/WBE
F) Joe Schmidt Construction, Inc.	Local	SBE
G) Leonard Graham Inc. DBA L G I Construction	Local	S/MBE

Summary: The purpose of this annual contract is to pre-qualify contractors to provide flooring services. The work consists of new installations, replacement and/or repair of flooring. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$2,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven (7) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) days before the bid due date. The annual flooring contract was presented to the Goal Setting Committee on January 20, 2021 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. (Capital Improvements) Countywide (LDC)

Background and Justification: The pre-qualification for this contract was advertised on January 24, 2021. The contractors have met the established criteria. For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified flooring contractors. Additionally, projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the flooring contract at any time throughout the duration of the annual contract.

Attachments:

1. Contract for Andrea Construction, Inc.
2. Contract for Brian's Carpet & Commercial Flooring, Inc.
3. Contract for Designers West Interiors, Inc.
4. Contract for Jack Walsh Carpet and Rugs, Inc.
5. Contract for J.I.J. Construction Corp.
6. Contract for Joe Schmidt Construction, Inc.
7. Contract for Leonard Graham Inc. DBA L G I Construction

Recommended By: *Danni L. Ayala Colles* 4/16/21
 Department Director Date

Approved By: *U. Baker* 4/28/2021
 County Administrator Date

