

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 18, 2021 Consent Regular
 Workshop Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Work Order No. 21-004 to the annual low voltage contract with Peerson Audio, Inc. (Contractor) (R2019-0742) in the amount of \$219,525.71 for the Palm Tran South – Audio Video Equipment Installation project for a period of 60 days from notice to proceed or until project is complete.

Summary: The work consists of furnishing the labor, equipment, and materials needed for the furnishing and installation of new audio video equipment, equipment mounts and associated electronics in the meeting room at the Palm Tran South facility. This project supplements the efforts of Palm Tran's long-term expansion project, which is comprised of additional building space for offices, locker rooms, training center and ancillary support space; additional parking for 135 vehicles and a new bus lift at the maintenance building. This project was competitively advertised and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. This work order was solicited pursuant to the annual low voltage contract and the requirements of the Equal Business Opportunity (EBO) Ordinance. The annual contract was last presented to the Goal Setting Committee on January 2, 2019 and the Committee established an Affirmative Procurement Initiative (API) of price preference if a Small Business Enterprise (SBE) is within 10% of the lowest non-small business bid. The Contractor is a certified SBE and submitted 100% SBE participation on this work order. The overall SBE participation on the annual low voltage contract is 29.58%. The Contractor is a Palm Beach County business. Funding for this project is from the Palm Tran Grants Fund. **(Capital Improvements Division) District 7 (LDC)**

Background and Justification: This project was openly, competitively advertised and procured. Bids for this project were opened on February 11, 2021 and Peerson Audio, Inc. submitted the lowest responsive and responsible bid.

Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Work Order No. 21-004
- 4. Bid Summary
- 5. Quotation Comparison
- 6. Annual Contract Low Voltage #16376: Control Sheet

Recommended by:  4/22/21
Department Director Date

Approved by:  5/6/21
County Administrator Date

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$258,999	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$258,999	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
 Does this item include use of federal funds? Yes _____ No X

Budget Account No: Fund 1341 Dept 542 Unit 5557 Object 6401

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding for this project will be from the Palm Tran Grants Fund.

CONSTRUCTION	\$219,525.71
STAFF COSTS	\$ 17,520.00
CONTINGENCY	\$ 21,952.57
TOTAL	\$258,998.28

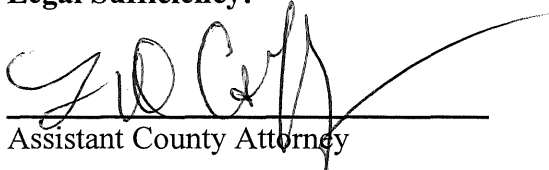
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

<p><u></u> 5/3/21 OFMB <u>QA 4-23-21</u> UM 5/3 5/3</p>	<p><u></u> 5/4/21 Contract Development and Control 5-4-21 <u>SW</u></p>
--	---

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.