

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 18, 2021 Consent [X] Regular [ ]  
Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 3 to the Consulting/Professional Services Utility Distribution & Collection System Engineering Services Contract (Contract) with C Solutions, Inc. (Consultant) for the Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517) (Project) for a not to exceed amount of \$133,370.00.

**Summary:** On December 15, 2020, the Board of County Commissioners approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2020-1896) with Consultant. CSA No. 3 provides for professional engineering services relating to field investigation, design, permitting and bidding support of the Project. These services include, survey coordination, utility coordination, subsurface utility exploration, construction plans, permitting and bid support services for the adjustment and relocation of water and force mains along Florida Mango Road, from south of Barbados Road to south of Myrica Road, as a result of the Palm Beach County Engineering and Public Works Department - Roadway Production Division's (PBC Roadway) road widening project.

This Contract was procured under the requirements of the Equal Business Opportunity Ordinance. On October 2, 2019, the Goal Setting Committee applied an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal and an evaluation preference for up to 15 points based upon the relative level of dollar participation by certified SBE firms were the API applied to the Contract. The Contract provides for 83.00% SBE participation, which includes 78.00% M/WBE participation, 76.00% MBE (B), 1.00% MBE (H) and 1.00% MBE (A). CSA No. 3 includes 83.17% SBE participation which includes 65.53% M/WBE participation, 65.53% MBE (B), 0.00% MBE (H) and 0.00% MBE (A). The cumulative SBE participation including CSA No. 3 is 69.76% SBE participation which includes 60.88% M/WBE participation, 60.88% MBE (B), 0.00% MBE (H) and 0.00% MBE (A). Consultant is a Palm Beach County based company. The Project is included in the PBCWUD FY21 Budget. (PBCWUD Project No. 21-037) District 2 (MJ)

**Background and Justification:** The PBC Roadway improvement project on Florida Mango Road will require the adjustment and relocation of PBCWUD's existing water and wastewater facilities located within the road project limits to prevent the possibility of utility conflicts or damage to shallow utilities during construction. This CSA includes the services to prepare plans for utility adjustments and relocations prior to or during construction of the roadway project.

**Attachments:**

1. Four (4) Originals of Consultant Services Authorization No. 3
2. Location Map
3. Certificate of Liability Insurance

Recommended By: Jim Stiles Department Director Date: 4-20-2021

Approved By: Walter J. Blum Assistant County Administrator Date: 4/27/2021

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$133,370	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match County	0	0	0	0	0
<b>NET FISCAL IMPACT</b>	<b>\$133,370</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Budget Account No.:** Fund 4011 Dept 721 Unit W007 Object 6543

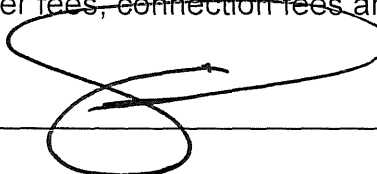
Is Item Included in Current Budget? Yes X No     

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

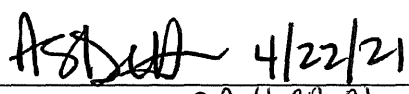
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**


One (1) time expenditure from user fees, connection fees, and balance brought forward.

**C. Department Fiscal Review:** \_\_\_\_\_  


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 4/22/21  
 OFMB QA 4-22-21  
 MG 4/22/21

  
 Contract Development and Control  
 4-26-21 TW

**B. Legal Sufficiency:**

 4/27/21  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

CONSULTANT SERVICES AUTHORIZATION NO. 3

Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
Utility Distribution & Collection System Engineering Services  
Resolution No. R2020-1896 Contract Dated December 15, 2020

**Project Title:** Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)

**PBCWUD Project No.:** 21-037

**Consultant:** C Solutions, Inc.

**Address:** 610 SE 14th Ct Unit 2 Fort Lauderdale, FL 33316

**Budget Line Item No.:** 4011-721-W007-6543

**District No.:** 2

This Consultant Services Authorization provides for: Subsurface investigation (test holes), design and coordination to relocate water and sewer force mains within the area of the Palm Beach County Engineering and Public Works Department - Roadway Production Division's (County Engineering's) road widening project along Florida Mango Road, from south of Barbados Road to North of Myrica Road.

(See ATTACHMENT A for detailed scope of services)

The Contract provides for 83.00% SBE participation which includes 78.00% M/WBE participation, 76.00% MBE (B), 1.00% MBE (H) and 1.00% (A).

This Consultant Services Authorization includes 83.17% overall SBE participation which includes 65.53% M/WBE participation, 65.53% MBE (B), 0.00% MBE (H) and 0.00% MBE (A).

The cumulative SBE participation, including this authorization is 69.76% which includes 60.88% M/WBE participation, 60.88% MBE (B), 0.00% MBE (H) and 0.00% MBE (A).

1. Services completed by the Consultant to date :  
**See ATTACHMENT B.**
2. Consultant shall begin work upon receipt of Notice to Proceed correspondence.
3. The compensation to be paid to the Consultant for providing the requested services shall be:
  - A. Computation of time charges plus expenses, not to exceed \$133,370.00
  - B. Fixed price of \$0.00
  - C. Total \$133,370.00
4. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed through the date of termination, together with reimbursable expenses (if applicable) then due.

CONSULTANT SERVICES AUTHORIZATION NO. 3

Palm Beach County Water Utilities Department  
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Utility Distribution & Collection System Engineering Services  
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**PBCWUD Project No.:** 21-037

5. SBE participation is included in **ATTACHMENT C** under this Authorization. The attached Schedule 1 defines the SBE applied to this Authorization and Schedule 2 establishes the SBE contribution from each Sub-Consultant (Letter of Intent).
6. This Authorization does not amend, change, or modify the Contract dated December 15, 2020 which remains in full force and effect.
7. All Attachments to this Authorization are incorporated herein and made a part of this Consultant Services Authorization.

CONSULTANT SERVICES AUTHORIZATION NO. 3

Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
Utility Distribution & Collection System Engineering Services  
Resolution No. R2020-1896 Contract Dated December 15, 2020

**Project Title:** Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)

**PBCWUD Project No.:** 21-037

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms, conditions and obligations of the aforementioned Contract.

PALM BEACH COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

Joseph Abruzzo, Clerk of the Circuit Court  
& Comptroller, Palm Beach County

Palm Beach County, Board  
of County Commissioners

ATTEST:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

*RE* Dave Kerner, Mayor *JKR*

Typed Name: \_\_\_\_\_


Deputy Clerk

(Date)

Approved as to Form and Legal  
Sufficiency

CONSULTANT: C Solutions, Inc.

Signed: \_\_\_\_\_

  
\_\_\_\_\_  
(Signature)

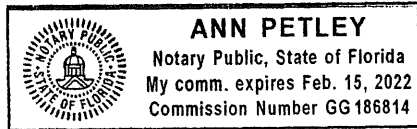
Typed Name: Michael W. Jones  
County Attorney

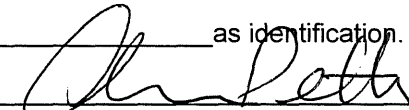
Mark Drummond, PE, BCEE / President  
(Name and Title)

March 3, 2021  
(Date)

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 3<sup>RD</sup> day of MARCH, 2021, by MARK DRUMMOND who is  personally known to me or  has produced \_\_\_\_\_ as identification.



  
\_\_\_\_\_  
(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

CONSULTANT SERVICES AUTHORIZATION NO. 3

Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
Utility Distribution & Collection System Engineering Services  
Resolution No. R2020-1896 Contract Dated December 15, 2020

**LIST OF ATTACHMENTS**

<b>ATTACHMENT A</b>	Scope of Services
<b>ATTACHMENT B</b>	Summary and Status of Consultant Services Authorizations
<b>ATTACHMENT C</b>	OEBO Schedules 1 and 2
<b>ATTACHMENT D</b>	Project Schedule
<b>ATTACHMENT E</b>	Budget Summary
<b>ATTACHMENT F</b>	Summary of SBE-M/WBE Business Tracking
<b>ATTACHMENT G</b>	Location Map

Revised 02/11/2021

# ATTACHMENT A

## SCOPE OF SERVICES

**PBCWUD Project No.:** 21-037

**Project Title:** Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)

CONSULTANT shall perform:

### BACKGROUND

The Palm Beach County Water Utilities Department (PBCWUD) has requested that C Solutions, Inc. (CONSULTANT) review the roadway proposed plans to identify and resolve utility conflicts with proposed road widening and drainage features under design by Palm Beach County Engineering and Public Works Department - Roadway Production Division (County Engineering), Project No. 2017-517.

CONSULTANT will provide coordination, design plans, permitting and bidding assistance to adjust and relocate approximately 4,000 linear feet (lf) of 8-inch water main and 8-inch sewer force main along Florida Mango Road, from south of Barbados Road to north of Myrica Road in West Palm Beach, Florida. The existing 42-inch sewer Force Main (FM) pipe will not be moved or relocated.

### SCOPE OF SERVICES

CONSULTANT shall perform the engineering Scope of Services as described herein.

### ASSUMPTIONS

The engineering services described herein have been based on the following assumptions:

- PBCWUD staff will provide all previous plans, reports, record drawings, data, and information available to assist in the design.
- PBCWUD will assist CONSULTANT with data investigations, staff interviews and field investigations.
- PBCWUD will provide consolidated review comments of deliverables within two (2) weeks of receipt from CONSULTANT.
- Permits from Palm Beach County Engineering and Public Works Department - Land Development Division (Land Development) are not required.
- Up to fifty-five (55) test holes will be performed by Craig A. Smith & Associates, Inc. (CAS)
- Easement acquisition services are not included in this Authorization.
- Maintenance of Traffic and Erosion and Sediment Control Plan will not be provided under this

Authorization but will be incorporated under the roadway design by others.

- Construction Administration services are not included.
- Bidding assistance will be managed by County Engineering. CONSULTANT will assist in Request for Information (RFI) responses.
- Surveying will be provided by County Engineering in AutoCAD format from the design drawings of County Engineering Project No. 2017-517. No additional survey will be performed under this Authorization.
- County Engineering/PBCWUD to provide geotechnical reports for County Engineering Project No. 2017-517. No additional geotechnical investigations will be performed under this contract.

#### **TASK 1 – Field Investigation and Coordination**

- 1.1 Survey Coordination:** CONSULTANT will be provided with AutoCAD files from County Engineering Project No. 2017-517. These files will be reviewed and incorporated into the CONSULTANT'S design. CONSULTANT has assumed the survey contained in these drawings will be sufficient as the basis of this design.
- 1.2 Existing Utility Coordination:** CONSULTANT shall review all existing record drawings and design plans for the project area. CONSULTANT shall coordinate with the Subsurface Utility Engineering (SUE) firm, CAS, for the performance of up to fifty-five (55) utility test holes to locate any existing underground utilities that potentially conflict with the improvements. If required, non-invasive locates via Ground Penetrating Radar (GPR) will be provided for utility conflicts under pavement. The SUE firm shall provide equipment and labor, or the services of a qualified sub-consultant, for exploratory subsurface test holes for certain existing underground utilities as determined by the CONSULTANT. Test hole information will include pipe type, diameter, material, and depth from surface (ground elevation is not included).
- 1.3 Field Verification:** CONSULTANT shall conduct a field visit to assess the existing conditions of the project area.
- 1.4 Coordination with PBCWUD:** CONSULTANT shall coordinate with PBCWUD and County Engineering for data collection and field investigation. This task will include one (1) meeting with PBCWUD and up to two (2) meetings with County Engineering's staff. CONSULTANT shall review all plans and reports and provide design coordination as needed with County Engineering.

**Task 1 Deliverable:** Portable Document Format (PDF) files of minutes from all meetings and one (1) copy of SUE report.

#### **TASK 2 – 90% Design Submittal and Permitting**

- 2.1 Plans:** CONSULTANT shall prepare and submit design drawings to PBCWUD for review. The drawings will consist of plans (plan view only) and construction details for the relocation of



force main and water main along Florida Mango Road, from south of Barbados Road to north of Myrica Road. The 90% design submittal will include test hole results and vertical pipeline alignment.

- 2.2 Cost Estimate:** CONSULTANT shall submit a cost estimate of the probable construction costs. Unit costs from existing PBCWUD continuing construction contracts will be reviewed and utilized and recommendations will be provided for deviations or absent bid items where appropriate.
- 2.3 Technical Specifications:** CONSULTANT shall provide technical specifications for the utility portion of the work. CONSULTANT will utilize and conform the most current version of the PBCWUD standard specifications.
- 2.4 Review Meeting:** CONSULTANT shall attend one (1) review meeting with PBCWUD to discuss the 90% plan and obtain any review comments.
- 2.5 Permits:** Upon approval from PBCWUD on 90% submittal, the CONSULTANT shall prepare and submit the Notice of Intent to Use the General Permit for Construction of Water Main Extensions for Public Water Systems application and the general permit application for the Notification/Application for Constructing a Domestic Wastewater Collection/Transmission System to the Palm Beach County Health Department (PBCHD). CONSULTANT shall respond to any RFIs from PBCHD.

**Task 2 Deliverable:** Two (2) sets of (11"x17") plans, one (1) set of (24"X36") plans, two (2) copies of technical specifications, two (2) copies of cost estimate, and electronic copies in PDF format of all submittal items.

### **TASK 3 – 100% Design Submittal**

- 3.1 Plans:** CONSULTANT will prepare a 100% final design plan for construction which addresses 90% submittal review comments from PBCWUD, County Engineering, and regulatory agencies. The drawings will consist of the existing conditions, test hole information, final design and construction details for utility relocations and service connections along Florida Mango Road, from south of Barbados Road to north of Myrica Road.
- 3.2 Cost Estimate:** CONSULTANT shall prepare a final cost estimate which will indicate all construction costs for items within the final design drawings.
- 3.3 Technical Specifications:** CONSULTANT shall submit final technical specifications incorporating all elements of the final design.

**Task 3 Deliverable:** Two (2) signed and sealed sets of plans (24" X 36"), two (2) copies of technical specifications, two (2) copies of cost estimate, and electronic copies in PDF and AutoCAD format of all submittal items.

## **TASK 4 – Reimbursables**

The following are estimated costs of reimbursable expenses. PBCWUD will pay only for services used.

- 4.1 Utility Locates:** The costs for utility locates will be billed to PBCWUD. Utility locates will be performed by CAS.

## **TASK 5 – Bidding Assistance**

**5.1 Bid Assistance:** CONSULTANT will provide limited post design services up-to the project bid and award. CONSULTANT's scope for the anticipated Post Design Services consists of the following tasks and assumptions:

1. CONSULTANT will assist PBCWUD with development of the bid items and award phase with County Engineering. These services may include meeting with the County Engineering to review the project scope, bid items, tech specs, construction drawings.
2. CONSULTANT will participate in one pre-bid meeting. CONSULTANT will be responsible for coordinating and assisting with the preparation of agenda and meeting minutes for this meeting.
3. CONSULTANT will respond to RFIs from potential bidders regarding the bid documents during the bid process.
4. CONSULTANT will draft addendum(s) to the bid documents if necessary.

**Task 5 Deliverable:** One (1) copy (8-1/2" x 11") of RFI responses and bid analysis letter and a CD containing PDFs of all submittal items.

ATTACHMENT B

SUMMARY AND STATUS OF CONSULTANT SERVICES AUTHORIZATIONS

Auth. No.	PBCWUD Project No.	Title	Status	Project Total Amount	SBE Total Amount	SBE Participation %	Approved	
							By	Date
1	18-050	Northlake Blvd – East of Hall Blvd to Coconut (County Project #2003-503B)	Approved	\$81,720.00	\$40,824.00	49.95%	CRC	3/17/2021
2	21-010	SW 10 <sup>th</sup> Ave South Bay WM Replacement; FDOT 442025	Approved	\$49,959.00	\$33,162.00	66.37%	WUD	3/10/2021
3	21-037	Florida Mango Road Utility Adjustments - Barbados Rd to Myrica	Pending	\$133,370.00	\$110,927.00	83.17%	BCC	Pending
4	21-034	Kings Point Flanders and Capri Water Main Replacement	Pending	\$194,658.21	\$172,676.00	88.70%	BCC	Pending

**ATTACHMENT C**

**OEBO SCHEDULE 1**

**Office of Equal Business Opportunity Compliance Programs**

**OEBO SCHEDULE 1  
LIST OF PROPOSED CONTRACTOR/CONSULTANT AND  
SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

SOLICITATION/PROJECT/BID NAME: Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)  
 NAME OF PRIME RESPONDENT/BIDDER: C Solutions, Inc.  
 CONTACT PERSON: Felipe A. Martinez, P.E.  
 SOLICITATION OPENING/SUBMITTAL DATE: December 15, 2020

SOLICITATION/PROJECT/BID No.: 21-037  
 ADDRESS: 610 SE 14th Ct Unit 2 Fort Lauderdale, FL 33316  
 PHONE NO.: (954) 244-9480 E-MAIL: fmartinez@csolutions-us.com  
 DEPARTMENT: Palm Beach County Water Utilities Department

**PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.**

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK					Other (Please Specify)
	Non-SBE	M/WBE Minority/Woman Business	SBE Small Business	Black	Hispanic	Women	Caucasian		
1. C Solutions, Inc. 610 SE 14th Ct Unit 2 Fort Lauderdale, FL 33316 (954) 244-9480	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$87,402.00	_____	_____	_____	_____	
2. Chen Moore and Associates, Inc. 500 Australian Ave. South, Suite 850 West Palm Beach, FL 33409 (561) 746-6900	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	\$22,443.00 (Non SBE)	
3. Craig A. Smith & Associates, Inc. 51045 Commercial Trall Boca Raton, FL 33486 (561) 314-4445	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	\$23,525.00	_____	
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____	
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____	
6.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____	
(Please use additional sheets if necessary)				<b>Total</b>	\$87,402.00 (65.53%)	\$0.00	\$0.00	\$23,525.00 (17.63%)	\$22,443.00 (16.82%)
<b>Total Bid Price</b> <u>\$133,370.00</u>				<b>Total SBE - MWBE Participation</b> <u>\$110,927.00 (83.17%)</u>					

I hereby certify that the above information is accurate to the best of my knowledge

  
Signature

Mark Drummond, PE, BCEE, President  
Title

- Note:**
- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  - Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
  - Modification of this form is not permitted and will be rejected upon submittal.

**ATTACHMENT C**

**OEBO SCHEDULE 2**

**Office of Equal Business Opportunity Compliance Programs**

Revised 02/11/2021

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## OEBO LETTER OF INTENT – SCHEDULE 2

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 21-037

SOLICITATION/PROJECT NAME: Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)

Prime Contractor: C Solutions, Inc.

Subcontractor: \_\_\_\_\_

**(Check box(s) that apply)**

SBE   WBE   MBE   M/WBE   Non-S/M/WBE   Date of Palm Beach County Certification (if applicable): 2/10/2020 to 2/9/2023

The undersigned affirms they are the following (select one from each column **if applicable**):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input checked="" type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Hispanic American	<input type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier
	<input type="checkbox"/> Native American	

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
1	Wastewater Collection System & Water Distribution System	\$77,118.00	1	\$0.00	\$77,118.00 / 62.65%

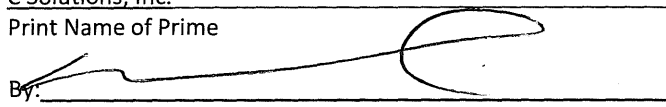
The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$77,118.00 / 62.65%

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

\_\_\_\_\_  
Name of 2<sup>nd</sup>/3<sup>rd</sup> tier

Price or Percentage: \_\_\_\_\_

C Solutions, Inc.  
Print Name of Prime

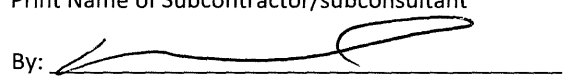
By:   
Authorized Signature

Mark Drummond, PE, BCEE  
Print Name

President  
Title

Date: March 3, 2021

C Solutions, Inc.  
Print Name of Subcontractor/subconsultant

By:   
Authorized Signature

Mark Drummond, PE, BCEE  
Print Name

President  
Title

Date: March 3, 2021

## OEBO LETTER OF INTENT – SCHEDULE 2

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 21-037

SOLICITATION/PROJECT NAME: Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)

Prime Contractor: C Solutions, Inc.

Subcontractor: Chen Moore and Associates, Inc.

**(Check box(s) that apply)**

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): \_\_\_\_\_

The undersigned affirms they are the following (select one from each column **if applicable**):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
1	Wastewater Collection System & Water Distribution System	\$22,443.00	LS	\$0.00	\$22,443.00 / 18.23%

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$22,443.00 / 18.23%

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

\_\_\_\_\_  
 Name of 2<sup>nd</sup>/3<sup>rd</sup> tier

Price or Percentage: \_\_\_\_\_

C Solutions, Inc.

Print Name of Prime

By:   
 \_\_\_\_\_  
 Authorized Signature

Mark Drummond, PE, BCEE

Print Name


President

Title

Date: March 3, 2021

Chen Moore and Associates, Inc.

Print Name of Subcontractor/subconsultant

By:   
 \_\_\_\_\_  
 Authorized Signature

Cristobal Betancourt, RLA

Print Name

Director

Title

Date: March 3, 2021



## OEBO LETTER OF INTENT – SCHEDULE 2

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 21-037

SOLICITATION/PROJECT NAME: Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)

Prime Contractor: C Solutions, Inc.

Subcontractor: Craig A. Smith & Associates, Inc.

**(Check box(s) that apply)**

SBE   WBE   MBE   M/WBE   Non-S/M/WBE   Date of Palm Beach County Certification (if applicable): 10/21/2020 to 10/20/2023

The undersigned affirms they are the following (select one from each column **if applicable**):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	<input checked="" type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
	Subsurface Utility Engineering	\$23,525.00	1	\$0.00	\$23,525.00 / 19.11%

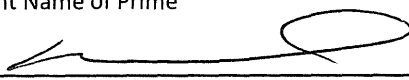
The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$23,525.00 / 19.11%

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

\_\_\_\_\_  
 Name of 2<sup>nd</sup>/3<sup>rd</sup> tier

Price or Percentage: \_\_\_\_\_

C Solutions, Inc.  
Print Name of Prime

By:   
Authorized Signature

Mark Drummond, PE, BCEE  
Print Name

President  
Title

Date: March 3, 2021

Craig A. Smith & Associates, Inc.  
Print Name of Subcontractor/subconsultant

By:   
Authorized Signature

Stephen C. Smith, PE  
Print Name

President/CEO  
Title

Date: March 3, 2021

# ATTACHMENT D

## PROJECT SCHEDULE

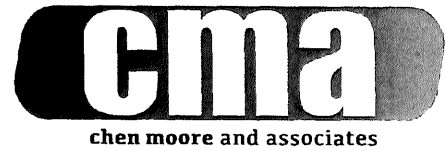
The completion dates for this work will be as follows (starting from CONSULTANT'S receipt of Notice-to-Proceed).

<u>Engineering Services</u>	<u>Completion Date from Notice to Proceed</u> (Calendar Days)
Task 1 <i>Field Investigation and Coordination</i>	45
Task 2 <i>90% Design Submittal and Permitting</i>	90
Task 3 <i>100% Design Submittal</i>	180
Task 4 <i>Reimbursables</i>	45

## ATTACHMENT E Budget Summary

**Palm Beach County Water Utilities Department**  
**Contract for Consulting/Professional Services Utility Distribution & Collection System Engineering Services**  
**Resolution No.: R2020-1896 Contract Dated: December 15, 2020**  
**Construction Service Authorization: 3**  
**Consultant: C Solutions, Inc.**  
**Project Name: Florida Mango Road Utility Adjustments - Barbados Rd to Myrica Rd (PBC #2017-517)**  
**WUD Project No.: 21-037**

Task Number	Task Description	Labor Classification & Hourly Rate												Sub Consultant Services	TOTAL COST		
		Project Director (\$/hr.)	Senior Technical Expert (\$/hr.)	Senior Project Manager (\$/hr.)	Project Manager (\$/hr.)	Senior Engineer (\$/hr.)	Project Engineer (\$/hr.)	Engineer (\$/hr.)	Senior Designer (\$/hr.)	Designer (\$/hr.)	Administrative Assistant (\$/hr.)	Engineering Intern (\$/hr.)	Consultant Total Hours			Consultant Final Total Amount per Task	
		\$90.00	\$85.00	\$75.00	\$45.00	\$54.90	\$30.00	\$28.00	\$45.00	\$30.00	\$26.00	\$15.00					Chen Moore & Associates, Inc.
<b>1</b>	<b>Field Investigation and Coordination</b>																
1.1	Survey Coordination						8			2		10	\$900.00	\$4,053.00	\$0.00	\$4,953.00	
1.2	Existing Utility Coordination			4			8			2		14	\$1,800.00	\$555.00	\$0.00	\$2,355.00	
1.3	Field Verification		4	4			8			2		18	\$2,820.00	\$0.00	\$0.00	\$2,820.00	
1.4	Coordination with PBCWUD		24	24			8			4		60	\$12,552.00	\$0.00	\$0.00	\$12,552.00	
	<b>Subtotal Task 1</b>	<b>0</b>	<b>28</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>4</b>	<b>102</b>	<b>\$18,072.00</b>	<b>\$4,608.00</b>	<b>\$0.00</b>	<b>\$22,680.00</b>	
<b>2</b>	<b>90% Design Submittal and Permitting</b>																
2.1	Plans		16	40			48			8		112	\$18,120.00	\$9,060.00	\$0.00	\$27,180.00	
2.2	Cost Estimate		4	16			16					36	\$6,060.00	\$555.00	\$0.00	\$6,615.00	
2.3	Technical Specifications		16	16			8			4		44	\$8,712.00	\$0.00	\$0.00	\$8,712.00	
2.4	Permits			2			2			2		6	\$786.00	\$4,452.00	\$0.00	\$5,238.00	
2.5	Review Meeting with PBCWUD		4	4			8			2		18	\$2,796.00	\$0.00	\$0.00	\$2,796.00	
	<b>Subtotal Task 2</b>	<b>0</b>	<b>40</b>	<b>78</b>	<b>0</b>	<b>0</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>216</b>	<b>\$36,474.00</b>	<b>\$14,067.00</b>	<b>\$0.00</b>	<b>\$50,541.00</b>	
<b>3</b>	<b>100% Design Submittal</b>																
3.1	Design Submittal		16	24			16			8		64	\$11,640.00	\$2,244.00	\$0.00	\$13,884.00	
3.2	Cost Estimate		4	16			16					36	\$6,060.00	\$1,524.00	\$0.00	\$7,584.00	
3.3	Technical Specifications		8	8			8			4		28	\$4,872.00	\$0.00	\$0.00	\$4,872.00	
	<b>Subtotal Task 3</b>	<b>0</b>	<b>28</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>4</b>	<b>128</b>	<b>\$22,572.00</b>	<b>\$3,768.00</b>	<b>\$0.00</b>	<b>\$26,340.00</b>	
<b>4</b>	<b>Reimbursables</b>																
4.1	Utility Locates											0	\$0.00	\$0.00	\$23,525.00	\$23,525.00	
	<b>Subtotal Task 4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,525.00</b>	<b>\$23,525.00</b>	
<b>5</b>	<b>Bidding Assistance</b>																
5.1	Bidding Assistance		16	16			12			10	8	62	\$10,284.00	0	0	\$10,284.00	
	<b>Subtotal Task 5</b>		<b>16</b>	<b>16</b>			<b>12</b>			<b>10</b>	<b>8</b>	<b>62</b>	<b>\$10,284.00</b>	<b>0</b>	<b>0</b>	<b>\$10,284.00</b>	
	Labor Sub-Total Hours	0	112	174	0	0	166	0	0	32	24	0	508	\$87,402.00	\$22,443.00	\$23,525.00	\$133,370.00
	Labor Raw Cost	\$90.00	\$85.00	\$75.00	\$45.00	\$54.90	\$30.00	\$28.00	\$45.00	\$30.00	\$26.00	\$15.00					
	Labor Multiplier	3	3	3	3	3	3	3	3	3	3	3					
	Labor Sub Total	\$0.00	\$28,560.00	\$39,150.00	\$0.00	\$0.00	\$14,940.00	\$0.00	\$0.00	\$2,880.00	\$1,872.00	\$0.00	\$87,402.00				
	Consultant Eng. (Not to Exceed Fee):	\$87,402.00															
	Total Consultant Eng. Fee:	\$87,402.00															
Sub Consultants																	
Not to Exceed	Chen Moore & Associates, Inc.	\$22,443.00															
Not to Exceed	Craig A. Smith & Associates, Inc.	\$23,525.00															
	Sub consultant Total (Not to Exceed Price):	\$45,968.00															
	Reimbursable Expenses (Not to Exceed)	\$0.00															
	Consultant Labor Total:	\$87,402.00															
	Project CSA Total:	\$133,370.00															



February 11, 2020

Felipe Martinez, P.E.  
**C Solutions**  
4152 Blue Heron Boulevard, Suite 225  
Riviera Beach, FL 33404

**Subject: Florida Mango Road – S. of Barbados Road to N. of Myrica Road**

Dear Mr. Martinez,

Chen Moore and Associates, Inc. is pleased to submit the attached of Scope of Services to provide engineering services for the utility relocations for approximately 4,000 linear feet of 8-inch water main and 42-inch force main associated with Palm Beach County Engineering and Public Works Project No. 217-517 on Florida Mango Road. The scope of work will be performed in accordance with the Collections and Distribution Systems Contract between C Solutions and Palm Beach County Water Utilities Department.

**BACKGROUND**

The PBCWUD has requested that the CONSULTANT to review the roadway proposed plans to identify and resolve utility conflicts with proposed road widening and drainage features under design by Palm Beach County Engineering and Public Works (Project No. 217-517). CONSULTANT will provide coordination and design for approximately 4,000 linear feet (lf) of 8-inch water main and a 42-inch sewer force main underground utility conflicts within the areas shown in ATTACHMENT G. Chen Moore and Associates, Inc. (CMA) will provide plan preparation and permitting services for the improvements.

The "Client" is the Palm Beach County Water Utilities Department (PBCWUD)  
The "Consultant" is C Solutions, Inc.  
The "Subconsultant" is Chen Moore and Associates (CMA)

**SCOPE OF SERVICES**

The professional engineering services and the associated fees are described below.

**TASK 1 – FIELD INVESTIGATION AND COORDINATION**

1.1 Survey Coordination: SUBCONSULTANT will be provided with AutoCad files from Palm Beach County Project No. 2017-517 (Florida Mango Road – S. of Barbados Road to N. of Myrica Road). SUBCONSULTANT will prepare files for utility improvements.

1.2 Existing Utility Coordination: SUBCONSULTANT will provide markup of existing utilities on base file plans. SUBCONSULTANT will input existing utilities from CONSULTANT into base files. SUBCONSULTANT will adjust existing utilities in base file to correspond to soft digs provided by CONSULTANT.

Task 1 Deliverable

AutoCAD base files upon request.

**TASK 2 - 90% DESIGN SUBMITTAL AND PERMITTING**

2.1 Plans: SUBCONSULTANT will work with CONSULTANT to prepare 90% design drawings. The drawings will consist of the preliminary design (plan view only) and construction details. SUBCONSULTANT will prepare drawings based on markups provided by CONSULTANT; engineering design services by SUBCONSULTANT are not included.

2.2 Cost Estimate: SUBCONSULTANT will provide quantities for items generated within the AutoCAD drawings for use in the cost estimate.

2.3 Technical Specifications: N/A

2.4 Review Meeting: N/A

2.5 Permits: Upon approval from WUD on 90% submittal, the SUBCONSULTANT will prepare and submit the Notice of Intent to Use the General Permit of Construction of Water Main Extensions for Public Water Systems application to the Palm Beach County Health Department (PBCHD). CONSULTANT will prepare and submit permit application to the Lake Worth Drainage District (LWDD) if required. CONSULTANT will respond to RFIs from PBCHD and LWDD.

Task 2 Deliverable

AutoCAD and PDF set of plans (11x17), permit applications and RFIs (letter size)

**TASK 3 – 100% DESIGN SUBMITTAL**

3.1 Plans: Upon approval from PBCWUD and regulatory agencies on the 90% submittal, SUBCONSULTANT will work with CONSULTANT to prepare 100% plans.

3.2 Cost Estimate: SUBCONSULTANT will provide quantities for items generated within the AutoCAD drawings for use in the cost estimate.

Task 3 Deliverable

AutoCAD and PDF set of plans.

**ASSUMPTIONS**

The following are project assumptions and limitations.

- Comments from CLIENT, Palm Beach County and their consultants will be provided at one time after each submittal.
- Additional drawing revisions due to revisions to Palm Beach County plans beyond the scope of services is not included.



- Design services are not included. Services for each design deliverable are limited to plan preparation based on comments from CONSULTANT.
- CONSULTANT will be Engineer of Record for design plans and permits. SUBCONSULTANT will not be Engineer of Record.
- Printing and delivery services are not included. SUBCONSULTANT will provide CAD and PDF format for all deliverables.
- Relocation or improvements to the 42-inch force main are not included. Plans will only include protection of this main.

**SCHEDULE OF SERVICES**

Schedule of services will be completed according to CONSULTANT and PBC Roadway Schedule. However, the anticipated time frame for each task is outlined below.

Task	Task Description	Calendar Days
1	FIELD INVESTIGATION AND COORDINATION	30 days from receipt of roadway base files
2	90% DESIGN SUBMITTAL AND PERMITTING	30 days from receipt of design markups
3	100% DESIGN SUBMITTAL	14 days from completion of Task 2

**ENGINEERING FEES**

The fees for the above tasks are as follows.

Task	Description	Fee
1	Field Investigation and Coordination	\$ 4,608.00
2	90% DESIGN SUBMITTAL AND PERMITTING	\$ 14,067.00
3	100% DESIGN SUBMITTAL	\$ 3,768.00
Project Total		\$ 22,443.00

Tasks will be lump sum billed on a monthly basis according to the percentage completion of the project.

See Exhibit A for a breakdown of fees.

500 S. Australian Ave., Suite 850  
West Palm Beach, FL 33401  
Office: +1 (561) 746-6900



Should you have any questions, please do not hesitate to contact me at my office at (561) 746-6900 x1078 or send me an electronic message at [cbetancourt@chenmoore.com](mailto:cbetancourt@chenmoore.com).

CHEN MOORE AND ASSOCIATES

Cristobal Betancourt, RLA  
Director

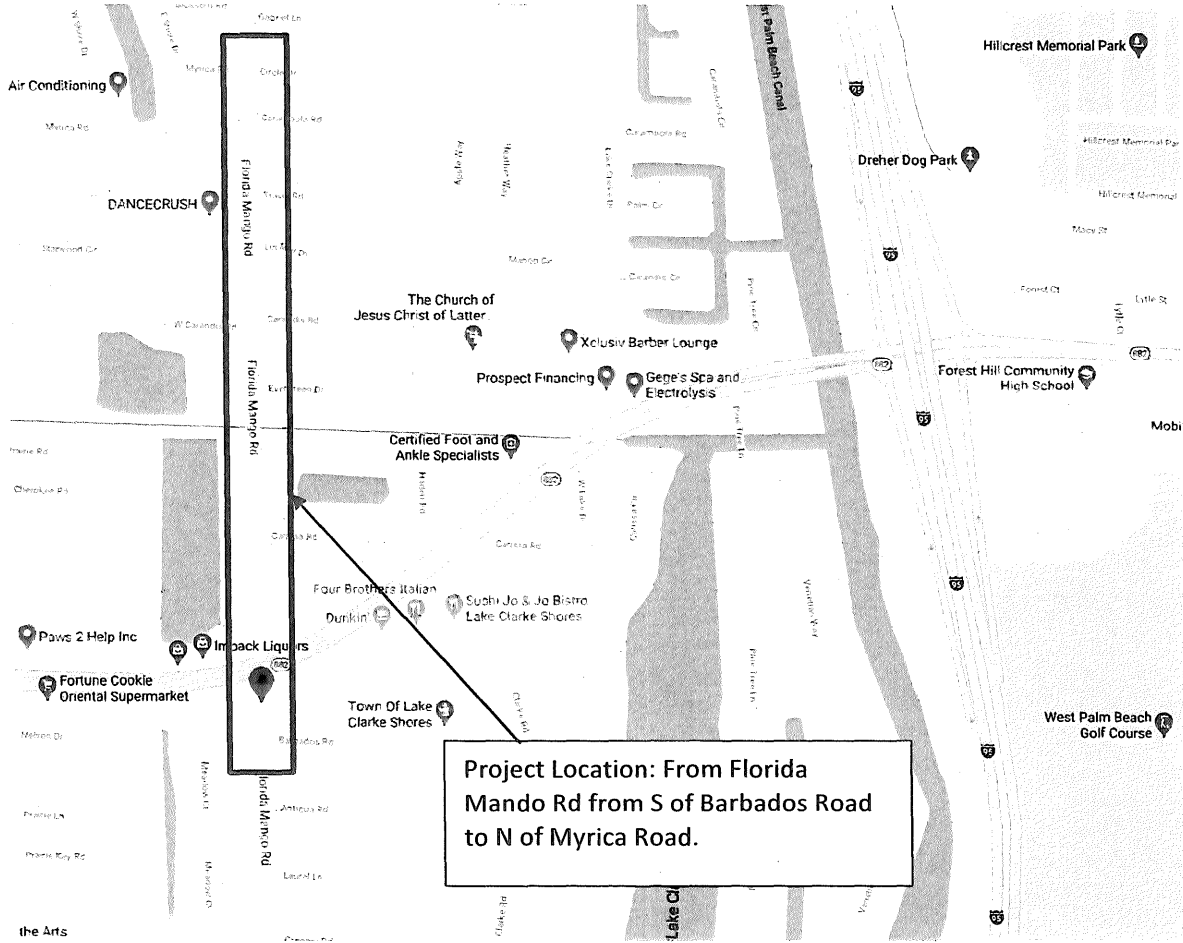
Attachment(s):      Exhibit A Fee Breakdown





# ATTACHMENT G

## Location Map



Revised 12/07/2020

# Craig A. Smith & Associates

Utility Locations / Vacuum Excavation  
 21045 Commercial Trail  
 Boca Raton, FL 33486



# QUOTATION

DATE 2/10/2021  
 Quotation # 20-CS-WO#??  
 Customer ID TBD  
 Project # 20-9999-MISC

**Customer:**  
**CSOLUTIONS**

Jennifer Prettel, P.E., P.M.P.  
 4152 West Blue Heron, Riviera Beach, FL 33404 Suite 225  
 Tel. 561.244.9480 Fax. 561.244.9540  
 JPrettel@csolutions-us.com  
 Felipe A. Martinez fmartinez@csolutions-us.com

Quotation valid until: 4/11/2021  
 Prepared by: JFD

**Comments or Special Instructions:**

Per email, provide utility softdig info for size, type, material, and location  
 Proposed locations provided by Engineer on marked PDF FLA Mango Rd. roadway and signal plans  
 Florida Mango Road – S. of Barbados Road to N. of Myrica Road CSA-3 WUD-21-037

Description of Services to be Performed	Quantity	Unit Price	Unit Total
Task 1 Coordination with one call	1.00	\$ 150.00	\$ 150.00
Task 2 Locates with Ground Penetrating Radar (GPR) (per 5)	11.00	\$ 150.00	\$ 1,650.00
Task 3 Locate with Vacuum Digging (POT-HOLING) and mark facilities as per engineer (55)	55.00	\$ 395.00	\$ 21,725.00
GPS locate with sketch (PSM)(optional)		\$ 150.00	
<i>Facility depths are not provided from surface designations. If facility depths are required, vacuum excavations will be necessary. CAS can provide depth approximations from EM or GPR equipment, but these are estimations and are not considered accurate.</i>			
<b>Proposal Total</b>			<b>\$ 23,525.00</b>

Payment Terms are Invoice Net 30. Late Fees of 1.5% per month accrue after 30 days.

<p>Accepted &amp; Approved: C SOLUTIONS</p>	<p>Signing this document constitutes a Contract and Promise to Pay. Customer agrees to pay all charges associated with the work performed. Payment terms are Net 30. Interest on late payments or balances will accrue at the rate of 1.5% per month after 45 days delinquency. CAS reserves all rights to secure payment and Debtor may be liable for all costs associated with collection of outstanding balances including, reasonable Attorney Fees and Court Costs.</p>
<p>Approved _____ Date _____</p>	



**THANK YOU FOR YOUR BUSINESS!!!**  
 Phone: 561-314-4445 Fax: 561-314-4457

## ATTACHMENT F

**Palm Beach County Water Utilities Department**

Contract for Consulting/Professional Services

Utility Distribution & Collection System Engineering Services

Resolution No. R2020-1896 Contract Dated December 15, 2020

### SUMMARY OF SBE-M/WBE BUSINESS TRACKING

Master Contract Goals	SBE: <u>83.00%</u>	M/WBE: <u>78.00%</u>	MBE (B): <u>76.00%</u>	MBE (H): <u>1.00%</u>	MBE (A): <u>1.00%</u>
Current Proposal					
Value of Authorization No.3	\$133,370.00				
Value of SBE-M/WBE Letters of Intent	\$110,927.00	\$87,402.00	\$87,402.00	\$0.00	\$0.00
Actual Percentage	83.17%	65.53%	65.53%	0.00%	0.00%
Signed/Approved Authorizations					
Total Value of Authorizations	\$131,679.00				
Total Value of SBE-M/WBE Signed Subcontractors	\$73,986.00	\$73,986.00	\$73,986.00	\$0.00	\$0.00
Actual Percentage	56.18%	56.18%	56.18%	0.00%	0.00%
Signed/Approved Authorizations Plus Current Proposal					
Total Value of Authorization	\$265,049.00				
Total Value of Subcontractors & Letters of Intent	\$184,913.00	\$161,388.00	\$161,388.00	\$0.00	\$0.00
Actual Percentage	69.76%	60.88%	60.88%	0.00%	0.00%

Revised 02/11/2021

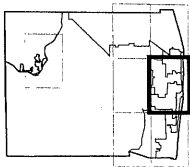
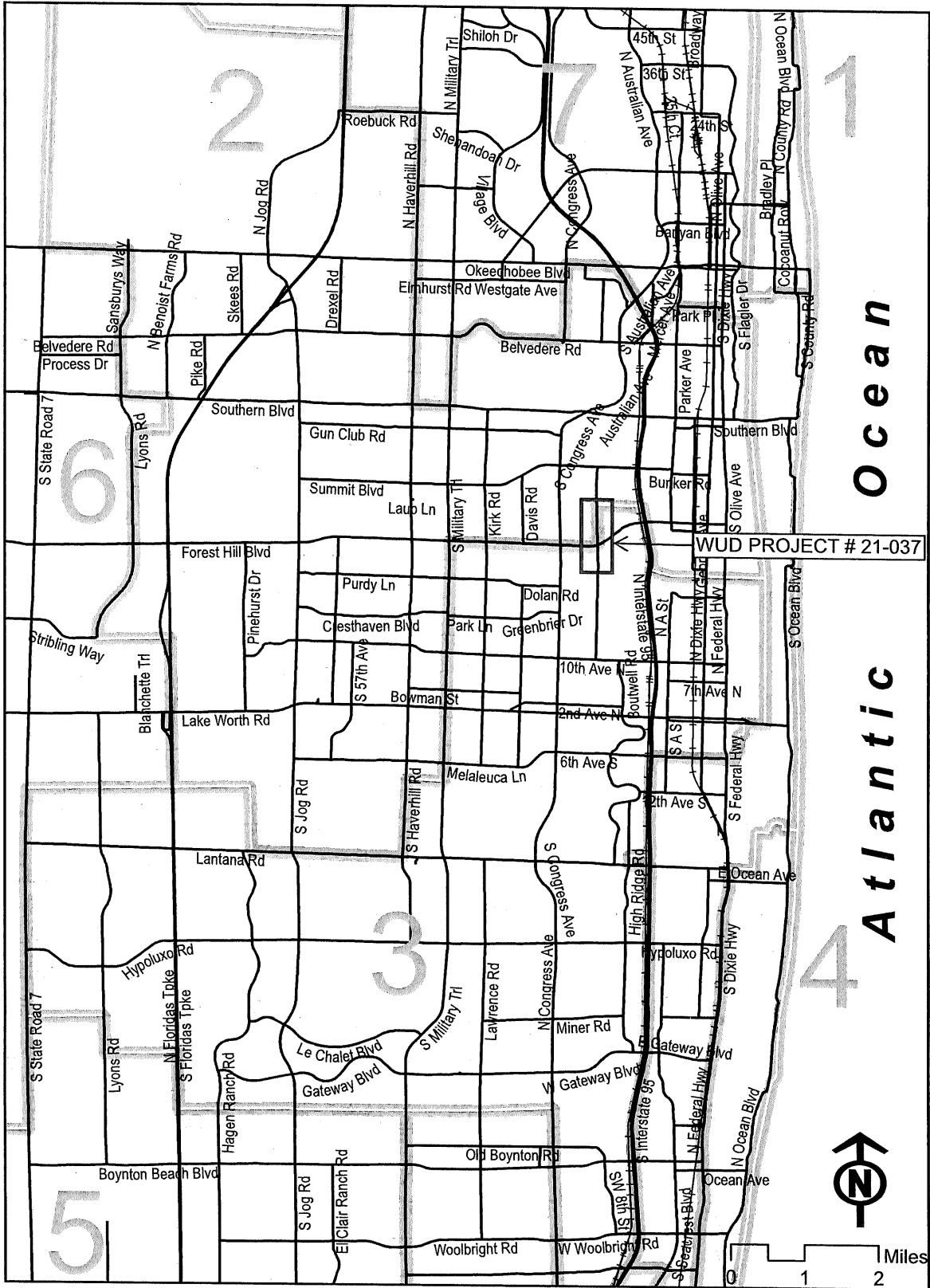
# **ATTACHMENT G**

## **Location Map**

Revised 02/11/2021

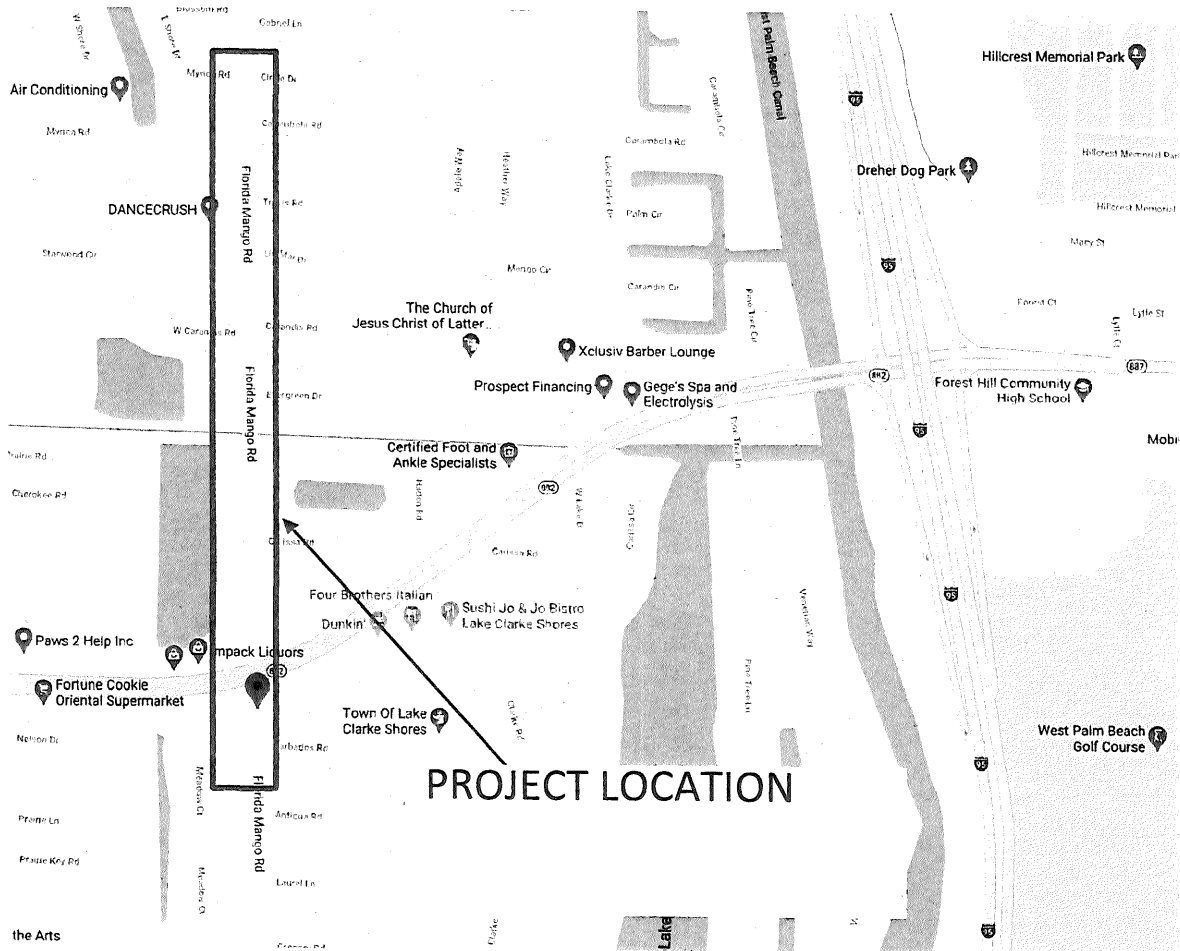
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ATTACHMENT # G  
 LOCATION MAP  
 WUD PROJECT No. 21-037  
 CONSULTANT SERVICE AUTHORIZATION No. 3  
 C SOLUTIONS, INC.



**Location Sketch**

ATTACHMENT 2  
AGENDA ITEM  
PBCWUD PROJECT No. 21-037  
C SOLUTIONS, INC.  
CSA No. 3



# ATTACHMENT 3



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/02/2021

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Lassiter-Ware Insurance, Inc. 1317 Citizens Blvd.  Leesburg FL 34748	<b>CONTACT NAME:</b> Melina Simmons <b>PHONE (A/C, No, Ext):</b> (800) 845-8437 <b>FAX (A/C, No):</b> (888) 883-8680 <b>E-MAIL ADDRESS:</b> melinas@lassiterware.com  <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b> INSURER A: Nautius Insurance Company      17370 INSURER B: Travelers INSURER C: INSURER D: INSURER E: INSURER F:
<b>INSURED</b>  C Solutions, Inc. 810 SE 14th Court, No. 2  Fort Lauderdale FL 33316	

**COVERAGES**      **CERTIFICATE NUMBER:** 20-21 Master Certificates      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractors Pollution  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	ECP203280810	08/24/2020	08/24/2021	EACH OCCURRENCE      \$ 2,000,000 DAMAGE INCURRED PREMISES (Ea occurrence)      \$ 50,000 MED EXP (Any one person)      \$ 5,000 PERSONAL & ADV INJURY      \$ 2,000,000 GENERAL AGGREGATE      \$ 2,000,000 PRODUCTS - COMP/OP AGG      \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT /Ea accident      \$ BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE /Per accident      \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED      RETENTION \$						EACH OCCURRENCE      \$ AGGREGATE      \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB9P3028032047G	07/01/2020	07/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT      \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE      \$ 1,000,000 E.L. DISEASE - POLICY LIMIT      \$ 1,000,000
A	Professional Liability   Retro: 8-24-2010 (limits included with General Liability)			ECP203280810	08/24/2020	08/24/2021	Each Claim      \$2,000,000 Aggregate      \$2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Palm Beach County is included as additional insured, on a primary and non-contributory basis, under the terms and conditions of the attached forms and General Liability Policy with respects to work performed by the named insured, when such requirements are required by written contract. Waiver of Subrogation is included as part of the General Liability Policy and apply when required by written contract, provided the contract is executed prior to any loss. Cancellation: Thirty (30) day's notice except for Ten (10) day's notice for non-payment of premium.

<b>CERTIFICATE HOLDER</b>  Palm Beach County Water Utilities Department 8100 Forest Hill Boulevard West Palm Beach FL 33413	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Steve Botkin Insurance Agency, Inc. State Farm 3038 N Federal Highway Fort Lauderdale FL 33306	CONTACT NAME: Patricia Moore PHONE (A/C, No, Ext): 954-537-3333 E-MAIL ADDRESS: pat@stevebotkin.net	FAX (A/C, No): 954-251-4139
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  C Solutions Inc. 610 SE 14th Court, Suite 2 Fort Lauderdale FL 33316-2680	<b>INSURER A:</b> State Farm General Insurance Company NAIC # 25151	
	<b>INSURER B:</b> State Farm Mutual Automobile Insurance Company 25178	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
X	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	E93-9852-D30-59A E97-5822-E18-59A	04/08/2021 04/08/2021	10/30/2021 10/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> OCCUR CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

E93-9852-D30-59A AUTO POLICY 2017 Ford F150 XL Crew Cab- VIN# 1FTEW1EP0HFA64337  
 E97-5822-D30-59 A ENOL POLICY

WUD Project No. 21-012 System-Wide Force Main Evaluation Phase I

<b>CERTIFICATE HOLDER</b>  Palm Beach County Water Utilities Department 8100 Forest Hills Blvd West Palm Beach, FL 33413	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. BOTKIN 59-6862 AUTHORIZED REPRESENTATIVE  BROWARD SOUTH F603
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**ADDITIONAL REMARKS SCHEDULE**

AGENCY STEVE BOTKIN AGENCY		NAMED INSURED C Solutions, Inc.	
POLICY NUMBER E-93-9852-D30-59 & E97-5822-E18-59		610 SE 14th Court, Suite #2 Fort Lauderdale, FL 33316-2680	
CARRIER State Farm Insurance	NAIC CODE 25178	EFFECTIVE DATE: 04/08/2021	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

....CONTINUED PAGE 2 "Additional Remarks"

ADDITIONAL INSURED: Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents.

WAIVER OF SUBROGATION:  
CONSULTANT hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy.

THIRTY DAYS' PRIOR WRITTEN NOTICE of Cancellation, Nonrenewal or Reduction in Coverage to ENGINEER and OWNER



S. BOTKIN 59-6862  
A026573  
BROWARD SOUTH F603