Agenda Item #: 3#12

PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS** AGENDA ITEM SUMMARY

Meeting Date:	June 15, 2021	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department:	Facilities Developm	ent & Operations	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: continuing contracts with three (3) firms to provide for environmental assessment services on an as needed basis through June 14, 2026 with a maximum cumulative value of \$1,500,000.

Consultant SBE or Non-SBE Status A) Ardaman & Associates, Inc. Non-SBE Local Non-SBE **B)** GHD Services Inc. Non-Local C) Partner Assessment Corporation d/b/a Local Non-SBE Partner Engineering and Science, Inc.

Summary: The purpose of these continuing contracts is to pre-select consultants to provide environmental condition assessments, identification of remedial activities, and related consulting and remediation observation services for capital improvement or renovation projects countywide. The projects to be assigned will have a construction value less than \$4,000,000 or study activity limited to \$500,000. Consultant fees will be negotiated on an individual basis for the identified projects. These contracts will be for five (5) years. This continuing contract was solicited pursuant to the requirements of the Equal Business Opportunity Ordinance (EBO). This continuing contract was presented to the Goal Setting Committee on November 4, 2020, and the committee established Affirmative Procurement Initiatives (API) of a 20% mandatory Small Business Enterprise (SBE) subcontracting goal on the continuing contract and an SBE evaluation preference for the selection. Ardaman & Associates, Inc. committed to an SBE participation goal of 25%, GHD Services Inc. committed to an SBE participation goal of 20% and Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc. committed to an SBE participation goal of 33%. S/M/WBE actual participation will be identified on each consultant services authorization (CSA), and will be tracked cumulatively over all CSA issued under the continuing contract. (Capital Improvements Division) Countywide (LDC)

Background and Justification: On March 11, 2021, the consultants were selected in accordance with Board adopted procedures, and pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act). Three firms were selected to perform professional consulting services on a continuing contract basis. After selection, each firm provided hourly rates, which will be the basis for the negotiation of each individual CSA. Work will be authorized through individual CSA when required during the term of these continuing contracts. The cumulative value of environmental assessment services authorized under the previous continuing contract over the past six (6) years was \$1,134,320.99.

Attachments:

- 1. Disclosure of Ownership Interests for Ardaman & Associates, Inc.
- 2. Disclosure of Ownership Interests for GHD Services Inc.
- 3. Disclosure of Ownership Interests for Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc.
- 4. Contract Ardaman & Associates, Inc.
- 5. Contract GHD Services Inc.
- 6. Contract Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc.

Recommended By:	Dani C. ayal Calles	5/20/24
	Department Director	/Date /
Approved By:	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

۸.	Five Year Summary of Fi	scal Impact:				
Fiscal	Years	2021	2022	2023	2024	2025
Opera Exter	al Expenditures ating Costs nal Revenues nd Match (County					
NET]	FISCAL IMPACT	*				
	DITIONAL FTE FIONS (Cumulative)					
	m Included in Current Bu this items include use of fo	_	Yes _ Yes _	x No	X	
3udge	et Account No: Fund _	Dept	Unit _	Object	t Progr	ram
•	Departmental Fiscal Rev		VIEW COMM	MENTS	_	
	OFMB Fiscal and/or Cor	ntract Develop	ment Comme	nts:		
C	Smallet Sly	125 5/25	Contract D	evelopment an	d Control	ē/3/a
3.	Legal Sufficiency: Assistant County Attorney					
C.	Other Department Revie	w:				
	Department Director					