



**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes\_\_\_\_\_ No\_\_\_\_\_

Budget Account No.: Fund\_\_\_\_\_ Dept.\_\_\_\_\_ Unit\_\_\_\_\_ Object\_\_\_\_\_

Reporting Category\_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

\_\_\_\_\_  
OFMB

\_\_\_\_\_  
Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**JULY 13, 2021**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

Increase of term contract of \$51,001 with Fisher Scientific Company LLC for a total of \$251,000 for hazmat supplies and equipment from 12/08/2020 through 12/07/2021.

**B)**

One-time purchase of maintenance and repair services of existing equipment from Ovivo USA LLC for \$406,230.

**C)**

One-time purchase of standard cutaway type transit vehicles from Florida Transportation Systems Incorporated for \$985,006.

**D)**

Renewal of term contract with Vulcan Materials Company dba Vulcan Construction Materials LLC; Stewart Materials LLC for \$1,781,850 for the supply and loading of beach and dune sand from 07/11/2021 through 07/10/2022.

**E)**

Renewal of term contract with Hach Company d/b/a Hach for \$840,000 for instrumentation products, parts, preventative maintenance and repairs from 07/19/2021 through 07/18/2022.

**F)**

New term contract with Municipal Equipment Company LLC; Bennett Fire Products Co. Inc.; Ten 8 Fire Equipment Inc. dba Ten8; Municipal Emergency Services Inc.; Technical Rescue.com Inc.; Team Equipment Inc.; Henry Schein Inc. for \$2,028,000 for fire equipment, parts, supplies, and services from 07/01/2021 through 06/30/2022.

**G)**

New term contract with Sulphuric Acid Trading Company Inc. for \$2,300,000 for sulfuric acid 93% solution from 07/15/2021 through 07/14/2022.

**H)**

New term contract with Cisco Systems Inc. for \$3,815,000 for data communications products and services from 07/13/2021 through 09/30/2024.

**I)**

TDC: Zimmerman Agency LLC agreement (2021-0160) ending March 31, 2021 was extended due to the COVID-19 pandemic from April 1, 2021 to March 31, 2022. There is no change to the overall dollar amount of the agreement.

**J)**

TDC: AviaReps Mexico agreement ending September 30, 2021 is being renewed on October 1, 2021 to September 30, 2022. This is the second of four, one-year renewals.

**K)**

TDC: Lieb Management Group Germany agreement ending September 30, 2021 is being renewed on October 1, 2021 to September 30, 2022. This is the second of four, one-year renewals.

**L)**

TDC: Hills Balfour United Kingdom agreement ending September 30, 2021 is being renewed on October 1, 2021 to September 30, 2022. This is the second of four, one-year renewals.

**M)**

TDC: Vox Canada agreement ending September 30, 2021 is being renewed on October 1, 2021 to September 30, 2022. This is the second of four, one-year renewals.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
 BOARD OF COUNTY COMMISSIONERS MEETING DATE OF  
 07/13/2021

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Fisher Scientific Company, L.L.C.	Increase of term contract for hazmat supplies and equipment for the period of 12/08/2020 through 12/07/2021 per Master Agreement #250573C.	Increased Amount: \$51,001.00 Total with increase: \$251,000.00 S/M/WBE: \$0 Original Contract Amount: \$189,500.00 (7 months)	Fire Rescue Department 1300-440-4211-5212 1300-440-4211-5201	Scarlett	
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The County has expended or encumbered \$166,212 (\$24,624/month) during the previous six and three quarter (6.75) months of the current twelve (12) month term contract. Fire Rescue requests an increase of \$51,001 over the previous authorized amount of \$199,999 for the remaining five and one quarter (5.25) months of the current term contract. This increase is necessary due to unexpected purchases related to the Covid-19 pandemic. Approval is also requested to add vendors and/or items, as necessary, during the term of the contract as allowed by the originating entity. This contract is a piggyback off the Orange County Government, Florida, Contract #Y17-1095C-MV. The contract amount for the: (i) initial seven (7) month term was \$189,500 with \$52,919 expended; (ii) first twelve (12) month renewal term was \$109,500, which was increased to \$123,000, with \$115,192 expended; and (iii) second twelve (12) month renewal term was \$159,500, which was increased to \$263,998, with \$240,608 expended. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State.

**EXHIBIT B**

Ovivo USA, LLC.	One-time purchase of maintenance and repair services of existing equipment per Purchase Order #MB062521-47, MB062521-48, and MB062521-49.	\$406,230.00 S/M/WBE: \$0	Water Utilities Department 4001-420-1GUA-4615	Scarlett	
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The Water Utilities Department requests approval of three (3) sole source one-time purchases of maintenance and repair services to remove, furnish and install a new aerator reducer; rebuild an existing aerator reducer; rebuild an existing clarifier drive unit; and furnish and install new clarifier equipment at the Belle Glade Wastewater Treatment Plant for a collective total of \$406,230. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
 BOARD OF COUNTY COMMISSIONERS MEETING DATE OF  
 07/13/2021

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**EXHIBIT C**

Florida Transportation Systems, Incorporated	One-time purchase of standard cutaway type transit vehicles per Purchase Order #FZG062421-2.	\$985,006.00 S/M/WBE: \$0	Palm Tran 1341-542-5559-6401	Scarlett	
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Palm Tran requests a one-time purchase of eleven (11) Collins Cutaway Paratransit Vehicles Ford T24, as replacements for fleet vehicles that have reached the end of their useful life cycle. This purchase is off the Florida Department of Transportation, Contract #TRIPS-17-CA-RFP and TRIPS-17-CA-FTS-C. Awardee is located outside Palm Beach County in the City of Tampa, Florida. This Federally funded purchase is exempt from the EBO Ordinance.

**EXHIBIT D**

Vulcan Materials Company dba Vulcan Construction Materials, LLC; Stewart Materials, LLC	Renewal of term contract for the supply and loading of beach and dune sand for the period of 07/11/2021 through 07/10/2022 per Master Agreement #F19051B.	\$1,781,850.00 S/M/WBE: \$0 Original Contract Amount: \$1,781,850.00	Environmental Resources Management Department 3652-381-M037-4630 3652-381-M045-4630 3652-381-M053-4630	Scarlett	
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The County has expended or encumbered \$0 (\$0/month) during the previous eleven and one half (11.5) months of the current twelve (12) month term contract. Due to beach and dune restoration plans at Coral Cove Park, South Jupiter Island and Singer Island, and for emergency response to severe erosion, which will provide protection for County Parks, infrastructure and critical habitat for threatened and endangered species, \$1,781,850 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of 07/11/2021. The contract amount for the: (i) initial twelve (12) month term was \$1,781,850 with \$530,349 expended; and (ii) first twelve (12) month renewal term was \$1,780,850 with \$0 expended. This term contract has two (2) twelve (12) month renewal options remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Fort Myers, Florida. The original contract was established by a competitive solicitation process. This Federally funded contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

07/13/2021

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> Hach Company d/b/a Hach	Renewal of term contract for instrumentation products, parts, preventative maintenance and repairs for the period of 07/19/2021 through 07/18/2022 per Master Agreement #SS150946B.	\$840,000.00 S/M/WBE: \$0 Original Contract Amount: \$840,000.00	Water Utilities Department 4001-720-3240-4615 4001-720-6GUA-4615 4001-720-2582-4615 4001-720-2531-4615 4001-720-2460-4615 4001-720-2521-4615	Scarlett	

The County has expended or encumbered \$700,687 (\$62,283/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. Due to planned maintenance, repair and replacement of parts resulting from the age, condition and sensitivity of instrumentation as well as the need for calibration and testing, \$840,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$840,000 with \$592,802 expended; and (ii) first twelve (12) month renewal term was \$840,000 with \$700,687 expended. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

07/13/2021

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT F</u> Municipal Equipment Company LLC; Bennett Fire Products Co Inc; Ten 8 Fire Equipment Inc dba Ten8; Municipal Emergency Services, Inc.; Technical Rescue.com Inc.; Team Equipment Inc; Henry Schein Inc	New term contract for fire equipment, parts, supplies, and services for the period of 07/01/2021 through 06/30/2022 per Master Agreement #950678.	\$2,028,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$3,062,739 (\$128,957/month) during the previous twenty-three and three quarter (23.75) months of the current twenty-four (24) month term contract. Due to the need for equipment, parts and supplies needed for: Fire Rescue's new hires; the Department of Environmental Resources Management's prescribed burn program; Department of Airports' Fire Station #81; and the Department of Water Utilities, \$2,028,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract with a retroactive start date of 07/01/2021. Approval is also requested to add vendors and/or items as necessary, during the term of the contract as allowed by the originating entity. This contract is a piggyback off the Lake County, Florida Contract #17-0606 and has no renewal options. Two (2) Awardees are located out of State and five (5) Awardees are located outside Palm Beach County in the cities of Orlando, Bradenton, New Port Richey, Pinellas Park and Cooper City, Florida. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

07/13/2021

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u>					
Sulphuric Acid Trading Company, Inc.	New term contract for sulfuric acid 93% solution for the period of 07/15/2021 through 07/14/2022 per Master Agreement #21044.	\$2,300,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2532-5205 4001-720-2533-5205 4001-720-3GUA-5205	Scarlett	

The County has expended or encumbered \$1,241,500 (\$110,356/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. Due to a significant increase in the cost of raw materials, freight charges, unit pricing and Water Utilities' increased need for chemicals to balance the PH in water used in the water treatment process, \$2,300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Tampa, Florida. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

<u>EXHIBIT H</u>					
Cisco Systems, Inc.	New term contract for data communications products and services for the period of 07/13/2021 through 09/30/2024 per Master Agreement #900503.	\$3,815,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$2,709,464 (\$225,789/month) during the previous twelve (12) months of the current twelve (12) month term contract. Due to the need for the replacement and upgrade of older Cisco servers and equipment, and to maintain computer and network functionality for departments Countywide, \$3,815,000 is needed to meet the County's requirements through the expiration of this new thirty-eight and one half (38.5) month term contract. Approval is also requested to add vendors and/or items as necessary, during the term of the contract as allowed by the originating entity. This contract is a piggyback off the State of Florida Contract #43220000-NASPO-19-ACS and has no renewal options. Awardee is located out of State. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

07/13/2021

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT I

Stryker Sales Corporation dba Stryker Medical	New term contract for stretchers and power cots for the period of 07/13/2021 through 06/30/2022 per Master Agreement #250667.	\$437,000.00 S/M/WBE: \$0	Fire Rescue Department 1300-440-4230-6401	Scarlett	
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The Fire Rescue Department requests the approval of an eleven and one quarter (11.25) month term contract for stretchers and power cots. \$437,000 is needed to meet the County's requirements through the expiration of this new eleven and one quarter (11.25) month term contract. This contract is a piggyback off the Savvik Buying Group, Eagle County Paramedic Services / Public Safety Association Inc. Contract #2019-05. This term contract has one (1) twenty-four (24) month renewal option remaining. Awardee is located out of State. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

EXHIBIT J

EccoVia, Inc.	New term contract for ClientTrack software and services for the period of 07/13/2021 through 07/12/2026 per Master Agreement #FSS650500.	\$964,114.00 S/M/WBE: \$0	Department of Community Services 0001-148-1318-5121 1001-142-1435-5121 1001-142-1438-5121	Scarlett	
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The Department of Community Services requests the approval of a sixty (60) month term contract for ClientTrack software and services. \$964,114 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. EccoVia, Inc. requested modification to the County's standard limit of liability and indemnification language. In accordance with PPM CW-F-049, the Department of Risk Management and the County Attorney's Office negotiated and agreed to a limitation of liability and no indemnification provisions for direct damages; however, EccoVia, Inc. is fully liable with no limits of liability for third party claims. These negotiated terms between Palm Beach County and EccoVia, Inc. will be used for future sole source purchases, as applicable. This term contract has no renewal options. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE. This Federally funded sole source contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
 BOARD OF COUNTY COMMISSIONERS MEETING DATE OF  
 07/13/2021

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT K</u> Resto Concepts, Inc. d/b/a 2Taste Catering	Ratification of the approval of an emergency term contract for summer food program for the period of 06/21/2021 through 08/06/2021 per Master Agreement #151008.	\$447,697.25 S/M/WBE: \$0	Youth Services Department 0001-150-1335-3419	Scarlett	

The Department of Youth Services requested the approval of a one and one half (1.5) month emergency term contract for the summer food program with a retroactive start date of 06/21/2021. \$447,697.25 is needed to meet the County's requirements through the expiration of this new one and one half (1.5) month term contract. Due to the necessity of this program, the Purchasing Director approved the Emergency Term Contract and is seeking the Board's ratification of the same. This emergency term contract has no renewal options. Awardee is located outside Palm Beach County in the City of North Miami, Florida. This emergency term contract is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**07/13/2021**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT L</u> Kone, Inc.	Extension and increase of term contract for elevator/escalator maintenance and repair for the period of 05/01/2020 through 04/30/2022 per Master Agreement #16001D.	Increased Amount: \$253,200.00 Total with increase: \$979,200.00 S/M/WBE: \$0 Original Contract Amount: \$557,500.00	Countywide	Scarlett	

The County has expended or encumbered \$639,724 (\$45,695/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. Due to the impact of the COVID-19 pandemic, resulting in staff workload reprioritization and the periodic non-availability for work, an additional nine (9) month extension to the current term contract is necessary to solicit and award a new term contract and to avoid a gap in service. This term contract will be terminated for convenience upon award of a new term contract. In addition, an increase of \$253,200 over the previously authorized amount of \$726,000, inclusive of the Purchasing Director's ten percent (10%) authority, is required in order to continue elevator/escalator maintenance and repair during the contract extension. The contract amount for the: (i) initial twelve (12) month term was \$557,500, which was increased to \$698,360, with \$644,687 expended; (ii) first twelve (12) month renewal term was \$619,580 with \$567,770 expended; (iii) second twelve (12) month renewal term was \$664,580 with \$543,630 expended; and (iv) third twelve (12) month renewal term was \$607,580 with \$573,918 expended. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Miramar, Florida. No S/M/WBE vendor submitted a bid on this project.

**TOTAL AMOUNT OF CARES ACT AWARDS:     \$0**  
**TOTAL AMOUNT OF ALL AWARDS:       \$14,309,098.25**

# ROUTING INFORMATION – Tourist Development Council

## BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Agreement Extensions

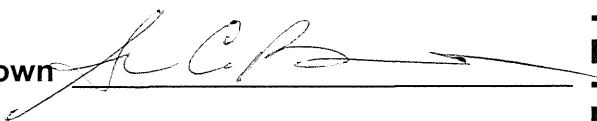
MEETING DATE: July 12, 2021

MEETING TYPE: BCC Regular

**DEADLINE TO BOARD SERVICES: Monday, July 12, 2021, before noon.**

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
06/24/21	5	07/12/21	S. Brown	07/12/21

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT A  
SIGNATURE:**

Susan C. Brown   
or  
Tracy Ramsey \_\_\_\_\_



**INTEROFFICE MEMORANDUM**

**DATE:** June 24, 2021

**TO:** Tim Montiglio  
Clerk's Office

**FROM:** Joan Hutchinson *JH*  
TDC

**RE:** Sub-Agreement Extensions

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I have attached two (2) copies each of one (1) marketing subcontract extension and four (4) renewal letters for marketing subcontracts for Discover Palm Beach County.

- Zimmerman Agency, LLC agreement (2021-0160)) ending March 31,2021 was extended due to the COVID-19 pandemic, from April 1, 2021 – March 31,2022. There is no change to the overall dollar amount of the agreement.
- AviaReps Mexico, agreement ending September 30, 2021, is being renewed on October 1, 2021 – September 30, 2022. This is the second of four, one-year renewals.
- Lieb Management Group Germany agreement ending September 30, 2021, is being renewed on October 1, 2021 – September 30, 2022. This is the second of four, one-year renewals.
- Hills Balfour United Kingdom agreement ending September 30, 2021, is being renewed on October 1, 2021 – September 30, 2022. This is the second of four, one-year renewals.
- Vox Canada agreement ending September 30, 2021, is being renewed on October 1, 2021 – September 30, 2022. This is the second of four, one-year renewals.

Will you please add this agreement to the next “contract list” for BCC approval? Following approval, I am requesting one (1) copy of to be returned to this office. If you have any questions, please call me at 233-3133.