

Agenda Item is over 50 pages; may be viewed in the Minutes Department

Agenda Item #: 3-C-9

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	July 13, 2021	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
		<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:	Engineering & Public Works Department				
Submitted By:	Engineering & Public Works Department				
Submitted For:	Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) an Annual Construction Engineering Inspection (CEI) professional services contract with Mehta and Associates, Inc. (MAI); and
- B) an Annual CEI professional services contract with New Millennium Engineering, Inc. (NME).


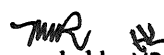


SUMMARY: Approval of these contracts will provide the professional services necessary for CEI services throughout Palm Beach County (County) on a work task order basis. The contract period for these contracts is thirty-six months from the date of approval by the Board of County Commissioners (BCC). The Affirmative Procurement Initiatives selected for these contracts on November 6, 2019, by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. MAI contractually agreed to 20% SBE participation for the contract. NME contractually agreed to 30% SBE participation for the contract. MAI and NME have Palm Beach County offices. Countywide (YBH)

Background and Justification: On March 30, 2021, the Consultant's Competitive Negotiations Act Selection Committee selected MAI and NME and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on March 31, 2021. The County is now contracting with MAI and NME to provide the necessary professional services.

After reviewing the attached contracts and finding them in proper order, the Engineering Department recommends BCC approval. Approval of these contracts will ensure the continued process of professional services required by the County.

Attachments:

- 1. MAI Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
- 2. NME Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)

	Recommended by:  YBH/TEL <div style="text-align: center;"> County Engineer</div>	6/19/2021 Date
Approved By:	 Assistant County Administrator	6/16/21 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$ -0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund Dept Unit Object

Recommended Sources of Funds/Summary of Fiscal Impact:

**** Fiscal impact is indeterminable at this time. These firms are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review:



III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Deborah Bauer 6/11/21
 OFMB 9A 6-11-21 JG/11/21
John J. Jewell 6/16/21
 Contract Dev. and Control 6-15-21 TW

B. Approved as to Form and Legal Sufficiency:

for L. Herman 6/16/2021
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.