

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	July 13, 2021	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: **Housing and Economic Development**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

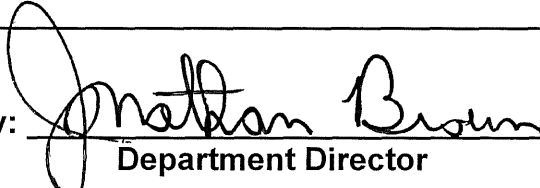
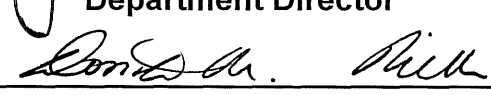
- A)** a Budget Transfer of \$202,600 in the Housing and Community Development Fund;
- B)** a Budget Amendment of \$77,600 in the Public Building Fund for the Pahokee Gymnasium Project; and
- C)** a Budget Amendment of \$125,000 in the Capital Improvement Fund for the Town of Lake Clark Shores to recognize the transfer.

Summary: On August 25, 2020 the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds for the Town of Lake Clark Shores to support the installation of a 12-inch potable water main extension on the west side of Lawrence Road to serve the residences in the unincorporated Seminole Manor Target Area and Maralago Cay Mobile Home Park. Also approved was an additional \$77,600 allocation for the Pahokee Gymnasium Project. Existing CDBG funding of \$750,855 was approved by the BCC on October 9, 2020. The revised total allocation of funding for the Pahokee Gymnasium Project is \$828,455. The Memorandum of Understanding (MOU) with Palm Beach County Department of Facilities Development and Operations (FDO), the Palm Beach County Water Utilities Department (WUD) and the Department of Housing and Economic Development (DHED) require that an interdepartmental budget transfer be established to reimburse FDO and WUD for eligible project costs. WUD entered into an inter-local agreement with the Town of Lake Clarke Shores for the construction of the water main project and awarded a construction contract, which was approved on June 15, 2021. The budget transfer and amendments are necessary to appropriate the required funds. **These are CDBG funds and require no local match.** Districts 3 and 6 (HJF)

Background and Justification: Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development. Approval of this agenda item will appropriate CDBG funding to renovate a County owned facility that provides homeless and housing services. The CDBG program works to provide decent affordable housing, community facilities and services and job creation through expansion of businesses. FDO and WUD have executed MOUs with DHED to participate in the CDBG program as the implementing agency for these projects.

Attachments:

- 1 Budget Transfer
- 2 Budget Amendments
- 3 Pahokee Gymnasium Project MOU
- 4 Lake Clark Shores Water Main Installation Project MOU

Recommended by:		<u>6/14/2021</u>
	Department Director	Date
Approved By:		<u>6/25/2021</u>
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	\$202,600				
External Revenues	(\$202,600)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

# ADDITIONAL FTE POSITIONS (Cumulative)	0				
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Is Item Included In Current Budget? Yes X No _____
 Does this Item include the use of Federal funds? Yes X No _____

Budget Account No.:

Fund 1101 Dept 820 Unit 1431 Object 9211 Program Code/Period BG191/GY16 \$125,000
 Fund 1101 Dept 820 Unit 1431 Object 9204 Program Code/Period BG43J/GY18 \$ 77,600

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate budget in Community Development Block Grant funds to reimburse FDO via interdepartmental transfer for the Pahokee Gymnasium Project for \$77,600 and WUD for the Lake Clark Shores Water Main Installation Project for \$125,000.

C. Departmental Fiscal Review: [Signature]
 Shairrette Major, Fiscal Manager II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 6/15/21
 OFMB CPA 6-16-21
 BR 6/17
 UM 6/17

[Signature] 6/24/21
 Contract Development and Control
 6-24-21 TW

B. Legal Sufficiency:

[Signature] 6/25/21
 Assistant County Attorney

C. Other Department Review:

 Department Director

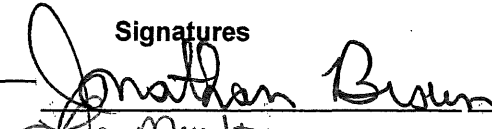
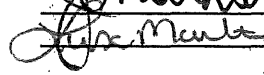
21-0916

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

FUND 1101 - Housing and Economic Sustainability

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED June 3, 2021	REMAINING BALANCE
EXPENDITURES								
143-1431-8201	Contributions Non-Gov't Agency	4,585,072	2,660,606	0	202,600	2,458,006	615,550	1,842,456
820-1431-9204	Transfer to Public Bldg Impv Fund 3804	0	3,215,053	77,600	0	3,292,653	909,880	2,382,773
820-1431-9211	Transfer to WUD Capital Improvement Fund 4011	0	0	125,000	0	125,000	0	125,000
TOTAL EXPENDITURES		11,803,374	14,261,167	202,600	202,600	14,261,167		

Department of Housing and Economic Sustainability
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures	Date
	6/14/2021
	6/18/21

By Board of County Commissioners
At Meeting of :
July 13, 2021
Deputy Clerk to the
Board of County Commissioners

21-0918

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

3804
Fund

BGRV 061721*0513
BGEX 052821*1436

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 6/1/2021	REMAINING BALANCE
<u>REVENUES</u>								
411/B673	8015 - Tr Fr HCD FD 1101	0	23,643	77,600	0	101,243		
Total Receipts and Balances		88,921,376	87,181,527	77,600	0	87,259,127		
<u>EXPENDITURES</u>								
411/B673	4907 - Building Improvements NoCap	587,335	23,643	77,600	0	101,243	20,312	80,931 0
Total Appropriations & Expenditures		88,921,376	87,181,527	77,600	0	87,259,127		

Signatures & Dates

By Board of County Commissioners

Office of Financial Management & Budget

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

[Signature] 6/11/2021
[Signature] 6/11/21
HB/BM 6/11/2021

At Meeting of

13-Jul-21

Deputy Clerk to the

Board of County Commissioners

2021 - 0917

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 4011 - Water Utilities Capital Improvement Fund

BGRV 060121*506
BGEX 060121*1440

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 6/01/2021	REMAINING BALANCE
Revenues and receipts							
8004211-8015 Transfer from Fund 1101	0	0	125,000	0	125,000	0	125,000
Total Revenue and receipts	308,721,052	316,835,461	125,000	0	316,960,461		
Expenditures							
721W031-6543 Water Transmission Mains	14,221,936	19,169,476	125,000	0	19,294,476	18,445,691	848,785
Total expenditures	308,721,052	316,835,461	125,000	0	316,960,461		

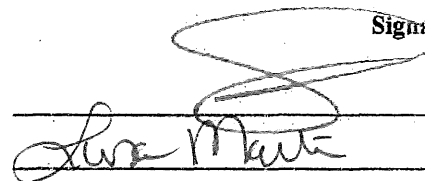
Office of Financial Management and Budget

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures & Dates

 6/11/2021
6/18/21

BY BOARD OF COUNTY COMMISSIONERS

AT MEETING OF

July 13, 2021

Deputy Clerk to the

Board of County Commissioners

AMENDMENT 002
TO THE
MEMORANDUM OF UNDERSTANDING

DEPARTMENT OF HOUSING & ECONOMIC SUSTAINABILITY
and
FACILITIES DEVELOPMENT & OPERATIONS

PAHOKEE GYMNASIUM PROJECT

Amendment 002, with an effective date of October 5, 2020, by and between Palm Beach County Department of Housing and Economic Sustainability (HES) and Palm Beach County Facilities Development and Operations Department (FDO).

WITNESSETH:

WHEREAS, HES and FDO entered into a Memorandum of Understanding (MOU) on January 24, 2019, as amended on October 1, 2019, to utilize \$750,855 of Community Development Block Grant (CDBG) funding for certain improvements to the Pahokee Gymnasium; and

WHEREAS, the project budget and completion schedule have been updated and require certain revisions; and

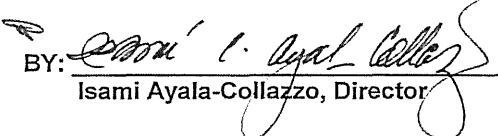
WHEREAS, the parties wish to acknowledge the additional CDBG funding allocated to the project and the revised project completion schedule.

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, it is acknowledged that:

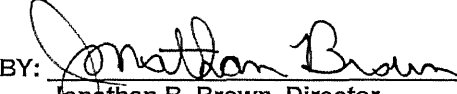
- The project budget shall be increased by \$77,600 with funding derived from HES's CDBG allocation. The revised CDBG allocation is \$828,455.
- The CDBG allocation of up to \$828,455 shall be expended by July 31, 2021.

AGREED AS TO TERMS

FACILITIES DEVELOPMENT & OPERATIONS DEPARTMENT

BY: 
Isami Ayala-Collazzo, Director

DEPARTMENT OF HOUSING & ECONOMIC SUSTAINABILITY

BY: 
Jonathan B. Brown, Director

Z:\CDBG\FY 2018-19\Pahokee Gym\MOU_Amend002_Pahoke Gym.docx



DHES AMENDMENT APPROVAL FORM



Nineteenth (19th) AMENDMENT TO FY 2016-2017 ACTION PLAN

- (1) Describe the Amendment, including Activity name, Activity Location/Description, and Estimated Amount (attach additional page, if needed).
CDBG Activity to Be Added:
This amendment will provide \$77,600 from CDBG funds to complete the renovation of the Pahokee Gymnasium located at 360 E. Main Street, Pahokee, FL 33476.
- (2) Specify the Activities' Classification per HUD Regulations.
24 CFR 570.201(e) Public facilities and infrastructure
- (3) Specify the National Objective (if applicable) per HUD Regulations.
24 CFR 570.208(a)(1) Area Benefit
- (4) Specify the Implementing Agency.
Palm Beach County Facilities Development & Operations
- (5) Specify the Source that Funding is Coming From (include reporting category(s)).
(FALS to Complete)
BG 98 GY 16
BG _____ GY _____
- (6) Specify the Destination where Funding is Going To (include reporting category(s)).
(FALS to Complete)
BG 177A GY 16
- (7) Specify the Amendment Effective Date.
The amendment will be effective after a 30 day comment period – October 4, 2020

Requested by (DHES Section): Strategic Planning Section

Prepared by: Stefania Russell *SR* Date: September 28, 2020
(Staff Person)

Reviewed by: Clement P. Clarke Date: 9/30/2020
(Principal Planner, Strategic Planning)

Reviewed by: [Signature] Date: 9/30/20
(Director, Strategic Planning)

Reviewed by: [Signature] Date: 9/30/2020
(Manager, CIREIS)

Approved by: [Signature] Date: 10-8-20
(Fiscal Manager, FALS Section)

Thomas
10-5-20

Approved by: [Signature] Date: 9/30/2020
(Director, Contract Development/Quality Control)

Approved by: [Signature] Date: 10-9-20
(Deputy Director, DHES)

Approved by: [Signature] Date: 10/9/2020
(Director, DHES)

**PUBLIC NOTICE
PALM BEACH COUNTY
DEPARTMENT OF HOUSING AND ECONOMIC SUSTAINABILITY**

Palm Beach County Department of Housing and Economic Sustainability (HES) proposes to amend its Action Plan for Fiscal Year 2016-2017, as follows:

Proposed Nineteenth (19th) Amendment to FY 2016-2017 Action Plan

For FY 2016-2017, the total Community Development Block Grant (CDBG) funding allocation was \$5,773,323. The proposed 19th Amendment includes:

CDBG Activity to Be Added: This amendment will provide \$77,600 from CDBG funds to complete the renovation of the Pahokee Gymnasium located at 360 E. Main Street, Pahokee, FL 33476. Renovation includes drywall, paint, lighting, bleachers and backboards. The source of funds is from Contingency Reserves.

The Amendment will be available for public inspection at HES, and will become final after a thirty (30) day period for public comment. Written comments will be accepted at HES, 100 Australian Avenue, Suite 500, West Palm Beach, FL 33406, until October 4, 2020.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THIS AD AND DOCUMENTS LISTED ABOVE MAY BE REQUESTED IN AN ALTERNATE FORMAT. PLEASE CONTACT HES AT (561) 233-3689.

PUBLISH: September 4, 2020