

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date: July 13, 2021                       Consent                       Regular  
    Ordinance                       Public Hearing

Department: Housing and Economic Development

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: CDBG funding of \$224,882 to the Town of Lake Clarke Shores for the construction of sanitary sewer improvements in a residential neighborhood located on Forest Hill Boulevard.

**Summary:** The Department of Housing and Economic Development (DHED) has identified \$224,882 in CDBG funds recaptured from various fiscal years from projects that were successfully completed under budget or projects which did not move forward. DHED is proposing that these funds be used to support a sanitary sewer project in FY 2021-2022. The Town of Lake Clarke Shores will install a grinder pump station and a sewer force main in easements over private property and in the public right-of-way of Lake Clarke Drive and Carandis Road. The improvements will serve an eight (8) unit residential property located at 1475 Forest Hill Boulevard. Per CDBG requirements, at least 51% of the units must be occupied by tenants with incomes no greater than 80% of Area Median Income. Title to the property will be encumbered to secure the affordability requirements for 15 years. Total construction cost of the project is estimated to be \$300,448, and the Town will fund the non-CDBG balance of cost. **These are Federal CDBG funds which do not require a local match.** District 3 (HJF)

**Background and Policy Issues:** The U. S. Department of Housing and Urban Development (HUD) provides Palm Beach County an annual formula-based allocation of CDBG funds. The CDBG program supports efforts to provide decent affordable housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income. The proposed project is CDBG eligible under 24 CFR 570.202(b)(6)-Rehabilitation. The project will meet the National Objective of benefitting low-and-moderate-income persons per 24 CFR 570.208(a)(3)-Housing Activities. The CDBG funding is contingent upon completion of an amendment to the County's Action Plan and an environmental review in accordance with 24 CFR Part 58.

**Attachment(s):**

- 1. Location Map
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Recommended By: Jonathan Brown                      6/11/2021  
   Department Director                      Date

Approved By: Sandra A. Miller                      6/23/2021  
   Assistant County Administrator                      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs		\$224,882			
External Revenues		(\$224,882)			
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>					

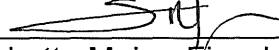
# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No \_\_\_\_\_  
 Does this Item include the use of Federal funds? Yes X No \_\_\_\_\_

Budget Account No.:

Fund 1101 Dept. 143 Unit 1431 Object 8101 Program Code/Period \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Approval of this agenda will appropriate \$224,882 in CDBG funding for the construction of the Town of Lake Clarke Shores sanitary sewer project.

**C. Departmental Fiscal Review:**   
 Shairrette Major, Fiscal Manager II

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 6/16/21  
 OFMB DA 6-15-21  
 (21) 6-15-21

 6/22/21  
 Contract Development and Control  
 6-22-21 TD

**B. Legal Sufficiency:**

 6/23/21  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

# LOCATION MAP



1475 Forest Hill Boulevard, Lake Clarke Shores, FL

