

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: August 17, 2021       Consent       Regular  
    Workshop       Public Hearing

Submitted by: Clerk of the Circuit Court & Comptroller, Palm Beach County

Submitted for: Finance/Board Services

**I. EXECUTIVE BRIEF**

**Motion and Title:**


**Staff recommends motion to receive and file:** change orders, work task orders, minor contracts, final payments and other items approved by the Contract Review Committee and by the department heads for the Engineering Department; Facilities Development and Operations; Water Utilities Department; Environmental Resources Department; and the Department of Airports during **January, February, March, April, May, and June of 2021.**

**Background and Justification:**

These revisions are being submitted as directed by Resolution R-96-230 for Board of County Commissioners' Administrative Code Policy 307.03, Construction Change Orders and PPM CW-F-050.

**Attachments:**

Contract Activity Report summaries, as provided by the Office of Financial Management & Budget.

Recommended by:  7/20/21  
Melissa M. Corrales, Manager - Finance Services      Date

Approved by: N/A  
Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is item included in Current Budget?				Yes _____ No _____	
Does this item include the use of Federal Funds?				Yes _____ No _____	
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	

**B. Recommended Sources of Funds/Summary of Fiscal Impact: No Fiscal Impact.**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

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OFMB

\_\_\_\_\_  
Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director