

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: August 17, 2021     Consent     Regular  
    Ordinance     Public Hearing

Department  
Submitted By: Community Services  
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

A) Contracts for Provision of Services with the below-listed agencies, for a total amount of \$2,040,000, for the provision of food services and Rapid Response Eviction Assistance Program (RREAP) services for Palm Beach County (PBC) residents who are adversely impacted by the COVID-19 pandemic, under the Coronavirus Aid, Relief and Economic Security (CARES) Act:

1. Gulfstream Goodwill Industries, Inc., for the period December 28, 2020 through January 31, 2022, in an amount not-to-exceed \$240,000, for the provision of food services to PBC residents who are experiencing homelessness at the COVID-19 shelter located in the City of Pahokee;
2. Legal Aid Society of Palm Beach County, Inc., for the period March 1, 2021 through September 30, 2022, in an amount not-to-exceed \$1,000,000, for the provision of RREAP services to assist PBC residents who are facing eviction due to the COVID-19 pandemic; and
3. Florida Rural Legal Services, Inc., for the period March 1, 2021 through September 30, 2022, in an amount not-to-exceed \$800,000, for the provision of RREAP services to assist PBC residents who are facing eviction due to the COVID-19 pandemic.

B) Amendments to Subrecipient Agreements with the below-listed agencies, for a total funding increase of \$919,023 for a total amount of \$1,849,023, to extend the end date from March 27, 2022 to September 30, 2022, for the provision of homeless prevention services under the CARES Act:

1. Amendment No. 1 with The Salvation Army (R2021-0027), to increase funding by \$101,091 for a new total amount not-to-exceed \$201,091;
2. Amendment No. 1 with Vita Nova, Inc. (R2021-0029), to increase funding by \$137,852 for a new total amount not-to-exceed \$277,782;
3. Amendment No. 1 with The Lord’s Place, Inc. (R2021-0028), to increase funding by \$238,953 for a new total amount not-to-exceed \$479,083;
4. Amendment No. 1 with Farmworker Coordinating Council of Palm Beach County, Inc. (R2021-0026), to increase funding by \$45,951 for a new total amount not-to-exceed \$95,951;
5. Amendment No. 1 with Catholic Charities of the Diocese of Palm Beach, Inc. (R2021-0024), to increase funding by \$192,993 for a new total amount not-to-exceed \$392,933;
6. Amendment No. 1 with Adopt-A-Family of the Palm Beaches, Inc. (R2021-0025), to increase funding by \$202,183 for a new- total amount not-to-exceed \$402,183.

**Summary:** On June 8, 2020, Palm Beach County received additional funding in special Emergency Solutions Grant (ESG) Program funds to be used to prevent, prepare for and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless prevention assistance services. The funds assisted approximately an additional 40 unduplicated families with food services, 242 unduplicated households with short-to medium-term rental and utilities assistance, and 590 unduplicated individuals with RREAP services. The different contract period dates were based on the contract negotiations with the agencies. The contracts and amendments were executed by the County Administrator in accordance with Agenda Item 6C-3, dated May 5, 2020, which delegated signature authority to the County Administrator, or designee. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. Ms. Tyrina Pinkney, an employee of The Lord’s Place, Inc., and Ms. Kimberly Rommel-Enright and Ms. Kristina Rowe, both employees of Legal Aid Society of Palm Beach County, Inc., are members of the Palm Beach County HIV CARE Council. Joshua Butler, an employee of Gulfstream Goodwill Industries, Inc. is a member of the Homeless Advisory Board. These boards provide no regulation, oversight, management, or policy-setting recommendation regarding the subject contract or transactions. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. **No County funds are required.** (Division of Human Services) Countywide (HH)

**Background and Justification:** The Department of Housing and Economic Sustainability received \$1,941,176 in funding from HUD. The undertaking of this program has been an inter-department effort between the Community Services Department and the Department of Housing and Economic Sustainability.

- Attachment:**
1. Contracts for Provision of Services (3) with Walkthrough Memo
  2. Amendments to Subrecipient Agreement (6) with Walkthrough Memo
  3. Agenda Item Summary #6C-3, dated May 5, 2020
  4. Budget Availability Statement

Recommended By: \_\_\_\_\_ DocuSigned by: James Grean 7/15/2021  
 Department Director Date

Approved By: Nancy L. Bolton 8/4/21  
 Assistant County Administrator Date

**I. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	600,000	2,359,023			
External Revenue	(600,000)	(2,359,023)			
Program Income					
In-Kind Match					
<b>NET FISCAL IMPACT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes X No    

Does this item include the use of federal funds? Yes X No    

Budget Account No.:

Fund 1160 Dept. 143 Unit 1447 Obj. 8201 Program Code Var. Program Period GY19

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funding source is United States Department of Urban and Housing Development.  
No County funds are required.

**C. Departmental Fiscal Review:**

DocuSigned by:

*Julie Dowe*

Julie Dowe, Director, Financial & Support Svcs.

**II. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Tom Maiter 7/22/21*  
OFMB  
*AP 7/21* *7/21*

*Ar. J. Jansky 8/11/21*  
Contract Development and Control  
*8-4-21 TW*

**B. Legal Sufficiency:**

*Ric. B... H. H. V. 8/4/2021*  
Assistant County Attorney

**C. Other Department Review:**

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Assistant Director

**This summary is not to be used as a basis for payment.**