

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 17, 2021 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Senior and Veteran Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a Use of Facility Agreement for Government Entities with The Village of Royal Palm Beach (Meal Site), at no cost to the County, for the three (3) year period August 17, 2021, through August 16, 2024, to provide a congregate meal site for seniors at The Village of Royal Palm Beach facility;

B) a Use of Facility Agreement for Non-Government Entities with Glades Pioneers, Inc. d/b/a Glades Pioneer Terrace (Meal Site), at no cost to the County, for the three (3) year period August 17, 2021 through August 16, 2024, to provide a congregate meal site for seniors at Glades Pioneer Terrace facility; and

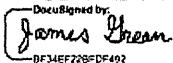
C) a Use of Facility Agreement for Non-Government Entities with the McCurdy Senior Housing Corporation (Meal Site), at no cost to the County, for the three (3) year period August 17, 2021 through August 16, 2024, to provide a congregate meal site for seniors at the Quiet Waters facility.

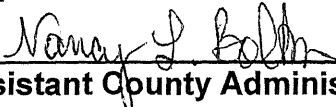
Summary: The Division of Senior and Veteran Services (DSVS) receives federal funds from the Older Americans Act (OAA) to provide congregate meal sites. These agreements enable DSVS to operate congregate meal sites for seniors at no cost to the County for space and/or energy usage. The Meal Sites will recruit volunteers to operate the sites. DSVS will provide training for the volunteers. Meals and necessary food-related services and supplies shall be furnished by the County through its designated food service vendor, subject to the availability of funds. The meal sites were closed for calendar year (CY) 2020 and currently remain closed due to COVID-19. The OAA grant requires that the Use of Facility Agreements be in place prior to reopening. Seniors receiving home delivered-meals prior to and during the COVID-19 pandemic are continuing to do so without interruption in services. Meals are currently being managed through home delivery. The Village of Royal Palm Beach served 8,733 meals to seniors in CY 2019. Glades Pioneers, Inc. served 4,926 meals to seniors in CY 2019. McCurdy Senior Housing Corporation served 3,149 meals to seniors in CY 2019. The estimated total cost of the meals is \$64,982 and is funded under the Older Americans Act (OAA) in the amount of \$58,484 (90%) and \$6,498 (10%) in County match. Sufficient funding is included in the current budget to meet County obligations. DOSS is responsible for providing services north of Hypoluxo Rd. The areas of service exclude portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the excluded areas. **No additional County funds are required.** (Division of Senior Services) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd. (HH)

Background and Justification: In accordance with the OAA, DSVS operates congregate meal sites to provide effective delivery of nutritious meals to low-income, socially isolated seniors to improve their quality of life and productivity.

Attachments:

- 1. Use of Facility Agreement for Government Entities (1)
- 2. Use of Facility Agreements for Non-Government Entities (2)

Recommended By:  7/21/2021
Department Director Date

Approved By:  8/6/21
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	24,368	64,982	64,982	40,614	
External Revenue	(21,932)	(58,484)	(58,484)	(36,552)	
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	2,436	6,498	6,498	4,062	

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No
 Does this item include the use of federal funds? Yes No X

Budget Account No.:
 Fund 1006 Dept. 144 Unit 1458 Object 3419 Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact for use of facility. Pending meal costs below:

	<u>C-1</u>
Federal Funds (90%)	\$175,452
County Match (10%)	\$ 19,494
Total	\$194,946

DocuSigned by:
 Julie Dowe
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C. Departmental Fiscal Review: _____
 Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Sumanta 7/22/21
 OFMB Contract Development and Control
 7/22

J. Jaworski 8/5/21
 Contract Development and Control
 8-5-21 TW

B. Legal Sufficiency:

H. Hrizel
 8/6/21

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.