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PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Agenda Item #: 3E-6

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Meeting Date: August 17,	2021 [X]	Consent	[]	Regular
	[]	Ordinance	ſ	1	Public Hearing
Department			-	-	G
Submitted By: <u>Com</u>	munity Services	_			
Submitted For: <u>Com</u>	munity Services	ì			
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EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A) Contracts for Provision of Services with the below listed agencies, for the period May 3, 2021 through December 31, 2021, in an amount totaling \$60,000, for the provision of mobile bus unit services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the Emergency Rental Assistance Program (ERAP COVID-19), established into law through Section 501, Division N, Consolidated Appropriations Act 2021, Public Law No. 116-260:
 - 1. Estella's Brilliant Bus, A Class Act Learning Center, Inc., in an amount not-to-exceed \$30,000;
 - 2. GBDC Entrepreneurship Institute, Inc., in an amount not-to-exceed \$30,000; and
- **B)** Contracts for Provision of Services with the below listed agencies, for the period March 10, 2021 through December 31, 2021, in an amount totaling \$257,500, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under ERAP COVID-19:
 - 1. Adopt-A-Family of the Palm Beaches, Inc. (AAF), in an amount not-to-exceed \$25,000;
 - 2. Farmworker Coordinating Council of Palm Beach County, Inc. (FCC), in an amount not-to-exceed \$12,500;
 - 3. The Lord's Place, Inc. (TLP), in an amount not-to-exceed \$50,000;
 - 4. Pathways to Prosperity, Inc. (PTP), in an amount not-to-exceed \$50,000;
 - 5. United Way of Palm Beach County, Inc. (UW), in an amount not-to-exceed \$20,000; and
 - 6. Palm Beach County Housing Authority (PBCHA), in an amount not-to-exceed \$100,000.

Summary: On March 9, 2021, the Board of County Commissioners (BCC) allocated funding to the Community Services Department to provide rental and utility assistance to individuals and families through ERAP COVID-19. These funds are being used to address the economic impact of the COVID-19 pandemic in Palm Beach County. Funding was made available for eligible entities to implement the navigation component of the ERA - COVID-19. The above listed agencies will assist clients with navigation services, including through a mobile bus program, and will collectively serve approximately 2,633 unduplicated families and individuals. ERAP - COVID-19 provides up to twelve (12) months rental and utility assistance to eligible Palm Beach County residents who have experienced loss of income, reduction in hours of employment, or unemployment as a result of the COVID-19 pandemic. The agencies will perform application navigation and review services to provide clients with application submittal assistance. Whitney Davis, an employee of TLP and Miguel Vazquez, an employee of the PBCHA are members of the Palm Beach County HIV CARE Council (HIV CARE Council). Carol Jones-Gilbert, an employee of the PBCHA is a member of the Community Action Advisory Board and the Homeless Advisory Board. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. The Director of Purchasing has authority to execute these agreements pursuant to Section 2-54(f)(4) of the Palm Beach County Code. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. No County funding required. (Community Services) Countywide (HH)

Background and Justification: The County allotted funding to be used to prevent, prepare for, and respond to COVID-19 by preventing County residents from becoming homeless. In providing this assistance to Palm Beach County residents, the County is working to prevent homelessness resulting from income loss due to the COVID-19 pandemic. The contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid on a unit cost equal to a unique client assistance, and funds cannot be used to initiate or to pursue litigation against the County.

Attachments: Contracts for Provision of Services (8)				
Recommended By:	James Grean	7/20/2021		
Approved By:	Department Director	Date 2 / 2 / 2 / 2 / 2 / 2 / 2 / 2 / 2 / 2		
Approved by.	Assistant County Administrator	Date		

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	\$198,438	\$119,063			
External Revenue	(\$198,438)	(\$119,063)			
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0				
No. ADDITIONAL FTE POSITIONS (Cumulative)					

	m Included In Current Budget? Yes X No this item include the use of federal funds? Yes X No
_	et Account No.: 1161 Dept 142 Unit 1440 Object 3401 Program Code Program Period
B.	Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is ERA – COVID-19 Treasury funding. No County funding required.
C.	Departmental Fiscal Review: Julie Dowe, Director, Financial & Support Svcs.
·	III. REVIEW COMMENTS
A.	OFMB Fiscal and/or Contract Development and Control Comments:
В.	OFMB MY 7.22.21 Legal Sufficiency: April 23 Jang Mills Gor land Control 1-29-21 Te 1-29-21 Te
	Assistant County Attorney
C.	Other Department Review:
	Department Director

This summary is not to be used as a basis for payment.