

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 17, 2021 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: annual construction contracts with the following contractors for low voltage services on an as-needed basis through August 16, 2026.

| <u>Contractor</u> | <u>Status</u> | <u>SBE or Non-SBE</u> |
|---|---------------|-----------------------|
| A) AVI Integrators, Inc. dba Security 101 | Non-Local | Non-SBE |
| B) Fire and Security Solutions Inc. | Local | Non-SBE |
| C) High End Audio Visual Inc. | Non-Local | Non-SBE |
| D) Innuvo Inc. | Non-Local | Non-SBE |
| E) Peerson Audio, Inc. | Local | SBE |
| F) Protect Video, Inc. | Local | S/MBE |
| G) Universal Cabling Systems, Inc. | Local | SBE |

Summary: The purpose of this annual construction contract is to pre-qualify contractors to provide low voltage services. The work consists of new installations, replacement and/or repair of low voltage services. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$4,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven (7) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The annual low voltage contract was presented to the Goal Setting Committee on March 17, 2021 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. (Capital Improvements) Countywide (LDC)

Background and Justification: The pre-qualification for this contract was advertised on April 18, 2021. The contractors have met the established criteria. For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified low voltage contractors. Additionally, projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the low voltage contract at any time throughout the duration of the annual contract.

Attachments:

1. Contract for AVI Integrators, Inc. dba Security 101
2. Contract for Fire and Security Solutions Inc.
3. Contract for High End Audio Visual Inc.
4. Contract for Innuvo Inc.
5. Contract for Peerson Audio, Inc.
6. Contract for Protect Video, Inc.
7. Contract for Universal Cabling Systems, Inc.

Recommended By: *Danni P. Ayala-Celley* 7/15/21
Department Director Date

Approved By: *W. Baker* 7/28/21
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|-----------------|-------------------------------------|----------------------|-------------------------------------|----------------------|
| Capital Expenditures | _____ | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | <u><u>*</u></u> | <u><u> </u></u> | <u><u> </u></u> | <u><u> </u></u> | <u><u> </u></u> |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |
| Is Item Included in Current Budget: | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | |
| Does this items include use of federal funds? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | |
| Budget Account No: | Fund _____ | Dept _____ | Unit _____ | Object _____ | Program _____ |

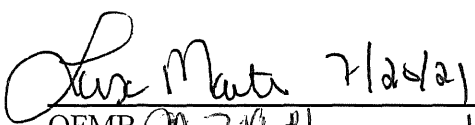
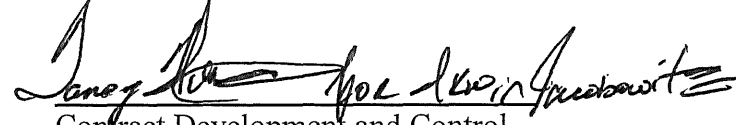
B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners approval will be brought to the Board of County Commissioners and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board of County Commissioners.

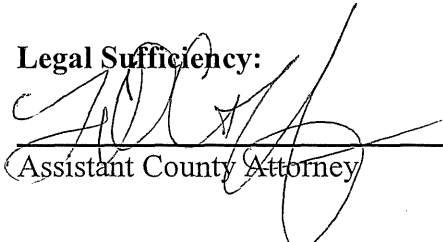
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

| | |
|--|--|
|  OFMB CA 7/14/21 LM 7/20 |  Contract Development and Control 7-23-21 TW |
|--|--|

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director