

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: August 17, 2021

Consent
 Workshop

Regular
 Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 2 to the professional services contract with Harvard Jolly, Inc. (Consultant) (R2018-1004) in the amount of \$215,180 to provide design services for the new Aquatic Complex at Lake Lytal Park (Project).

Summary: On July 10, 2018, the Board of County Commissioners (Board) approved a contract with the Consultant to provide professional architectural/engineering design, permitting and construction administration services for a new aquatic complex at the Lake Lytal Park. At the same time, the Board approved CSA No. 1 (R2018-1005) that authorized the development of a master site plan for the new aquatic center that also includes the co-location of a Young Men’s Christian Association of Palm Beaches, Inc. (YMCA) complex. On January 12, 2021, the Board approved a lease agreement (R2021-0147) with YMCA for approximately 5 acres in Lake Lytal Park. CSA No. 2 authorizes architectural site design services for the construction of the new aquatic facility in collocation with the YMCA complex and Skate Park on the western portion of Lake Lytal Park. Professional services shall also include geotechnical surface exploration; a traffic study including traffic generation tables, a road assessment, and traffic impact statement; and civil design services for the entire site. The scope of work under this authorization establishes the guidelines and parameters for the design of each of the named facilities. The overall design and construction administration services will be covered under a separate authorization. This solicitation for design professionals was advertised on August 13, 2017 according to the Small Business Enterprise (SBE) Ordinance in place at the time, with final selection taking place on October 30, 2017. The Consultant is not a certified SBE. The consultant committed to an SBE goal of 30% for this contract and 68.69% for CSA No. 2. To date, the overall SBE participation on this contract is 67.45%. The Consultant has engaged Alan Gerwig & Associates, Inc., as a sub-consultant on this project. Anne Gerwig is a 1% owner of Alan Gerwig & Associates. Ms. Gerwig serves on the Citizens Advisory Committee on Health and Human Services, which is a purely advisory committee of the Board of County Commissioners. The Citizens Advisory Committee provides no regulation, oversight or policy setting recommendations regarding this contract, which was procured competitively. This disclosure is made pursuant to Section 2-443(d) of the Palm Beach County Ethics Code. The Consultant is a local business. **The funding source for this project is from the Infrastructure Sales Tax (IST) fund. (Capital Improvements Division) District 2 (LDC)**

Background and Justification: In 1975, the Lake Lytal Park (Park) consisted of a 50-meter pool, wading pool, play area and bathhouse facilities. In 2000, additional improvements were added including the installation of a high rate sand filtration system, a new water based playground and the addition of the deck slides into the main pool. The relocation of the aquatic facility to the western portion of the Park will deliver the additional acreage needed to provide a modern facility that meets the needs of the County’s residents. (Continued of page 3)

Attachments:

1. Location Map
2. Budget Availability Statement
3. Consultant Services Authorization No. 2
4. Harvard Jolly, Inc.- CSA History
5. Conflict of Interest Disclosure – Alan Gerwig & Associates.

Recommended by:  Department Director 7/15/21 Date

Approved by:  County Administrator 8/3/21 Date

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$223,780	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$223,780	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u>X</u>	No	_____
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No: Fund 3950 Dept 581 Unit T001 Object 6505

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The funding source for this work is from Infrastructure Sales Tax fund.

Professional Services	\$215,180.00
Staff Cost	\$ 8,600.00
Total	\$223,780.00

C. Departmental Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 7/22/21
OFMB *[initials]* LM 7/22

[Signature] 7/30/21
Contract Development and Control
7-30-21 *[initials]*

B. Legal Sufficiency:

[Signature]
Assistant County Attorney

C. Other Department Review:

[Signature]
Department Director

This summary is not to be used as a basis for payment.

Background and Justification (Continued): The County anticipates including and expanding upon the recreational and competitive amenities provided at the existing pool, as well as potentially providing additional facilities that maximize revenue opportunities. The Committee selected the Consultant in accordance with Board adopted procedures pursuant to the Consultants Competitive Negotiation Act (CCNA) Florida Statute §287.055 on October 30, 2017. The Consultant conducted site investigations of the existing conditions and developed a master site plan that depicts the new aquatic complex components and possible YMCA complex. CSA No. 2 authorizes design phase services to facilitate the construction of the new aquatic complex and collocated YMCA complex on the Western portion of Lake Lytal Park.