

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 17, 2021       Consent       Regular  
    Workshop       Public Hearing

Department:      Cooperative Extension Service

Submitted by:      Cooperative Extension Service

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: **A) accept** the donation of \$420,000 from the Friends of the Mounts Botanical Garden, Inc. (FMBG) to fund the costs associated with the Mounts Botanical Garden Welcome Center capital project; and

**B) approve** a budget amendment in the Capital Outlay Fund (Fund 3900) in the amount of \$420,000.

**Summary:** The FMBG voted for Palm Beach County to renovate and expand the existing Gift Shop/Storage structure (Building #49) located near the 531 N. Military Trail garden entrance into a multi-purpose Welcome Center. The current space is utilized for the Garden’s retail operations. The \$420,000 donation is to pay a portion of the total costs associated with the gift shop renovations (\$539,510.40). These costs include construction, staff costs, and contingency. A Budget Transfer of \$120,000, within the Capital Outlay Fund, was approved on September 15, 2020. This Transfer assists in completing the Welcome Center capital project.

**Background and Justification:** As a non-profit, FMBG relies on retail revenue to support garden operations, outreach, and educational programming for the community. The Garden’s retail operation provides a significant revenue source toward these areas. Palm Beach County Cooperative Extension and the FMBG have several agreements that provide for shared funding responsibilities. Most of the revenues that are used by FMBG for these agreements are derived from admissions, memberships, other donations, and retail revenue. The gift shop renovation project will transform the current building structure from a limited-use gift shop facility into a multi-purpose Welcome Center that enriches the visitor experience for the general public. A new Welcome Center & Gift Shop accomplishes several key objectives toward the Garden’s development, namely visitor education, accuracy in recording visitor attendance, and increased revenue toward community outreach goals. The FMBG have raised \$420,000 toward the Welcome Center project. The budget transfer of \$120,000 from PBC provides a partial match of funds that helps finalize the necessary capital funds needed for project completion. (District 7 AH)

Attachments:

- 1. Budget Amendment
- 2. Donation Memo From Paton White, Friends of MBG Board President

Recommendations By:       08/10/2021  
   Department Director      Date

Approved By:       8/13/2021  
   Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	\$420,000				
External Revenues	(\$420,000)				
Program Income(County)					
In-Kind Match(County)					
* NET FISCAL IMPACT	\$0				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included in Proposed Budget? Yes No

Does this item include the use of federal funds? Yes No

Budget Account No:

Exp: Fund	Agency	Organization	Revenue Source/Object Code
3900	101	AG19	6505
3900	101	AG19	6600

**8. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS:**

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

*Luz Mante* 8/10/21  
 OFMB *JA* 8-10-21  
 8/8/21

*Dr. J. Jacobson* 8/11/21  
 Contract Dev. & Control  
 8-11-21 TW

8. Legal Sufficiency

*[Signature]* 8/12/21  
 Assistant County Attorney

C. Other Department Review

\_\_\_\_\_  
 Department Director

21-1047

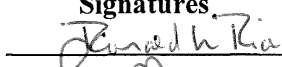
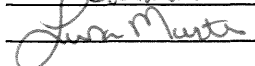
**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

**FUND 3900 Capital Outlay**

BGRV 080921\*543  
BGEX 080921\*1721

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/9/2021	REMAINING BALANCE
<b><u>REVENUES</u></b>								
<b><u>Mounts Botanical Garden Welcome Center</u></b>								
101-AG19-6600	Contrib/Dontns Frm Privt Srces	0	0	420,000	0	420,000		
	<b>Total Receipts and Balances</b>	<b>24,630,602</b>	<b>27,309,502</b>	<b>420,000</b>	<b>0</b>	<b>27,729,502</b>	<b>0</b>	<b>27,729,502</b>
<b><u>EXPENDITURES</u></b>								
<b><u>Mounts Botanical Garden Welcome Center</u></b>								
101-AG19-6505	Design/Eng/Mgmt- Cip Admin	0	120,000	420,000	0	540,000	2,530	537,470
	<b>Total Appropriations &amp; Expenditure</b>	<b>24,630,602</b>	<b>27,309,502</b>	<b>420,000</b>	<b>0</b>	<b>27,729,502</b>	<b>2,530</b>	<b>27,732,032</b>

INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

<b>Signatures</b>	<b>Date</b>
	08/10/2021
	8/10/21

By Board of County Commissioners  
At Meeting of August 17, 2021

Deputy Clerk to the  
Board of County Commissioners



BOTANICAL  
GARDEN OF  
PALM BEACH  
COUNTY

559 North Military Trail  
West Palm Beach, FL 33415  
Phone: (561) 233-1757  
Fax: (561) 233-1723

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## MEMORANDUM

**TO:** Ronald Rice, Director of Palm Beach County Cooperative Extension Service  
**FROM:** Paton White, President of Friends of the Mounts Botanical Garden, Inc.  
**RE:** Donation for Welcome Center/Gift Shop Renovation  
**DATE:** August 1, 2021

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A check in the amount of \$420,000 has been provided to Cooperative Extension from Friends of the Mounts Botanical Garden, Inc. for the specific purpose of combining it with funds from the PBC Capital Outlay Fund (\$120,000) to renovate and expand the current Gift Shop facility through FD&O management and oversight.

This donation of \$420,000 will enable the commencement of construction toward the Welcome Center/Gift Shop renovation. This donation from Friends of the Mounts Botanical Garden, Inc. is to be used for this purpose only.

*Paton R. White*

Paton White, President

*August 5, 2021*

Date:

*"An Oasis in the Midst of Palm Beach County"*