

**BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**ADDITIONS, DELETIONS, & SUBSTITUTIONS**

**SEPTEMBER 14, 2021**

| <u>PAGE</u> | <u>ITEM</u> |   |
|-------------|-------------|---|
| 43          | 3I-4        | <b>DELETED FOR FURTHER STAFF REVIEW (HED)</b>   |
| 79          | 3EE-5       | <b>DELETED – DUPLICATE ITEM (TDC)</b>   |
| 91          | 6D-2        | <b>REVISED SUMMARY:</b> This Amendment provides for the County Administrator’s services through August 25, 2027. This is a five-year extension and the current contract expires August 25, 2022. <u>The Amendment also provides for a special salary adjustment of 15%, conversion of up to 80 hours of sick leave to vacation leave annually, and a contribution to the monthly base salary of \$550 in lieu of monthly car allowance.</u> This year marks completion of <del>33</del> 34 years as a County employee and 6 years as Administrator. Current salary is \$307,467.68. (Admin) |
| 97          | 7A-1*       | <b>REVISED MOTION AND SUMMARY:</b>  |

| <u>SEAT #</u> | <u>NOMINEE:</u>          | <u>REQUIREMENT:</u>  | <u>Term</u>                   | <u>NOMINATED BY:</u>      |
|---------------|--------------------------|--|-------------------------------|---------------------------|
| 1             | Ruta Varnavicius         | Represents and operates a child care facility as a private enterprise. | 10/1/21 to 9/30/24            | Comm. McKinlay            |
| 5             | Sue Ellen Calderon       | Represents fire protection, engineering, or technology.                | 10/1/21 to 9/30/24            | Comm. McKinlay            |
| 6             | <del>Kendra Barnes</del> | <del>Represents parent of a child in child care facility.</del>        | <del>10/1/21 to 9/30/24</del> | <del>Comm. McKinlay</del> |
| 7             | Colleen Kelly-Statler    | Represents the Department of Children and Families.                    | 10/1/21 to 9/30/22            | Comm. McKinlay            |

The applicant for reappointment to Seat 5, Sue Ellen Calderon, is a Fire Safety Specialist with Palm Beach Fire Rescue, bringing over 15 years of experience in fire prevention and safety. She was appointed to the Council on July 13, 2021 to complete the term of a predecessor; and now is recommended for appointment to her first full term. ~~The applicant for reappointment to Seat 6, Kendra Barnes, is the parent of a child currently enrolled in a child care facility in Palm Beach County. She is the current chair of the Council. She has served on the Council since January 2006 and is recommended for reappointment for a third term.~~ The applicant for Seat 7, Colleen Kelly-Statler, is a contract manager with the Department of Children and Families with over 24 years of experience in serving children and families in Palm Beach County. She is recommended for appointment to complete the term of a predecessor. The diversity count for the six seats currently filled is Caucasian: 3 (50.0%), African American: 2 (33.3%), and Hispanic-American: 1 (16.7%). The gender ratio (female: male) is ~~4:2~~ 5:1. The nominee for Seat 7 is a Caucasian female. Staff continues to address the need for increased diversity within our boards and will continue to encourage expansion of this Council’s diversity.

**NOTE:** Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (\*).



TABLE OF CONTENTS

CONSENT AGENDA

A. ADMINISTRATION

Page 12

3A-1 Appointments to the water Resources Task Force

B. CLERK OF THE CIRCUIT COURT & COMPTROLLER

Page 13

3B-1 Warrant list

3B-2 Minutes

3B-3 Contracts and claims settlements list

3B-4 Change orders, work task orders, minor contracts, final payments, etc.

3B-5 Proof of publications for Unclaimed Monies

C. ENGINEERING & PUBLIC WORKS

Page 14

3C-1 Receive and file Supplemental agreement and amendment with the FDOT for roadway improvements

3C-2 Contract with R&D Paving, LLC for the PGA Boulevard and Military Trail Intersection Improvements project

Page 15

3C-3 Contract with R&D Paving, LLC for the Camino Real, Military Trail to SW 7<sup>th</sup> Avenue project

3C-4 Resolution supporting the Palm Beach Transportation Planning Agency's plan for street lighting constructed by the FDOT along Forest Hill Boulevard from Jog Road to Military Trail

Page 16

3C-5 Interlocal agreement with the City of Palm Beach Gardens for traffic control jurisdiction at the intersection of Northlake Boulevard and Bay Hill Drive/Ancient Tree Drive

E. COMMUNITY SERVICES

Page 16

3E-1 Ratify the Mayor's signature on the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. 2022 Older Americans Act Request for Proposal Service Provide Application for various support services to seniors

Pages 17-18

3E-2 Amendments and agreements with five agencies for various services for seniors

Page 19

3E-3 Reappointments to the Citizens Advisory Committee on Health and Human Services

Pages 20-21

3E-4 Receive and file Notice of Grant Award/Fund Availability from the state of Florida, Department of Economic Opportunity for various services for the Low Income Home Energy Assistance Program

TABLE OF CONTENTS

**CONSENT AGENDA CONTINUED**

**E. COMMUNITY SERVICES (Cont'd)**

Pages 22-23

3E-5 Ratify the Mayor's signature on the Florida Department of Education Project Application for the Farmworker Career Development Program

Page 24

3E-6 Ratify the Mayor's signature on the U.S. Department of Housing and Urban Development grant agreement for coordination of planning activities related to ending homelessness

Page 25

3E-7 Reappointment to the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council

Page 26

3E-8 Amendments to contracts with three agencies to provide services to low-income participants

Page 27

3E-9 Bi-Directional Data Sharing Agreement with Tidal Basin Government Consulting, LLC to ensure no duplication of benefits between Palm Beach County and the State

**F. AIRPORTS**

Page 27

3F-1 Receive and file Terminal Space Lease Agreement with F.B. Enterprise Holdings, LLC for office space

Page 28

3F-2 Receive and file Consent to Sublease documents with three companies

3F-3 Receive and file Consent to Sublease document with Advance Airways

3F-4 Receive and file License Agreement with Host International, Inc. for storage space

Page 29

3F-5 Receive and file amendment to the Public Transportation Grant Agreement with FDOT for the Perimeter Fence Improvements project

3F-6 Receive and file License Agreement with Avis Rent A Car System, LLC for a car wash facility

Page 30

3F-7 List of charitable organizations to receive the proceeds from fountains at Palm Beach International Airport

**G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET**

Page 30

3G-1 Receive and file financial statements for the fiscal year ending September 30, 2020 from the Town of Lake Park CRA

TABLE OF CONTENTS

CONSENT AGENDA CONTINUED

H. FACILITIES DEVELOPMENT & OPERATIONS

Page 31  
3H-1 Resolution requesting assignment of lease from the Florida Department of Environmental Protection, Division of State Lands for property in the City of Pahokee  
3H-2 Resolution approving a license in favor of the FDOT to occupy and use a portion of Fire Station No. 31 in the City of Lake Worth Beach

Page 32  
3H-3 Agreement with Hatzalah of Palm Beach County for interoperable communications

Page 33  
3H-4 Increase in maximum dollar value of annual contracts to provide indoor air quality remediation services with seven companies

Page 34  
3H-5 Increase in the maximum dollar value of annual contracts for new or repair services for overhead and manual garage doors with three companies

Page 35  
3H-6 Contract with Engineered Comfort Solutions, Inc. for minor construction services

Page 36  
3H-7 Contract with Greenview Construction LLC for roofing services

Page 37  
3H-8 Contract with Greenview Construction LLC for Flooring services

Page 38  
3H-9 Receive and file notice to exercise third option to extend lease agreement with Actualidad 1040 LLC for radio towers  
3H-10 Standard License Agreement in favor of Community Faith Outreach Ministries, Inc. to operate a micro-fam community garden west of Boca Raton

Pages 39-40  
3H-11 Sole source agreement for purchase and deliver of gasoline and diesel fuel with Saratoga Rack Marketing LLC

Page 40  
3H-12 Amendment to contract with Robling Architecture Construction, Inc. for the Airport Center 1 Elevator Modernization project

Page 41  
3H-13 Work order to contract with Andrea Construction, Inc. for the Mounts Botanical Garden – Gift Shop Renovation project

TABLE OF CONTENTS

**CONSENT AGENDA CONTINUED**

**I. HOUSING AND ECONOMIC DEVELOPMENT**

- Page 42  
3I-1 Receive and file amendments to agreements with the Village of Palm Springs and the City of South Bay
- Page 43  
3I-2 Agreement with the Palm Beach County Film and Television Commission, Inc.  
3I-3 Interlocal agreement with the Florida Atlantic Research and Development Authority  
3I-4 Agreement with the Florida Atlantic University Board of Trustees
- Page 44  
3I-5 Contract with the Palm Beach County Black Business Investment Corporation  
3I-6 Partial release of amended and restated declaration of restrictions and conditional grant agreement for Amelia Estates, LLC

**K. WATER UTILITIES**

- Pages 45-46  
3K-1 Receive and file Standard Potable Water and Wastewater agreements for the months of March, April and May 2021
- Page 46  
3K-2 Contract with CDM Constructors Inc. for Green Cay Phase 2 Progressive Design-Build project
- Page 47  
3K-3 Consultant Services Authorization to contract with Chen Moore and Associates, Inc. for the South County Reclaimed Water Transmission Pipeline Sequence 2 project
- Page 48  
3K-4 Consultant Services Authorization to contract with AECOM Technical Services, Inc. for the LS 5015 Conversion to Repump project

**L. ENVIRONMENTAL RESOURCES MANAGEMENT**

- Page 49  
3L-1 Standard Grant Agreement with the State of Florida Department of Environmental Protection for the South Lake Worth Inlet Management Plan Implementation project
- Page 50  
3L-2 Resolution requesting the State of Florida Department of Environmental Protection support funds for Palm Beach County's Shore Protection projects  
3L-3 Receive and file amendment to agreement with the State of Florida, Department of Environmental Protection for the Coral Cove Dune Hurricane Irma Recovery project
- Page 51  
3L-4 Receive and file amendment to grant agreement with the State of Florida, Department of Environmental Protection for the Task 3 monitoring project
- Page 52  
3L-5 Receive and file task assignment change order to contract with the State of Florida, Department of Environmental Protection for petroleum cleanup activities

TABLE OF CONTENTS

**CONSENT AGENDA CONTINUED**

**L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)**

Page 53

3L-6 Receive and file amendment and task assignment to contract with Florida Department of Environmental Protection for petroleum cleanup and site management activities

3L-7 Receive and file task assignment to contract with the State of Florida, Department of Environmental Protection for petroleum storage tank facilities inspections

Page 54

3L-8 Receive and file assignment of declaration of restrictive covenants to the Town of Loxahatchee Groves

**M. PARKS & RECREATION**

Page 54

3M-1 Receive and file Project Agreement Amendment with the Florida Inland Navigation District Waterway Assistance Program Grant to redevelop the south side of Bert Winters Park

Page 55

3M-2 Receive and file Project Agreement Amendment with the Florida Inland Navigation District Waterways Assistance Program Grant for the redevelopment of Ocean Inlet Park Marina

Page 56

3M-3 Receive and file grant agreement with the State of Florida Coastal Zone Management Program for ADA improvements at Phil Foster Park

3M-4 Receive and file Tee Time Advertising and Sales Agreement with Can-Am Golf Ventures, LLC to help sell tee times that would otherwise not be sold

Page 57

3M-5 Receive and file Entertainment Contractor Agreement with Light F/X Pros, LLC for the 13<sup>th</sup> Annual 4<sup>th</sup> of July Celebration at Sunset Cover Amphitheater

**N. LIBRARY**

Page 57

3N-1 Receive and file grant application to the Florida Department of State, Division of Library and Information Services, for a Florida ARPA Act grant for technology equipment and furniture in response to COVID-19

Page 58

3N-2 Submittal of an application to the Florida Department of State, Division of Library and information Services for State Aid to Libraries

**P. COOPERATIVE EXTENSION SERVICE**

Page 59

3P-1 Agreement with the Palm Beach Soil and Water Conservation District for soil and water resource conservation services

3P-2 Agreement with the Friends of Mounts Botanical Garden, Inc. for a horticulturist position

Page 60

3P-3 Agreement with the Friends of Mounts Botanical Garden, Inc. for a gardener position

TABLE OF CONTENTS

**CONSENT AGENDA CONTINUED**

**Q. CRIMINAL JUSTICE COMMISSION**

Page 61

3Q-1 Memorandum of Understanding with the Florida State University, College of Criminology and Criminal Justice Center for Criminology and Public Policy Research to recognize the collaboration with the Criminal Justice Commission

Page 62

3Q-2 Ratify the Mayor's signatures on grant application for the U.S. Department of Justice Edward Byrne Memorial Justice Assistance Formula Federal 21 Direct Grant to the Palm Beach County Sheriff's Office to become National Incident-Based Reporting System compliant

**S. FIRE RESCUE**

Page 63

3S-1 Agreement with the Medical Career Academy, Inc. for clinical field experience

3S-2 Write-off of uncollectible emergency transport patient accounts for FY 2017

3S-3 Amendment to agreement with the City of West Palm Beach for Mutual Assistance, Automatic Aid and Dispatch Services

Page 64

3S-4 Letter of Understanding with Treasure Coast Health County, Inc. to provide Integrated Health services to support opioid-related prevention components

**X. PUBLIC SAFETY**

Page 65

3X-1 Contract with two agencies to provide substance use disorder treatment services

**Z. RISK MANAGEMENT**

Page 66

3Z-1 Selection of Solstice Benefits, Inc. for the County's voluntary dental insurance program

**AA. PALM TRAN**

Page 67

3AA-1 Contract with Seagull Industries for the Disabled, Inc. for transportation of persons with disabilities, seniors and transportation disadvantages individuals

3AA-2 Agreement with Governmentjobs.com, Inc. for a web-based software subscription

Page 68

3AA-3 Reappointments to the Palm Tran Service Board

TABLE OF CONTENTS

CONSENT AGENDA CONTINUED

**BB. YOUTH SERVICES**

- Page 69  
3BB-1 Contract with Speak Up for Kids of Palm Beach County, Inc. for two positions for the Guardian Ad Litem Program  
3BB-2 Amendments to contracts with four agencies for health & wellness and educational support
- Page 70  
3BB-3 Ratify the Mayor's signature on amendment to Inter-Agency Agreement with the Florida Department of Children and Families
- Page 71  
3BB-4 Community Based Agency Contracts with 12 agencies for economic access, educational support and parenting & role model areas

**CC. SHERIFF**

- Page 72  
3CC-1 Letter of Agreement and Contract with the University of North Florida Training and Services Institute, Inc. for the High Visibility Enforcement project  
3CC-2 Receive and file modification to subgrant agreement with the State of Florida Division of Emergency Management extending the grant period
- Pages 73-74  
3CC-3 Budget transfer from the Law Enforcement Trust Fund for crime prevention programs
- Page 75  
3CC-4 Receive and file grant modification with the Office of National Drug Control Policy for the Palm Beach County Narcotics Task Force  
3CC-5 Donation from the Howard E. Hill Foundation, Inc. for the Gunfire Detection and Location project
- Page 76  
3CC-6 Receive and file four FDLE quarterly payments

**DD. INTERNAL AUDIT**

- Page 76  
3DD-1 Employment agreement with Joseph F. Bergeron extending his service as County Internal Auditor

**TABLE OF CONTENTS**

**CONSENT AGENDA CONTINUED**

**EE. TOURIST DEVELOPMENT COUNCIL**

Page 77

- 3EE-1 Receive and file 15 Category “CII” grant agreements managed by the Cultural Council of Palm Beach County, Inc. for the promotion of cultural events
- 3EE-2 Receive and file 23 Category “B” grant agreements managed by the Cultural Council of Palm Beach County, Inc. for the promotion of cultural events

Page 78

- 3EE-3 Receive and file 3 grant agreements managed by the Palm Beach County Sports Commission, Inc. for events held in 2021
- 3EE-4 Amendment to agreement with Palm Beach County Film & Television Commission, Inc. to update the budget and performance measures

Page 79

- 3EE-5 Amendment to agreement with Palm Beach County Sports Commission, Inc. to update the budget and performance measures
- 3EE-6 Amendment to agreement with Discover Palm Beach County, Inc. to update the budget and performance measures

Page 80

- 3EE-7 Amendment to agreement with the Cultural Council of Palm Beach County, Inc. to update the budget and performance measures
- 3EE-8 Receive and file agreement with the Palm Beach County Film & Television Commission, Inc. to produce and distribute the Palm Beaches Television Channel
- 3EE-9 Amendment to agreement with Palm Beach County Sports Commission, Inc. to update the salary structure and organizational chart

**FF. OFFICE OF RESILIENCE**

Page 81

- 3FF-1 Appoint Dr. Jake Leech as the Southeast Florida Regional Climate Change Compact Leadership Committee Palm Beach County representative

**GG. OFFICE OF COMMUNITY REVITALIZATION**

Pages 82-83

- 3GG-1 Agreements with 10 agencies to implement various community improvement projects

**SPECIAL PRESENTATIONS**

Page 84

- 4A Proclamation declaring September 14, 2021 as Lomax Harrelle Appreciation Day in Palm Beach County (District 6)
- 4B COVID-19 Update by Dr. Alonso and County Staff

**TABLE OF CONTENTS**  
**PUBLIC HEARINGS – 9:30 A.M.**

Page 85  
**NONE**

**REGULAR AGENDA**

**A. COUNTY ATTORNEY**

Page 86  
6A-1 Private attorney-client session in the case In re: National Prescription Opiate Litigation, Case Number: MDL 2804 (N.D. Ohio) and Palm Beach County v. Purdue Pharma, et al., Case Number: 1:18-op-46121-DAP (N.D. Ohio)

**B. AIRPORTS**

Page 87  
6B-1 Purchase of Rosenbauer Panther 6x6 High Reach Extendable Turret Aircraft Rescue and Fire Fighting vehicle for use at Palm Beach International Airport

Page 88  
6B-2 Increase in contract with Triangle Services of Florida, Inc. for janitorial services

**C. HOUSING AND ECONOMIC DEVELOPMENT**

Page 89  
6C-1 Resolution approving the issuance of Housing Finance Authority of Palm Beach County, Florida, multifamily housing revenue bonds for Island Cove Apartments  
6C-2 Contract with the Business Development Board of Palm Beach County, Inc. to provide economic and business development activities

Page 90  
6C-3 HOME Investment Partnership Program award to CP Renaissance, LLC and HOME award Autumn Ridge Apartments, Ltd

**D. ADMINISTRATION**

Page 91  
6D-1 Resolution establishing non-ad valorem special assessments within the county limits to the Palm Beach County Local Provider Participation Fund Ordinance to benefit assessed hospital properties through enhanced Medicaid payments  
6D-2 Amendment to contract with Verdenia C. Baker

**E. RISK MANAGEMENT**

Page 92  
6E-1 Contract with Arthur J. Gallagher Risk Management Services, Inc. for insurance brokerage services

TABLE OF CONTENTS

**REGULAR AGENDA CONTINUED**

**F. FACILITIES DEVELOPMENT AND OPERATIONS**

Page 93

6F-1 Amendment to agreement with the City of West Palm Beach for a communication tower

Page 94

6F-2 Amendment to concessionaire lease agreement with Rick Macci Academy Inc. for operation of tennis, racquetball and pro shop at Burt Aaronson South County Regional Park

Page 95

6F-3 Resolution extending the lease agreement with Floral Acres L.L.C. for nursery operations in the Agricultural Reserve in Boynton Beach

**G. OFFICE OF FINANCIAL MANAGEMENT AND BUDGET**

Page 96

6G-1 Resolution authorizing a Code Enforcement Lien Amnesty program

**H. WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY**

Page 96

6H-1 Resolution approving the Westgate/Belvedere Homes Community Redevelopment Agency's fiscal year 2022 budget

**BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD**

Page 97

7A-1 Appointment to the Child Care Advisory Council

**BOARD APPOINTMENTS** (Page 98)

**STAFF COMMENTS**

Page 99

9A-1 Receive and file updated Board Directives reports

**COMMISSIONER COMMENTS** (Pages 100-101)

**MATTERS BY THE PUBLIC – 2:00 P.M.** (Page 102)

**ADJOURNMENT** (Page 103)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. Staff recommends motion to approve: one Palm Beach County League of Cities (LOC) appointment and four LOC reappointments to the Water Resources Task Force (WRTF) for a three year term commencing October 1, 2021 and ending September 30, 2024.

| <u>Seat No.</u> | <u>Appointment</u> | <u>Seat Requirement</u> | <u>Seat Representative</u> | <u>Term</u>       |
|-----------------|--------------------|-------------------------|----------------------------|-------------------|
| 6               | Robert Hagerty     | Member                  | League of Cities           | 10/1/21 – 9/30/24 |

| <u>Seat No.</u> | <u>Re-Appointment</u> | <u>Seat Requirement</u> | <u>Seat Representative</u> | <u>Term</u>       |
|-----------------|-----------------------|-------------------------|----------------------------|-------------------|
| 1               | Monica Mayotte        | Member                  | League of Cities           | 10/1/21 – 9/30/24 |
| 3               | Chip Block            | Member                  | League of Cities           | 10/1/21 – 9/30/24 |
| 4               | Jason Haselkorn       | Member                  | League of Cities           | 10/1/21 – 9/30/24 |
| 5               | Rachelle Litt         | Member                  | League of Cities           | 10/1/21 – 9/30/24 |

**SUMMARY:** The WRTF is comprised of a total of 28 representatives (14 members and 14 designated alternates for each seat). The 14 seats are as follows: six City elected officials; one County Commissioner (or their appointee); one water and/or wastewater provider or utility official; one Lake Worth Drainage District representative; one drainage/water control district elected official; one South Florida Water Management District Governing Board member; one environmental representative; one land owner in Palm Beach County actively farming that land to represent agricultural interests; and one Indian Trail Improvement District representative. The diversity of the current 8 WRTF members and 3 alternates is: 11 Caucasian (100%). The gender ratio (female:male) is 3:8. Two of the League of Cities appointees being recommended are Caucasian females and three are Caucasian males. The City elected official, the environmental representative, the agricultural representative, the water/wastewater provider or utility official and the drainage/water control district elected official member seats and eleven alternate seats remain vacant at this time. Staff is actively seeking to increase diversity on this board. Countywide (MJ)

3. CONSENT AGENDA APPROVAL

B. CLERK OF THE CIRCUIT COURT & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

| <u>Meeting Date</u> | <u>Meeting Type</u> |
|---------------------|---------------------|
| June 8, 2021        | Regular             |

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide
4. **Staff recommends motion to receive and file:** change orders, work task orders, minor contracts, final payments and other items approved by the Contract Review Committee and by the department heads for the Engineering Department; Facilities Development and Operations; Water Utilities Department; Environmental Resources Department; and the Department of Airports during July of 2021.
5. **Staff recommends motion to receive and file proof of publications:** “Unclaimed Monies” advertised by the Clerk of the Circuit Court & Comptroller of Palm Beach County. **SUMMARY:** Pursuant to Section 116.21, Florida Statutes, the Clerk advertised certain unclaimed monies held which are subject to forfeiture to Palm Beach County. Florida Statutes 116.21 requires that the proof of publication “shall be filed and recorded in the minutes of the County Commission of such county.”

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to receive and file:

**A)** Supplemental Agreement Number 3 to the State-Funded Grant agreement, R2018-0364, with the Florida Department of Transportation (FDOT) for the design of improvements at State Road 7 at Weisman Way, extending the expiration date of the agreement from June 30, 2021 to December 31, 2021; and

**B)** Amendment Number 4 to the County Incentive Grant Program (CIGP) agreement, R2016-0609, with FDOT for the right of way acquisition for Congress Avenue extension from Northlake Boulevard to Alternate A-1-A, extending the expiration date of the agreement from June 30, 2021 to December 31, 2021.

**SUMMARY:** In accordance with Countywide PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. As authorized by Resolution R2012-0035, and delegation from the County Administrator, the Assistant County Engineer approved Supplemental Agreement Number 3 on June 17, 2021 and CIGP Amendment Number 4 on May 12, 2021. Districts 1 & 6 (YBH)

2. Staff recommends motion to approve: a contract with R&D Paving, LLC (RDP) in the amount of \$1,259,514.17 for construction of the PGA Boulevard and Military Trail Intersection Improvements (Project). **SUMMARY:** Approval of this contract will authorize the construction services necessary to add a right turn lane on southbound Military Trail to westbound PGA Boulevard. The Affirmative Procurement Initiative selected for this contract on January 15, 2020 by the Goal Setting Committee is a 10% minimum mandatory Small Business Enterprise (SBE) participation. RDP agreed to 25.7% SBE participation. RDP was the lowest responsive bidder of five. The contract time for the Project is 300 calendar days. RDP is a Palm Beach County based company and a certified SBE company. **This Project is included in the Five-Year Road Program.** District 1 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

3. Staff recommends motion to approve:

**A)** a contract with R&D Paving, LLC (RDP) in the amount of \$1,229,743.50 for the construction of Camino Real, Military Trail to SW 7<sup>th</sup> Avenue (Project); and

**B)** a budget transfer of \$437,000 in the Transportation Improvement Fund from Pavement Management and Roadway Striping for the Project.

**SUMMARY:** Approval of this contract will authorize the construction services necessary to mill and resurface the roadway, install curb and gutter, and perform median modifications for the Project. The Affirmative Procurement Initiative selected for this contract on August 5, 2020 by the Goal Setting Committee is a 20% minimum mandatory Small Business Enterprise (SBE) participation. RDP agreed to a 54% SBE participation. RDP was the lowest responsive bidder of five after the local preference was applied. The contract time for the Project is 120 calendar days. RDP is a Palm Beach County based company and a certified SBE company. **This Project is included in the Five-Year Road Program. District 4 (YBH)**

4. Staff recommends motion to adopt: a resolution supporting the Palm Beach Transportation Planning Agency's plan for roadway and pedestrian street lighting to be constructed by the Florida Department of Transportation (FDOT) along Forest Hill Boulevard from Jog Road to Military Trail (Project), and committing to Palm Beach County's (County) ongoing operation and maintenance of the portion of the Project located within unincorporated County. **SUMMARY:** Adoption of this resolution will support the construction of the Project by the FDOT, and the subsequent transfer to the County of operation and maintenance within the unincorporated portion. The Project will be completed by the FDOT and will be constructed within FDOT right-of-way. A portion of the Project lies within unincorporated County where the County already operates and maintains the existing FDOT street lighting, pursuant to the State Highway Lighting Maintenance and Compensation Agreement. The County will have no financial obligations for the Project. District 2 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

5. Staff recommends motion to approve: an interlocal agreement (Agreement) with the City of Palm Beach Gardens (City) providing for traffic control jurisdiction within the City by the County and terms pertaining to the installation of a traffic signal at the intersection of Northlake Boulevard and Bay Hill Drive/Ancient Tree Drive (Bay Hill Drive Traffic Signal). **SUMMARY:** Section 316.006(2)(a) vests municipalities with traffic control jurisdiction over all streets and highways located within their boundaries, except state roads, and provides that a municipality may, by interlocal agreement with a county, agree to transfer traffic regulatory authority (Authority) over areas within the municipality to the county. The City now agrees to transfer, and the County agrees to accept, Authority over all County maintained thoroughfare roadways within the City's municipal boundaries, as may be amended. This Agreement will repeal and replace R1977-988. The Agreement also memorializes the conditions upon which the County has agreed to issue the Right-of-Way (ROW) Permit for the complete installation of the Bay Hill Drive Traffic Signal. Districts 1 & 6 (YBH)

E. COMMUNITY SERVICES

1. Staff recommends motion to ratify: the Mayor's signature on the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), 2022 Older Americans Act (OAA) Request for Proposal Service Provider Application, for the period January 1, 2022 to December 31, 2022, for federal funds through AAA totaling \$2,290,735, for various support services to seniors. **SUMMARY:** As a Lead Agency, the Community Services Department's Division of Senior and Veteran Services (DSVS) provides support services to seniors, such as congregate and home-delivered nutrition, disease prevention and health promotion services, and caregiver support services through various programs. The OAA grant requires a 10% County match in the amount of \$254,526, as well as a County overmatch of \$251,357 for the grant to cover staff salaries and administrative costs not covered by the grant. Sufficient funding is available in the FY 2022 budget to meet program needs. County match and additional funding required to meet FY 2022 obligations have been appropriated in the adopted FY 2022 budget. In FY 2020, the OAA program collectively provided 56,516 hours of services to seniors and served 250,261 meals. The grant application was submitted through the emergency signature process due to insufficient time to submit it through the regular agenda process. DSVS is responsible for providing services north of Hypoluxo Road, including all of the districts, excluding Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (Division of Senior and Veteran Services) Countywide except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road. (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to approve:

**A)** Amendment 001 to Standard Agreement No. IA021-9500 (R2021-0229) for Older Americans Act (OAA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period January 1, 2021 through December 31, 2021, to revise, amend, and replace portions of the standard agreement and to increase the overall funding by \$1,286,883.41 for a new total amount not-to-exceed \$3,999,071.41, to provide in-home and community-based services to seniors;

**B)** Standard Agreement No. IC021-9500 for Community Care for the Elderly (CCE) with AAA, for the period July 1, 2021 through June 30, 2022, in an amount not-to-exceed \$2,221,730 to assist seniors and caregivers by providing in-home services to help seniors live independently;

**C)** Standard Agreement No. IH021-9500 for Home Care for the Elderly (HCE) with AAA, for the period July 1, 2021 through June 30, 2022, in an amount not-to-exceed \$181,797, to assist seniors and their caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care;

**D)** Standard Agreement No. IZ021-9500 for Alzheimer's Disease Initiative (ADI) with AAA, for the period July 1, 2021 through June 30, 2022, in an amount not-to-exceed \$1,432,587, to assist seniors afflicted with Alzheimer's disease and other forms of dementia and caregivers with services to help them live independently in their own homes;

**E)** Standard Agreement No. IR021-9500 for Respite For Elders Living In Everyday Families (RELIEF) with AAA, for the period July 1, 2021 through June 30, 2022, in an amount not-to-exceed \$45,656.25, to provide stipend volunteers to homebound seniors for in-home respite for caregivers; and

**F)** a budget amendment of \$2,988,020 in FY 2021 in the Division of Senior and Veteran Services (DSVS) Administration Fund to align the budget to the actual grant award.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. **(Cont'd) SUMMARY:** The amendment and agreements allow DSVS to provide services to seniors and their caregivers. OAA Amendment No. 001 (CFDA No. 93.044, 93.045 & 93.052) has several programs that serve seniors. In Grant Year (GY) 2019 – 2020, the congregate meal program served 2,585 seniors, the home-delivered meal program served 1,312 seniors and the in-home services program served 112 seniors. OAA program services are funded with \$1,286,883 in federal funds. The budget amendment is necessary to align the County budget with the actual grant award. The CCE Agreement (CSFA No. 65.010) assists seniors and caregivers with in-home services that help seniors live independently. CCE program services are funded with \$2,221,730 in state funds, \$42,158 in program income funds and \$246,859 in 10% required match and \$1,068,382 additional County funds. In GY 2016 - 2019, the CCE program served 676 clients, provided 6,931 hours of case management and 282,909 hours of in-home services. The HCE Agreement (CSFA No. 65.001) assists older adults and caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care. HCE program services are funded with \$181,797 in state funds and \$65,429 in County funds. In GY 2016 – 2019, the HCE program served 167 clients, provided 2,006 hours of case management and 13,405 hours of in-home services. The ADI Agreement (CSFA No. 65.002-65.004) provides case management, in-home and facility-based respite. ADI program services are funded with 1,432,587 in state funds, \$28,406 in program income funds and \$519,980 in County funds. In GY 2016 - GY 2019, the ADI program served 302 clients, provided 2,892 hours of case management and 178,987 hours of in-home services. The RELIEF agreement (CSFA# 65.006) provides outreach, assessment and training of stipend volunteers to homebound seniors for in-home respite to families/caregivers. RELIEF program services are funded with \$45,656 in state funds and \$45,983 in County funds. The stipends are paid directly to the volunteers through AAA. In GY 2016 – 2019, the RELIEF program served 62 clients and provided 31,620 volunteer hours. The DSVS is responsible for providing services north of Hypoluxo Road. The areas of service including all of the districts, excluding District 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. Sufficient funding is included in the current budget to meet County obligations. (DSVS) Countywide except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road. (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

3. Staff recommends motion to approve: the reappointments of four current members to the Citizens Advisory Committee on Health and Human Services (CAC/HHS), for a three year term, effective October 1, 2021.

| <u>Seat No.</u> | <u>Reappointment</u>    | <u>Seat Requirement</u>                                   | <u>Term Ending</u> | <u>Nominated By</u>   |
|-----------------|-------------------------|---|--------------------|---|
| 1               | Charles R. Palo         | A Component of the Health & Human Services System of Care | 09/30/24           | <ul style="list-style-type: none"> <li>• Mayor Dave Kerner</li> <li>• Vice Mayor Robert S. Weinroth</li> <li>• Commissioner Gregg Weiss</li> <li>• Commissioner Melissa McKinlay</li> <li>• CAC/HHS</li> </ul>                                      |
| 4               | Dr. Christine Koehn     | A Component of the Health & Human Services System of Care | 09/30/24           | <ul style="list-style-type: none"> <li>• Mayor Dave Kerner</li> <li>• Vice Mayor Robert S. Weinroth</li> <li>• Commissioner Maria Marino</li> <li>• Commissioner Gregg Weiss</li> <li>• Commissioner Melissa McKinlay</li> <li>• CAC/HHS</li> </ul> |
| 7               | Dr. Constance Siskowski | A Component of the Health & Human Services System of Care | 09/30/24           | <ul style="list-style-type: none"> <li>• Mayor Dave Kerner</li> <li>• Vice Mayor Robert S. Weinroth</li> <li>• Commissioner Gregg Weiss</li> <li>• Commissioner Melissa McKinlay</li> <li>• CAC/HHS</li> </ul>                                      |
| 10              | Heather Tate-Boldt      | A Component of the Health & Human Services System of Care | 09/30/24           | <ul style="list-style-type: none"> <li>• Mayor Dave Kerner</li> <li>• Vice Mayor Robert S. Weinroth</li> <li>• Commissioner Gregg Weiss</li> <li>• Commissioner Melissa McKinlay</li> <li>• CAC/HHS</li> </ul>                                      |

**SUMMARY:** The CAC/HHS consists of 11 at-large members with at least 1 member being a resident west of the 20 Mile Bend and at least 1 member being a representative of the Palm Beach County League of Cities, per Resolution R2013-1563. The resolution requires that the executive committee of the CAC/HHS solicit and recommend member nominations for transmittal to the Board of County Commissioners (BCC). The BCC was notified by a memo dated June 14, 2021 requesting nominations for appointments. The CAC/HHS regular committee met on June 10, 2021 and recommended that all applications be forwarded to the BCC. All nominees meet all applicable guidelines and requirements outlined in the resolution. The diversity count for the 11 seats that are currently filled is Caucasian: 7 (64%), and African-American: 4 (36%). The gender ratio (female:male) is 8:3. Dr. Koehn, Dr. Siskowski, Ms. Tate-Boldt and Mr. Palo are Caucasian. Ex-officio membership consists of 1 African-American male (25%), 1 African- American female, (25%), 1 Caucasian female (25%) and 1 Caucasian male (25%). Staff conducts targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the CAC/HHS. (Financially Assisted Agencies) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

4. Staff recommends motion to:

**A) receive and file** Notice of Grant Award/Fund Availability (NFA) from the State of Florida, Department of Economic Opportunity:

1. NFA No. 039777 (Federal Award Identification Number (FAIN) G-1902FLLIEA, CFDA 93.568), for the program period October 1, 2018 through July 31, 2021, in the amount of \$2,490,484.36, for the Low Income Home Energy Assistance Program (LIHEAP);

2. NFA No. 039822 (FAIN G-2002FLLIEA, CFDA 93.568), for the program period October 1, 2019 through September 30, 2021, in the amount of \$4,578,218.81 for LIHEAP;

3. NFA No. 039839 (FAIN 2002FL5C3, CFDA 93.568), for the program period March 27, 2020 through September 30, 2021, in the amount of \$2,895,334.87, for the LIHEAP Coronavirus Aid, Relief, and Economic Security (CARES) program;

4. NFA No. 040037 (FAIN 2102FLE5C6, CFDA 93.568), for the program period March 11, 2021 through September 30, 2022, in the amount of \$2,050,473, for the LIHEAP American Rescue Plan Act (ARPA) program;

5. NFA No. 040230 (FAIN G-2102FLLIEA, CFDA 93.568), for the program period October 1, 2020 through September 30, 2022, in the amount of \$5,055,844, for LIHEAP;

6. NFA No. 039797 (FAIN 2001FLCSC3, CFDA 93.569), for the program period March 27, 2020 through September 30, 2021, in the amount of \$1,063,042.74, for the Community Services Block Grant (CSBG) CARES program;

7. NFA No. 039864 (FAIN G2001FLCOSR, CFDA 93.569), for the program period October 1, 2019 through September 30, 2021, in the amount of \$717,582.60, for the CSBG program; and

8. NFA No. 039964 (FAIN G2101FLCOSR, CFDA 93.569), for the program period October 1, 2020 through September 30, 2022, in the amount of \$1,064,915, for the CSBG program.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

4. (Cont'd)

**B) approve** a budget amendment of \$6,124,050 in the LIHEAP fund to align the budget to the actual grant award; and

**C) approve** a budget amendment of \$517,375 in the CSBG fund to align the budget to the actual grant award.

**SUMMARY:** On June 15, 2021, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Federally Funded Subgrant Umbrella Agreement #E2016 (R2021-0783) with the State of Florida Department of Economic Opportunity (DEO), for the period October 1, 2020 through September 30, 2023, for the LIHEAP and CSBG programs. Under the terms of the new umbrella agreement, DEO will issue an NFA for each program award. NFA No. 039777 and NFA No. 039822 represent carryover funding from the prior contract with DEO for LIHEAP that ended on March 31, 2021. NFA No. 039839 is also carryover funding from the prior contract for LIHEAP that was funded under the CARES Act. NFA No. 040037 is new funding for LIHEAP approved under the ARPA of 2021, and NFA No. 040230 is new funding for regular LIHEAP. NFA No. 039797 is for carryover funding for the prior contract for the CSBG program funded under the CARES Act. NFA No. 039864 is carryover funding from the prior contract for regular CSBG program. NFA No. 039964 is for new funding for the regular CSBG program. The carryover awards include start dates prior to the umbrella agreement date due to the carryover. The LIHEAP funds are used to provide, prevent, prepare for, or respond to home energy needs surrounding the national emergency created by the COVID-19. Electric bill assistance will be provided to approximately 13,250 low-income individuals and 5,300 families. In Federal Fiscal Year (FFY) 2020, 3,545 households obtained electric bill assistance. The CSBG funds are used to provide economic stability and mobility services to approximately 2,300 low-income individuals and 900 families. Economic stability services include rent and utility assistance. Economic mobility services include employment skills training, job placement, resume writing training, financial management training, and case management. In FFY 2020, 2,286 households received emergency utility assistance and as a result, either prevented disconnection or restored their service. In addition, 67 clients enrolled in the self-sufficiency program, 10 of those obtained jobs above the living wage and 35 obtained jobs below the living wage, but increased their household income. No County funds are required. (Community Action Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

5. Staff recommends motion to:

**A) ratify** the signature of the Mayor on the Grant Year (GY) 2021 Florida Department of Education (FDOE) Project Application, for the period July 1, 2021 through June 30, 2022, in an estimated amount not-to-exceed \$227,349 for the Farmworker Career Development Program (FWCDP) under Title I, Section 167 of the Workforce Innovation and Opportunity Act, to provide education and supportive services to farmworkers and their dependents;

**B) receive and file** Project Award Notification No. 760-4052B-2CFJ1 from the FDOE, for the program period July 1, 2021 through September 30, 2022, in the amount of \$130,000 for the FWCDP GY 2021 funding, to provide career counseling, vocational training, job placement assistance and support services to eligible migrant/seasonal farmworkers and their dependents;

**C) receive and file** Amendment No. 1 to Project Award Notification No. 760-4051B-1CFJ1 from the FDOE, to extend the program period from June 30, 2021 to September 30, 2021;

**D) receive and file** Amendment No. 2 to Project Award Notification No. 760-4051B-1CFJ1 from the FDOE, for the program period July 1, 2020 through September 30, 2021, to decrease funding award in the amount of \$52,017 in GY 2020, for a new not-to-exceed amount of \$175,332; and

**E) approve** a budget amendment in the amount of \$21,697 in FY 2021 in the FWCDP fund to align the budget to the actual grant award.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

5. **(Cont'd) SUMMARY:** The FWCDP received instructions to submit the GY 2021 grant application. The FWCDP provides vocational training, educational and support services to migrant/seasonal farmworkers and their dependents to obtain economic self-sufficiency through permanent and stable employment outside of farm work. The FWCDP has served residents for over 40 years in Palm Beach County with an emphasis in the Tri-City Glades, as well as the City of Clewiston in Hendry County, as the migrant seasonal farmworker population is often in transit from one county to another due to seasonal crops. Project Award Notification No. 760-4052B-2CFJ1 for GY 2021 was received on August 5, 2021 from the FDOE issuing a grant award of \$130,000. Under the new grant, FWCDP will serve approximately 50 program participants with training and support services. In GY 2017-2019, the FWCDP served a total of 162 clients enrolled in the support services and training programs, with 55 clients obtaining permanent employment in the medical, commercial truck driving, security and construction fields. In GY 2020, 36% of participants obtained permanent jobs outside of farm work. Amendment No. 1 to Project Award Notification 760-4051B-1CFJ1, for the budget period July 1, 2020 through September 30, 2021, extended the end date and Amendment No. 2 decreased the total grant award for GY 2020 by \$52,017 for a new total grant award of \$175,332. The GY 2020 FDOE Project Application (R2020- 1665) was approved by the Board of County Commissioners (BCC) on November 17, 2020. The decrease in the GY 2020 award is due to the inability to provide vocational training opportunities due to school closings during the COVID-19 pandemic. The FDOE reallocated funding to areas with a larger number of farmworkers who would benefit from the program. The emergency signature process was utilized because there was not sufficient time to submit the application through the regular BCC agenda process. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. No County funds are required. (Farmworker Career Development Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

6. Staff recommends motion to:

**A) ratify** the signature of the Mayor on the 2020 U.S. Department of Housing and Urban Development (HUD) Palm Beach County Continuum of Care (CoC) Planning Project Grant Agreement No. FL0872L4D052000, for the period October 1, 2021 through September 30, 2022, in the amount of \$185,443 for the coordination of planning activities related to ending homelessness;

**B) ratify** the signature of the Mayor on the 2020 Homeless Management Information System (HMIS) Implementation Grant Agreement No. FL0823L4D052001, for the period November 1, 2021 through October 31, 2022, in the amount of \$281,530, to increase HMIS capacity, enhance training, improve data quality monitoring, and analyze data to improve the CoC system service delivery;

**C) delegate** to the County Administrator or designee signatory authority on additional forms and any other necessary documents related to the HUD CoC Planning Project Grant Application and the HMIS Implementation Grant Application; and

**D) approve** a budget amendment in the amount of \$281,530 in FY 2022 in the Housing and Urban Development fund to recognize HMIS award.

**SUMMARY:** Due to the pandemic, HUD made available approximately \$2.5 billion through a non-competitive process to distribute the Fiscal Year 2021 appropriated funds to CoC grant recipients whose current grants expire in Calendar Year 2021. The Palm Beach County CoC Planning Project Grant Agreement (CDFA# 14.267) will provide funding for the coordination and evaluation of activities related to ending homelessness. These activities involve coordination of monthly CoC meetings and sub-committee meetings, administration of HMIS, annual preparation of HUD CoC grant application, and technical assistance and monitoring of local grant recipients. A 25% cash match of \$46,361 is required and is requested in the FY 2022 budget. The HMIS Implementation Grant Agreement (CFDA# 14.267) will increase capacity, integrate data management systems in order to improve the delivery of medical and housing services, and coordinate service delivery and quality management systems through improved data infrastructure for homeless HIV-positive clients to improve health outcomes. A 25% In-kind match of \$70,383 is required and will be provided through staff salaries. The emergency signature process was utilized because there was insufficient time to submit this application through the regular agenda process. (The Division of Human and Veteran Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

7. Staff recommends motion to approve: the reappointment of one member to the Palm Beach County HIV Comprehensive AIDS Resources Emergency (CARE) Council, effective October 2, 2024:

| <u>Seat No.</u> | <u>Reappointment</u> | <u>Term Expires</u> |
|-----------------|----------------------|---------------------|
| 17              | Christopher Dowden   | 10/01/24            |

**SUMMARY:** The Palm Beach County HIV CARE Council (HIV CARE Council) nomination process is an open process with publicized criteria and legislatively defined conflict of interest standards. Mr. Dowden has successfully completed the HIV CARE Council's nomination process and the HIV CARE Council recommends the appointment. The total membership for the HIV CARE Council shall be no more than 33 at-large members, per Resolution No. 2011-1560. Mr. Dowden has disclosed that he is an employee of Midway Specialty Care Center Inc. (Midway). Midway contracts with the County for services. The HIV CARE Council provides no regulation, oversight, management, or policy setting recommendations regarding the subject contracts or transactions. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach Code of Ethics. The diversity count for the 22 seats that are currently filled is African-American: 10 (45%), Caucasian: 7 (32%), Hispanic-American: 4 (18%) and Asian-American: 1 (5%). The gender ratio (female: male) is 13:9. Mr. Dowden is a Caucasian. Staff conducts targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the board. (Ryan White Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

8. Staff recommends motion to approve: amendments to Contracts for Provision of Professional Services with the below-listed agencies, to extend the end date from September 30, 2021 to September 30, 2022 and to increase funding in an amount totaling \$165,000:

**A)** Amendment No. 1 with Christians Reaching Out to Society, Inc. (CROS) (R2020-1542), for the period October 1, 2020 through September 30, 2022, to revise the end date and to increase the overall funding by \$75,000 for a new total amount not-to-exceed \$150,000, to provide gleaning services to low-income participants;

**B)** Amendment No. 1 with CareerSource Palm Beach County, Inc. (CareerSource) (R2020-1541), for the period August 1, 2020 through September 30, 2022, to revise the end date and to increase the overall funding by \$50,000 for a new total amount not-to-exceed \$100,000, to provide trade industry training and work readiness training services to low-income participants; and

**C)** Amendment No. 1 with Credit Card Management Services, Inc. (CCMS) (R2020-1332), for the period June 1, 2020 through September 30, 2022, to revise the end date and to increase the overall funding by \$40,000 for a new total amount not-to-exceed \$80,000, to provide financial literacy and management training services to low-income participants.

**SUMMARY:** The above agencies are qualified to provide services for the Community Action Program (CAP). Funding is provided by the Community Services Block Grant (CSBG). CROS recruits and coordinates gleaning opportunities through the local church, civic and non-profit agencies within the County. CROS is the only agency (sole source) that provides gleaning services for food pantries in Palm Beach County. In Grant Year (GY) 2020, CROS gleaned 200,000 pounds of food for the County's food pantries. Under this new contract, CROS will glean approximately 200,000 pounds of food. CareerSource and CCMS are important partners in the County's CSBG self-sufficiency program. In GY 2020, CareerSource provided services to ten clients. Under this contract, CareerSource will provide trade industry training, work readiness, and referral services to a minimum of ten clients. Qualified clients must be residents of Palm Beach County and meet the federal poverty level guidelines. Under this contract, CCMS will provide financial literacy and management training to a minimum of 200 low-income residents in moving toward self-sufficiency. Through the County's CSBG self-sufficiency programs, in GY 2020, 20 individuals opened bank accounts, 33 individuals increased their savings, and 114 individuals improved their credit score. In family self-sufficiency programs, 67 of 79 clients who enrolled in self-sufficiency trainings completed training. A total of 35 unemployed clients obtained and maintained employment for over a 90 day period. Charles Duval, an employee of CareerSource, is a member of the Farmworker Program Advisory Board. Sandra Wright, an employee of CareerSource, is a member of the Community Action Advisory Board. These boards provide no regulation, oversight, management, or policy-setting recommendations regarding the agencies listed above. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. No County funds are required. (Community Action Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

9. Staff recommends motion to approve: a Bi-Directional Data Sharing Agreement with Tidal Basin Government Consulting, LLC, for the period September 14, 2021 through September 13, 2026, to exchange client application data with the State of Florida, Department of Children and Families (State) for the Emergency Rental Assistance Program (ERAP), to ensure no duplication of benefits between Palm Beach County and the State, to serve eligible residents of Palm Beach County. **SUMMARY:** Palm Beach County received \$94,117,764 for ERAP 1 and ERAP 2. The State also received an ERAP allocation of \$871,000,000 to serve all Florida residents. The State entered into an agreement with Tidal Basin Government Consulting, LLC to manage this program. This data sharing agreement is necessary to prevent duplication of benefits for clients who may apply for services for both programs. Data will be exchanged between Palm Beach County's Online System for Community Access to Resources and Social Services and the State's Financial Assistance Management System. Duplicated benefits will be identified prior to payment. No County funds are required. (Community Services) Countywide (HH)

F. AIRPORTS

1. Staff recommends motion to receive and file: Terminal Space Lease Agreement (Agreement) with F.B. Enterprise Holdings, LLC d/b/a Top Flight Aviation Services (Top Flight), commencing June 1, 2021, and terminating on September 30, 2021 (Initial Term), and automatically renewing on an annual basis each October 1<sup>st</sup> to September 30<sup>th</sup> until canceled, for Top Flight to lease approximately 87 square feet of curbside office space at the Palm Beach International Airport (PBI) terminal building for payment of rental in the amount of \$2,009.41 for the Initial Term. **SUMMARY:** Top Flight provides support services to airlines at PBI and leases space at the ticketing level, curbside, to assist airline passengers. Delegation of authority for execution of the standard form Terminal Space Lease Agreement was approved by the Board pursuant to R2018-0995. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

2. **Staff recommends motion to receive and file:** three Consent to Sublease (Consent) documents, consenting to the sublease of space by Signature Flight Support, LLC (Signature) at the Palm Beach International Airport (PBI), with the following subtenants:

1. Big Sky Aviation Inc.
2. Skyline Group MC
3. Talon Air

**SUMMARY:** Signature provides fixed based operator services for general aviation aircraft at PBI pursuant to a Lease Agreement dated September 30, 2004 (R2004-1990, as amended). The Lease Agreement provides for the sublease of space by Signature's, subject to the County's consent. Delegation of authority for execution of the standard form consent to sublease was approved by the Board in R94-1453. Countywide (AH)

3. **Staff recommends motion to receive and file:** Consent to Sublease (Consent) document, consenting to the sublease by Jet Aviation Associates, Ltd. (Jet) at the Palm Beach International Airport, with Advanced Airways. **SUMMARY:** Jet provides fixed base operator services for general aviation aircraft at PBI pursuant to a Lease Agreement (R99-2239, as amended). The Lease Agreement provides for the sublease of space subject to the County's consent. Delegation of authority for execution of the standard form consent to sublease was approved by the Board in R94-1453. Countywide (AH)

4. **Staff recommends motion to receive and file:** License Agreement (Agreement) with Host International, Inc. (Host), commencing July 23, 2021, and expiring on September 30, 2021, with automatic monthly renewals thereafter through September 30, 2022, unless terminated; providing for the use of approximately 377 square feet of storage space at the Palm Beach International Airport (PBI) for the passive storage of tables and chairs to facilitate social distancing as a result of COVID-19 at Host's food and beverage venues at PBI. No license fee is due through September 30, 2021. **SUMMARY:** Host operates the food and beverage concession at PBI pursuant to the Lease and Concession Agreement dated August 18, 1998 (R98-1293D, as amended) and requested the Agreement to provide for the storage of tables and chairs to accommodate social distancing due to COVID-19. If the Agreement is extended beyond September 30, 2021, a monthly license fee will be due at the then-current annual rate for similar space at the PBI for non-signatory airlines. The current annual rental rate for non-signatory airlines is \$69.29 per square foot. The annual rental rate is adjusted each October 1<sup>st</sup>. Delegation of authority for execution of the standard form License Agreement was approved by the Board in R2007-2070. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

5. Staff recommends motion to receive and file: an amendment to the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) for a time extension of the Perimeter Fence Improvements at Palm Beach County Park Airport (LNA), Financial Management Number 436398-1 approved by the Board January 15, 2019 (R2019-0046 and R2019-0047), until June 30, 2022. Delegation of authority for execution of the above amendment for extension of the PTGA was approved by the Board on August 25, 2020 (R2020-1017). **SUMMARY:** This project will provide for the replacement of the existing fence at LNA to meet current standards for Palm Beach County airports. The project consists of demolition of the existing perimeter fence, clearing and grubbing, tree removal, installation of new security fence, installation of new manual and electric gates (vehicle and pedestrian) with card access readers, and installation of security cameras at LNA. The amendment for a time extension of the PTGA extends the availability of grant funding to allow for the continuation of project activities at said airport, including the re-bidding of the project due to the unsuccessful execution of a contract with the sole bidder when this project was originally bid in early 2021. Countywide (AH)
  
6. Staff recommends motion to receive and file: License Agreement (Agreement) with Avis Rent A Car System, LLC (Avis), commencing August 3, 2021, and expiring on September 30, 2021, and automatically renewing for one month intervals thereafter through September 30, 2022, unless terminated, for the use of approximately 35,623 square feet of improved ground area and a car wash facility at 2600 James L. Turnage Boulevard at the Palm Beach International Airport (PBI), for payment of a license fee in the amount of \$5,000 per month. **SUMMARY:** Avis operates a rental car facility at PBI pursuant to an Airport Ground Lease Agreement dated March 1, 1988 (R88-314, as amended). Avis requested the use of a portion of a currently vacant site located next to their facility to facilitate the replacement of fuel tanks and related improvements at their facility. Delegation of authority for execution of the standard form license agreement was approved by the Board in R2007-2070. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

7. Staff recommends motion to approve: a list of 12 charitable organizations to receive the proceeds (coins) from fountains at Palm Beach International Airport (PBI) during the period October 1, 2021 through September 30, 2022. **SUMMARY:** On March 14, 1989, the Board approved the concept of collecting contributions from PBI's fountains on a monthly basis and contributing those funds to different charitable organizations as recommended by the Community Services Department and approved by the Board. The non-profit organizations have been recommended by the Community Services Department. Average monthly contributions for prior years were approximately \$50; however, recent contributions have been less due to the pandemic. In addition, the list will be provided to Paradies-Palm Beach, LLC, PBI's retail concessionaire, who will send the contributions from fountains in their gift shop areas, along with an additional contribution of \$250, to the recommended recipients pursuant to the Retail Concession Agreement, (R2007-2052, as amended). Countywide (AH)

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to receive and file: Financial Statements for the Fiscal Year ending September 30, 2020 from the Town of Lake Park CRA. **SUMMARY:** The Town of Lake Park CRA has submitted its Financial Statements for the Fiscal Year ending September 30, 2020 as per Section 163.356(3)(d), Florida Statutes. Countywide (DB)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to adopt: a resolution requesting an assignment of lease from the Florida Department of Environmental Protection (FDEP), Division of State Lands (State Lands), for the state-owned real property located at 1837 and 1839 East Main Street in the City of Pahokee. **SUMMARY:** The State of Florida owns approximately 1.72 acres of improved real property located on the west side of East Main Street/State Road 715 in the City of Pahokee. The property is improved with an approximately 3,600 square foot single story building, 31 vehicular parking spaces, an approximately 320-foot tall communication tower, and other various site improvements. The existing building was most recently occupied by the Florida Department of Health Palm Beach County (FDOH PBC) as a community clinic. The clinic is no longer in active operation and FDOH PBC desires to assign its existing lease of the property with State Lands to Palm Beach County for its use and management of the facility for local service needs. Prior to assigning a leasehold interest to the County, State Lands requires a resolution of the Board of County Commissioners requesting the proposed assignment of the lease. Adoption of this resolution will thereafter fulfill an application requirement for the County to formally pursue a lease of the property from State Lands. There is no cost to the County to make application to State Lands requesting the proposed lease, and the formal assignment shall be subject to final approval by the County. (FDO Admin) District 6 (MWJ)

2. Staff recommends motion to:

**A) adopt** a resolution approving a License in favor of the State of Florida Department of Transportation (FDOT) for the occupancy and use of a portion of the Fire Station No. 31 property located in the City of Lake Worth Beach to allow for the relocation of existing signage and a signalization cabinet; and

**B) approve** a license in favor of FDOT.

**SUMMARY:** FDOT is currently in the planning and design stages for improvements to the Lake Worth Road corridor between Raulerson Drive and the Palm Beach State College entrance. As a part of the roadway project, the traffic signals along Lake Worth Road at Fire Station No. 31 will be upgraded. The County will grant FDOT a license to occupy and use a portion of said property solely for relocating signage and a signalization cabinet. The license is subject to a resolution authorizing its adoption. (Property & Real Estate Management) District 3 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

3. Staff recommends motion to approve: an agreement with Hatzalah of Palm Beach County, a not for profit corporation licensed to do business in the State of Florida (Participant), allowing for interoperable communications through the countywide and EMS common talk groups of the County's 800 MHz Radio System for a period of five years. **SUMMARY:** This agreement provides the terms and conditions under which the Participant can program into its radios and utilize the countywide and EMS common talk groups for certain inter-agency communications. The Participant is being permitted such use because it has contracted with Wyndsong Isles, Wyndsong Lakes and The Club at Indian Lakes Home Owner Associations. The Participant will only be able to access the common talk groups for specified types of communications and will conduct routine operational communications on its own radio system. The terms of the agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this agreement, but the Participant is required to pay all costs associated with Participant's subscriber units and to comply with the established operating procedures for the System. The agreement may be terminated by either party, with or without cause. The term of the agreement is for five years or until the expiration or termination of Participant's Certificate of Public Convenience and Necessity, whichever comes first. There are two renewal options, each for a term of five years. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. Staff recommends motion to approve: an increase in the maximum dollar value of the annual indoor air quality contracts by \$1,500,000 to provide indoor air quality (IAQ) remediation services on an as-needed basis through September 18, 2023.

| <u>Contractor</u>   | <u>Status</u>     | <u>Resolution No.</u> |
|---|-------------------|-----------------------|
| A) Dean Mitchell Restoration, Inc.                          | Local/Non SBE     | R2020-1352            |
| B) Decon Environmental & Engineering, Inc.                  | Non-Local/Non-SBE | R2020-1353            |
| C) D.P.C. General Contractors, Inc.                         | Non-Local/Non-SBE | R2020-1354            |
| D) J. Ruderman & Co. LLC<br>DBA Servpro of South Palm Beach | Local/Non-SBE     | R2021-0580            |
| E) Prism Response, Inc.                                     | Non-Local/Non-SBE | R2020-1355            |
| F) Greenview Construction, LLC                              | Local/SBE         | R2020-1356            |
| G) United Restoration of FL, LLC                            | Non-Local/Non-SBE | R2020-1357            |

**SUMMARY:** On September 19, 2018, the annual IAQ Remediation Services contract was approved under the Facilities Development and Operations (FDO) Director’s authority to execute contracts that do not meet or exceed \$200,000. On September 15, 2020, the Board of County Commissioners (Board) authorized the Clerk and Comptroller to assign a unique resolution number to the existing annual IAQ remediation contracts of the six contractors, originally prequalified under this continuing contract, and approved a cumulative dollar value of \$1,000,000. To date, the County has awarded \$666,697.69 in work orders. Staff is requesting the cumulative limit be increased by \$1,500,000 for a total cumulative value of \$2,500,000 in order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on September 18, 2023. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The IAQ remediation annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the Committee established Affirmative Procurement Initiatives of sheltered market for projects under \$100,000 (when three or more Small Business Enterprises (SBE) are qualified under the annual contract) or a SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the IAQ remediation annual is 0%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

5. Staff recommends motion to approve: an increase in the maximum dollar value of the annual overhead door contracts by \$2,500,000 to provide new or repair services for overhead and manual garage doors (rolling and sectional) on an as-needed basis through July 9, 2023.

| <u>Contractor</u>                      | <u>Status</u>     | <u>Resolution No.</u> |
|--|-------------------|-----------------------|
| A) General Garage Door Co., Inc.       | Local/Non-SBE     | R2018-1000            |
| B) Door Systems of South Florida, Inc. | Non-Local/Non-SBE | R2019-1311            |
| C) Coast to Coast Garage Door LLC      | Non-Local/Non-SBE | R2020-1346            |

**SUMMARY:** On July 10, 2018, the Board of County Commissioners (Board) approved the annual overhead door contract for an initial term of two years with three one-year renewal options. On September 10, 2019, the Board approved Amendment No. 1 that extended the term of the contract through July 9, 2023. During the first three years of the contract, the County awarded \$1,893,221.82 in work orders. Staff is requesting the cumulative limit be increased by \$2,500,000 for a total cumulative value of \$4,500,000 in order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on July 9, 2023. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently three have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The annual overhead door contract was presented to the Goal Setting Committee on May 4, 2020, and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three or more Small Business Enterprises (SBE) firms are qualified under the annual contract) or a price preference for an SBE contractor if its bid is within 10% of the lowest non-SBE bid. Small/Minority/Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. To-date, there is no S/M/WBE participation under this annual contract. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

6. Staff recommends motion to approve: an annual contract with the following contractor for general minor construction services on an as-needed basis through February 10, 2025.

| <u>Contractor</u>                  | <u>Status</u> | <u>SBE or Non-SBE</u> |
|------------------------------------|---------------|-----------------------|
| Engineered Comfort Solutions, Inc. | Non-Local     | Non- SBE              |

**SUMMARY:** On February 11, 2020, the Board of County Commissioners (Board) approved the annual minor construction contract (R2020-0142 through R2020-0151). The work consists of construction services associated with repairs, improvements and renovations to County properties. The contractor now joins the list of 24 already prequalified contractors for a total of 25 prequalified contractors with a contract expiration date of February 10, 2025. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five year indefinite-quantity contracts with a maximum cumulative value of \$5,000,000. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently 25 have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. This annual contract was presented to the Goal Setting Committee on August 21, 2019. The Committee applied the following three Affirmative Procurement Initiatives: 1) sheltered market for projects under \$100,000; or 2) a small business enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on a single trade project over \$100,000; or 3) a mandatory 25% SBE subcontracting goal for a multi-trade project over \$100,000. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the minor annual contract is 86.01%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

7. Staff recommends motion to approve: an annual contract with the following contractor for roofing services on an as-needed basis through November 16, 2025.

| <u>Contractor</u>          | <u>Status</u> | <u>SBE or Non-SBE</u> |
|----------------------------|---------------|-----------------------|
| Greenview Construction LLC | Local         | SBE                   |

**SUMMARY:** On November 17, 2020, the Board of County Commissioners (Board) approved the annual roofing contract (R2020-1693 thru R2020-1700). The work consists of roofing repair and replacement services on an as needed basis. The contractor now joins the list of 12 already prequalified contractors for a total of 13 prequalified contractors with a contract expiration date of November 16, 2025. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five-year indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently 13 have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The roofing annual contract was presented to the Goal Setting Committee on July 15, 2020 and the Committee established Affirmative Procurement Initiatives of sheltered market for projects under \$100,000 or a Small Business Enterprise contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the roofing annual is 60.81%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

8. Staff recommends motion to approve: an annual contract with the following contractor for flooring services on an as-needed basis through May 17, 2026.

| <u>Contractor</u>          | <u>Status</u> | <u>SBE or Non-SBE</u> |
|----------------------------|---------------|-----------------------|
| Greenview Construction LLC | Local         | SBE                   |

**SUMMARY:** On May 18, 2021, the Board of County Commissioners (Board) approved the annual flooring contract (R2021-0633 thru R2021-0639). The work consists of new installations, replacement and/or repair of flooring. The contractor now joins the list of seven already prequalified contractors for a total of eight prequalified contractors with a contract expiration date of May 17, 2026. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five-year indefinite-quantity contracts with a maximum cumulative value of \$2,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently eight have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The annual flooring contract was presented to the Goal Setting Committee on January 20, 2021 and the Committee established Affirmative Procurement Initiatives of sheltered market for projects under \$100,000 or a Small Business Enterprise contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to date under the annual flooring contract is 0%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

9. Staff recommends motion to receive and file: a notice of exercise of the third option to extend Lease Agreement with Actualidad 1040AM, LLC through May 15, 2026 for Actualidad's continued use of approximately 16 acres and 4 AM radio towers located in the Ag Reserve for \$39,143.20/year. **SUMMARY:** On May 16, 2006, the Board of County Commissioners (Board) approved the Lease Agreement (R2006-0905) with James Crystal Boynton Beach (JCBB) for approximately 16 acres of land within the Bowman Farm Property in the Ag Reserve for the operation of an AM radio tower. On April 17, 2012, the Board approved the Consent to Assignment and Amendment of Lease Agreement to Actualidad 1040AM, LLC (R2012-0596). Pursuant to the lease, Actualidad has the unilateral right to exercise its extension option. Actualidad provided the County with a notice of its intent to exercise its option to extend the term through May 15, 2026, with one five-year extension option remaining. The rent increased from \$38,003.11/year (\$3,166.93/mo.) to \$39,143.20/year (\$3,261.93/mo.) effective April 1, 2021 pursuant to the terms of the lease. PREM will continue to have administrative responsibility for this lease. (PREM) District 5/ Countywide (HJF)
  
10. Staff recommends motion to approve: a Standard License Agreement in favor of Community Faith Outreach Ministries, Inc., a Florida not for profit corporation to operate a micro-farm community garden at the West Boca Branch Library located at 18585 State Road 7, west of Boca Raton from October 22, 2021 thru October 21, 2024 at no charge. **SUMMARY:** On October 16, 2018, the Board of County Commissioners (Board) approved a Standard License Agreement (R2018-1567) with Community Faith Outreach Ministries, Inc. (CFOM) for a micro-farm community, which expires on October 21, 2021. This license will extend the operation for a term of three years at no annual rent. The Library Department supports and will continue to supply the water necessary for the irrigation of the garden at no charge and allow the use of its dumpster for the disposal of debris/trash generated from the garden. The license fee has been waived as the community garden promotes community interest and CFOM will not realize a profit. The County may terminate the license at any time with written notice to CFOM. The Library Department will continue to have administrative responsibility for this license. (PREM) District 5 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

11. Staff recommends motion to:

**A) approve** a sole source Agreement for Purchase and Delivery of Gasoline and Diesel Fuel (Agreement) between Palm Beach County and Saratoga Rack Marketing LLC (Saratoga) with an effective date of October 1, 2021 for a five year term; and

**B) authorize** the County Administrator or designee, which in this case shall be the Director of Purchasing to execute the Agreement on behalf of the Board of County Commissioners (Board).

**SUMMARY:** This Agreement sets forth the terms and conditions under which Saratoga will provide for the sale and delivery of fuel for the County (including Fire Rescue and Palm Tran), the Sheriff's Office and other County-owned equipment. The County is required to purchase no less than 85% of 466,000 gallons/month (5,600,000 gallons/year) of Ethanol gasoline and Ultra Low Sulfur diesel fuel throughout the term of the Agreement. The quantity of fuel purchased by the County has been very consistent over time with the expenditures being largely dependent on the price of fuel. It is because of this consistency, Staff can recommend a contract which requires a minimum purchase. The Agreement contains provisions for increased fuel allocations during declared emergencies such as hurricanes. The Agreement provides additional protections for the County in the event of an emergency such as a hurricane as it: 1) allows for the County to directly take delivery of fuel at the Port Everglades terminal; and 2) requires Saratoga to use good faith efforts to fulfill its allocation obligations to the County from one or more of its terminals in Florida if it cannot fulfill its obligations from Port Everglades. The Agreement has always contained the following provisions: 1) does not (and has never) contain the typical termination for convenience provision; 2) provides for liquidated damages in the event that the County becomes the defaulting party (i.e. does not purchase the monthly required product quantity of 85% of 466,000 gallons/month); 3) Saratoga warrants that the product meets specifications required by law, but disclaims all other warranties; 4) to the extent allowed by law and without waiving sovereign immunity, County will indemnify Seller for any unpaid sales or fuel taxes; 5) claims regarding errors in invoices must be brought within 1 year; 6) to the extent allowed by law and without waiving sovereign immunity, County will pay Seller's costs (including attorney's fees) of collection of unpaid invoices; 7) dispute resolution; 8) waiver of jury trial; 9) mutual waiver of special/consequential damages; 10) limitation of liability; and 11) to the extent allowed by law and without waiving sovereign immunity, mutual indemnification.

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

11. **(Cont'd)** Due to: 1) the very low risk of the County needing to terminate the Agreement for one of the most essential commodities that the County purchases; and 2) the benefits that this contract provides in terms of more certain access to fuel prior to and after a hurricane or other emergencies; Staff continues to recommend approval. As required by County policy, the Department's Assistant County Attorney has reviewed and approved these provisions; and the County's Risk Department has reviewed and approved the indemnification and limitation of liability provisions. This Agreement will commence on October 1, 2021 and extend for a period of five years with one five-year renewal option. On its commencement date of October 1, 2021, this Agreement will terminate the County's existing fuel agreement with Saratoga RP East LLC (Saratoga East) since Saratoga East is transferring its fuel marketing business to its parent company Saratoga. The estimated expenditures (capacity of the Agreement) over the five-year term is \$95,000,000. Funding for this contract is budgeted in FDO/Fleet Management's operating budget. This contract as a sole source is exempt from the County's Equal Business Opportunity Ordinance. (FDO/Purchasing) Countywide (MWJ)
  
12. **Staff recommends motion to approve:** Amendment No. 6 to the continuing contract with Robling Architecture Construction, Inc. (R2020-1690) establishing a Guaranteed Maximum Price (GMP) in the amount of \$287,852.23 for construction management (CM) services for the Airport Center 1 Elevator Modernization project for a period of 180 calendar days from notice to proceed. **SUMMARY:** On November 17, 2020, the Board of County Commissioners (Board) approved the continuing CM contract with Robling Architecture Construction, Inc. for construction management services for capital projects under \$4,000,000. Amendment No. 6 authorizes modernization improvements to the existing elevators (No. 1 and No. 2) at Airport Center 1, including new controllers, signalization, motors, pumps, hydraulic valves, electrical upgrades and the installation of a new heating ventilation and air conditioning system. The existing elevator is more than 30 years old and requires frequent repairs. The Construction Manager shall complete the work within 180 calendar days from the notice to proceed. Liquidated damages are \$80 per day for failure to achieve certification of substantial completion within the contract time or approved extension thereof. The modernization improvements will improve the existing operational components of the elevator and limit frequent repairs. This continuing CM contract was presented to the Goal Setting Committee on December 4, 2019 and the Committee established Affirmative Procurement Initiatives of a Small Business Enterprise (SBE) evaluation preference of ten points for the selection of the construction manager and a mandatory 20% SBE subcontracting goal on the contract. SBE participation for this amendment is 0%. To date, the overall SBE participation for the contract is 60.64%. Robling Architecture Construction, Inc. is not an SBE, but is a local business. This amendment will be funded from the Public Building Improvement fund. (Capital Improvements Division) District 2 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

13. Staff recommends motion to approve: Work Order No. 21-035 to the annual minor construction services contract with Andrea Construction, Inc. (Contractor) (R2020-0143) in the amount of \$479,564 for the Mounts Botanical Garden – Gift Shop Renovation project for a period of 200 calendar days from permit issuance. **SUMMARY:** The project consists of renovating approximately 1,500 square feet of the existing gift shop building, which includes relocating the existing service counter; removing the existing north side window and the existing office; and reconfiguring the existing storage areas in order to expand the interior of the gift shop. Additionally, the work includes renovations to the existing restrooms, providing site control turnstiles, electrical service improvement, updating the fire alarm system, and installing fencing and gates to the exterior of the facility for controlled access. The existing building is more than 20 years old with an outdated layout and appearance. The new design will modernize the space, improve the appearance of the facility, and create a more controlled public entrance from, and exit to, the garden areas. The Contractor shall substantially complete the project within 200 calendar days of permit issuance. Liquidated damages are \$164 per day for failure to achieve certification of substantial completion within the contract time or approved extension thereof. This project was competitively advertised and new contractors were invited to bid by submitting prequalification documents prior to the submission of the bid response. This work order was solicited pursuant to the annual minor construction contract and the requirements of the Equal Business Opportunity Ordinance. The annual contract was presented to the Goal Setting Committee on August 21, 2019. The Committee applied the following three Affirmative Procurement Initiatives: 1) sheltered market for projects under \$100,000; or 2) a small business enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on a single trade project over \$100,000; or 3) a mandatory 25% SBE subcontracting goal for a multi-trade project over \$100,000. The Contractor is a certified SBE and submitted 62.34% SBE participation on this work order. The overall SBE participation on the annual minor construction contract is 86.25%. The Contractor is a Palm Beach County business. Funding for this project is from the Capital Outlay fund. (Capital Improvements Division) District 7 (LDC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

1. Staff recommends motion to receive and file: the following Amendments to Agreements for projects funded under the Community Development Block Grant (CDBG) Program:

**A)** Amendment 002 to Agreement R2019-1762 with the Village of Palm Springs extending the project completion date from January 31, 2021 to July 15, 2021; and

**B)** Amendment 007 to Agreement R2016-0567 with the City of South Bay extending the project completion date from June 30, 2020 to August 31, 2021.

**SUMMARY:** The aforementioned documents have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 5C-5, as approved by the BCC on July 10, 2018 and Agenda Item 3I-4, as approved by the BCC on December 5, 2017. Amendment 002 to the Agreement (R2019-1762) with the Village of Palm Springs extends the project completion date from January 31, 2021 to July 15, 2021 for the sidewalk improvement project along the south side of Alameda Drive. The Village of Palm Springs requested the amendment in order to allow for the submittal of all paperwork required and to complete the final pay application, which was delayed by the pandemic. Amendment 007 to the Agreement (R2016-0567) with the City of South Bay extends the project completion date for improvements from June 30, 2020 to August 31, 2021 to Cox Park and Tanner Park. The City of South Bay requested an extension to complete the punch list items and allow full payment of all services rendered, which was delayed due to the pandemic. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** Districts 3 & 6 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT (Cont'd)

2. Staff recommends motion to approve: an agreement with the Palm Beach County Film and Television Commission, Inc. (F&TV Commission) in the amount of \$75,000 for the period October 1, 2021 to September 30, 2022. **SUMMARY:** This agreement with the F&TV Commission will fund operational and educational expenses for the Film & TV Tech Prep Program (Program), which is entering its 26<sup>th</sup> year of operation. The Program continues to support the development of the film and television industry in Palm Beach County through an enhanced strategic plan drafted by educators and industry professionals. This funding will assist in the planning, facilitation and execution of all aspects in the production of the 2022 Student Showcase of Films (SSOF), which is the largest film competition and awards ceremony within the State of Florida. The SSOF honors Florida high school and college student filmmakers and celebrates the artistic successes they have achieved in this field. Upon execution of the agreement, the County agrees to provide an initial advance payment to the Agency of \$37,500 to be used as cash flow. **These are County Ad Valorem funds. Countywide (DB)**
3. Staff recommends motion to approve: an Interlocal Agreement with the Florida Atlantic Research and Development Authority (FARDA) in the amount of \$200,000 for the period October 1, 2021 to September 30, 2022. **SUMMARY:** FARDA currently serves 29 companies located in the Research Park at Florida Atlantic University (FAU), including those in Global Ventures. The Interlocal Agreement requires FARDA to: provide 15 internships through Global Ventures and Research Park at FAU companies, create at least 15 new jobs, provide outreach to a minimum of 25 companies, continue to develop its soft landings center program and represent Global Ventures and Research Park at FAU in at least 2 international trade shows virtually or in person, to promote the Research Park and Global Ventures. **These are County Ad Valorem funds. Countywide (DB)**
4. ~~Staff recommends motion to approve: an agreement with the Florida Atlantic University Board of Trustees (FAU) in the amount of \$150,000 for the period October 1, 2021 to September 30, 2022. **SUMMARY:** This agreement will fund operational expenses to expand its services in northern Palm Beach County supporting Technology, Life Science and Neuroscience efforts at the FAU Jupiter campus. FAU will also be required to: host at least 6 educational seminars for entrepreneurs, provide 16 internships, arrange 4 introductory meetings between potential angel/venture capital investment funds to small developing companies, and create at least 12 new jobs. Funding for this Contract will consist of \$50,000 of Ad Valorem Funds and \$100,000 of Community Development Block Grant (CDBG) Funds recaptured from various fiscal years from projects that were successfully completed under budget or projects which did not move forward. **These are CDBG and County Ad Valorem funds. Countywide (DB)**~~

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT (Cont'd)

5. Staff recommends motion to approve: a Contract for Consulting/Professional Services with the Palm Beach County Black Business Investment Corporation (BBIC) in the amount of \$150,000 for the period October 1, 2021 to September 30, 2022. **SUMMARY:** This Consulting/Professional Services Contract will fund a portion of BBIC's operational expenses for providing consulting and financial assistance to existing and start-up small businesses in Palm Beach County. The BBIC is required to obtain 12 business loan approvals from financial institutions totaling at least \$1,500,000, while serving 500 clients and creating/retaining 75 full-time equivalent jobs. Funding for this contract will consist of \$54,000 of Ad Valorem Funds and \$96,000 of Community Development Block Grant (CDBG) Funds recaptured from various fiscal years from projects that were successfully completed under budget or projects which did not move forward. **These are CDBG and County Ad Valorem funds.** Countywide (DB)
  
6. Staff recommends motion to approve: a Partial Release of Amended and Restated Declaration of Restrictions and Conditional Grant Agreement for Amelia Estates, LLC (AELLC). **SUMMARY:** On April 21, 2009 the Board of County Commissioners (BCC) entered into a Conditional Grant Agreement (R2009-0656) with Amelia Estates, LLC (AELLC) to provide \$800,000 in funding toward the development of 30 affordable rental units located on SW 16<sup>th</sup> Street, one block south of Dr. Martin Luther King Jr. Boulevard West in Belle Glade. On June 2, 2015, the BCC approved a Conditional Grant Agreement (R2015-0746), reducing grant funds to \$650,000. AELLC built the apartments along with 12 townhome units and is now ready to proceed with construction on the remaining undeveloped portion of the property. In order to secure financing for the next phase of the project, AELLC has requested that the Amended and Restated Declaration of Restrictions be released from the undeveloped area. If approved, the restrictions contained within the Amended and Restated Declaration of Restrictions will remain on the developed portion of the property and the requirements not be affected. District 6 (HJF)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. [Staff recommends motion to receive and file:](#) five executed Standard Potable Water and Wastewater Development Agreements and four Standard Potable Water and Wastewater Development Renewal Agreements for the months of March, April and May 2021.

**A)** Standard Potable Water and Wastewater Development Agreement with Palm Beach Christian Preparatory School Inc., SDA #02-01164-000 (District 3), Recorded in OR BK 32413 PG 1954;

**B)** Standard Potable Water and Wastewater Development Agreement with Principal Development Group, LLC, SDA #03-01052-000 (District 5), Recorded in OR BK 32366 PG 0166;

**C)** Standard Potable Water and Wastewater Development Agreement with 101 Sansburys Way LLC, SDA #01-01271-000 (District 6) Recorded in OR BK 32413 PG 1973;

**D)** Standard Potable Water and Wastewater Development Agreement with Southern and Jog Apartments, LLC, SDA #01-01272-000 (District 2), Recorded in OR BK 32468 PG 0124;

**E)** Standard Potable Water and Wastewater Development Agreement with Melrose Center Boynton LLC, SDA #05-01129-000 (District 5), Recorded in OR BK 32535 PG 0939;

**F)** Standard Potable Water and Wastewater Development Renewal Agreement with Divosta Homes, L.P., SDR #02-01146-001 (District 6), Recorded in OR BK 32440 PG 0994;

**G)** Standard Potable Water and Wastewater Development Renewal Agreement with Divosta Homes, L.P., SDR #02-01146-002 (District 6), Recorded in OR BK 32413 PG 1968;

**H)** Standard Potable Water and Wastewater Development Renewal Agreement with Pulte Home Company, LLC, SDR #09-01076-000 (District 5), Recorded in OR BK 32509 PG 0300; and

**I)** Standard Potable Water and Wastewater Development Renewal Agreement with LandAmerica Holdings & Investments Group, LLC, SDR #01-01239-000 (District 2), Recorded in OR BK 32509 PG 0294.

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

1. **(Cont'd) SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/ procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Palm Beach County Water Utilities Department in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. Districts 2, 3, 5 & 6 (MJ)
  
2. **Staff recommends motion to approve:** a Contract for Green Cay Phase 2 Progressive Design-Build (Contract) with CDM Constructors Inc., (CDM) in the amount of \$9,585,612.61. **SUMMARY:** The Contract will provide for Phase 1 pre-construction and future Phase 2 construction services for the Green Cay Phase 2 Progressive Design-Build Project (Project). The Project consists of the design and construction of a Water Purification Facility (WPF) capable of treating up to 4 million gallons per day (MGD), a state-of-the-art education/learning facility, a 63-acre park with waterways, and up to 8 surficial aquifer water production wells with associated raw water pipelines. Phase 1 pre-construction services include consulting/professional engineering, surveying, pilot plant installation and operations, permitting, design, stakeholder outreach, scheduling, estimating and preparation of the Guaranteed Maximum Price (GMP) to construct the Project. The GMP will provide for all of Phase 2's construction and construction services to build the Project. Once finalized, the GMP will be presented to the Board of County Commissioners for approval through a future amendment to this Contract. The Contract was procured under the requirements of the Equal Business Opportunity Ordinance. On August 19, 2020, the Goal Setting Committee (GSC) established the following Affirmative Procurement Initiatives (APIs) for Phase 1 Pre-Construction Services of the Project: (i) five evaluation preference points based upon the commitment of the proposer to mentor certified African American and/or Hispanic owned firm(s) and (ii) up to ten evaluation preference points based upon the relative level of dollar participation by certified African American and/or Hispanic owned firm(s). In addition, the GSC will establish construction APIs prior to finalization of the GMP for the Project. Through CDM's proposal, they have committed to achieve all forthcoming construction phase APIs set by the GSC. The Contract provides for 28.59% SBE participation, which includes 23.68% M/WBE participation, 11.81% MBE (B), and 10.84% MBE (A). CDM is headquartered in Boston, Massachusetts, but maintains an office in Palm Beach County from which the majority of the work will be undertaken. The Project is included in the Palm Beach County Water Utilities Department (PBCWUD) FY22 budget. (PBCWUD Project No. 20-036) District 5 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

3. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 3 to the South County Reclaimed Water Transmission Pipeline Phase I Contract (Contract) with Chen Moore and Associates, Inc. (Consultant) for the South County Reclaimed Water Transmission Pipeline Sequence 2 (Project) for a not to exceed amount of \$1,043,923.82. **SUMMARY:** On March 13, 2018, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2018-0295) with Consultant. CSA No. 3 provides for professional consulting services relating to design and permitting of the Project. These services include: survey, subsurface utility exploration, geotechnical exploration, engineering design, permitting, outreach and bidding support services for the design of approximately three miles of proposed 30-inch reclaimed water transmission pipeline. The construction of this pipeline will allow for the delivery of reclaimed water obtained from Broward County to potential customers in the PBCWUD service area. This Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE goal established under the 2002 Ordinance was 15% overall participation. The Contract provides for 82.5% SBE participation. CSA No. 3 includes 84.43% SBE participation. The cumulative SBE participation, including CSA No. 3, is 82.42%. Consultant is headquartered in Fort Lauderdale, Florida, but maintains an office in Palm Beach County from which the majority of the work will be undertaken. The Project is included in the PBCWUD FY21 budget. (PBCWUD Project No. 21-048) District 5 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

4. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 2 to the Consulting/Professional Services Master Lift Station and Repump Improvements (Contract) with AECOM Technical Services, Inc., (Consultant) for the LS 5015 Conversion to Repump (Project) for a not to exceed amount of \$321,827.36. **SUMMARY:** On April 20, 2021, the Board of County Commissioners approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2021-0508) with Consultant. CSA No. 2 provides for professional engineering services relating to design and permitting of the Project. These services include: surveying, subsurface utility exploration, geotechnical exploration, construction plans, technical specifications, permitting, and bid support services for the conversion of Lift Station (LS) No. 5015 from a wet well station to a repump station and associated force main modifications. This Contract was procured under the requirements of the Equal Business Opportunity Ordinance. The Contract was presented to the Goal Setting Committee on July 1, 2020, and a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal and an evaluation preference for up to 15 points based upon the relative level of dollar participation by certified African American owned firms were the Affirmative Procurement Initiatives applied. The Contract provides for 31% SBE participation, which includes 19% M/WBE participation, 17% MBE (B), and 2% MBE (A). CSA No. 2 includes 32.31% SBE participation, which includes 25.11% M/WBE participation, 25.11% MBE (B), and 0% MBE (A). The cumulative SBE participation including CSA No. 2 is 28.69% SBE, which includes 22.94% M/WBE participation, 22.94% MBE (B), and 0% MBE (A). While Consultant is headquartered in Los Angeles, California, they maintain an office in Palm Beach County from which the majority of the work will be performed. This project is included in the PBCWUD FY21 Budget. (PBCWUD Project No. 21-062) District 2 (MJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to:

**A) approve** State of Florida Department of Environmental Protection (FDEP) Standard Grant Agreement No. 22PB9 (Agreement) for an amount not to exceed \$1,350,000 providing for design, construction, and monitoring of the South Lake Worth Inlet Management Plan Implementation Project (Project) beginning July 1, 2021 and expiring December 31, 2024;

**B) approve** a budget amendment of \$1,350,000 in the Beach Improvement Fund to recognize the revenue award from FDEP; and

**C) authorize** the County Administrator or designee to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Agreement.

**SUMMARY:** The Agreement reimburses the County up to \$1,350,000 for the following costs: up to \$150,000 for design and permitting of inlet maintenance dredging requiring a local match of \$50,000, or 25%; up to \$1,125,000 for construction of inlet maintenance dredging requiring a local match of \$375,000, or 25%; up to \$75,000 for biological and physical monitoring costs requiring a local match of \$75,000, or 50%. Overall, the Agreement provides 73% of the \$1,850,000 total Project cost. The County provides an overall 27% match for the Project, up to \$500,000, using available funds in the Beach Improvement Fund. The Agreement contains an indemnification and termination provision that differs from that adopted for use by the County under PPM CW-F-049. In accordance with PPM CW-F-049, the Risk Management Department and the County Attorney's Office have reviewed the terms and agreed to the deviations, taking into consideration the County's need to conduct the design, permitting, construction, and monitoring work, the amount of the grant award, County's current performance of such work and liability for its acts, and the non-waiver of sovereign immunity beyond the statutory caps of Section 768.28, Florida Statutes.  
District 4 (SS)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

2. Staff recommends motion to adopt: a resolution requesting the State of Florida Department of Environmental Protection (FDEP) support appropriation of funds for Palm Beach County's Shore Protection Projects (Projects) within its FY2022/2023 Beach Management Funding Assistance Program. **SUMMARY:** The County is requesting that FDEP appropriate \$5,271,505 for four shoreline restoration Projects in FY2022/2023. The resolution is a requirement of Florida Administrative Code Rule 62B-36.005, which provides that the local sponsor (i.e., the County) must submit a resolution by its governing board declaring support for the Projects, willingness to serve as the local sponsor, and ability and willingness to provide the necessary local funding share to implement the Projects. If the Florida Legislature approves funding for all of the Projects, the County's matching share would be \$3,271,626. The County is requesting \$615,000 for the Coral Cove Dune Restoration Project, \$837,643 for the North County Comprehensive Shore Protection Project – Segment 2, \$348,862 for the Singer Island Dune Restoration Project, and \$3,470,000 for the South Lake Worth Inlet Management Plan. Districts 1, 4, & 7 (SS)
  
3. Staff recommends motion to receive and file: Amendment No. 1 to the State of Florida, Department of Environmental Protection Agreement No. 19PB15 (Agreement), for the Coral Cove Dune Hurricane Irma Recovery Project (Project), in order to extend the Agreement termination from October 15, 2021, to October 15, 2022. **SUMMARY:** On August 20, 2019, the Board of County Commissioners approved the Agreement (R2019-1178) providing up to \$454,358 cost share for construction of the Project and authorized the County Administrator or designee to sign all future time extensions and minor amendments associated with the Agreement. The Agreement was subsequently modified by Change Order No. 1 (R2020-0471) to amend the description of the project area. Amendment No. 1 extends the Agreement expiration by one year, from October 15, 2021 to October 15, 2022. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County.** District 1 (SS)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

4. Staff recommends motion to:

**A) receive and file** Amendment No. 2 to Grant Agreement No. LP50202 (R2017-0082) with the State of Florida, Department of Environmental Protection (FDEP) (Agreement) for a funding increase of \$250,000 and a no-cost extension of 28 months beginning on August 31, 2022 and expiring on December 31, 2024; and

**B) approve** a budget amendment of \$250,000 to the FDEP Lake Worth Lagoon Ecosystem Fund to recognize the revenue award from Amendment No. 2.

**SUMMARY:** On January 10, 2017, the Board of County Commissioners approved the Agreement (R2017-0082) and authorized the County Administrator or designee to sign all future time extensions and minor amendments associated with the Agreement. Amendment No. 2 to the Agreement provides for a 28-month extension and minor task adjustments to complete work associated with an additional \$250,000 in funds awarded for Task 3 Monitoring. The time extension beyond current expiration date of August 31, 2022 is necessary to complete the monitoring and expend the additional \$250,000 in funds awarded. Amendment No. 2 increases the total grant amount from \$2,000,000 to \$2,250,000. The Agreement reimburses project costs and does not require match. This funding is part of the State of Florida Legislature's General Appropriations Act. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County.** Countywide (SS)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

5. Staff recommends motion to receive and file: Task Assignment Change Order No. 2, to the State of Florida, Department of Environmental Protection (FDEP) Amended and Restated Contract No. GC896 (R2016-0787) (Contract), Task Assignment No. GC896-5 (R2020-1083) provides an increase of state funding for variable bonus payments of petroleum cleanup in the amount of \$22,900. **SUMMARY:** Under the Contract, the County performed contamination cleanup activities on behalf of FDEP and administered the Petroleum Restoration Program through the Department of Environmental Resources Management for a five-year period beginning July 1, 2016 to June 30, 2021. The Task Assignment No. GC896-5 is for the period July 1, 2020 to June 30, 2021. The original total budget amount for Task Assignment No. GC896-5 was \$501,900, which provided for bonus incentives that could not exceed \$23,900. Task Assignment Change Order No. 01, upon the request of FDEP, was for a reduction of \$22,900 from the total incentive payment to address projected budget shortfalls because of the economic situation at the time. On June 24, 2021, FDEP determined that it was able to encumber the incentive amount up to \$22,900, and add that to the Task Assignment. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement was approved by the Board of County Commissioners on June 21, 2016. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating department as a receive and file agenda item. Countywide (SS)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

6. Staff recommends motion to receive and file:

**A)** Amendment No. 1 to the Florida Department of Environmental Protection (FDEP) Contract No. GC896 (R2016-0787) (Contract) for petroleum contamination cleanup site management activities for a five-year renewal period from July 1, 2021 through June 30, 2026; and

**B)** Task Assignment No. GC896-06 to the FDEP Contract providing for ongoing site management activities for cleanup of petroleum contamination sites for an amount not to exceed \$500,580. The task performance period is from July 1, 2021 through June 30, 2022.

**SUMMARY:** On June 21, 2016, the Board of County Commissioners approved the FDEP Contract to administer the Petroleum Restoration Program through the Department of Environmental Resources Management. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract was approved at that time. On June 14, 2021, Amendment No. 1 and Task Assignment No. 06 were executed through delegation of authority. In accordance with County PPM CW-O-051, all delegated contracts/ agreements/grants must be submitted by the initiating department as a receive and file agenda item. Countywide (SS)

7. Staff recommends motion to receive and file: Task Assignment No. 5 to the State of Florida, Department of Environmental Protection (FDEP) Contract No. GC913 (R2017-0838) (Contract) providing for routine compliance inspections at 803 petroleum storage tank facilities within Palm Beach, Martin and St. Lucie Counties, and funding in the amount of \$529,865, with a performance period of July 1, 2021 through June 30, 2022. **SUMMARY:** Petroleum storage tank compliance services under a series of contracts with FDEP have been in effect since 1988. On June 20, 2017, the Board of County Commissioners approved Contract No. GC913 (R2017-0838) with FDEP. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract was approved at that time. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating department as a receive and file agenda item. Countywide (SS)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

8. Staff recommends motion to receive and file: Assignment of Declaration of Restrictive Covenants by Palm Beach County, a political subdivision of the State of Florida (Assignor) to the Town of Loxahatchee Groves, a municipal corporation in the State of Florida (Assignee) recorded July 2, 2021 Official Records of Palm Beach County at Book 32649 and Page 0545. **SUMMARY:** On August 14, 2012, the Board of County Commissioners approved the Resolution (R2012-1120) which authorized the County Administrator or designee to execute a standard form Assignment of Declaration of Restrictive Covenants to the Town of Loxahatchee Groves. The form assigns the Declaration of Restrictive Covenants originally executed on November 23, 2005 and recorded in Official Records Book of Palm Beach County, Florida at Book 19585 and Page 0697. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County.** District 6 (SS)

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: fully executed Project Agreement Amendment with the Florida Inland Navigation District (FIND) Waterways Assistance Program Grant PB-19-206 for planning, design, and permitting to redevelop the south side of Bert Winters Park. This Amendment extends the completion date from September 30, 2021 until September 30, 2022. **SUMMARY:** In 2019, the County applied for and was awarded a \$125,000 FIND grant for the planning, design and permitting for the redevelopment of the south side of Bert Winters Park. The term of the grant agreement, R2020-0036, was from October 23, 2019 to September 30, 2021. The County applied for and was awarded a one-year project completion extension. The fully executed Project Agreement Amendment is now being submitted to the Board to receive and file. There are no other changes to the terms of the Agreement as a result of this Amendment. District 1 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

2. Staff recommends motion to receive and file: fully executed Project Agreement Amendment with the Florida Inland Navigation District (FIND) Waterways Assistance Program Grant PB-18-200 for the redevelopment of the Ocean Inlet Park Marina. This Amendment extends the project completion date from September 30, 2021 to September 30, 2022. **SUMMARY:** The County was awarded a \$200,000 FIND grant in 2018 to fund a portion of the planning, design and permitting costs associated with the redevelopment of Ocean Inlet Park Marina. The original term of the grant agreement (R2018-2025) was from October 30, 2018 until September 30, 2020. On September 1, 2020, FIND granted a one-year time extension, extending the term from September 30, 2020 until September 30, 2021. In June 2021, the County requested a second time extension, extending the completion date from September 30, 2021 until September 30, 2022. The Project Agreement Amendment was approved by FIND granting the time extension and was executed on behalf of the County by the Parks and Recreation Department Director who serves as the County Administrator's designee. The Department is now submitting the fully executed Project Agreement Amendment to the Board to receive and file. There are no other changes to the terms of the Agreement as a result of this Amendment. District 4 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

3. Staff requests motion to:

**A) receive and file** a fully executed State of Florida Coastal Zone Management Program Grant Agreement for ADA improvements at Phil Foster Park and purchase of five floating wheelchairs for the period July 1, 2021 through December 31, 2022;

**B) approve** budget amendment of \$25,000 within the Park Improvement Fund to establish budget for the awarded grant; and

**C) approve** budget transfer of \$25,000 within the Park Improvement Fund from Aquatic Facilities & Beach Repair and Renovation to Phil Foster Park ADA Improvements project.

**SUMMARY:** On November 17, 2020, the Board authorized submission of a Florida Coastal Partnership Initiative grant application (R2020-1731) requesting \$25,000 for ADA improvements at Phil Foster Park. The Board also authorized the County Administrator or designee to execute the Project Agreement (Agreement No. CZ420 – CFDA Number 11.419) and other standard state and/or federal grant forms related to this project if the grant was awarded. This grant was awarded, the Grant Agreement has been fully executed by the Director of Parks and Recreation, and it is being submitted to the Board to receive and file. Project elements include installation of a Mobi-mat for ADA access to the shoreline and purchase of five beach wheelchairs. These improvements will provide beach and water access to park patrons with mobility issues. This \$25,000 grant is being matched using \$25,000 in Park Improvement Funds. The grant contract requires purchase and installation of equipment by June 30, 2022. District 7 (AH)

4. Staff recommends motion to receive and file: the executed Tee Time Advertising and Sales Agreement between Palm Beach County and Can-Am Golf Ventures, LLC, in an amount not to exceed \$40,000 for the period August 1, 2021 through July 31, 2022. **SUMMARY:** This Tee Time Advertising and Sales Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation in accordance with Resolution 2013-1607. This agreement helps to sell tee times at non-peak times that would otherwise not be sold. Can-Am Golf Ventures, LLC receives a commission fee ranging from 12%-16% (amount varies depending on the Golf Course) of the tee time sold. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department as a receive and file agenda item. Countywide (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

5. Staff recommends motion to receive and file: the executed Entertainment Contractor Agreement with Light F/X Pros, LLC in an amount not to exceed \$20,600 for the 13<sup>th</sup> Annual 4<sup>th</sup> of July Celebration at Sunset Cove Amphitheater on July 4, 2021. **SUMMARY:** This Entertainment Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a receive and file agenda item. District 5 (AH)

N. LIBRARY

1. Staff recommends motion to receive and file: a Grant Application to the Florida Department of State, Division of Library and Information Services, for a Florida ARPA Act grant for an estimated amount of \$276,694 to purchase technology equipment and furniture in response to COVID-19 library service needs. **SUMMARY:** The Palm Beach County Library System (PBCLS) is planning to use the grant funds to increase the organization's flexible technology capacity in response to the continued threat of COVID-19. Educational, skill-building, and recreational technology access provided by the library is more important than ever as our residents face increased disruption as a result of the ongoing pandemic. Library staff are requesting ARPA funds to purchase items that will: 1) expand and enhance the library's existing in house laptop lending capabilities by replacing outdated laptop computers at two library locations and adding laptop computers at 15 additional locations; 2) improve in house technology lending capabilities through making tablets available to younger children at each of the library's 17 locations; 3) create family friendly technology zones through merging technology (laptops and tablets) with furniture (pods) at 14 locations; and 4) replace outdated technology in the Main Library CreationStation with equipment better suited to meet the needs of users working and collaborating remotely. If the grant is awarded, the Library Department will return to the Board of County Commissioners to present an agreement with the Florida Department of State, Division of Library and Information Services laying out all of the terms and conditions. Because the grant guidelines and submission period occurred between regularly scheduled Board meetings, there was not sufficient time to submit the grant application through the regular Board of County Commissioner's agenda process. The grant application was submitted to the Florida Department of State on August 5. Countywide (AH)

3. CONSENT AGENDA APPROVAL

N. LIBRARY (Cont'd)

2. Staff recommends motion to:

**A) approve** submittal of an Application to the Florida Department of State, Division of Library and Information Services, for State Aid to Libraries in an estimated amount of \$795,262 for FY 2022;

**B) approve** the associated State Aid to Libraries Grant Agreement with The State of Florida, Department of State; and

**C) authorize** the County Administrator or designee to execute any other necessary agreements, amendments, forms and certifications associated with the State Aid to Libraries Grant Agreement.

**SUMMARY:** The State provides an annual operating grant to eligible libraries based upon their annual operating expenditures from local funds. Estimated State Aid revenue has been included in the County Library's FY 2022 budget. The time frame for the agreement to determine the award begins with the start of the Grantee's second preceding fiscal year (October 1, 2019) and concludes with the end of the State of Florida's current fiscal year (June 30, 2022). There is no match requirement for this grant. Countywide (AH)

3. CONSENT AGENDA APPROVAL

P. COOPERATIVE EXTENSION SERVICE

1. Staff recommends motion to approve: an agreement with the Palm Beach Soil and Water Conservation District in an amount not to exceed \$79,000 to provide soil and water resource conservation services for FY 2022. The term of this agreement is from October 1, 2021 through September 30, 2022. **SUMMARY:** This agreement provides funding for the Palm Beach Soil and Water Conservation District's (District) Resource Conservation Activities. The agreement requires Palm Beach County to provide \$79,000 in funding to the District for payment of soil and water resource conservation services and health insurance benefits. This is for the same amount that was provided to the District for FY 2021. The District provides free services to improve water quality and water conservation in rural, agricultural, and urban communities throughout Palm Beach County. The Agriculture Mobile Irrigation Lab, Nursery Overhead Efficiency Project, and the Best Management Practices (BMPs) implementation/cost share saved 70.86 million gallons of water and provided \$162,324 of financial assistance on 2,184 acres of land (FY 2019/2020). BMP implementation assists USDA/NRCS with planning and design practices such as irrigation, land smoothing, water control structures, and irrigation water management. These practices address natural resource concerns and deliver environmental benefits such as water improvement, reduction of soil erosion and sediments, and creation of wildlife habitats. The District coordinates community-oriented activities throughout the County to include youth in environmental education. Ambassador of the Wetlands, Envirothon, and the Conservation Poster contest are offered at no cost. Prior to the pandemic, over 530 elementary and high school students participated during the 2019/2020 school year. Countywide (AH)
  
2. Staff recommends motion to approve: an agreement with the Friends of Mounts Botanical Garden, Inc. (FMBG) from October 1, 2021 through September 30, 2022 for continued partial funding of \$64,416 for a horticulturist position to assist in the care and maintenance of The Mounts Botanical Garden of Palm Beach County (MBG). **SUMMARY:** FMBG will continue to provide funding to the County in an amount not to exceed \$64,416 (\$41,365 for salary and \$23,051 for fringe benefits) to support 65.5% of an existing horticulturist position beginning October 1, 2021 and ending on September 30, 2022. Palm Beach County will be funding the remaining \$33,929 (\$21,787 for salary and \$12,142 for fringe benefits) at a funding level of 34.5% for a total of \$98,345. The position will continue to support the MBG. District 7 (AH)

3. CONSENT AGENDA APPROVAL

P. COOPERATIVE EXTENSION SERVICE (Cont'd)

3. Staff recommends motion to approve: an agreement with the Friends of Mounts Botanical Garden, Inc. (FMBG) from October 1, 2021 through September 30, 2022 for continued partial funding of \$37,704 for a gardener position to assist in the care and maintenance of The Mounts Botanical Garden of Palm Beach County (MBG). **SUMMARY:** FMBG will continue to provide funding to the County in an amount not to exceed \$37,704 (\$24,628 for salary and \$13,076 for fringe benefits) to support 60% of an existing gardener position beginning October 1, 2021 and ending on September 30, 2022. Palm Beach County will be funding the remaining \$25,136 (\$16,418 for salary and \$8,718 for fringe benefits) at a funding level of 40% for a total of \$62,840. The position will continue to support the MBG. District 7 (AH)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION

1. Staff recommends motion to:

**A) approve** a Memorandum of Understanding with The Florida State University, College of Criminology and Criminal Justice Center for Criminology and Public Policy Research (FSU Center), to formally recognize the collaboration between the Criminal Justice Commission and FSU Center to conduct policy/practice-relevant research in Palm Beach County;

**B) approve** an Interlocal Agreement with the FSU Center for the period of July 1, 2021 through December 31, 2021, in an amount not to exceed \$30,358 to provide research and evaluation services in support of the development and implementation of the MacArthur Foundation's Safety and Justice Challenge regarding changes in bail practices during the COVID-19 pandemic to determine their impact on first appearance rates and public safety; and

**C) authorize** the County Administrator or designee to execute any amendments relating to this agreement on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office and within budgeted allocations.

**SUMMARY:** In 2017, the John D. and Catherine T. MacArthur Foundation, under its Safety and Justice Challenge (SJC), awarded a multi-year grant totaling \$3,475,000 to Palm Beach County. The purpose of the grant award is to support the County, through its Criminal Justice Commission, in implementing its comprehensive reform strategies to reduce jail populations and racial and ethnic disparities in the jails (R2017-1709) and (R2020-0485). The FSU Center will provide research and evaluation expertise on the SJC strategies; specifically to examine the impact of an administrative order issued by the 15<sup>th</sup> Judicial Circuit Court in response to COVID-19 pandemic. Countywide (JW)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION (Cont'd)

2. Staff recommends motion to:

**A) ratify** the Mayor's signatures on a grant application and a Chief Executive Officer standard assurances and certifications document for the U.S. Department of Justice (DOJ) Edward Byrne Memorial Justice Assistance Formula Federal FY21 (County FY22) Direct Grant (JAGD) in the amount of \$140,735 beginning October 1, 2020 through September 30, 2024 with \$136,513 going to the Palm Beach County Reentry Program and \$4,222 going to the Palm Beach County Sheriff's Office (PBSO) to become National Incident-Based Reporting System (NIBRS) compliant pursuant to a special condition of this grant; and

**B) authorize** the County Administrator or designee to execute the grant award, amendments, documents, and electronic grant reporting forms, related to this grant, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budget allocations.

**SUMMARY:** Palm Beach County was allocated \$140,735 in Federal FY21 (County FY22) funds as part of the JAG Direct Program (CFDA#16.738) for expenditure during the period October 1, 2020 through September 30, 2024. The Criminal Justice Commission (CJC) approved recommendations made by the CJC's Finance Committee to allocate these funds to the existing Palm Beach County Reentry Program. This award will provide \$136,513 continuation funding to the Reentry Program. The program provides transitional services to juveniles and adults reentering society from jail and prison. Pursuant to a special condition of this grant, \$4,222 will be transferred to PBSO to become NIBRS compliant. In 2016, the FBI formally announced its intention to sunset the Uniform Crime Reporting (UCR) Program's traditional Summary Reporting System and replace it with the UCR Program's NIBRS by January 1, 2021. The FBI intends for NIBRS to be the law enforcement crime data reporting standard for the nation. Currently all municipalities and PBSO report crime under the FBI's UCR Program to the Florida Department of Law Enforcement (FDLE) which is designated by the FBI as Florida's Statistical Analysis Center. FDLE is currently working on NIBRS compliance requirements to be promulgated to municipal police departments and sheriff's offices in Florida. The emergency procedure, pursuant to Palm Beach County Administrative Code, Section 309, was used because of the limited time for submission of the grant application following the funding announcement. The U.S. DOJ Edward Byrne Memorial Justice Assistance Formula Federal FY21 (County FY22) Direct Grant (JAGD) requires the Chief Executive officer support the application for funding by review of the solicitation, application and completion of the Chief Executive Certification, not less than 30 days before the date of the certification. **No local match is required for this grant.** Countywide (JW)



3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE (Cont'd)

4. Staff recommends motion to approve:

**A)** a Letter of Understanding with Treasure Coast Health Council, Inc., dba Health Council of Southeast Florida, to provide Mobile Integrated Health services to support opioid-related prevention components of the Center for Disease Control (CDC) Overdose Data to Action (OD2A) cooperative agreement awarded to the Florida Department of Health Palm Beach County, for the period of September 1, 2021 through August 31, 2022 with a cost reimbursement not-to-exceed amount of \$398,595; and

**B)** a budget amendment of \$398,595 within the Fire/Rescue MSTU Fund to recognize the award and establish budget for the program.

**SUMMARY:** The Treasure Coast Health Council, Inc., dba Health Council of Southeast Florida, is administering the CDC OD2A cooperative agreement awarded to the Florida Department of Health Palm Beach County. Under the Letter of Understanding, Palm Beach County Fire Rescue will receive funding for an existing unfunded 20-hour week on-call social worker, expanded hours for existing Community Paramedics, telehealth and field based intervention to support opioid-related prevention components of the OD2A cooperative agreement on a cost reimbursement basis up to \$398,595, with no County match required. This funding will allow Fire Rescue's Mobile Integrated Health team to expand services to the community for opioid related prevention and outreach. Countywide (SB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to:

**A) approve** the following contracts with agencies to provide substance use disorder (SUD) treatment services for the period October 1, 2021 through September 30, 2024:

1) Drug Abuse Foundation of Palm Beach County, Inc. in the amount of \$450,396;

2) Counseling Services of Lake Worth, Inc. in the amount of \$225,084; and

**B) authorize** the County Administrator or designee to execute amendments and administrative documents associated with the above contracts, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office and within budgeted allocations.

**SUMMARY:** Palm Beach County's Department of Public Safety, Division of Justice Services; contracts with providers to coordinate SUD treatment to those in the Fifteenth Judicial Circuit's Adult Drug Court program. Contracts are awarded through a competitive process and ensure that the County meets the needs for participants referred by Adult Drug Court. SUD treatment services are customized to each participant's unique needs and include individual and group counseling, psychiatric evaluations, medication management, and outpatient treatment options. These contracts are funded through the Drug Abuse Trust Fund, Crime Prevention Trust Fund, user fees, and ad valorem funds. Countywide (SF)

3. CONSENT AGENDA APPROVAL

Z. RISK MANAGEMENT

1. Staff recommends motion to approve:

**A)** selection of Solstice Benefits, Inc. as the provider for the County's voluntary (employee paid), dental insurance program beginning January 1, 2022 (RFP No. 21-045/DP);

**B)** contract with Solstice Benefits, Inc. and United Healthcare Services, Inc. to provide fully insured, employee-paid dental plans for the period of January 1, 2022 through December 31, 2024, with guaranteed rates for three years and two annual options to renew; and

**C)** expansion of the triple-option dental program by continuing to offer a Dental HMO (DHMO) along with the Low dental PPO (DPPO) and High DPPO and add an Enhanced DHMO and a Premier DPPO to result in a five-plan dental option program.

**SUMMARY:** An RFP was issued for a voluntary (employee pay-all) multiple option dental insurance program for County employees and their eligible dependents. Proposals from two responsive carriers were evaluated by a seven-member selection committee. Both responsive companies offered dental plans at comparable levels of benefits and associated rates, but Solstice Benefits, Inc. offered the most comprehensive coverage at competitive rates. Solstice Benefits, Inc. is a wholly owned subsidiary of United Healthcare Services, Inc. as of March 21, 2021. It is recommended that the existing DHMO plan is continued with an updated and enhanced Schedule of Benefits, as a Basic DHMO. Further, to continue to offer the Low and High DPPO plans, with an adult orthodontia benefit added to the High DPPO subject to a 4% rate increase to that plan. Premium rates will not increase for the DHMO plan and for the Low DPPO. Premium rates are guaranteed for 36 months with a maximum rate cap of 6% in place for year four and year five of the contract. It is further recommended to add an enhanced higher option DHMO plan as well as a Premier DPPO, resulting in a five plan dental program. In addition to the employees of Palm Beach County Board of County Commissioners, the employees of Palm Tran, Inc. and the Supervisor of Elections will also be eligible to participate in these plans pursuant to the provisions of Interlocal Agreement 2002 2287. Countywide (HH)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. **Staff recommends motion to approve:** a contract for provision of financial assistance with Seagull Industries for the Disabled, Inc. in an amount not to exceed \$300,600 for the transportation of persons with disabilities, seniors, and transportation disadvantaged individuals of Palm Beach County for the three year period of October 1, 2021 through September 30, 2024. **SUMMARY:** This contract for provision of financial assistance will provide partial reimbursement for the costs of transportation services for life sustaining services being provided by Seagull Industries for the Disabled, Inc. (Seagull) for the transportation of disadvantaged clients. This award is not to exceed \$100,200 per fiscal year. Seagull provides approximately 10,000 trips annually, serving approximately 100 individuals per month at a cost of \$10 each versus the normal cost of a Connection trip, which is approximately \$35. The projected cost savings from having Seagull provide the service is \$250,000 per year. Trip services include adult day training, medical appointments, and employment. Countywide (MM)
  
2. **Staff recommends motion to approve:** an agreement with Governmentjobs.com, Inc. (NEOGOV) for a web-based software subscription, with a not to exceed amount of \$26,062.47, for a two year period beginning November 1, 2020 through October 31, 2022. **SUMMARY:** Palm Tran is seeking to acquire Insight software through NEOGOV to aid with recruitment and hiring of new personnel. NEOGOV's web-based recruitment platform provides a seamless delivery of information and services to both internal and external applicants. Purchasing access to the software application is a subscription service that is exempt from Palm Beach County's Purchasing Code (Chapter 2, Article III). The BCC previously approved Palm Tran's acquisition of NEOGOV's Onboard product which streamlines collection of new hire paperwork and allows for a more efficient employee orientation. The services and special conditions of this Agreement are controlled by the NEOGOV Services Agreement for the Onboard product agreement entered into by the County and NEOGOV on October 20, 2020 (R2020-1602). The agreement contains a limitation of liability provision (Service Agreement, Section 14 (b)) which has been recommended by Risk Management and the County Attorney's Office, given Palm Tran's need for NEOGOV's products. However, the final contract agreement requires BCC approval before becoming effective. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (Cont'd)

3. Staff recommends motion to approve: three reappointments and one appointment of At-Large members to the Palm Tran Service Board (PTSB) for the following terms:

| <u>Nominee</u>                           | <u>Category, Seat Number</u>       | <u>Term to Expire</u> | <u>Nominated By</u>   |
|--|------------------------------------|-----------------------|---|
| Selva Selvendran<br><b>Reappointment</b> | Environmental Advocate Seat 3      | 09/30/24              | Mayor Kerner<br>Vice-Mayor Weinroth<br>Comm. Weiss<br>Comm. Bernard |
| Steven B. Grant<br><b>Reappointment</b>  | Elected Municipal Official, Seat 4 | 09/30/24              | Mayor Kerner<br>Vice-Mayor Weinroth<br>Comm. Weiss<br>Comm. Bernard |
| Allen Boyd II<br><b>Reappointment</b>    | Citizen-at-Large, Seat 11          | 09/30/24              | Mayor Kerner<br>Vice-Mayor Weinroth<br>Comm. Weiss<br>Comm. Bernard |
| L. James Gibbs<br><b>Appointment</b>     | Business Community Rep., Seat 5    | 09/30/22              | Mayor Kerner<br>Vice-Mayor Weinroth<br>Comm. Weiss<br>Comm. Bernard |

**SUMMARY:** The Palm Tran Service Board is composed of 13 At-Large members with specific seat categories. A memo dated August 23, 2021 was circulated to the Board of County Commissioners (BCC) requesting support of three board members who are requesting reappointments and one requesting appointment. There are 13 seat requirements but only 10 existing members. The ethnic and gender composition of the existing 10 members include: Caucasian: 3 (30%), African-American: 4 (40%), Hispanic-American: 1 (10%), Multicultural: 2 (20%), Gender ratio (male:female) 8:2. Countywide (MM)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES

1. **Staff recommends motion to approve:** a contract for Consulting/Professional Services with Speak Up for Kids of Palm Beach County, Inc., for the period October 1, 2021, through September 30, 2024, in an amount not to exceed \$100,000 annually, totaling \$300,000 over the three year period, for continued funding of two full-time positions for the Guardian Ad Litem Program. **SUMMARY:** Since FY 2017, the Board of County Commissioners has provided funding to allow Speak Up for Kids of Palm Beach County, Inc. (Speak Up for Kids) to hire two full-time employees; a Child Advocate Manager and an Administrative Specialist, along with associated operational expenses. Speak Up for Kids is a 501(c)(3) Florida non-profit corporation that supports the Guardian Ad Litem Program (GAL) within the 15<sup>th</sup> Judicial Circuit. Speak Up for Kids ensures that GAL can recruit, train and support more GAL Volunteer Child Advocates and advocates for the abused, abandoned and neglected children in the County’s dependency system, facilitating their development, ensuring their right to a safe and permanent home, and building their future. This contract allows for continued funding of those two positions over the next three years. This contract includes reporting measurements specific to Speak Up for Kids, Inc. After completion of each contract year, a report will be generated detailing progress in meeting their performance measurements. Countywide (HH)
  
2. **Staff recommends motion to approve:** the following four third amendments to Community Based Agency Contracts in the Health & Wellness Action Area to further extend each contract for one year for the period October 1, 2021, through September 30, 2022, in an amount not to exceed \$302,145 annually, totaling \$1,208,580 over the four year total period of the contract as follows:

| Action Area: Health & Wellness |   |                               |                         |
|--------------------------------|---|-------------------------------|-------------------------|
|                                | Agency  | Program/Project               | Annual Increased Amount |
| 1)                             | Center for Child Counseling, Inc. (R2018-1662)                      | Childhood Trauma Response     | \$60,000                |
| 2)                             | Compass, Inc. (R2018-1663)  | Compass Youth Mental Wellness | \$48,645                |
| 3)                             | Connections Education Center of the Palm Beaches, Inc. (R2018-1664) | Connections Health & Wellness | \$118,500               |
| 4)                             | For The Children Inc. (R2018-1665)                                  | Healthy Families Healthy Kids | \$75,000                |

**SUMMARY:** On October 16, 2018, the Board of County Commissioners approved contracts for various youth programs and services in two identified action areas of the Youth Master Plan: Health & Wellness and Educational Supports. Each contract included two one-year renewal options. These above amendments represent a further extension of the Health & Wellness Action Area for one additional year. Funding for the amendments comes from the evidence-based programming unit. Each agency has a plan to provide services virtually when needed. Each agency’s amendment includes a logic model and reporting measurements specific to their agency’s program. After completion of each amendment year, a report will be generated detailing each agency’s progress in meeting their performance measurements. Countywide (HH)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES (Cont'd)

3. Staff recommends motion to:

**A) ratify** the signature of the Mayor on Amendment #0001 to Inter-Agency Agreement with the Florida Department of Children and Families (DCF) (R2020-0700) (Amendment), effective the date on which the Amendment has been signed by both parties, to increase the reimbursable amount received from DCF to the County from \$18,000 to \$26,126, for State Fiscal Year 20/21, for eligible expenses consistent with Title IV-E under the Social Security Act;

**B) approve** a budget amendment of \$8,126 in the General Fund to recognize the additional revenue anticipated from this Amendment; and

**C) authorize** the County Administrator or designee to execute any future agreements/minor amendments and all other necessary documents related to the Inter-Agency Agreement with DCF.

**SUMMARY:** On June 16, 2020, the Board approved an Inter-Agency Agreement (Agreement) with DCF to certify local funds as a State match for reimbursement of eligible expenses consistent with Title IV-E under the Social Security Act. This Agreement was for five years, with an optional five-year renewal. Also in June 2020, the Board approved the current Community Based Agency Contract with The Children's Home Society of Florida (R2020-0701) (Contract) to offer pre- and post-adoption support services. Adoption assistance services are designed to encourage more adoptions out of the foster care/dependency system, and assist children in their transition to a successful and lifelong adoptive setting. DCF receives federal funding and calculates reimbursement to the County using the Florida Safe Families Network Title IV-E Adoption Client Eligibility Rate for the month of service, after which a 50% reimbursement rate is applied. Currently, DCF reimburses the County \$18,000 annually. The Amendment will increase the DCF reimbursement rate to \$26,126 for State Fiscal Year 20/21. The emergency signature process was utilized because there was not sufficient time to submit the Amendment through the regular BCC agenda process. Countywide (HH)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES (Cont'd)

4. Staff recommends motion to approve: the following 12 Community Based Agency Contracts for funding in the areas of Economic Access, Educational Supports, and Parenting & Role Models, for the period October 1, 2021, through September 30, 2024, in the amounts indicated below for a total of \$1,048,000, annually:

| Agency   | Program/Project                                 | Annual Amount      |
|--|---|--------------------|
| <b>Action Area: Economic Access</b>  |   |                    |
| Pace Center for Girls, Inc. (a/k/a Pace Center for Girls Palm Beach)   | Healthy Youth Transition                        | \$110,000          |
| Vita Nova, Inc.  | Pathways to Employment                          | \$153,000          |
| Florence Fuller Child Development Centers, Inc. (d/b/a Fuller Center)  | The Promise Program: Teen Leadership Initiative | \$61,000           |
| <b>Action Area: Educational Supports</b>   |   |                    |
| Girl Scouts of Southeast Florida, Inc.   | Girl Scout Leadership Experience                | \$112,000          |
| College for Kids, Inc. (d/b/a Take Stock in Children of Palm Beach County)   | Take Stock in Children PBC                      | \$93,000           |
| Digital Vibez, Inc.  | Digital Expressions: Lifetime of Consequences   | \$113,000          |
| Scholar Career Coaching, Inc.  | Mentoring – College & Career Readiness          | \$27,000           |
| <b>Action Area: Parenting and Role Models</b>  |   |                    |
| Grandma's Place, Inc.  | Parent Support                                  | \$146,000          |
| Children of Inmates, Incorporated  | Babies 'N Brains                                | \$57,000           |
| Exchange Club/Dick Webber Center for the Prevention of Child Abuse for the Gold Coast, Inc. (d/b/a The Children's Healing Institute) | Parent Aide                                     | \$75,000           |
| The Palm Beach County Literacy Coalition, Inc. (d/b/a Literacy Coalition of Palm Beach County)                                       | Glades Family Education                         | \$52,000           |
| Planned Parenthood of South Florida and the Treasure Coast, Inc. (d/b/a Planned Parenthood of South, East and North Florida)         | Time For Your Teen                              | \$49,000           |
| <b>Total</b>   |   | <b>\$1,048,000</b> |

**SUMMARY:** On March 15, 2021, the Youth Services Department issued a Notice of Funding Opportunity for Community Based Agency funding for three years, beginning in FY2022, for three action areas identified as a priority in the Youth Master Plan: Economic Access, Educational Supports, and Parenting & Role Models. On June 15, 2021, the Board of County Commissioners conceptually approved the recommended funding allocations to a total of 14 agencies. Only 12 agencies are being brought for contract approval at this time, since two agencies, Seagull Industries for the Disabled, Inc. and The Arc of Palm Beach County, Inc. are currently negotiating a merger and will be presented as one contract at a later Board meeting. Each agency contract includes a logic model and reporting measurements specific to each individual agency. After completion of each contract year, a report will be generated detailing each individual agencies' progress. Megan Bob, an employee of The Palm Beach County Literacy Coalition, Inc. is a member of the Library Advisory Board. This board provides no regulatory oversight, management or policy-setting recommendations regarding the Contracts listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. Countywide (HH)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. Staff recommends motion to:

**A) accept** on behalf of the Palm Beach County Sheriff's Office, a Letter of Agreement and Contract between the Palm Beach County Sheriff's Office and the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management, for the Palm Beach County Sheriff's Office's High Visibility Enforcement Project in the amount of \$81,460.61 for the period of July 21, 2021 through May 13, 2022; and

**B) approve** a budget amendment of \$81,461 in the Sheriff's Grants Fund.

**SUMMARY:** On July 13, 2021, the University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management, awarded a High Visibility Enforcement (HVE) grant to the Palm Beach County Sheriff's Office in the amount of \$81,460.61, to support the Florida Department of Transportation's Bicycle Pedestrian Focused Initiative. These funds will be used to pay for overtime costs associated with the HVE project. **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) number is 20.205, the project number is 433144-1-8404, and the FDOT Contract number is G1X15. Countywide (LDC)

2. Staff recommends motion to receive and file: a Modification #2 to Subgrant Agreement between the State of Florida Division of Emergency Management and the Palm Beach County Sheriff's Office to extend the grant period from June 30, 2021 to September 30, 2021. **SUMMARY:** The Board of County Commissioners (BCC) accepted this grant for \$347,490 on December 17, 2019 (R2019-1940). On April 6, 2021, the BCC approved an extension through June 30, 2021 (R2021-0453). This agenda item will extend the grant period through September 30, 2021. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0081. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (Cont'd)

3. Staff recommends motion to approve: a budget transfer of \$419,355 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO). **SUMMARY:** Section 932.7055(5), Florida Statutes; provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. Section 932.7055(5), Florida Statutes; also requires that no less than 25% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2021 donation requirement is \$152,405. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$1,670,900. The funds requested are to aid PBSO and qualified organizations that meet the requirements set forth in Section 932.7055(5), Florida Statutes. Use of LETf requires approval by the Board, upon request of the Sheriff. The current State LETf balance is \$1,772,474. Approval of this request will reduce the State LETf balance to \$1,353,119. The PBSO certifies that the use of these funds is in accordance with Section 932.7055(5), Florida Statutes. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (LDC)

SEPTEMBER 14, 2021

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (Cont'd)

3. (Cont'd)

| ORGANIZATION  | AMOUNT           |
|---|------------------|
| Alpha Omega Alliance, Inc.  | \$25,000         |
| Area Agency on Aging Palm Beach, Treasure Coast, Inc.                     | \$10,630         |
| BAM Festival, Inc.  | \$2,500          |
| Boys & Girls Clubs of Palm Beach County, Inc. (Belle Glade)               | \$20,000         |
| Boys & Girls Clubs of Palm Beach County, Inc. (Wellington)                | \$7,500          |
| Boys & Girls Clubs of Palm Beach County, Inc. (West Palm Beach)           | \$5,000          |
| Center for Trauma Counseling, Inc.  | \$10,000         |
| Child Rescue Coalition, Inc.  | \$15,000         |
| Children's Place at Home Safe, Inc.                                       | \$5,000          |
| Clinics Can Help, Inc.  | \$15,000         |
| Els for Autism Foundation, Inc.   | \$25,000         |
| Fiesta De Pueblo, Inc.  | \$25,000         |
| Florida Alliance to End Human Trafficking, Inc.                           | \$25,000         |
| Florida Crime Prevention Association, Inc.                                | \$7,000          |
| Girl Scouts of Southeast Florida, Inc.                                    | \$25,000         |
| Heroes Foundation of America, Inc.  | \$15,000         |
| Inner City Innovators, Inc.   | \$30,000         |
| KidSanctuary Campus, Inc.   | \$10,000         |
| Kiwanis Club of Northside West Palm Beach Foundation, Inc.                | \$1,725          |
| PACE Centers for Girls, Inc.  | \$15,000         |
| Palm Beach County, Public Safety Department, Division of Consumer Affairs | \$10,000         |
| Vita Nova, Inc.   | \$15,000         |
| Wayne Barton Study Center, Inc.   | \$75,000         |
| West Palm Beach Library Foundation, Inc.                                  | \$25,000         |
|   |                  |
| <b>Total Amount</b>   | <b>\$419,355</b> |

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (Cont'd)

4. Staff recommends motion to:

**A) receive and file** Grant Modification 2 with the Office of National Drug Control Policy to provide an additional \$26,656 in grant funds for the Palm Beach County Sheriff's Office; and

**B) approve** a budget amendment of \$26,656 in the Sheriff's Grant Fund.

**SUMMARY:** The Board of County Commissioners (BCC) accepted this grant award for \$149,193 on May 5, 2020 (R2020-0502). The BCC approved Grant Modification #1 to provide an additional \$33,306 in grant funding on January 12, 2021 (R2021-0096). This Grant Modification #2 will provide an additional \$26,656 in grant funding to support overtime for the Palm Beach County Narcotics Task Force. The Catalog of Federal Domestic Assistance (CFDA) number is 95.001 and the contract number is G20MI0011A. There is no match requirement associated with this award. Countywide (LDC)

5. Staff recommends motion to:

**A) accept** on behalf of the Palm Beach County Sheriff's Office (PBSO), a donation from The Howard E. Hill Foundation, Inc., in the amount, of \$50,000 for the FY2021-22 Gunfire Detection and Location Project; and

**B) approve** a budget amendment of \$50,000 in the Sheriff's Grant Fund.

**SUMMARY:** On July 14, 2021, the PBSO accepted a donation from The Howard E. Hill Foundation, Inc., to offset the contractual services cost of the Gunfire Detection and Location Project. PBSO is providing a \$60,250 match requirement through the FY21 general fund budget. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (Cont'd)

6. Staff recommends motion to:

**A) receive and file** the first, second, third and fourth FDLE quarterly payments; and

**B) approve** a budget amendment to reduce the grant award budget amount from \$400,000 to \$384,367 in the Sheriff's Grant Fund.

**SUMMARY:** The Florida Department of Law Enforcement (FDLE) provides state financial assistance to five locally funded laboratories in the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. The grant award was accepted by the BCC on January 12, 2021 (R2021-0095). Since the total award is not known in advance, \$400,000 was budgeted in the Sheriff's Grant Fund. The total final payment amount received is \$384,366.98. Thus, the budget needs to be amended to reconcile the budget amount with the actual grant value. There is no match requirement associated with this award. The Catalog of State Financial Assistance (CSFA) number is 71.002 and the grant agreement number is 2021-SFA-CL-50-9B-003. Countywide (LDC)

DD. INTERNAL AUDIT

1. Staff recommends motion to approve: an Employment Agreement with Joseph F. Bergeron to extend his service as County Internal Auditor for an additional four-year period beginning on October 1, 2021 and ending on September 30, 2025. **SUMMARY:** Mr. Bergeron's current employment contract is set to expire on September 30, 2021. At its July 28, 2021 meeting, the Internal Audit Committee unanimously approved recommending a new four-year contract for Mr. Bergeron to serve as the County's Internal Auditor, providing for a base salary for the fiscal year beginning October 1, 2021 of \$209,057.53, along with standard County benefits of employment, as is the case under his current contract. This contract replaces Mr. Bergeron's current contract, originally entered into in 2004 and extended via subsequent amendments. Countywide (DB)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to receive and file: fifteen fully executed Palm Beach County FY22 Category “CII” Grant Agreements totaling \$598,750, managed by the Cultural Council of Palm Beach County, Inc., d.b.a. as Cultural Council for Palm Beach County for the promotion of cultural events. These grants were approved by the Tourist Development Council on July 8, 2021, for the term October 1, 2021 – September 30, 2022. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners adopted resolution (R94-702) authorizing the Executive Director of the Tourist Development Council to enter into grant agreements with Category “CII” (Culture) grantees after they have been approved by the Tourist Development Council. The grant agreements will fund events which will promote cultural tourism in Palm Beach County. Countywide (LDC)
  
2. Staff recommends motion to receive and file: twenty-three fully executed Palm Beach County FY22 Category “B” Grant Agreements totaling \$3,888,000, managed by the Cultural Council of Palm Beach County, Inc., d.b.a. as Cultural Council for Palm Beach County for the promotion of cultural events. These grants were approved by the Tourist Development Council on July 8, 2021, for the term October 1, 2021 – September 30, 2022. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners adopted resolution (R94-702) authorizing the Executive Director of the Tourist Development Council to enter into grant agreements with Category “B” (Culture) grantees after they have been approved by the Tourist Development Council. The grant agreements will fund events which will promote cultural tourism in Palm Beach County. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL (Cont'd)

3. Staff recommends motion to receive and file: three fully executed Palm Beach County FY2021 Grant Agreements managed by the Palm Beach County Sports Commission, Inc on behalf of the Palm Beach County Tourist Development Council (TDC) with:

**A)** First Responder Sports, Inc., for the promotion of the First Responder Games, held from June 8 - 20, 2021, for the term January 8, 2021 – September 20, 2021. This grantee was approved by the TDC on February 11, 2021, in the amount of \$12,500;

**B)** Perfect Game USA, Inc., for the promotion of the Perfect Game Ultimate Baseball Championship, held from June 22 – July 7, 2021, for the term January 22, 2021 – October 7, 2021. This grantee was approved by the TDC on February 11, 2021, in the amount of \$50,000; and

**C)** Palm Beach Gardens Youth Athletic Association, Inc., for the promotion of the Cal Ripkin Rooking State Championships, held from June 24 – 27, 2021, for the term September 24, 2020 – September 27, 2021. This grantee was approved by the TDC on February 11, 2021, in the amount of \$6,000.

**SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners adopted resolution (R94-702) authorizing the Executive Director of the Tourist Development Council to enter into grant agreements with Category G (Sports) grantees after they have been approved by the Tourist Development Council. Combined, these agreements generated a total of 7,604 room nights, and also funded events which promoted sports tourism in Palm Beach County. Countywide (AH)

4. Staff recommends motion to approve: the fifth amendment to the agreement dated October 17, 2017, with Palm Beach County Film & Television Commission, Inc., (PBCFTC) (R2017-1635) for the provision of services under the County's Tourist Development Plan for the period October 1, 2021, through September 30, 2022, for the total budgeted amount of \$1,882,210. **SUMMARY:** The fifth amendment updates for Fiscal Year 2022 Exhibit "A"- Annual Budget, Exhibit "F" – Performance Measures, Exhibit "J" – Organizational Chart, Exhibit "N" – Diversity Survey, and Exhibit "O" - Insurance to be executed in Fiscal Year 2022. Included is \$1,133,000 for contractual services, \$290,000 for stimulus funding, \$301,524 for reserves, and \$157,686 in indirect costs for a total budgeted amount of \$1,882,210. This will be the fifth amendment and final year of a five-year agreement. The fifth amendment and exhibit changes have been reviewed and approved by the Tourist Development Council (TDC) Finance Committee and the TDC Board. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL (Cont'd)

5. ~~Staff recommends motion to approve:~~ the fifth amendment to the agreement dated October 17, 2017, with Palm Beach County Sports Commission, Inc., (PBCSC) (R2017-1634) for the provision of services under the County's Tourist Development Plan for the period October 1, 2021 through September 30, 2022, for the total budgeted amount of \$4,962,028. **SUMMARY:** The fifth amendment updates for Fiscal Year 2022 Exhibit "A" - Annual Budget, Exhibit "E" - Performance Measures, Exhibit "G" - Salary Structure, Exhibit "H" - Organizational Chart, Exhibit "M" - Insurance, and Exhibit "N" - Diversity Survey to be executed in Fiscal Year 2022. Included is \$1,854,000 in contractual services, \$1,815,440 in reserves, \$1,292,588 in County direct funding for a total budgeted amount of \$4,962,028. This will be the fifth amendment and final year of a five-year agreement. The fifth amendment and exhibit changes have been reviewed and approved by the Tourist Development Council (TDC) Finance Committee and the TDC Board. Countywide (AH)
  
6. Staff recommends motion to approve: the fifth amendment to the agreement dated October 17, 2017, with Discover Palm Beach County, Inc., d.b.a. Discover The Palm Beaches (Discover) (R2017-1633) for the provision of services under the County's Tourist Development Plan for the period October 1, 2021 through September 30, 2022, for the total budgeted amount of \$23,320,183. **SUMMARY:** The fifth amendment updates for Fiscal Year 2021 Exhibit "A"- Annual Budget, Exhibit "H" - Performance Measures, Exhibit "K" - Organizational Chart, Exhibit "L" - Insurance, and Exhibit "M" - Diversity Survey, to be executed in Fiscal Year 2022. Included is \$13,287,000 in contractual services, \$6,466,400 in requested stimulus funding, \$3,216,770 in reserves, and \$350,013 in indirect costs for a total budgeted amount of \$23,320,183. This will be the fifth amendment and final year of a five-year agreement. The fifth amendment and exhibit changes have been reviewed and approved by the Tourist Development Council (TDC) Finance Committee and the TDC Board. Countywide (AH)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL (Cont'd)

7. Staff recommends motion to approve: the fifth amendment to the agreement dated October 17, 2017, with the Cultural Council of Palm Beach County, Inc., d.b.a. Cultural Council for Palm Beach County (Cultural Council) (R2017-1632) for the provision of services under the County's Tourist Development Plan for the period October 1, 2021, through September 30, 2022, for the total budgeted amount of \$9,207,203. **SUMMARY:** The fifth amendment updates for Fiscal Year 2022 Exhibit "A"- Annual Budget, Exhibit "E" – Performance Measures, Exhibit "H" – Organizational Chart, Exhibit "J" - Insurance, and Exhibit "N" – Diversity Survey to be executed in Fiscal Year 2022. Included is \$2,348,400 in contractual services, \$1,124,141 in reserves, \$914,400 in marketing stimulus, \$4,486,750 in County direct funding and \$333,512 in indirect services for a total budgeted amount of \$9,207,203. This will be the fifth amendment and final year of a five-year Agreement. The fifth amendment and exhibit changes have been reviewed and approved by the Tourist Development Council (TDC) Finance Committee and the TDC Board. Countywide (AH)
8. Staff recommends motion to receive and file: a fully executed Palm Beach County FY22 Agreement in the amount of \$100,000 with the Palm Beach County Film & Television Commission, Inc., (PBCFTC) for management services to produce and distribute the Palm Beaches Television Channel (The Palm Beaches TV) for the period October 1, 2021, through September 30, 2022. **SUMMARY:** This agreement will provide expanded services, management, and oversight of the production of The Palm Beaches TV. This agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of Purchasing in accordance with the purchasing code and is now being submitted to the Board to receive and file. Countywide (AH)
9. Staff recommends motion to approve: the fifth amendment to the agreement dated October 17, 2017, with Palm Beach County Sports Commission, Inc., (PBCSC) (R2017-1634) for the provision of services under the County's Tourist Development Plan for the period October 1, 2021 through September 30, 2022, for the total budgeted amount of \$4,962,028. **SUMMARY:** The fifth amendment updates for Fiscal Year 2022 Exhibit "A"- Annual Budget, Exhibit "E" – Performance Measures, Exhibit "G" – Salary Structure, Exhibit "H" – Organizational Chart, Exhibit "M" - Insurance, and Exhibit "N" – Diversity Survey to be executed in Fiscal Year 2022. Included is \$1,854,000 in contractual services, \$1,815,440 in reserves, and \$1,292,588 in County direct funding for a total budgeted amount of \$4,962,028. This will be the fifth amendment and final year of a five-year agreement. The fifth amendment and exhibit changes have been reviewed and approved by the Tourist Development Council (TDC) Finance Committee and the TDC Board. Countywide (AH)

3. CONSENT AGENDA APPROVAL

FF. OFFICE OF RESILIENCE

1. Staff recommends motion to approve: Dr. Jake Leech as the Southeast Florida Regional Climate Change Compact (Compact) Compact Leadership Committee (CLC) Palm Beach County (PBC) representative. **SUMMARY:** In 2008, PBC, along with Broward, Miami-Dade, and Monroe Counties, formed the Compact to coordinate on climate and sustainability initiatives. In the most recent Interlocal Agreement (ILA) that governs the Compact, effective January 1, 2021, the Compact created a CLC to provide formal, unified advice and recommendations on climate change and resilience issues to the parties' governing bodies. The CLC is comprised of one staff representative from each of the four Compact counties. Office of Resilience Director Megan Houston has been serving as the PBC CLC appointee. As the current ILA newly stipulates that all proceedings of the CLC must be conducted in accordance with the Government in the Sunshine Law, Section 286.011, Florida Statutes, and the Florida Public Records Act, Chapter 119, Florida Statutes, Ms. Houston's communication and work with her counterparts across the region will be better facilitated if the CLC representative is reassigned. Staff now recommends that OOR Environmental Analyst Dr. Jake Leech replace Ms. Houston. Dr. Leech is experienced and knowledgeable in the area of resilience and climate change, holding a Ph.D. in Earth and Atmospheric Sciences. Dr. Leech has frequently acted as alternate for Ms. Houston, with alternates requiring the same qualifications as each party's representative. Countywide (RPB)

3. CONSENT AGENDA APPROVAL

GG. OFFICE OF COMMUNITY REVITALIZATION

1. Staff recommends motion to:

**A) approve** the following agreements (Agreements) to implement various community improvement projects and initiatives through the Office of Community Revitalization's (OCR) Neighborhood Engagement and Transformation (NEAT) Grants Program for a total of \$150,000:

1. an Agreement with The Busch Wildlife Sanctuary, Inc. in an amount not-to-exceed \$9,100 for a demonstration garden project;

2. an Agreement with Caleb Ephraim Project, Inc. in an amount not-to-exceed \$9,000 for a neighborhood beautification project;

3. an Agreement with Community Faith Outreach Ministries, Inc. in an amount not-to-exceed \$20,000 for a community garden expansion project (\$10,000) and a veteran's community micro-farm project (\$10,000);

4. an Agreement with The Palm Beach Chapter of the Rare Fruit Council International, Incorporated in an amount not-to-exceed \$10,000 for a community garden engagement project;

5. an Agreement with Rhonda Rogers, Chapter President, Delta Sigma Theta Sorority, Inc., South Palm Beach County Chapter in an amount not-to-exceed \$3,900 for a hurricane kit project;

6. an Agreement with Country Club Acres Association Inc. in an amount not-to-exceed \$38,000 for a basketball court project (\$10,000), an emergency preparedness project (\$8,000), a solar lighting project (\$10,000), and a median beautification project (\$10,000);

7. an Agreement with Glades Family Inc. in an amount not-to-exceed \$10,000 for a community garden project;

8. an Agreement with KTM Youth & Community Network, Inc. in an amount not-to-exceed \$20,000 for a community garden project (\$10,000) and a park beautification project (\$10,000);

9. an Agreement with Paint Your Heart Out Palm Beach County, Inc. in an amount not-to-exceed \$20,000 for a painting project (\$10,000), and a home beautification project (\$10,000); and

3. CONSENT AGENDA APPROVAL

GG. OFFICE OF COMMUNITY REVITALIZATION

1. (Cont'd)

10. an Agreement with Rebuilding Together of the Palm Beaches, Inc. in an amount not-to-exceed \$10,000 for a home repair project; and

**B) delegate** authority to the County Administrator or designee to approve minor changes to the scope of work of those Agreements that do not increase the awarded grant funding.

**SUMMARY:** The NEAT Grants Program was established by the Board of County Commissioners (BCC) on March 13, 2018 to provide funding for eligible neighborhood improvement projects and initiatives proposed in neighborhoods located within unincorporated Palm Beach County and the Lake Region municipalities, with funding priority given to Countywide Community Revitalization Team neighborhoods. A NEAT Agency Review Committee, comprised of representatives from the Planning, Zoning and Building Department, Engineering, Land Development, Purchasing, Parks and Recreation, Emergency Management, the Palm Beach County Sheriff's Office, and Risk Management, was formed to review the applications and recommend projects for funding. The committee evaluated the 17 applications received and recommended 16 projects for funding in an amount totaling \$150,000. This agenda item includes ten Agreements for the recommended 16 projects. The projects will be completed in FY 2022 and include a variety of activities. Staff is requesting BCC approval of the Agreements and related funding. Staff is also requesting that the BCC delegate authority to the County Administrator or designee to approve minor changes to the scope of work which do not increase the total amount of the awarded grant funding. Countywide (HH)

\* \* \* \* \*

**SEPTEMBER 14, 2021**

**4. SPECIAL PRESENTATIONS – 9:30 A.M.**

- A)** Proclamation declaring September 14, 2021 as Lomax Harrelle Appreciation Day in Palm Beach County (District 6)
  
- B)** [COVID-19 Update by Dr. Alonso and County Staff](#)

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**SEPTEMBER 14, 2021**

**5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)**

**NONE**

\* \* \* \* \*

6. REGULAR AGENDA

A. COUNTY ATTORNEY

1. Staff recommends motion to commence: a private attorney-client session in the case of In re: National Prescription Opiate Litigation, Case Number: MDL 2804 (N.D. Ohio) and Palm Beach County v. Purdue Pharma, et al., Case Number: 1:18-op-46121-DAP (N.D. Ohio), during the Board of County Commission Meeting on **September 14, 2021 at 1:00 p.m.**, in the McEaddy Conference Room at 301 North Olive Avenue, 12<sup>th</sup> Floor, West Palm Beach, Florida. The following persons will attend the meeting with the members of the Board of County Commissioners, who are present at that time: Verdenia Baker, County Administrator; Denise Marie Nieman, County Attorney; Denise Coffman, Deputy County Attorney; David Ottey, Chief Assistant County Attorney; Shayna E. Sacks, outside counsel; James L. Ferraro, outside counsel; James L. Ferraro Jr., outside counsel; Hunter Shkolnik, outside counsel; and Janpaul Portal, outside counsel. Pursuant to Section 286.011(8), Florida Statute, the entire attorney-client session shall be recorded by a certified court reporter who shall record the discussion and proceedings, the names of all persons present at any time, and the names of all persons speaking. No portion of the session shall be off the record. The court reporter's notes shall be fully transcribed and filed with the clerk and shall be made part of the public record upon conclusion of the pending litigation. **SUMMARY:** The Board will discuss settlement negotiations. Countywide (DO)

6. REGULAR AGENDA

B. AIRPORTS

1. Staff recommends motion to approve: the one-time purchase and delivery of one Rosenbauer Panther 6x6 High Reach Extendable Turret Aircraft Rescue and Fire Fighting (ARFF) vehicle per Purchase Order #ZG072621-56 in the amount of \$1,119,895 for use at Palm Beach International Airport (PBI). **SUMMARY:** The Palm Beach County Department of Airports, in coordination with Palm Beach County Fire Rescue, has identified the need for the replacement of an existing ARFF vehicle at Station 81 at PBI. Station 81 is the primary response facility for all incidents and accidents that occur at PBI. Minimum ARFF vehicle requirements for commercial service airports are established by Title 14 Code of Federal Regulations (CFR) Part 139. ARFF vehicles are specialized fire trucks that respond to aircraft incidents, which must be capable of extinguishing fires involving jet fuel and responding to an incident within three minutes. ARFF vehicles normally have a 10-12 year service life. Several of the vehicles utilized by Station 81, including ARFF vehicles, at PBI are nearing, or at the end of, their typical service life, resulting in increased maintenance costs and difficulty in sourcing replacement parts. A plan is in place to replace additional vehicles over the next several years. The procurement of the ARFF vehicle is being processed through the Sourcewell piggy-back agreement for Airport Runway and Emergency Equipment with Related Accessories awarded to Rosenbauer Minnesota, LLC, through Sourcewell Contract #030619-RMN. Awardee is located out of State. This purchase is exempt from the County EBO Ordinance as there are no Palm Beach County vendors that can provide this vehicle. Pursuant to changes to Chapter 332, Florida Statutes, effective October 1, 2020, a governing body of a commercial service airport may not approve contracts in excess of the Category Five threshold amount of \$325,000 provided in Section 287.017, Florida Statutes, on a consent agenda. This purchase exceeds the threshold amount and must be approved on the regular agenda. Countywide (AH)

6. REGULAR AGENDA

B. AIRPORTS (Cont'd)

2. Staff recommends motion to approve:

**A)** an increase of \$500,000 to term contract for Janitorial Services at the Palm Beach International Airport (PBI) (Term Contract) with Triangle Services of Florida, Inc. d/b/a Triangle Services (Triangle) for the period commencing October 1, 2020, and ending on September 30, 2021 per Master Agreement #17032C;

**B)** renewal of the term contract with Triangle, commencing October 1, 2021, and ending on September 30, 2022, in an amount not to exceed \$3,600,000 per Master Agreement #17032D; and

**C)** a budget transfer in the amount of \$500,000 in the Airports Operating Fund, including a reclass from Reserves in the amount of \$500,000.

**SUMMARY:** The original amount approved for the Term Contract for the period commencing on October 1, 2020, and ending on September 30, 2021, was \$2,685,989. This item will increase the total authorized contract amount for the current contract period ending on September 30, 2021, to \$3,185,989. This increase is necessary due to the COVID-19 pandemic, and the need to provide additional custodial services at PBI. This item also provides for the exercise of the final renewal option under the Term Contract. The renewal period will commence on October 1, 2021, and end on September 30, 2022. The term contract provides for the payment of an annual management fee of \$153,800. Expenses, including employee salaries and benefits, are paid on a reimbursement basis in accordance with an annual budget approved by the Department of Airports, which is projected to be \$3,600,000 for the final renewal period, including the management fee of \$153,800. The contract amount for the: (i) initial 12 month term contract was \$2,685,989, with \$2,423,499.45 expended; (ii) first 12 month renewal term was \$2,685,989, which was increased to \$2,954,587, with \$2,826,621.89 expended; and (iii) second 12 month renewal term was \$2,685,989, which was increased to \$2,954,587.90, with \$2,677,739.98 expended. Triangle is located in Ft. Lauderdale, Florida. The term contract was established through a competitive solicitation, which included renewal options. The term contract was advertised pursuant to the Small Business Enterprise (SBE) Ordinance in place at the time with an SBE goal of 15%. Triangle committed to 18% SBE participation. The cumulative SBE participation to date is 16.8%. Pursuant to changes to Chapter 332, Florida Statutes, a governing body of a commercial service airport may not approve purchases of contractual services in excess of the Category Five threshold amount of \$325,000 established by Section 287.017, Florida Statutes, on a consent agenda. The contract amounts exceed the threshold amount and must be approved on the regular agenda. Countywide (AH)

6. REGULAR AGENDA

C. HOUSING AND ECONOMIC DEVELOPMENT

1. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida; approving the issuance of Housing Finance Authority of Palm Beach County, Florida, Multifamily Housing Revenue Bonds for Island Cove Apartments in the principal amount of \$10,000,000. **SUMMARY:** The Bonds are being issued by the Housing Finance Authority of Palm Beach County, Florida (the Authority), to finance the costs of acquiring, constructing and equipping a multifamily rental housing facility containing approximately 60 units to be known as Island Cove (the Project). The Project will be located on SW 8<sup>th</sup> Street, southeast of the intersection of SW 8<sup>th</sup> Street and SW 13<sup>th</sup> Avenue in the City of Delray Beach, Florida. These units will be rented to qualified persons and families whose household incomes do not exceed 80% of area median income (currently \$68,480 for a family of four) for a minimum period of 15 years. The borrower is Island Cove, LLC, a Florida limited liability company, or an affiliate thereof (the Borrower), and the developer is SHAG Island Cove, LLC. The Bonds will be payable solely from revenues derived from the Borrower and/or other collateral provided by or on behalf of the Borrower. Bryant Miller Olive P.A. is Bond Counsel to the Authority with respect to the Bonds, and JPMorgan Chase Bank, N.A. or an affiliate thereof will be the direct purchaser of the Bonds. On August 19, 2021, the Authority held a public hearing with respect to the Bonds in the noticed principal amount of \$10,000,000 as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the Code). **Neither the taxing power nor the faith and credit of the County nor any County funds are pledged to pay the principal, redemption premium, if any, or interest on the Bonds.** District 7 (DCB)
  
2. Staff recommends motion to approve: a contract for Economic Development Services with the Business Development Board of Palm Beach County, Inc. (BDB) in the amount of \$7,157,350 for the period October 1, 2021 to September 30, 2026. **SUMMARY:** Since 1982, the Board of County Commissioners (BCC) has partially funded activities of the Business Development Board of Palm Beach County, Inc. providing for economic and business development activities. On September 27, 2016, the BCC entered into a five-year contract with the BDB to provide business recruitment, expansion, and retention services and general marketing for Palm Beach County. The contract is being renewed for a five-year period with the amount to remain at \$1,431,470 annually and representing no more than 50% of BDB's annual funding level. The five-year contract totals \$7,157,350. The contract's Scope of Services is reviewed annually by the County and revised as appropriate to capitalize on changes within the Palm Beach County economy and business community. **These are County Ad Valorem funds.** Countywide (DB)

6. REGULAR AGENDA

C. HOUSING AND ECONOMIC DEVELOPMENT (Cont'd)

3. Staff recommends motion to:

**A) approve** a HOME Investment Partnerships Program (HOME) award of \$735,000 to CP Renaissance, LLC;

**B) approve** a HOME award of \$265,000 to Autumn Ridge Apartments, Ltd.;

**C) direct** staff to negotiate the loan agreement(s); and

**D) authorize** the County Administrator or designee to execute the loan agreement(s), amendments thereto, and all other documents necessary for project implementation.

**SUMMARY:** On June 25, 2021, the Department of Housing and Economic Development issued Request for Proposals HED.2021.2 (RFP) making \$1,000,000 in Federal HOME funding available to developers of affordable housing for new construction, rehabilitation, or acquisition. A selection committee consisting of three voting members met at a public meeting held on August 13, 2021, and recommended funding for two projects:

**1)** \$735,000 loan to CP Renaissance, LLC (a subsidiary of Neighborhood Renaissance, Inc.) to construct Coleman Park Renaissance, a 42-unit multifamily rental development, including no less than 11 HOME-assisted units, located at on 4 sites on North Tamarind Avenue in West Palm Beach; the City will provide a dollar-for-dollar match for the HOME award.

**2)** \$265,000 loan to Autumn Ridge Apartments, Ltd. (an affiliate of Landmark Development Corp. and the West Palm Beach Housing Authority) to construct Autumn Ridge, a 106-unit multifamily rental development, including no less than five HOME-assisted units, located at 1580-1610 N. Congress Avenue in the unincorporated Westgate/Belvedere Homes CRA; the HOME award will be used as the local match for a funding application to the State Apartment Incentive Loan Program. Separate from this RFP, Autumn Ridge is pursuing an alternate funding strategy and applying to the State for competitive 9% Housing Credits with a previous \$715,000 local match from the County. Should the State award Autumn Ridge the 9% Housing Credits, the proposed \$265,000 HOME award will be nullified, and the funds reallocated.

All HOME-assisted units will remain affordable to tenants with incomes no greater than 80% of Area Median Income for no less than 30 years. The funding agreements and related documents pursuant to these HOME funds will be between the County and the entities identified herein or their respective successors and/or assigns. To facilitate project implementation, staff requests authorization for the County Administrator or designee to execute the loan agreements and related documents. **These are Federal HOME Program grant funds which require a 25% local match provided by State SHIP grant funds.** District 7 (HJF)

6. REGULAR AGENDA

D. ADMINISTRATION

1. Staff seeks motion to:

**A) adopt** a Resolution of the Board of County Commissioners of Palm Beach County, Florida, establishing Non-Ad Valorem Special Assessments within the County limits pursuant to the Palm Beach County Local Provider Participation Fund Ordinance for the purpose of benefitting assessed hospital properties through enhanced Medicaid payments for local services; and

**B) approve** an Interlocal Agreement between the County and the Health Care District of Palm Beach County for the provision of administrative coordination of the special assessment authorized by the Local Provider Participation Fund Ordinance.

**SUMMARY:** On August 26, 2021, the Board adopted an Ordinance establishing a Local Provider Participation Fund (LPPF). The LPPF will require 13 hospitals located in the Agency for Health Care Administration's (AHCA) Region 9, which is Palm Beach County, to pay a uniform, non-ad valorem special assessment, set annually by resolution by the Board of County Commissioners, on hospitals that have an ownership or leasehold interest in real property in Palm Beach County. Funds collected through the LPPF assessments, will be sent to AHCA through intergovernmental transfers, consistent with federal guidelines, as the non-federal share of increased Medicaid managed care payments facilitated under a new hospital directed payment program (DPP), which was approved for the State of Florida this year by the Centers for Medicare & Medicaid Services (CMS) under the provisions of 42 C.F.R. § 438.6(c). Through the DPP, AHCA will make payments to Medicaid managed care organizations (MCOs) in order to fund increased payments by MCOs to the local hospitals to fund services provided to Medicaid patients. Staff recommends adoption of the resolution of the Board of County Commissioners establishing Non-Ad Valorem special Assessments, pursuant to the LPPF Ordinance. As a taxing authority in Palm Beach County, and an agency well versed in the delivery and administration of health care, staff recommends the LPPF special assessment and affiliated duties be coordinated and administered by the Health Care District of Palm Beach County, to be compensated in an amount not-to-exceed \$300,000, per the administration fee provision of the LPPF Ordinance. **No County funds are required.** Countywide (HH)

2. Staff recommends motion to approve: Amendment #2 to the Employment Contract between Palm Beach County and Verdenia C. Baker, County Administrator (R2015-0897), providing a term commencing August 26, 2022 through August 25, 2027. **SUMMARY:** This Amendment provides for the County Administrator's services through August 25, 2027. This is a five-year extension and the current contract expires August 25, 2022. The Amendment also provides for a special salary adjustment of 15%, conversion of up to 80 hours of sick leave to vacation leave annually, and a contribution to the monthly base salary of \$550 in lieu of monthly car allowance. This year marks completion of ~~33~~ 34 years as a County employee and 6 years as Administrator. Current salary is \$307,467.68. Countywide (DO)

6. REGULAR AGENDA

E. RISK MANAGEMENT

1. **Staff recommends motion to approve:** a new term contract for insurance brokerage services with Arthur J. Gallagher Risk Management Services, Inc. for the term 10/01/2021 – 09/30/2022 with 4, 12-month renewal options. This contract allows for the purchase of insurance policies including, but not limited to, airport liability, excess property, excess liability and excess workers' compensation, as well as other ancillary policies for specialized exposures. The awardee will be compensated solely by commissions paid through carriers on the placement of coverage. Compensation is capped at \$280,000 per year. Any placements made through the wholesale markets and/or intermediaries are also capped at a commission that averages 6% of the placed premium. **SUMMARY:** The Purchasing Department recently advertised a Request for Proposal (RFP) for the Risk Management Department that sought qualified insurance brokers to market and place all of the County's commercially-purchased insurance and to provide assistance, as needed, to maintain and improve the overall strength of the County's risk management policies and Self-Insured Retention Program (SIRP). Proposals were received from: AON; Brown and Brown Insurance (PRIA); and Arthur J. Gallagher. AON was deemed non-responsive as they did not meet the established M/WBE participation requirement of 5%, which was established by the Goal Setting Committee. Both PRIA and Arthur J. Gallagher's proposals were deemed responsive and responsible to the RFP. After a thorough review of the proposals by a five member Selection Committee, Arthur J. Gallagher was unanimously selected as the recommended awardee for the insurance brokerage services contract. Countywide (HH)

6. REGULAR AGENDA

F. FACILITIES DEVELOPMENT AND OPERATIONS

1. Staff recommends motion to approve: a First Amendment (Amendment) to Communication Tower Agreement with the City of West Palm Beach (City). **SUMMARY:** In 2015, the City constructed a 440-foot guyed communication tower. On May 5, 2015, the County and the City entered into a Communication Tower Agreement (R2015 0573) (Tower Agreement) whereby the County relocated its antenna equipment to the new tower and constructed its own equipment building in order to maintain its public safety and public service communication capabilities. Subsequently, it was determined that the County's share of the Replacement and Renewal Costs were not consistently stated between the Board item, the body of the agreement and the exhibits, as it indicated the monthly contribution, not the annual contribution. In addition, the City permitted another entity to occupy a tower slot reserved for the County, so the County's contributions needed to be reevaluated and the exhibit demonstrating the location of the antenna equipment needed to be updated. This Amendment rectifies these inaccuracies and correctly sets forth the County's annual Replacement and Renewal (R/R) contribution and updates the location of the County's antenna equipment on the tower. The Amendment also sets forth the understanding between the County and the City as to how reserved slots for future use on the tower will be treated if another tower tenant seeks to utilize one of the County's reserved slots for future use. Under said circumstances, the City will be required to ensure that the County is paid an amount equal to 75% of all maintenance and R/R costs paid to date by the County for the reserved slot. Upon execution of this Amendment, the City shall invoice and the County shall pay the amount owed as if County had been assessed the correct Replacement and Renewal cost from the inception of the Tower Agreement. Other than the changes set forth herein, all other terms remain the same. Funding for this Agreement is from the 800 MHz Replacement, Repair & Improvement Fund. (FDO Admin) Countywide/District 7 (MWJ)

6. REGULAR AGENDA

F. FACILITIES DEVELOPMENT AND OPERATIONS (Cont'd)

2. Staff recommends motion to approve: a first amendment to Concessionaire Lease Agreement (R2019-0156) dated January 15, 2019 with Rick Macci Academy Inc. d/b/a Rick Macci Tennis Academy for the continued operation of a tennis, racquetball and pro shop concession at Burt Aaronson South County Regional Park: i) modifying the original term to extend until January 14, 2023; ii) providing three options to extend, for a period of two years each; iii) increasing the annual rental rate to \$27,000 (\$2,250/monthly) retroactively from January 15, 2021, through January 14, 2023; iv) modifying the requirement for a minimum capital investment; and v) and updating various standard County provisions. **SUMMARY:** On January 15, 2019, the Board of County Commissioners approved the current Concessionaire Lease Agreement (Agreement) with Rick Macci Academy (Macci) for a term of 20 years, with no option to extend. The Agreement included the provision that Macci would invest \$2,581,000.00 in capital improvements at the facility. Due to the impact of COVID-19 on its business, Macci requested a shorter term, and reduction of the required capital improvements in exchange for an increase in the rental rate. Staff recognizes that Macci's business and operations have been severely impacted by COVID-19 restrictions and acknowledges that \$315,000.00 of actual improvements have been made. The Parks and Recreation Department (Parks) supports Macci's request. This first amendment modifies the original term, extending it to January 14, 2023 and provides for three extension options, each for a period of two years; it increases the annual rent from \$18,360.00 (\$1,530.00 monthly) to \$27,000.00 (\$2,250.00 monthly) retroactively from January 15, 2021 until January 14, 2023, modifies the requirement for a minimum capital investment and updates various standard County provisions.

The changes to the key terms of the agreement are summarized in the table that follows:

|                                   | Current Lease Agreement | Proposed Lease Amendment  |
|-----------------------------------|-------------------------|---|
| Term                              | 20 years, no extensions | 10 years<br><br>Initial term of 4 years, with three 2-years options to extend |
| Capital Improvements Contribution | \$2,581,000             | \$315,000   |
| Annual Rent                       | \$18,000                | \$27,000  |

Upon the exercise of the first extension option, the rent will increase annually by two percent (2%). All other terms and conditions of the Agreement shall remain in full force and effect. Parks will continue to have administrative responsibility for this Agreement. (Property & Real Estate Management) District 5 (HJF)

6. REGULAR AGENDA

F. FACILITIES DEVELOPMENT AND OPERATIONS (Cont'd)

3. Staff recommends motion to:

**A) adopt** a resolution finding that an extension of the Lease Agreement with Floral Acres L.L.C. (Floral Acres): i) providing options to extend the term for up to an additional 20 years until June 30, 2041; and ii) updating standard provisions, is in the best interest of the County; and

**B) approve** a third amendment to Lease Agreement with Floral Acres, L.L.C. of 38 acres for nursery operations located in the Agricultural Reserve in Boynton Beach at an annual rate of \$37,580.

**SUMMARY:** Floral Acres leases approximately 38 acres of land within the York Parcel in the Agricultural Reserve since 2002 (R2002-0889) one five-year option remains available at the York parcel that would extend the Lease Agreement thru June 3, 2027. Floral Acres also leases an additional 20 acres of County-owned land within the Amestoy parcel (Amestoy Lease) which was approved by the Board of County Commissioners (Board) on November 5, 2011 (R2011-1781). The current term of the Amestoy Lease will expire on June 30, 2026. The Amestoy Lease has three five-year options remaining, each requiring Board consent, which could extend the term of the Amestoy Lease to June 30, 2041. Floral Acres has invested over \$1,000,000 in improvements between both parcels and is proposing additional investments to the York parcel all of which will remain on site upon termination of the lease. Floral Acres is requesting an extension of the Lease Agreement to run concurrently with the Amestoy Lease to provide for continuity of operations between the two parcels. The continuity of operations of both parcels will assist in preserving agricultural operations in the AG Reserve. Rent is currently \$1,000 per acre per year and can be periodically adjusted to fair market value as determined by an appraisal. This third amendment will potentially extend the term by an additional 14 years if all options were exercised and Board consent is granted, and updates various standard provisions of the Lease Agreement. The Lease Agreement will continue to be administered by Facilities Development and Operations Department. (Property & Real Estate Management) District 5 (HJF)

6. REGULAR AGENDA

G. OFFICE OF FINANCIAL MANAGEMENT AND BUDGET

1. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County authorizing a Code Enforcement Lien Amnesty program. **SUMMARY:** The Code Enforcement Lien Amnesty program will provide Palm Beach County property owners/lienholders with a method to clear Code Enforcement liens. Many property owners have faced economic difficulties due to COVID-19 and this program will assist so they can obtain clear title and allows them to refinance or sell properties. The County has over 1,000 outstanding Code Enforcement liens on residential and non-residential properties. This program will enable property owners/lienholders to apply to have 100% of the outstanding lien balance forgiven and the lien released. The program will run from October 1, 2021 to November 30, 2021. In order for a property owner/lienholder to participate in the program, the property must be in compliance with all county codes, file an application before November 30, 2021, and pay a \$250 nonrefundable application fee. Countywide (SF)

H. WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY

1. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida approving the Westgate/Belvedere Homes Community Redevelopment Agency's (CRA) Fiscal Year 2022 Budget for its Redevelopment Trust Fund and Capital Improvements Fund. **SUMMARY:** The budget is comprised of two components: **(a)** The Redevelopment Trust Fund, in the amount of \$5,028,100, representing the CRA's Annual Tax Increment Financing, rental income and balance brought forward from previous years; and **(b)** The Capital Improvement Fund, in the amount of \$2,679,000, representing balances of reimbursable grants awarded to the CRA by County, State, and Federal governments for construction activities. The Tax Increment Financing revenues will be used for obligations to Florida Power & Light for street lighting, CRA operations and other projects. Districts 2 & 7 (RB)

\* \* \* \* \*

RECESS AS THE BOARD OF COUNTY COMMISSIONERS

CONVENE AS THE CHILD CARE FACILITIES BOARD

**7. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD**

**A. HEALTH DEPARTMENT**

1. Staff recommends motion to approve: a new appointment of one member and reappointment of three members to the Child Care Advisory Council to fill the positions listed below.

| <u>SEAT #</u> | <u>NOMINEE:</u>       | <u>REQUIREMENT:</u>  | <u>Term</u>        | <u>NOMINATED BY:</u> |
|---------------|-----------------------|--|--------------------|----------------------|
| 1             | Ruta Varnavicius      | Represents and operates a child care facility as a private enterprise. | 10/1/21 to 9/30/24 | Comm. McKinlay       |
| 5             | Sue Ellen Calderon    | Represents fire protection, engineering, or technology.                | 10/1/21 to 9/30/24 | Comm. McKinlay       |
| 6             | Kendra Barnes         | Represents parent of a child in child care facility.                   | 10/1/21 to 9/30/24 | Comm. McKinlay       |
| 7             | Colleen Kelly-Statler | Represents the Department of Children and Families.                    | 10/1/21 to 9/30/22 | Comm. McKinlay       |

**SUMMARY:** The Child Care Advisory Council is comprised of seven members who serve at the pleasure of the Board of County Commissioners. Members must consist of two members who represent and operate private child care facilities in Palm Beach County, one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; and one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from the Florida Department of Children and Families. The applicant for reappointment to Seat 1, Ruta Varnavicius, is the president and operator of Bright Child Academy child care facilities. She has served on the Council since May 2018 and is recommended for reappointment for a second term. The applicant for reappointment to Seat 5, Sue Ellen Calderon, is a Fire Safety Specialist with Palm Beach Fire Rescue, bringing over 15 years of experience in fire prevention and safety. She was appointed to the Council on July 13, 2021 to complete the term of a predecessor; and now is recommended for appointment to her first full term. ~~The applicant for reappointment to Seat 6, Kendra Barnes, is the parent of a child currently enrolled in a child care facility in Palm Beach County. She is the current chair of the Council. She has served on the Council since January 2006 and is recommended for reappointment for a third term.~~ The applicant for Seat 7, Colleen Kelly-Statler, is a contract manager with the Department of Children and Families with over 24 years of experience in serving children and families in Palm Beach County. She is recommended for appointment to complete the term of a predecessor. The diversity count for the six seats currently filled is Caucasian: 3 (50.0%), African American: 2 (33.3%), and Hispanic-American: 1 (16.7%). The gender ratio (female: male) is 4:2 ~~5:1~~. The nominee for Seat 7 is a Caucasian female. Staff continues to address the need for increased diversity within our boards and will continue to encourage expansion of this Council's diversity. Countywide (HH)

**ADJOURN AS THE CHILD CARE FACILITIES BOARD**

**RECOVENE AS THE BOARD OF COUNTY COMMISSIONERS**

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SEPTEMBER 14, 2021

8. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

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9. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. [Staff recommends motion to receive and file:](#) the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: **1)** In Process Items and **2)** Completed Items. The report continues to be updated on an on-going basis. Countywide (DN)

B. COUNTY ATTORNEY

**SEPTEMBER 14, 2021**

**10. COMMISSIONER COMMENTS**

**District 1 – COMMISSIONER MARIA G. MARINO**

Request for off-site Proclamation declaring September 20-24, 2021 as Septic Smart Week in Palm Beach County

Request for off-site Proclamation declaring September 17-23, 2021 as Constitution Week in Palm Beach County

**District 2 – COMMISSIONER GREGG K. WEISS**

Request for off-site Proclamation declaring September 18, 2021 as Jack the Bike Man Day in Palm Beach County

Request for off-site Proclamation declaring September 13-17, 2021 as National Disability Voter Registration Week in Palm Beach County

**District 3 – COMMISSIONER DAVE KERNER**

**District 4 – COMMISSIONER ROBERT S. WEINROTH**

**District 5 - COMMISSIONER MARIA SACHS**

Request for off-site Proclamation recognizing September 13-17, 2021 as Florida Civics Week in Palm Beach County

Request for off-site Proclamation declaring September 27-October 3, 2021 as Diaper Need Awareness Week in Palm Beach County

Request for off-site Proclamation declaring September 20-26, 2021 as Deaf Awareness Week in Palm Beach County

Request for off-site Proclamation declaring September 2021 as Suicide Prevention Awareness Month in Palm Beach County

**SEPTEMBER 14, 2021**

**10. COMMISSIONER COMMENTS CONTINUED**

**District 6 - COMMISSIONER MELISSA MCKINLAY**

Request for off-site Proclamation recognizing the 30<sup>th</sup> Celebration of South Florida Fair's Yesteryear Village

Request for off-site Proclamation declaring October 3-9, 2021 as National 4-H Week in Palm Beach County

Request for off-site Proclamation recognizing the 80<sup>th</sup> Anniversary of the City of South Bay

**District 7 – COMMISSIONER MACK BERNARD**

SEPTEMBER 14, 2021

11. MATTERS BY THE PUBLIC – 2:00 P.M.

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**SEPTEMBER 14, 2021**

**12. ADJOURNMENT**

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."