

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 14, 2021 [x] Consent [] Regular
[] Ordinance [] Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Receive and File** the first, second, third and fourth FDLE quarterly payments; **B) Approve** a budget amendment to reduce the grant award budget amount from \$400,000 to \$384,367 in the Sheriff's Grant Fund.

Summary: The Florida Department of Law Enforcement (FDLE) provides state financial assistance to five locally-funded laboratories in the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. The grant award was accepted by the BOCC on January 12, 2021 (R-2021-0095). Since the total award is not known in advance, \$400,000 was budgeted in the Sheriff's Grant Fund. The total final payment amount received is \$384,366.98. Thus, the budget needs to be amended to reconcile the budget amount with the actual grant value. There is no match requirement associated with this award. The Catalog of State Financial Assistance (CSFA) number is 71.002 and the grant agreement number is ~~2021~~-SFA-CL-50-~~95~~-003.
Countywide (DC)

Background and Justification: Florida Statute 943.32 established a statewide crime analysis laboratory system composed of Department laboratories and five locally-funded laboratories in Broward, Indian River, Miami-Dade, Palm Beach, and Pinellas Counties, specifically designated in state statute 943.35 to be eligible for state matching funds. These funds are disbursed to the recipients for the equipment, health, safety and training of member crime laboratories of the statewide criminal analysis laboratory system. These funds are supported through mandatory fines imposed for driving or boating under the influence and other discretionary fines imposed by the court and as defined in state statute. Since funding is disbursed in quarterly payments, the total grant award is not known in advance.

Attachments:

- 1. Budget Amendment
- 2. First, Second, Third, and Fourth Quarterly Payments
- 3. R-2021-0095

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RECOMMENDED BY: [Signature] DEPARTMENT DIRECTOR 8/17/2021 DATE

APPROVED BY: [Signature] COUNTY ADMINISTRATOR 9/8/21 DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$0				
Operating Costs	\$384,367				
External Revenues	(384,367)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2383 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE supports locally-funded crime laboratories through a Crime Lab Subsidy. There is no match requirement associated with this award.

First Quarterly Payment=	\$ 80,990.40
Second Quarterly Payment=	\$128,242.40
Third Quarterly Payment=	\$ 74,332.24
Fourth Quarterly Payment=	<u>\$ 100,801.94</u>
Total Grant Award=	\$384,366.98

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

LM 9/19 OFMB OPA 8-19-21 bre 9/19 Contract Administration 9-1-21 TW

B. Legal Sufficiency:

[Signature]
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

21- 1070

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BuEX: 081921*1762
BuRV: 081921*549

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
<u>Crime Lab Subsidy-FY21</u>								
160-2383-3429	State Grant - Other Public Safety	400,000	400,000	0	15,633	384,367		
	TOTAL REVENUES	10,807,823	\$11,623,346	\$0	\$15,633	11,607,713		
Expenditures								
<u>Crime Lab Subsidy-FY21</u>								
160-2383-9498	Transfer to Sheriff's Fund 1902	400,000	400,000	0	15,633	384,367		
	TOTAL EXPENDITURES	10,807,823	\$11,623,346	\$0	\$15,633	11,607,713		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION


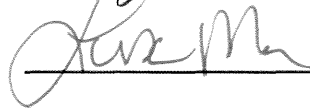
Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of September 14, 2021

8/17/2021
8/23/21

Deputy Clerk to the
Board of County Commissioners



Florida Department of
Law Enforcement

Richard L. Swearingen
Commissioner

**Business Support
Office of Criminal Justice Grants**
Post Office Box 1489
Tallahassee, FL 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Ron DeSantis, *Governor*
Ashley Moody, *Attorney General*
Jimmy Patronis, *Chief Financial Officer*
Nikki Fried, *Commissioner of Agriculture*

MEMORANDUM

DATE: December 10, 2020

TO: Susan Rich, Operations & Management Consultant Manager
Office of Financial Management

FROM: Patricia Stark
Office of Criminal Justice Grants

SUBJECT: 1st Quarter Disbursement FY 2020-2021
FCLC Trust Funds to Local Crime Laboratories

Attached is the calculation worksheet for the first quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories.

The total cash collected in the 1st quarter and available for distribution is \$437,569.25.

The amounts for distribution are:

	1Q Payments
Broward	\$107,381.28
Indian River	\$37,182.30
Miami-Dade	\$157,305.27
Palm Beach	\$80,990.40
Pinellas	\$54,710.00
Totals	\$437,569.25

Please note: the only agencies who are entitled to their first quarter distribution are: **Indian River and Palm Beach**. The other agencies have not submitted required workload data and/or are to reimburse FDLE for non-allowable expenses paid from the FY 19-20 allocations.

Please contact Patricia Stark when check and EFT's are ready to pick-up or should you have any questions..



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Nikki Fried, *Commissioner of Agriculture*

MEMORANDUM

DATE: January 21, 2021

TO: Susan Rich, Operations & Management Consultant Manager
Office of Financial Management

FROM: Patricia Stark
Office of Criminal Justice Grants

SUBJECT: 2nd Quarter Disbursement FY 2020-2021
FCLC Trust Funds to Local Crime Laboratories

Attached is the calculation worksheet for the second quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories.

The total cash collected in the 2nd quarter and available for distribution is \$692,859.03.

The amounts for distribution are:

	2Q Payments
Broward	\$170,030.44
Indian River	\$58,875.45
Miami-Dade	\$249,081.44
Palm Beach	\$128,242.40
Pinellas	\$86,629.30
Totals	\$692,859.03

Special Note: Pinellas County is excluded from this distribution. They have not submitted all documentation required from FY 19-20.

Please contact Patricia Stark when check and EFT's are ready to pick-up or should you have any questions.



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Ashley Moody, *Attorney General*
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Nikki Fried, *Commissioner of Agriculture*

MEMORANDUM

DATE: April 13, 2021

TO: Susan Rich, Operations & Management Consultant Manager
Office of Financial Management

FROM: Patricia Stark
Office of Criminal Justice Grants

SUBJECT: 3rd Quarter Disbursement FY 2020-2021
FCLC Trust Funds to Local Crime Laboratories

Attached is the calculation worksheet for the third quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories.

The total cash collected in the 3rd quarter and available for distribution is \$401,597.01.

The amounts for distribution are:

	3Q Payments
Broward	\$98,553.55
Indian River	\$34,125.57
Miami-Dade	\$144,373.32
Palm Beach	\$74,332.24
Pinellas	\$50,212.33
Totals	\$401,597.01

Please contact Patricia Stark when check and EFT's are ready to pick-up or should you have any questions.



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Commissioner

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Ron DeSantis, *Governor*
Ashley Moody, *Attorney General*
Jimmy Patronis, *Chief Financial Officer*
Nikki Fried, *Commissioner of Agriculture*

MEMORANDUM

DATE: July 6, 2021

TO: Susan Rich, Operations & Management Consultant Manager
Office of Financial Management

FROM: Patricia Stark
Office of Criminal Justice Grants

SUBJECT: 4th Quarter Disbursement FY 2020-2021
FCLC Trust Funds to Local Crime Laboratories

Attached is the calculation worksheet for the fourth quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories.

The total cash collected in the 4th quarter and available for distribution is \$544,605.63.

The amounts for distribution are:

	4Q Payments
Broward	\$133,648.45
Indian River	\$46,277.67
Miami-Dade	\$195,784.63
Palm Beach	\$100,801.94
Pinellas	\$68,092.94
Totals	\$544,605.63

Please contact Patricia Stark when check and EFT's are ready to pick-up or should you have any questions.

Agenda Item No. **300-1**
RW/GW 70
R-2021-0095

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: January 12, 2021 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office a Grant Award for the FY2021 Statewide Criminal Analysis Laboratory System Project between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office for the period of October 1, 2020 through September 30, 2021.

Summary: The Florida Department of Law Enforcement (FDLE) provides state financial assistance to five locally-funded laboratories in the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. This grant award provides funding for personnel, equipment, training, and expenses to operate the Crime Lab. Since the total award amount is not known in advance, \$400,000 was budgeted in the Sheriff's Grant fund for FY2021. We will amend the budget after the final quarterly payment is received in September to reconcile the revenue. There is no match requirement associated with this award. Countywide (DC)


Background and Justification: Florida Statute 943.32 established a statewide crime analysis laboratory system composed of Department laboratories and five locally-funded laboratories in Broward, Indian River, Miami-Dade, Palm Beach, and Pinellas Counties, specifically designated in state statute 943.35 to be eligible for state matching funds. These funds are disbursed to the recipients for the equipment, health, safety and training of member crime laboratories of the statewide criminal analysis laboratory system. These funds are supported through mandatory fines imposed for driving or boating under the influence and other discretionary fines imposed by the court and as defined in state statute. The Catalog of State Financial Assistance (CSFA) number is 71.002 and the agreement number is 2021-SFA-CL-50-9B-003.

Attachments:

- 1. FDLE Grant Award

RECOMMENDED BY: 
DEPARTMENT DIRECTOR

12/10/2020
DATE

APPROVED BY: 
COUNTY ADMINISTRATOR

1/4/21
DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0				
Operating Costs					
External Revenues					
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES NO

Budget Account No.: Fund 1152 Agency 160 Org 2383 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE supports locally-funded crime laboratories through a Crime Lab Subsidy. There is no match requirement associated with this award.

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Lisa Monte 12/16/20
 OFMB BR 12/16 LM
 12/16

Dr. J. Jacobson 12/13/20
 Contract Administration

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.